

August 26, 2014

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, August 26, 2014. The location of the meeting was in the Boardroom of the County Administration Office, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Gary M. Houseman
Steven T. Willis

Joe F. Hale
Coy L. McRoberts
B. G. "Gene" Horney

MEMBERS ABSENT:

Arthur E. "Artie" Hall, Vice Chair

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Scot Farthing, County Attorney
Martha G. Collins, Administrative Assistant
Bill Vaughan, County Engineer

OTHERS PRESENT:

Brett McCleary
Mary Kegley
Doug King
Sam Crockett

Faye Barker
David Manley
Linda Meyer

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 9:02 a.m. Brett McCleary of the Legacy Church provided the invocation and Chair Reeves led the Pledge of Allegiance.

Chair Reeves wished Supervisor Hall and his family well on behalf of the Board. He noted that Supervisor Hall and his wife welcomed a new baby to their family.

CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

With no one to address the Board, Chair Reeves closed Citizens' Time.

MINUTES OF PREVIOUS MEETING

The Board was presented with the August 12, 2014, minutes for adoption.

Supervisor Houseman made a motion, seconded by Supervisor McRoberts to approve the August 12, 2014, minutes as presented.

August 26, 2014

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

PAYMENT OF COUNTY INVOICES

Supervisor McRoberts made a motion to pay the invoices for approval on August 26, 2014, for the various departments of County government. The invoices were paid on General Warrants 30089007-30089056, 30089058, and 30089060-30089104 as follows:

**EXPENDITURES BY DEPARTMENT
BOARD OF SUPERVISORS
August 26, 2014**

| CHECK # | ISSUE DATE | VENDOR | TOTAL |
|----------------|-------------------|--------------------------------|--------------|
| 30089007 | 08/26/14 | APPALACHIAN POWER | \$34,917.67 |
| 30089008 | 08/26/14 | BARREN SPRINGS FIRE DEPARTMENT | \$2,500.00 |
| 30089009 | 08/26/14 | BLUE RIDGE AUTO PARTS INC | \$193.74 |
| 30089010 | 08/26/14 | CARILION HEALTHCARE CORP | \$95.00 |
| 30089011 | 08/26/14 | CASH CYCLE SOLUTIONS INC | \$1,373.29 |
| 30089012 | 08/26/14 | CASELL, MARY N | \$580.08 |
| 30089013 | 08/26/14 | CATRON, G W | \$215.41 |
| 30089014 | 08/26/14 | CDW GOVERNMENT INC | \$2,217.89 |
| 30089015 | 08/26/14 | CENTURYLINK | \$3,329.25 |
| 30089016 | 08/26/14 | CENTURYLINK | \$3,280.05 |
| 30089017 | 08/26/14 | CENTURYLINK | \$227.80 |
| 30089018 | 08/26/14 | CENTURYLINK | \$39.98 |
| 30089019 | 08/26/14 | CENTURYLINK | \$46.08 |
| 30089020 | 08/26/14 | CENTURYLINK | \$42.52 |
| 30089021 | 08/26/14 | CENTURYLINK | \$42.52 |
| 30089022 | 08/26/14 | CENTURYLINK | \$42.52 |
| 30089023 | 08/26/14 | CENTURYLINK | \$42.52 |
| 30089024 | 08/26/14 | CENTURYLINK | \$294.58 |
| 30089025 | 08/26/14 | CENTURYLINK | \$42.52 |
| 30089026 | 08/26/14 | CENTURYLINK | \$340.19 |
| 30089027 | 08/26/14 | CENTURYLINK LABOR | \$241.13 |
| 30089028 | 08/26/14 | COM TEC | \$2,109.00 |
| 30089029 | 08/26/14 | COMM OF REV ASSOCIATION OF VA | \$125.00 |
| 30089030 | 08/26/14 | COMMUNITY ANIMAL CLINIC INC | \$217.50 |
| 30089031 | 08/26/14 | CROCKETT, WALTER S | \$350.00 |

August 26, 2014

| | | | |
|----------|----------|--------------------------------------|-------------|
| 30089032 | 08/26/14 | DEPARTMENT OF GENERAL SERVICES | \$80.00 |
| 30089033 | 08/26/14 | DEPARTMENT OF MOTOR VEHICLES | \$1,550.00 |
| 30089034 | 08/26/14 | DEPARTMENT OF MOTOR VEHICLES | \$2,340.00 |
| 30089035 | 08/26/14 | DUKE'S PRINTING | \$188.00 |
| 30089036 | 08/26/14 | ECONOMY QUICK LUBE | \$42.14 |
| 30089037 | 08/26/14 | EMPIRE VENDING | \$252.64 |
| 30089038 | 08/26/14 | EMS INC | \$1,995.00 |
| 30089039 | 08/26/14 | F & R ELECTRIC INC | \$1,100.00 |
| 30089040 | 08/26/14 | FARLEY, JEREMY T K | \$26.34 |
| 30089041 | 08/26/14 | FARTHING, SCOT S | \$1,550.00 |
| 30089042 | 08/26/14 | FERGUSON ENTERPRISES | \$2,730.14 |
| 30089043 | 08/26/14 | FOOD COUNTRY | \$28.51 |
| 30089044 | 08/26/14 | FOWLKES MACHINE CO INC | \$136.60 |
| 30089045 | 08/26/14 | G & G | \$81.05 |
| 30089046 | 08/26/14 | GRANT, BRUCE M | \$3,965.21 |
| 30089047 | 08/26/14 | HARPO'S HARDWARE AND BLDG SUPPLY | \$9.21 |
| 30089048 | 08/26/14 | JANPAK | \$471.32 |
| 30089049 | 08/26/14 | JCI JONES CHEMICALS INC | \$776.00 |
| 30089050 | 08/26/14 | KING, CAROLYN | \$188.08 |
| 30089051 | 08/26/14 | KING-MOORE INC | \$1,300.00 |
| 30089052 | 08/26/14 | KUSTOM SIGNALS | \$318.93 |
| 30089053 | 08/26/14 | LANTAGNE LEGAL PRINTING | \$214.60 |
| 30089054 | 08/26/14 | LEXISNEXIS | \$158.00 |
| 30089055 | 08/26/14 | LOWE'S | \$175.21 |
| 30089056 | 08/26/14 | LUMOS NETWORKS | \$31.36 |
| 30089058 | 08/26/14 | MANSFIELD OIL CO | \$10,427.79 |
| 30089060 | 08/26/14 | MANSFIELD OIL CO | \$9,802.82 |
| 30089061 | 08/26/14 | MAX MEADOWS FIRE DEPARTMENT | \$88.58 |
| 30089062 | 08/26/14 | MCI COMM SERVICE | \$401.20 |
| 30089063 | 08/26/14 | MEREDITH'S GARAGE | \$43.00 |
| 30089064 | 08/26/14 | NEW RIVER REGIONAL WATER AUTH. | \$14,680.50 |
| 30089065 | 08/26/14 | NEW RIVER RESOURCE AUTHORITY | \$1,721.42 |
| 30089066 | 08/26/14 | NEW RIVER VALLEY JUVENILE DETENTION | \$1,868.50 |
| 30089067 | 08/26/14 | OFFICE OF THE CHIEF MEDICAL EXAMINER | \$20.00 |
| 30089068 | 08/26/14 | PAPER CLIP | \$6.87 |
| 30089069 | 08/26/14 | R & C TOWING AND REPAIR CO | \$828.66 |
| 30089070 | 08/26/14 | R & R ENTERPRISES INC | \$135.00 |
| 30089071 | 08/26/14 | ROANOKE PUMP SALES AND SERVICE | \$1,360.00 |
| 30089072 | 08/26/14 | RURAL DEVELOPMENT | \$2,282.00 |
| 30089073 | 08/26/14 | RURAL DEVELOPMENT | \$2,514.00 |
| 30089074 | 08/26/14 | RURAL DEVELOPMENT | \$11,572.00 |
| 30089075 | 08/26/14 | RURAL RETREAT EMERGENCY SERVICES | \$11,008.17 |
| 30089076 | 08/26/14 | SENTRY SERVICES | \$76.02 |
| 30089077 | 08/26/14 | SIMPLEXGRINNELL | \$420.00 |
| 30089078 | 08/26/14 | SOUTHWEST VIRGINIA CRIMINAL | \$17,228.00 |
| 30089079 | 08/26/14 | SPRING VALLEY GRAPHICS INC | \$560.00 |

August 26, 2014

| | | | |
|---|----------|----------------------------------|---------------------|
| 30089080 | 08/26/14 | STATE ELECTRIC SUPPLY COMPANY | \$254.50 |
| 30089081 | 08/26/14 | STEVE'S AUTO SALES AND REPAIR | \$35.19 |
| 30089082 | 08/26/14 | STEVE'S PIT STOP | \$20.00 |
| 30089083 | 08/26/14 | SUBURBAN PROPANE-1241 | \$60.00 |
| 30089084 | 08/26/14 | TACS | \$2,076.10 |
| 30089085 | 08/26/14 | TOWN OF RURAL RETREAT | \$1,751.79 |
| 30089086 | 08/26/14 | TOWN OF WYTHEVILLE | \$12,183.50 |
| 30089087 | 08/26/14 | TRANSUNION RISK AND ALTERNATIVE | \$16.50 |
| 30089088 | 08/26/14 | TRI CITIES/SW VA REGIONAL | \$2,028.30 |
| 30089089 | 08/26/14 | TRI CITIES/SW VA REGIONAL | \$155.50 |
| 30089090 | 08/26/14 | TWO WAY RADIO | \$1,346.10 |
| 30089091 | 08/26/14 | US CELLULAR | \$149.95 |
| 30089092 | 08/26/14 | V & M RECYCLING | \$67,619.88 |
| 30089093 | 08/26/14 | VERIZON | \$13.53 |
| 30089094 | 08/26/14 | VIRGINIA BUSINESS SYSTEM | \$419.00 |
| 30089095 | 08/26/14 | VIRGINIA RURAL WATER ASSOCIATION | \$400.00 |
| 30089096 | 08/26/14 | VUPS | \$67.20 |
| 30089097 | 08/26/14 | WILSON BAIT AND TACKLE INC | \$109.00 |
| 30089098 | 08/26/14 | WYTHE CO HEALTH DEPARTMENT | \$153.68 |
| 30089099 | 08/26/14 | WYTHE CO WATER AND WASTEWATER | \$192.11 |
| 30089100 | 08/26/14 | WYTHE SHEET METAL INC | \$90.00 |
| 30089101 | 08/26/14 | WYTHE TIRE AND MUFFLER | \$409.22 |
| 30089102 | 08/26/14 | WYTHEVILLE ENTERPRISE | \$41.00 |
| 30089103 | 08/26/14 | WYTHEVILLE OFFICE SUPPLY | \$96.61 |
| 30089104 | 08/26/14 | XEROX | \$175.10 |
| TOTAL EXPENDITURES APPROVED 08/26/14 | | | \$249,522.87 |

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

| | | |
|---------|------------------------|------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Steven T. Willis | B. G. "Gene" Horney |
| | Joe F. Hale | Timothy A. Reeves, Sr. |
| NAYS: | None | |
| ABSENT: | Arthur E. "Artie" Hall | |

ANTI-LITTERING RESOLUTION

Chair Reeves read Resolution 2014-15 in support of the Wythe County anti-littering campaign as follows:

**RESOLUTION 2014-15
Anti-Littering Campaign**

Whereas, Wythe County, Virginia, is a naturally beautiful place in the Blue Ridge Mountains with great diversity of hardwood, pine forests, and the New River; and,

Whereas, litter along our roadways mars the traditional beauty of our County; and,

Whereas, the Wythe County Board of Supervisors is dedicated to restoring cleanliness and attractive appearances to our communities and countryside; and,

Whereas, the Wythe County Board of Supervisors wish to spearhead litter and trash prevention outreach and educational programs; and,

Whereas, the Wythe County Board of Supervisors encourages all residents to participate in local clean-up events in their community and for law enforcement to strictly enforce litter laws; and,

Now, therefore be it resolved, that the Wythe County Board of Supervisors, assembled in regular session this 26th day of August 2014, does hereby endorse an anti-littering campaign and recognizes the efforts taken by all to continually work toward trash-free roads, streams, parks, and commercial and residential areas of Wythe County; and,

Be it further resolved, that this resolution be entered into the official minutes of the Wythe County Board of Supervisors.

Supervisor Hale made a motion, seconded by Supervisor Horney to adopt Resolution 2014-15 in support of an anti-littering campaign.

The roll call vote on the motion was as follows:

| | | |
|-------|------------------|------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Steven T. Willis | B. G. "Gene" Horney |
| | Joe F. Hale | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Arthur E. "Artie" Hall

August 26, 2014

TREASURER'S REPORT

Wythe County Treasurer, Sam Crockett, appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Mr. Crockett reported that the consolidated account is currently at \$44,725,000 with \$24,547,000 in the General Fund account. He noted that real estate taxes to be collected this year total \$9,814,000, which is approximately \$614,000 more than the amount budgeted.
2. Personal Property Tax Relief Act – Mr. Dalton reported that the Budget Committee discussed the Personal Property Tax Relief Act (PPTRA) at their recent meeting held on August 21. He noted that all vehicles must be assessed, but determination of vehicles qualifying for PPTRA relief is at the discretion of the Commissioner of Revenue. Mr. Dalton added that Commissioner of Revenue, Faye Barker, has indicated that registered vehicles for private use will qualify for PPTRA relief with all other vehicles not qualifying.

Ms. Barker advised that the PPTRA indicates that the determination as to whether a vehicle qualifies for PPTRA relief is to be made by the Commissioner of Revenue of the county. She noted that she, as the Commissioner of Revenue, does not believe that a vehicle that has not been registered and is titled only would qualify for PPTRA inclusion. Ms. Barker explained that if the Board has any recommendations for inclusion of these vehicles without the equivalent of a \$0.30 tax increase, she would take those into consideration prior to the printing of the tax book.

Chair Reeves questioned if those who own titled vehicles that are not registered would receive a bill for taxes owed without any PPTRA relief.

Ms. Barker confirmed that they would. She explained that she does not believe that those titled vehicles should reduce the relief provided to others.

Mr. Dalton inquired if tax bills would be sent for all vehicles. He also asked the cost to send those bills.

Mr. Crockett noted that the cost to mail tax bills is approximately \$0.58 per mailing, which includes the postage and printing. He explained that the Code of Virginia does allow for the exclusion of those tax bills of \$20 or less.

Chair Reeves questioned if an amendment to the Ordinance would be needed.

Mr. Farthing explained that a resolution is required for acceptance of the PPTRA reimbursement rate, but otherwise no other action would be needed.

Supervisor Houseman inquired if those citizens with other vehicles who are already receiving a bill would be charged for those titled vehicles assessed \$20 or less in tax.

Mr. Dalton advised that if someone receives a tax ticket for other vehicles, then the vehicle taxed less than \$20 must be included.

Mr. Crockett stated that the titled vehicle would be included with zero tax due.

Mr. Farthing explained that the Code of Virginia states that the Treasurer may elect not to send a bill for any amount \$20 or less as shown by the assessment book. He noted that if the individual is receiving a bill for other vehicles, then a separate bill is not being created for that vehicle assessed \$20 or less. Mr. Farthing added that he believes that the Code only allows for the exclusion of those total tax bills of \$20 or less.

Supervisor Houseman noted that those individuals only owning vehicles assessed \$20 or less, would not pay tax, while those with other vehicles would have to pay the tax.

Mr. Crockett stated that he does not believe that their computer system can exclude specific vehicles.

Chair Reeves requested that Mr. Farthing investigate the exclusion of vehicles assessed \$20 or less in tax, owned by individuals who would receive a tax bill for other vehicles.

Mr. Farthing noted that Ms. Barker could exclude any vehicle assessed \$15 or less from the tax book if she chooses. He added that Mr. Crockett would then need to determine how to prepare and mail those bills.

SHERIFF'S REPORT

Sheriff Doug King appeared before the Board and reported the following:

1. Weapon Purchase – Sheriff King reported that Deputy Randy Mitchell would be retiring at the end of August after serving the County for over 19 years. He requested authorization to purchase Deputy Mitchell's service weapon for \$1 as allowed by Statute 59.1-148.3 of the Code of Virginia.

Supervisor Houseman made a motion, seconded by Supervisor Horney to authorize the purchase of Deputy Randy Mitchell's service weapon for \$1.

August 26, 2014

The roll call vote on the motion was as follows:

| | | |
|-------|------------------|------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Steven T. Willis | B. G. "Gene" Horney |
| | Joe F. Hale | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Arthur E. "Artie" Hall

Sheriff King paid \$1 for the purchase of Deputy Mitchell's service weapon.

- 2. Litter Program – Sheriff King reported that the Sheriff's Office has written several citations for littering violations. He explained that the New River Valley Regional Jail crew would pick up trash in the County for two days later in the week.

Chair Reeves noted that he is working to procure a new van for the litter program.

- 3. Duty Weapons – Sheriff King advised that the Sheriff's Office is in the process of updating their service weapons. He explained that each year Glock Corporation holds a contest that allows the winning state to revamp their supply of Glock pistols for a very low fee. Sheriff King noted that it would cost approximately \$1,000 to update all duty weapons for the Sheriff's Office. He added that they would have to trade in all old weapons within one month of receiving the new weapons.

Supervisor Hale requested additional media coverage of the recent litter violation convictions. He explained that if the newspaper or radio media provided more details about the convictions it would have more of an impact on the public's perception of littering.

WATER COMMITTEE REPORT

- 1. Water Transmission Carryover Funds – Supervisor Horney made a motion, as recommended by the Water Committee to amend and appropriate water transmission carryover funds in the amount of \$362,480 to 9050-46047.

The roll call vote on the motion was as follows:

| | | |
|-------|------------------|------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Steven T. Willis | B. G. "Gene" Horney |
| | Joe F. Hale | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Arthur E. "Artie" Hall

BUDGET COMMITTEE REPORT

1. Victim Witness Assistance Program Computer – Supervisor Houseman made a motion, as recommended by the Budget Committee to amend and appropriate \$1,350 to 31026-48202 for the replacement of the Victim Witness Assistance Program computer.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

2. State of Virginia Budget Shortfalls – Supervisor Houseman reported that the Budget Committee discussed possible shortfalls in the Virginia State budget that may cut funding to all State programs by up to 15%. He noted that the Committee discussed requesting that all County departments prepare a contingency plan for the possible 15% reduction in State funding.

Mr. Dalton explained that they do not yet know the specifics of the situation. He noted that the Governor has asked that the Compensation Board, Secretaries, and others prepare a plan outlining how budgets could be reduced. Mr. Dalton stated that the County's largest recipient of State funding is the school system.

Supervisor Houseman made a motion, seconded by Supervisor Horney to direct County Administrator Dalton to send letters to departments and others who receive State funding requesting the development of a contingency plan for possible 15% budget cuts prorated over six months.

Supervisor McRoberts noted that the departments have already made cuts over the past few years, and asked if this would result in layoffs.

Mr. Dalton stated that there are departments that may not be able to cut their budgets. He noted that departments have not received salary increases and have already cut their budgets to the bare minimum.

August 26, 2014

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

COUNTY ADMINISTRATOR'S REPORT

County Administrator Dalton appeared before the Board and reported the following:

1. Speedwell Water Extension Project – Mr. Dalton reviewed with the Board a memorandum from the Wythe County Engineering Department requesting approval of Speedwell Water Extension Project Phase 1C Change Order No. 5.

Supervisor Houseman made a motion, seconded by Supervisor Horney to approve Speedwell Water Extension Project Phase 1C Change Order No. 5.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

2. Other Post-Employment Benefits Plan – Mr. Dalton reviewed with the Board a letter and supporting agreement from Steven Bull, SHDR Consulting and Actuary Services Senior Vice President, for the completion of valuation work in conjunction with the preparation of the 2014 Comprehensive Annual Financial Report. Mr. Dalton explained that Other Post-Employment Benefit (OPEB) calculations are completed every other year. He noted that the cost for completion of the calculations in the amount of \$9,290 was not included in the Finance Department budget and requested amendment and appropriation of this amount.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to amend and appropriate \$9,290 to the Finance Department budget.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

3. Fiscal Year 2015 Virginia Retirement System Rates – Mr. Dalton presented to the Board Resolution 2014-16 confirming the Board's approval of the certified Virginia Retirement System (VRS) rate of 11.62% as follows:

WYTHE COUNTY RESOLUTION 2014-16

Be It Resolved, that the Wythe County Board of Supervisors does hereby acknowledge its contribution rates included in the adopted budget of June 30, 2014, is the certified rate of 11.62%.

Be It Also Resolved, that the Wythe County Board of Supervisors does certify that it understands the information provided including all fiscal responsibilities; and,

Now, Therefore, the duly authorized officials of the Wythe County Board of Supervisors are hereby authorized and directed by the Wythe County Board of Supervisors to carry out the provisions of this Resolution, and such officials are authorized and directed to pay over to the Treasurer of Virginia such sums as due to be paid by Wythe County as a result of adopting the certified rate of 11.62% for Fiscal Year 2015.

Supervisor Willis made a motion, seconded by Supervisor McRoberts to adopt Resolution 2014-16 certifying approval of the Fiscal Year 2015 VRS rate of 11.62%.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

August 26, 2014

COUNTY ATTORNEY'S REPORT

County Attorney Scot Farthing appeared before the Board and reported the following:

1. Michael Thomas – Mr. Farthing reported that Michael Thomas has passed away. He advised that Animal Control took possession of Mr. Thomas' dogs on August 22. Mr. Farthing explained that Mr. Dalton had requested the preparation of a court order to allow transfer of the dogs to a humane society approved by the County, which the judge signed on August 25. He noted that the court order does provide a 10-day waiting period to allow family members an opportunity to claim the dogs. Mr. Farthing added that a family member has requested possession of the dogs.

SUPERVISORS' REPORTS

1. Fire and Rescue Appreciation Day – Supervisor Houseman thanked everyone for their hard work organizing the recent Fire and Rescue Appreciation Day picnic. He noted that Wings Air Rescue provided helicopter rides to participants selected through a raffle process.
2. Everbridge Citizen Alert System – Supervisor Houseman reported that individuals received an e-mail and an early morning phone call during the recent heavy rain. He asked what constitutes an emergency, where the phone call comes from, and how it is displayed on caller ID. Supervisor Houseman requested a meeting to discuss the specifics of the Everbridge Citizen Alert System.

Chair Reeves noted that he would also be interested in learning more about the alert system.

3. Budget – Supervisor Houseman requested an in-service to provide additional information on the County budget, State budget, and how State funds are disseminated through the programs.

Chair Reeves noted that he believes it would be beneficial for all Board members to learn more about the budget.

Mr. Dalton recommended a work session on September 9 at 6 p.m. to discuss the Everbridge Citizen Alert System. He also suggested discussing the budget in the afternoon following the September 23 Board meeting.

The Board agreed.

CONSENT CALENDAR

Supervisor McRoberts made a motion to approve the consent calendar for August 26, 2014, as follows:

1. PAYROLL – July 2014:

| | |
|------------------------------|----------------------|
| Water Department | \$ 22,262.25 |
| Wythe County Wastewater Fund | 7,119.67 |
| Police Activity Fund | 53,739.48 |
| Courthouse Security Fund | 17,684.89 |
| General County Fund | <u>501,204.05</u> |
| TOTAL | \$ 602,010.34 |

Check Numbers: 30088466-30088475; 30088791-30088799

Voucher Numbers: V415000-415181; V417000-417177

2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Emergency Services – Ikey Davidson
- C. Parks and Recreation – Kevin Williams
- D. Planning Commission – Michelle Cassell

3. PERSONNEL:

- A. Smith, Rebecca - Resigned, Full-time Communications Officer, Effective July 10, 2014

4. BUDGET AMENDMENTS:

- A. \$2,340 (1213-43100) – DMV Stop Program
- B. \$150 (1101-46030) – Donation for Fire and Rescue Appreciation Picnic

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

WYTHE COUNTY GENEALOGICAL AND HISTORICAL ASSOCIATION

Mary Kegley, Vice President of the Wythe County Genealogical and Historical Association, addressed the Board. Ms. Kegley reported that the Wythe County Genealogical and Historical Association is a 501(c)3 non-profit organization that was

August 26, 2014

chartered in 2003. She explained that the Association currently has 350 members from 37 states, Canada, and Australia. Ms. Kegley noted that they average 400 to 500 visitors to their office each year and reviewed visitor statistical data with the Board.

Ms. Kegley advised that the Association recently purchased, through donations, the building located at 165 South Eleventh Street. She asked that the Board aid in their continued support of County tourism, history, and genealogy, and to let those who funded the building purchase know that the County supports the Association's efforts. Ms. Kegley requested that the Board provide the Association \$10,000 to assist with parking lot repairs, flooring and other projects needed to complete the Genealogical Center. She also requested the County's continued financial support for three additional years.

Chair Reeves expressed his appreciation to Ms. Kegley and the Genealogical and Historical Association for all that they have done for the County and the nation. He noted that the Board would consider the request.

COLEMAN FAMILY CAMP

The Board reviewed a letter and supporting documents from the Wythe County Planning Commission concerning the Coleman Family Camp.

Mr. Bear reported that the Planning Commission has recommended the approval of a special use permit for the Coleman Family Camp located on Millers Creek Road. He explained that the Colemans have a family campsite consisting of four campers. Mr. Bear noted that the Colemans have submitted a site plan showing the campers, Virginia Department of Transportation land use permit, and septic permit for the pit privy.

Supervisor Houseman made a motion, seconded by Supervisor Hale to concur with the Planning Commission and authorize issuance of the special use permit for the Coleman Family Camp.

Supervisor Hale questioned if a policy could be enacted to make this process more uniform.

Mr. Bear explained that he does agree that the Ordinance needs to be addressed. He noted that the Ordinance only states that a special use permit shall be required for camps and parks for travel trailers and motor homes. Mr. Bear advised that they have compiled a list of required information to be submitted to the Planning Commission, but does agree that the Planning Commission may want to investigate improvement of the process.

Supervisor Hale recommended consideration of additional regulations to the Ordinance. He asked what specifically distinguishes a campground from a residential/vacation site and requested that the Planning Commission develop a unified approach to establishing these sites. Supervisor Hale noted that many of these family and individual campsites

do not have water or toilet facilities because of lax policies of the past. He added that if a fee is charged to use the property, more strict regulations should be enforced.

Mr. Bear advised that the current Ordinance is vague and does not provide proper guidance. He recommended establishing specific definitions for each type of site and qualifications for each.

Mr. Dalton recommended that Supervisor Hale make a motion directing the Planning Commission to rewrite the Ordinance to include local requirements for establishment of family and recreational campgrounds.

The roll call vote on the motion to authorize issuance of the special use permit for the Coleman Family Camp was as follows:

| | | |
|-------|------------------|------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Steven T. Willis | B. G. "Gene" Horney |
| | Joe F. Hale | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Arthur E. "Artie" Hall

Supervisor Hale made a motion, seconded by Supervisor Willis to direct the Planning Commission to study the Ordinance and prepare a recommendation for the Board's consideration to prevent the reoccurrence of these situations.

The motion passed unanimously.

VACATION REQUEST

The Board reviewed a vacation of plat request from Attorney Thomas M. Jackson, Jr. on behalf of Grandview Farms LLC.

Mr. Dalton advised that Grandview Farms LLC has requested the vacation of the subdivision on which they currently have a permit for a rock quarry. He noted that Mr. Jackson has provided several Code sections that allow for this vacation. Mr. Dalton requested that the County Attorney research this vacation and recommended meeting with Mr. Jackson and Jay O'Brien to discuss the options available. He noted that the issue could then be readdressed at an upcoming Board meeting.

The Board agreed.

TRANSPORTATION SERVICE DISTRICTS

The Board reviewed the 2014 Transportation Service District report prepared by Assistant County Administrator Stephen Bear.

August 26, 2014

Mr. Bear updated the Board on the status of the Vineland/Whetstone and Hidden Valley Transportation Service Districts. He advised that Vineland/Whetstone should have a significant decrease to their tax rate in calendar year 2015. Mr. Bear reported that Hidden Valley should also see a reduction in their tax rate in 2015. He noted that no changes would be made to the tax rates in the current year.

APPOINTMENTS

1. Wytheville Community College Appointment – Mr. Dalton advised that the Board’s nominee Dicky Morgan is not eligible to serve on the Wytheville Community College Board. He noted that Mr. Morgan is a former College employee and is therefore not eligible. Mr. Dalton explained that appointees currently can serve no more than two terms and suggested review of this policy since few interested individuals are available to serve on committees. He recommended review of the policy by the Personnel Committee.

Chair Reeves recommended advertising the openings in the local newspaper and on the County website.

Supervisor Houseman also recommended drafting a letter to area service clubs to solicit interest in committee participation.

Chair Reeves referred the issue to the Personnel Committee for further discussion.

BUILDING AND GROUNDS COMMITTEE

Supervisor McRoberts noted that the Building and Grounds Committee is scheduled to meet on September 2 at 8 a.m. He explained that he will be unable to attend at 8 a.m. and requested rescheduling of the meeting.

The Committee members agreed to meet on September 2 at 4 p.m.

CLOSED MEETING – DISCUSSION OF PERSONNEL AND CONSULTATION WITH LEGAL COUNSEL

Supervisor Houseman made a motion, seconded by Supervisor Horney to enter into Closed Meeting under Section 2.2-3711-A.1 (Personnel) and Section 2.2-3711-A.7 (Consultation with Legal Counsel) of the Code of Virginia.

The motion passed unanimously.

Upon returning to open meeting Supervisor Houseman made a motion, seconded by Supervisor McRoberts to adopt the following resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

BUILDING OFFICIAL

Supervisor Houseman made a motion, seconded by Supervisor Hale to accept Chip Dunford's letter of resignation effective September 5, 2014, and to name County Engineer Bill Vaughan as interim building official until the position is filled.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Arthur E. "Artie" Hall

August 26, 2014

ACCOUNTING SOFTWARE

Supervisor McRoberts made a motion, seconded by Supervisor Houseman to direct staff to prepare an accounting software recommendation for the Board's consideration.

The motion passed unanimously.

PROGRESS PARK

Mr. Dalton noted that Secretary of Commerce, Maurice Jones, would tour Progress Park on August 28.

SMYTH WYTHE AIRPORT COMMISSION

Chair Reeves noted that he and Mr. Dalton are scheduled to meet with the other entities involved in the Airport Commission on August 28. He asked that Board members e-mail any specific questions for discussion at the meeting to Mr. Dalton.

WYTHE COUNTY GENEALOGICAL AND HISTORICAL ASSOCIATION

Chair Reeves questioned if funds are available in the Tourism budget to fulfill Ms. Kegley's request on behalf of the Wythe County Genealogical and Historical Association.

The Board agreed to refer the request to the Building and Grounds Committee.

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 12:27 p.m.

Timothy A. Reeves, Sr., Chair