

**June 30, 2015**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, June 30, 2015. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair	Joe F. Hale
Arthur E. "Artie" Hall, Vice Chair	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney
Steven T. Willis	

**STAFF PRESENT:**

R. Cellell Dalton, County Administrator  
Stephen D. Bear, Assistant County Administrator  
Scot Farthing, County Attorney  
Billy Bowers, Building, Grounds, and Solid Waste Supervisor  
Michelle Cassell, Planning Commission Assistant Department Head  
Don Crisp, Water and Wastewater Director  
Jennifer Druien, Secretary  
Bruce Grant, Finance Director  
Bill Vaughan, County Engineer  
Kevin Williams, Parks and Recreation Director

**OTHERS PRESENT:**

Jacob Vanover	David Manley
Lee Brannon	Curt Steddum
Sam Crockett	Linda Meyer
Faye Barker	Brenda Brewer
Keith Dunagan	Two Other Citizens

**CALL TO ORDER AND INVOCATION**

Chair Reeves determined that a quorum was present and called the meeting to order at 9 a.m. Jacob Vanover of the Rural Retreat Baptist Church provided the invocation and Chair Reeves led the Pledge of Allegiance.

**CITIZENS' TIME**

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Computer System – Wythe County Treasurer, Sam Crockett, addressed the Board. Mr. Crockett advised that he, the Commissioner of Revenue, and Chair Reeves visited Roanoke to view the Tyler Technologies computer system in use. He noted that at the Board meeting following that visit, the Board voted to purchase the Tyler system without any input from either the Treasurer or Commissioner of Revenue. Mr. Crockett explained that their offices are the two major users of the system. He stated that the review committee had voted the Tyler system down and questioned why the system has now been selected.

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2. Tax Increase – Mr. Crockett reported that the Board has proposed a \$0.05 real estate tax increase, which equates to a 12% increase to the citizens. He noted that he does not believe that many citizens have received a 12% pay increase, and requested that the Board reconsider adoption of the proposed tax increase. Mr. Crockett added that with the upcoming reassessment, citizens would experience the equivalent of two tax increases in a row.
  
3. E-mails - Brenda Brewer of Max Meadows addressed the Board. Ms. Brewer stated that she has an issue with several recent e-mails that the County Administrator has sent out. She advised that the e-mails state that the Brewers have threatened the County Administrator, when she believes that she is the one who has been threatened. Ms. Brewer reported that the e-mails also state that the Brewer's case was litigated in the Circuit Court, and that they won their case, which is true except the issue has not been settled. She explained that the e-mails further state that they have not performed any maintenance on their home causing the home's poor condition. Ms. Brewer noted that she has consulted with several experts, who have stated that the home would have to be rebuilt. She next stated that the e-mails also indicate that they were evicted from their home, which is not true, but the bank that previously held their mortgage was closed due to fraudulent loan practices. Ms. Brewer added that several claims bills were introduced before the General Assembly that would have resolved their issue, but those bills were killed by the County Administrator. Ms. Brewer asked that the Board work with the State to settle this issue.
  
4. Virginia Highlands Horse Trail – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer reviewed with the Board a proposal from the Virginia Recreation Department for a trail from Bristol through Wythe County. She noted that this would increase use of the Virginia Highlands Horse Trail and the potential for user conflict. Ms. Meyer added that this provides yet another reason for the Forest Service to work to keep local horse trails open, as they are needed.

With no one else to address the Board, Chair Reeves closed Citizens' Time.

**MINUTES OF PREVIOUS MEETING**

The Board was presented with the June 9, 2015, minutes for adoption.

Supervisor Hall made a motion, seconded by Supervisor Willis to approve the June 9, 2015, minutes as amended.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**PAYMENT OF COUNTY INVOICES**

Supervisor McRoberts made a motion to pay the invoices for approval on June 30, 2015, for the various departments of County government. The invoices were paid on General Warrants 30091758-30091760 and 30091763-30091891 as follows:

**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
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<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30091758	06/30/15	ALSCO	\$121.23
30091759	06/30/15	ALVIS ELECTRIC	\$5,964.43
30091760	06/30/15	APPALACHIAN JUVENILE COMMISSION	\$875.00
30091763	06/30/15	APPALACHIAN POWER	\$32,178.39
30091764	06/30/15	APPLIED ENGINEERING	\$1,515.68
30091765	06/30/15	APPLIED INDUSTRIAL TECH	\$2,261.41
30091766	06/30/15	ATLANTIC UTILITY SOLUTIONS INC	\$825.00
30091767	06/30/15	BARREN SPRINGS FIRE DEPARTMENT	\$5,895.35
30091768	06/30/15	BKT UNIFORMS	\$1,031.39
30091769	06/30/15	BLUE RIDGE AUTO PARTS INC	\$959.61
30091770	06/30/15	BOXLEY	\$372.00
30091771	06/30/15	BRANSON CONSTRUCTION INC	\$78,633.88
30091772	06/30/15	BRENNTAG MID-SOUTH INC	\$1,451.50
30091773	06/30/15	BROWN EXTERMINATING CO	\$40.00
30091774	06/30/15	BUILDING AND DESIGN OF VA	\$537.84
30091775	06/30/15	BUSINESS CARD	\$2,654.58
30091776	06/30/15	C W WILLIAMS FIRE EQUIPMENT SPEC	\$1,816.70
30091777	06/30/15	C & D TRUCK AND SAFETY SUPPLY LLC	\$2,615.00
30091778	06/30/15	CARILION HEALTHCARE CORP	\$90.00
30091779	06/30/15	CARTER MACHINERY CO INC	\$2,395.13
30091780	06/30/15	CASH CYCLE SOLUTIONS INC	\$1,578.88
30091781	06/30/15	CDW GOVERNMENT INC	\$928.83
30091782	06/30/15	CENTRAL BUILDERS INC	\$17,787.50
30091783	06/30/15	CENTRAL BUILDERS INC	\$114,823.13
30091784	06/30/15	CENTURYLINK	\$3,280.05
30091785	06/30/15	CENTURYLINK	\$39.98
30091786	06/30/15	CENTURYLINK	\$134.23
30091787	06/30/15	CENTURYLINK	\$57.77
30091788	06/30/15	CENTURYLINK	\$61.22
30091789	06/30/15	CENTURYLINK	\$52.24
30091790	06/30/15	CENTURYLINK	\$47.83
30091791	06/30/15	CENTURYLINK	\$232.50
30091792	06/30/15	CENTURYLINK	\$413.12

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30091793	06/30/15	CENTURYLINK	\$97.86
30091794	06/30/15	COMMONWEALTH ENGINEERING SALES	\$1,329.04
30091795	06/30/15	CROWN AWARDS	\$408.39
30091796	06/30/15	DEPOT DESIGNS OF RURAL RETREAT	\$288.00
30091797	06/30/15	DEPT OF ENVIRONMENTAL QUALITY	\$3,400.00
30091798	06/30/15	DEPT OF MOTOR VEHICLES	\$20.00
30091799	06/30/15	DUKE'S PRINTING	\$549.45
30091800	06/30/15	EATON CORP	\$6,321.14
30091801	06/30/15	ELECTION SYSTEMS AND SOFTWARE INC	\$1,714.40
30091802	06/30/15	ELEVEN WEST INC	\$1,100.75
30091803	06/30/15	EMPIRE VENDING	\$148.20
30091804	06/30/15	EMS INC	\$1,210.00
30091805	06/30/15	F & R ELECTRIC INC	\$15,665.00
30091806	06/30/15	FARTHING, SCOT S	\$4,768.75
30091807	06/30/15	FASTENAL	\$3,971.99
30091808	06/30/15	FERGUSON ENTERPRISES	\$5,322.10
30091809	06/30/15	FOWLKES MACHINE CO INC	\$47.28
30091810	06/30/15	FRASIER, PAMELA YORK	\$300.00
30091811	06/30/15	GAGE ENVIRON PRODUCTS	\$1,442.60
30091812	06/30/15	GALLS	\$146.00
30091813	06/30/15	GRANT, BRUCE M	\$3,965.21
30091814	06/30/15	HARPO'S HARDWARE AND BLDG SUPPLY INC	\$58.00
30091815	06/30/15	HD SUPPLY WATERWORKS	2,816.39
30091816	06/30/15	HEDRICKS AUTO REPAIR INC	\$25.00
30091817	06/30/15	HORNEY, HAYDEN H	\$883.00
30091818	06/30/15	HORNEY, HAYDEN H	\$331.48
30091819	06/30/15	HUFF FORD SUBARU INC	\$161.84
30091820	06/30/15	IVANHOE FIRE DEPT	\$2,845.67
30091821	06/30/15	KC AUTOMOTIVE	\$398.37
30091822	06/30/15	KUSTOM SIGNALS	\$410.90
30091823	06/30/15	LEXISNEXIS	\$696.00
30091824	06/30/15	LOWE'S	\$2,942.45
30091825	06/30/15	MANSFIELD OIL CO	\$8,610.51
30091826	06/30/15	MANSFIELD OIL CO	\$7,327.89
30091827	06/30/15	MARK IV HONDA	\$3,819.00
30091828	06/30/15	MATNEY PLUMBING AND ELECTRIC	\$355.00
30091829	06/30/15	MCI COMMUNICATIONS SERVICE	\$90.34
30091830	06/30/15	MEREDITH'S GARAGE	\$285.00
30091831	06/30/15	MODERN SHOE STORE	\$89.99
30091832	06/30/15	NATIONAL BANK	\$598.00
30091833	06/30/15	NEW RIVER VALLEY JUVENILE DETENTION	\$1,868.50
30091834	06/30/15	NEW RIVER VALLEY REGIONAL JAIL	\$112,349.85
30091835	06/30/15	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$20.00
30091836	06/30/15	PAPER CLIP	\$5,885.12
30091837	06/30/15	PEED AND BORTZ LLC	\$50,573.00

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30091838	06/30/15	PITNEY BOWES	\$570.00
30091839	06/30/15	POSTAGE BY PHONE RESERVE ACCT	\$555.00
30091840	06/30/15	POSTAGE BY PHONE RESERVE ACCT	\$3,000.00
30091841	06/30/15	R & R ENTERPRISES INC	\$1,810.00
30091842	06/30/15	RAMBO'S BACKHOE SERVICE LLC	\$440.00
30091843	06/30/15	RIDDELL	\$1,704.30
30091844	06/30/15	RURAL DEVELOPMENT	\$2,282.00
30091845	06/30/15	RURAL DEVELOPMENT	\$2,514.00
30091846	06/30/15	RURAL DEVELOPMENT	\$11,572.00
30091847	06/30/15	SALEM STONE	\$334.25
30091848	06/30/15	SENTRY SERVICES	\$581.22
30091849	06/30/15	SEXTON, WILLIAM C JR	\$1,200.56
30091850	06/30/15	SHENTEL	\$60.21
30091851	06/30/15	SIRCHIE FINGER PRINT LABORATORIES	\$195.38
30091852	06/30/15	SOUTHERN STATES	\$1,063.71
30091853	06/30/15	SOUTHWESTERN EQUIPMENT	\$426.61
30091854	06/30/15	SPEEDWELL FIRE DEPARTMENT	\$7,407.29
30091855	06/30/15	STANLEY HUNT DUPREE AND RHINE INC	\$2,136.70
30091856	06/30/15	STEVE'S AUTO SALES AND REPAIR	\$266.77
30091857	06/30/15	STEVE'S PIT STOP	\$16.00
30091858	06/30/15	SUNGARD PUBLIC SECTOR INC	\$21,967.56
30091859	06/30/15	TACS	\$444.12
30091860	06/30/15	TENCARVA MACHINERY CO	\$2,337.00
30091861	06/30/15	THOMPSON TIRE	\$2,223.99
30091862	06/30/15	TOWN OF RURAL RETREAT	\$1,650.09
30091863	06/30/15	TOWN OF WYTHEVILLE	\$5,264.59
30091864	06/30/15	TOWN POLICE SUPPLY	\$800.00
30091865	06/30/15	TRACTOR SUPPLY COMPANY	\$49.98
30091866	06/30/15	TRI CITIES/SW VA REGIONAL	\$968.70
30091867	06/30/15	TRI CITIES/SW VA REGIONAL	\$120.20
30091868	06/30/15	UNITED MUFFLER	\$30.00
30091869	06/30/15	US CELLULAR	\$610.21
30091870	06/30/15	US CELLULAR	\$1,071.25
30091871	06/30/15	US CELLULAR	\$64.10
30091872	06/30/15	US CELLULAR	\$717.92
30091873	06/30/15	US POSTAL SERVICE	\$1,800.00
30091874	06/30/15	USA BLUE BOOK	\$4,860.30
30091875	06/30/15	V & M RECYCLING	\$820.00
30091876	06/30/15	VACA	\$350.00
30091877	06/30/15	VERIZON	\$13.50
30091878	06/30/15	VIRGINIA BUSINESS SYSTEMS	\$702.26
30091879	06/30/15	VIRGINIA COURT CLERKS' ASSOCIATION	\$320.00
30091880	06/30/15	VIRGINIA LAWYERS WEEKLY	\$199.00
30091881	06/30/15	VITA	\$154.10
30091882	06/30/15	WILLIAMS SUPPLY	\$96.00

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30091883	06/30/15	WILSON BAIT AND TACKLE INC	\$282.30
30091884	06/30/15	WRIGHT, JOHN B JR	\$124.59
30091885	06/30/15	WYTHE CO HEALTH DEPT	\$65.00
30091886	06/30/15	WYTHE CO WATER AND WASTEWATER	\$249.71
30091887	06/30/15	WYTHE SHEET METAL INC	\$103.50
30091888	06/30/15	WYTHE TIRE AND MUFFLER	\$329.00
30091889	06/30/15	WYTHEVILLE OFFICE SUPPLY	\$5,632.13
30091890	06/30/15	XEROX	\$318.83
30091891	06/30/15	YA HILL AUTO PARTS	\$17.06
<b>TOTAL EXPENDITURES APPROVED 06/30/15</b>			<b>\$630,221.85</b>

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. "Artie" Hall B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**WATER USE AND MANAGEMENT ORDINANCE 1996-04 AMENDMENT NO. 4**

The Board reviewed Amendment No. 4 to Ordinance 1996-04, Water Use and Management Ordinance of Wythe County as follows:

**AMENDMENT NO. 4 TO ORDINANCE 1996-04  
WATER USE AND MANAGEMENT ORDINANCE  
OF WYTHE COUNTY, VIRGINIA**

A public hearing was held on the 9<sup>th</sup> day of June 2015, at 7:05 p.m. in the Board Room of the Wythe County Administration Building, 340 South Sixth Street, Wytheville, Virginia, to consider Amendment to Wythe County Ordinance 1996-04 titled, "Water Use and Management Ordinance of Wythe County, Virginia."

**DELETE: Water Rates, Connection Rates, and Reconnection Rates**

9.1 The Wythe County Board of Supervisors shall establish rates for water consumption and new connections and reconnections to the public water system by resolution. The rates shall be reviewed and revised periodically. Before any water or connection rate fees can become effective, the Board of Supervisors shall hold a public hearing on such rate change.

**ADD: Water Rates, Connection Rates, and Reconnection Rates**

9.1 The Wythe County Board of Supervisors shall establish rates for water consumption and new connections and reconnections to the public water system by resolution. The rates shall be reviewed and revised periodically to comply with loan resolutions, bond documents, or funding stipulations for new or reconstruction projects. Before any water or connection rate fees can become effective, the Board of Supervisors shall hold a public hearing on such rate change.

This amendment shall be effective on and after 12:01 a.m. on the 16<sup>th</sup> day of July 2015.

Supervisor Hall made a motion, seconded by Supervisor Hale to approve Amendment No. 4 to Ordinance 1996-04 as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**ELECTRONIC SUMMONS ORDINANCE 2015-01**

The Board reviewed Ordinance 2015-01, Electronic Summons Systems Cost Assessment as follows:

**ORDINANCE 2015-01  
ELECTRONIC SUMMONS SYSTEMS COST ASSESSMENT**

**WHEREAS**, the Code of Virginia permits court costs to be assessed in criminal, civil, and traffic cases; and,

**WHEREAS**, the Board of Supervisors of Wythe County, upon request of the Sheriff and Courts, desire to implement a new electronic summons system; and,

**WHEREAS**, in 2014, the Virginia General Assembly actions (Virginia Code 17.1-279.1) provided localities to charge up to a \$5.00 assessment relating to electronic summons systems that permit the additional sum as part of the court costs in each criminal or traffic case in the district or circuit courts for defendants charged with a violation of any statute or ordinance; and,

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**WHEREAS**, the new assessment is to be collected by the clerk of each court and held by the treasurer in a separate internal record; and,

**WHEREAS**, the funds are to be disbursed to fund electronic summons equipment for Wythe County Law Enforcement Agencies for the sole purpose of funding software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system, and

**WHEREAS**, the Board of Supervisors of Wythe County desire to consider this new ordinance on an electronic summons systems assessment to offset the costs of the hardware, software, and equipment; and,

**NOW, THEREFORE, BE IT ORDAINED** on this 30<sup>th</sup> day of June 2015, that such fee assessment is hereby proposed as set forth below:

**COST ASSESSMENT FOR ELECTRONIC SUMMONS SYSTEMS**

Assessment and Collection.

The Clerk of General District Court and the Clerk of the Circuit Court of the County shall initially assess and collect an additional sum of \$5.00 as part of the costs in each criminal or traffic case in the district or circuit courts located within its boundaries in which the defendant is charged with a violation of any statute or ordinance. The Wythe County Board of Supervisors shall, on an annual basis, review the fee and if sufficient funds are available to maintain the system, the fee shall be adjusted to an amount that provides an amount to cover maintenance and replacement costs.

The assessment shall be collected by the Clerk of each of the respective courts, which shall be remitted to the County Treasurer. The Treasurer shall maintain a separate internal record, and funds shall be held by such treasurer subject to disbursement by the governing body to purchase and maintain an electronic summons system.

Appropriation of Funds.

All funds received by the County as a result of this section may be appropriated by the governing body for disbursements for an electronic summons system located within Wythe County solely to fund software, hardware, associated equipment costs for the development, maintenance, and installation of an electronics summons system. The funds shall be held by the Treasurer until such funds are adequate as determined by the County Purchasing Agent to fully implement the system into County owned vehicles and courts.

Supervisor Hale made a motion, seconded by Supervisor McRoberts to adopt Ordinance 2015-01, Electronic Summons Systems Cost Assessment as presented.



The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**CALENDAR YEAR 2015 PROPOSED TAX RATES**

The Board reviewed a memorandum from County Administrator, Cellell Dalton, recommending adoption of the Calendar Year 2015 tax rate as advertised in the public hearing as follows:

	<b>Current Rate</b>	<b>Proposed Rate</b>
Real Estate	\$0.44	\$0.49
Personal Property	\$2.27	\$2.27
Merchants Capital	\$0.56	\$0.56
Machine and Tools	\$1.50	\$1.50

Supervisor Houseman made a motion, seconded by Supervisor Willis to adopt the Calendar Year 2015 tax rate as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Joe F. Hale
	Arthur E. "Artie" Hall	Coy L. McRoberts
	Steven T. Willis	Timothy A. Reeves, Sr.

NAYS: B. G. "Gene" Horney

**PROPOSED WATER RATES**

The Board reviewed Resolution 2015-21, Water Rate Schedule as follows:

**BE IT RESOLVED**, that the Wythe County Board of Supervisors assembled this 30<sup>th</sup> day of June, 2015, does hereby adopt the following water rate schedule:

**WYTHE COUNTY WATER DEPARTMENT  
RATE SCHEDULE**

Water Rates

\$18.90 Minimum Bill for 1<sup>st</sup> 1,000 gallons  
\$9.45 per 1,000 gallons thereafter

Reconnection Fee: \$50.00 per reconnection

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Renter Deposit: \$75.00 per connection

Late Fees and Penalty

If bill not paid by due date, a ten percent (10%) late charge will be added. A one and one-half percent (1 ½%) penalty will be added to the principal each month thereafter for each month of delinquency.

**BE IT FURTHER RESOLVED**, that the above rate schedule shall become effective on July 16, 2015; and,

**BE IT FURTHER RESOLVED**, that a copy of this resolution be incorporated into the official minutes of the June 30, 2015, Wythe County Board of Supervisors meeting.

Supervisor Hall made a motion, seconded by Supervisor Hale to adopt Resolution 2015-21, Water Rate Schedule, as presented.

The roll call vote on the motion was as follows:

AYES:            Arthur E. "Artie" Hall            Coy L. McRoberts  
                     Steven T. Willis                    Timothy A. Reeves, Sr.  
                     Joe F. Hale

NAYS:            Gary M. Houseman  
                     B. G. "Gene" Horney

**TREASURER'S REPORT**

Treasurer Sam Crockett appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Mr. Crockett reported that the consolidated account is currently at \$54,174,807 with \$32,510,000 in the General Fund account. He noted that the Treasurer's Office has collected \$18,300,632 in 2014 taxes to date, which is \$133,819 over the amount budgeted. Mr. Crockett added that they have collected approximately \$20,000 more this year than in the previous year.

**SUPERINTENDENT OF SCHOOL'S REPORT**

Superintendent of Schools, Lee Brannon, appeared before the Board and reported the following:

1. Six Year Progress Report – Dr. Brannon reviewed with the Board a report detailing the activities and projects completed within the Wythe County Public School System over the past six years.

2. Budget – Dr. Brannon reported that the School Board has finalized their Fiscal Year 15 year-end budget. He noted that they did receive a reimbursement payment from the State for drivers education training after their year-end paperwork had been completed. Dr. Brannon explained that through the early retirement of four employees, Medicaid Reimbursement Program increases, and other savings; they have saved \$218,569.54 in Fiscal Year 15. He requested the carryover of these funds for capital improvement projects. Dr. Brannon stated that they hope to begin phase two of their capital improvement projects in the next fiscal year. He reviewed those projects, a proposed timeline for project completion, and potential debt service drawdown schedule with the Board.

Mr. Dalton recommended transfer of cafeteria reserve funds to balance the account for the year.

Supervisor Hall made a motion, seconded by Supervisor Horney to transfer \$36,310.20 from the cafeteria reserve fund to the school fund to balance the account for the year.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Mr. Dalton suggested approval of the School Board's year end appropriation and carryover requests with the funds set aside in a contingency fund until the books are reconciled.

Dr. Brannon noted that the School Board had made an additional payment on the interest of the simple loan versus transferring the funds into the permanent loan. He added that the carryover has been amended by the \$3,216 payment received for driver's education training on June 29.

Supervisor Houseman made a motion, seconded by Supervisor Hall to approve the debt service appropriation and carryover request from the School Board with the carryover funds placed in a contingency fund until the finalized amounts are received and use is determined.

Mr. Dalton noted that the use of the carryover funds has yet to be decided.

Dr. Brannon explained that the Technology Center roof is in need of replacement. He noted that these funds may be used for that purpose if the

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capital improvement projects are not approved. Dr. Brannon added that they would hope to have the funds available for these types of projects if needed.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Chair Reeves expressed his appreciation, on behalf of the Board, to Dr. Brannon for all of his work with the school system.

### **COUNTY ADMINISTRATOR'S REPORT**

County Administrator Cellell Dalton appeared before the Board and reported the following:

1. Ninth District Development Financing – Mr. Dalton reviewed with the Board a letter from Robert Goldsmith, Ninth District Development Financing Incorporated CEO and President, requesting the appointment of a representative to serve on their Board of Directors. Mr. Dalton noted that Jennifer Atwell has served on the Board of Directors for two terms, and is not eligible for reappointment. He requested that Board members consider nominees to this Board of Directors for appointment at the July 14 Board meeting.
2. Appointments –
  - a. Crossroads Regional Industrial Facility Authority – Supervisor Houseman made a motion, seconded by Supervisor McRoberts to appoint the County Administrator to serve as Wythe County's Crossroads Regional Industrial Facility Authority representative.

The motion passed unanimously.

- b. Wythe Grayson Regional Library Board – Mr. Dalton advised that Miriam Booker has completed her second term on the Library Board and is, therefore, not eligible to serve an additional term.

Supervisor Willis noted that the Wythe Grayson Regional Library Board is working to prepare a recommendation to the Board for this appointment.

- c. Mount Rogers Planning District Commission Transportation Technical Committee – Mr. Dalton noted that Assistant County Administrator Bear was appointed to this Committee in January .

- d. New River Regional Water Authority – Supervisor McRoberts made a motion, seconded by Supervisor Horney to reappoint Supervisor Houseman to the New River Regional Water Authority for an additional four year term.

The motion passed unanimously.

Mr. Dalton reminded Board members that they must take the oath of office at the Clerk of Circuit Court office, in order to serve as a duly appointed official on any authority or commission.

- e. Recreation Commission – Supervisor Hall made a motion, seconded by Supervisor Horney to reappoint Mickey Bass and Eric Melton to the Recreation Commission for an additional term.

The motion passed unanimously.

- f. Social Services Board – Supervisor Hall made a motion, seconded by Supervisor Willis to reappoint Chair Reeves to serve on the Department of Social Services Board for an additional four year term.

The motion passed unanimously.

- g. Wytheville Community College – Supervisor McRoberts made a motion, seconded by Supervisor Hale to reappoint Travis Jackson to the Wytheville Community College Board.

The motion passed unanimously.

Chair Reeves advised that an additional appointee is needed for the Wytheville Community College Board.

Mr. Dalton noted that the Town of Wytheville is already represented on the Wytheville Community College Board and recommended appointment of an individual from the western or eastern portion of the County.

The Board agreed to discuss additional nominees at the July 14 Board meeting.

- 3. Elk Management – Mr. Dalton reviewed with the Board a letter from Robert Duncan, Virginia Department of Game and Inland Fisheries Executive Director, in response to the Board's resolution concerning the management of elk.
- 4. Appalachian Power – Mr. Dalton reviewed with the Board a letter and supporting ruling from Garry Simmons, Appalachian Power regulatory consultant staff,

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concerning a petition filed with the Virginia State Corporation Commission to revise its RPS-RAC for the recovery of incremental costs of participation in the Virginia renewable energy portfolio standard program.

5. Election Systems and Software – Mr. Dalton reviewed with the Board a sales order agreement from Election Systems and Software for the purchase of voting equipment and maintenance. He noted that bids would be received by the Virginia Association of Counties/Virginia Municipal League on July 9.
6. High Meadows Subdivision – Mr. Dalton reviewed with the Board a memorandum from Lynn Carrier, Virginia Department of Transportation Hydraulic Design Engineer, concerning drainage of the High Meadows Subdivision.

### **SUPERVISORS' REPORTS**

1. Subdivision Ordinance – Supervisor Houseman reported that several changes have been made to the Subdivision Ordinance to help expedite the subdivision process. He advised that Section 5.2.2, Septic Tanks of the Subdivision Ordinance requires the completion of a perk test by the Health Department, even for those divisions which are minor. Supervisor Houseman noted that the perk test costs approximately \$475 and is required by the County, not the Health Department. He asked if this is a necessary step. Supervisor Houseman explained that the Board could allow individuals to subdivide the land, and then if they build, require that they meet all of the requirements for a building permit at that time. He added that obtaining a perk test is not always an easy process and can delay the subdivision.

Mr. Dalton explained that this requirement guarantees that a person can build on the property in the future. He noted that there are hundreds of properties throughout the County that have been sold, which do not perk and cannot be built upon.

Supervisor Houseman requested that the Board consider revision to this requirement in the future. He noted that there may be good reasons for it, but asked if the reasons outweigh the inconvenience and cost to the citizens.

2. Bridge – Supervisor McRoberts reported that he had been contacted by a citizen concerning a bridge that washed away. He noted that the area citizens are circulating a petition to have the bridge replaced. Supervisor McRoberts asked what the Board could do to help these citizens.

Mr. Dalton noted that in accordance with their regulations, the Virginia Department of Transportation (VDOT) cannot replace a low water bridge. He noted that VDOT would have to replace the bridge with a regular bridge, and does have emergency funds available for these replacements. He asked that the

Board obtain the petition and work to prepare a resolution for adoption to address this situation.

- 3. Speedwell Firehouse – Supervisor Horney reported that the urinal at the Speedwell Firehouse is leaking. He asked if this has been repaired.

Billy Bowers, Building and Grounds Supervisor, advised that the flush system battery was in need of replacement. He noted that the correct battery will be installed on June 30. Mr. Bowers added that the building was sprayed for bugs.

- 4. Health Inspection Reports – Supervisor Horney stated that a friend of his recently had a lung transplant and has to be particularly careful where he eats. He advised that North Carolina has a posting system in place that requires restaurants to post their recent Health inspection report. He questioned if a similar requirement could be implemented in Wythe County. Supervisor Horney requested that the County Attorney investigate this issue.

**CONSENT CALENDAR**

Supervisor Hall made a motion to approve the consent calendar for June 30, 2015, as follows:

**1. PAYROLL – May 2015:**

Water Department	\$	28,306.11
Wythe County Wastewater Fund		7,059.25
Police Activity Fund		54,300.08
Courthouse Security Fund		21,515.38
General County Fund		<u>484,503.49</u>
<b>TOTAL</b>	<b>\$</b>	<b>595,684.31</b>

**Check Numbers:** 30091506-30091515; 30091615-30091623

**Voucher Numbers:** V509000-509159; V510000-510179

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Emergency Services – Jason Kinser
- D. Finance – Bruce Grant
- E. Solid Waste – Billy Bowers
- F. Water and Wastewater – Don Crisp

**3. BUDGET AMENDMENTS:**

- A. \$1,181.40 (Lead Mines Rescue) – Auto Claim from 2/24/15, 2012 Dodge Ambulance

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B. \$287.00 (Wythe County Rescue) – Auto Claim from 4/4/15, 2007 Ford Van

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. "Artie" Hall B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**FISCAL YEAR 15 YEAR END AND CARRYOVER REPORT**

The Board reviewed and discussed the Fiscal Year 2015 Year End Expenditure and Carryover Report as follows:

**WYTHE COUNTY BOARD OF SUPERVISORS  
FISCAL YEAR 15 YEAR END REPORT**

Departments	FY15 Budget	FY15 Expenditures	FY15 Required Appropriations	FY15 Unspent	Final FY15	
					FY15 Carryovers	Budget Adjustment Required
BOARD OF SUPERVISORS	\$275,989	\$204,429	\$0	\$71,560	\$50,000	<b>\$21,560</b>
COUNTY ADMIN OFFICE	459,574	407,675	0	51,899	40,000	<b>11,899</b>
FINANCIAL ADMINISTRATION	255,587	235,745	0	19,842	0	<b>19,842</b>
TECHNOLOGY	109,416	106,293	0	3,123	0	<b>3,123</b>
PUBLIC INFORMATION	51,121	47,748	0	3,373	0	<b>3,373</b>
COMMISSIONER OF REVENUE	277,170	270,299	0	6,871	0	<b>6,871</b>
MAPPING	29,931	16,988	0	12,943	5,000	<b>7,943</b>
TREASURER	358,827	387,141	28,314	0	0	<b>0</b>
ELECTORAL BOARD	41,602	25,435	0	16,167	0	<b>16,167</b>
REGISTRAR	85,505	82,317	0	3,188	0	<b>3,188</b>
CIRCUIT COURT	58,129	56,867	0	1,262	0	<b>1,262</b>
GENERAL DISTRICT COURT	11,450	10,673	0	777	0	<b>777</b>
J AND DR COURT	9,530	8,664	0	866	0	<b>866</b>
MAGISTRATE	3,130	1,065	0	2,065	0	<b>2,065</b>
CLERK OF CIRCUIT COURT	484,882	451,269	0	33,613	0	<b>33,613</b>
JUROR PAYMENTS	4,750	2,770	0	1,980	0	<b>1,980</b>
LAW LIBRARY	10,100	9,074	0	1,026	0	<b>1,026</b>
COMMISSIONER OF ACCOUNTS	5,000	5,000	0	0	0	<b>0</b>
COMMONWEALTH'S ATTORNEY	660,993	631,447	0	29,546	0	<b>29,546</b>
ENFORCEMENT AND TRAFFIC	3,342,697	2,754,681	0	588,016	120,000	<b>468,016</b>
COPS UNIV HIRING GRANT	398,256	349,822	0	48,434	0	<b>48,434</b>
VSTOP GRANT	41,459	40,456	0	1,003	0	<b>1,003</b>
DARE	72,291	61,169	0	11,122	0	<b>11,122</b>
COPS IN SCHOOL GRANT	199,047	188,270	0	10,777	0	<b>10,777</b>
VICTIM WITNESS ASSISTANCE	47,260	45,991	0	1,269	0	<b>1,269</b>
SHERIFF IT	24,950	24,612	0	338	0	<b>338</b>



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COURTROOM SECURITY	305,996	254,628	0	51,368	0	<b>51,368</b>
VOLUNTEER FIRE DEPARTMENT	130,130	78,594	0	51,536	0	<b>51,536</b>
BARREN SPRINGS DEPARTMENT	60,809	56,780	0	4,029	0	<b>4,029</b>
IVANHOE FIRE DEPARTMENT	34,300	26,191	0	8,109	0	<b>8,109</b>
MM FIRE DEPARTMENT	77,089	70,734	0	6,355	0	<b>6,355</b>
RR FIRE DEPARTMENT	34,300	525	0	33,775	25,000	<b>8,775</b>
SPEEDWELL FIRE DEPARTMENT	34,300	31,526	0	2,774	0	<b>2,774</b>
WYTHEVILLE FIRE DEPARTMENT	104,210	103,411	0	799	0	<b>799</b>
AMBULANCE AND RESCUE SVCS	21,000	19,933	0	1,067	0	<b>1,067</b>
LEAD MINES RESCUE SQUAD	37,372	35,216	0	2,156	0	<b>2,156</b>
RR RESCUE SQUAD	46,340	29,395	0	16,945	0	<b>16,945</b>
WC RESCUE SQUAD	34,300	28,230	0	6,070	0	<b>6,070</b>
WYTHE EMS	49,061	33,071	0	15,990	0	<b>15,990</b>
CORRECTION AND DETENTION	1,700,000	1,352,015	0	347,985	0	<b>347,985</b>
PROBATION OFFICE	3,250	3,265	15	0	0	<b>0</b>
BUILDING INSPECTION	95,739	91,767	0	3,972	0	<b>3,972</b>
ANIMAL CONTROL	169,105	126,931	0	42,174	10,000	<b>32,174</b>
MEDICAL EXAMINER	500	380	0	120	0	<b>120</b>
E-911	16,494	7,404	0	9,090	0	<b>9,090</b>
E-911 WIRELESS GRANT	36,063	34,177	0	1,886	0	<b>1,886</b>
OFFICE OF EMERGENCY SVCS	289,477	48,570	0	240,907	202,290	<b>38,617</b>
ROAD CONSTRUCTION	2,000,000	127,207	0	1,872,793	699,793	<b>1,173,000</b>
CONSOLIDATED DISPATCH	526,042	421,452	0	104,590	11,000	<b>93,590</b>
REFUSE COLLECTION	1,373,327	1,359,803	0	13,524	0	<b>13,524</b>
DEBRIS COLLECTION	81,671	6,298	0	75,373	0	<b>75,373</b>
LANDFILL BUILDING	782	668	0	114	0	<b>114</b>
COURTHOUSE BUILDING	296,646	246,052	0	50,594	50,594	<b>0</b>
COUNTY OFFICE BUILDING	1,933,789	557,726	0	1,376,063	6,400	<b>1,369,663</b>
HEALTH CENTER BUILDING	0	0	0	0	0	<b>0</b>
LIBRARY BUILDING	3,404	2,211	0	1,193	0	<b>1,193</b>
SIXTH STREET BUILDING	2,349	2,059	0	290	0	<b>290</b>
B&G MAINTENANCE	65,310	40,174	0	25,136	0	<b>25,136</b>
SPILLER ANNEX BUILDING	676	0	0	676	0	<b>676</b>
B&G MAINTENANCE BUILDING	10,400	9,094	0	1,306	0	<b>1,306</b>
FC EMERGENCY SERV BLDG	16,669	13,276	0	3,393	3,393	<b>0</b>
CONSOLIDATED DISPATCH	500	0	0	500	0	<b>500</b>
WATER DEPARTMENT	2,414,867	2,265,416	0	149,451	0	<b>149,451</b>
REGIONAL WTP	0	0	0	0	0	<b>0</b>
WATER TRANSMISSION SYSTEM	0	0	0	0	0	<b>0</b>
NRRWA	253,713	230,817	0	22,896	0	<b>22,896</b>
STORM WATER	0	0	0	0	0	<b>0</b>
WASTEWATER DEPARTMENT	1,176,726	1,113,584	0	63,142	0	<b>63,142</b>
SEWER PROJECTS	0	0	0	0	0	<b>0</b>
LOCAL HEALTH DEPARTMENT	341,000	341,000	0	0	0	<b>0</b>
MT ROGERS MENTAL HEALTH	133,900	133,900	0	0	0	<b>0</b>
DEPT. OF SOCIAL SERVICES	7,055,847	6,037,722	0	1,018,125	0	<b>1,018,125</b>
FAMILY RESOURCE CENTER	3,750	3,750	0	0	0	<b>0</b>
DISTRICT III COOPERATIVE	26,514	26,514	0	0	0	<b>0</b>
SCHOOL BOARD	46,493,436	46,441,160	0	52,276	52,276	<b>0</b>
SCHOOL CONSTRUCTION	8,432,609	9,428,000	995,391	0	0	<b>0</b>
WYTHEVILLE COMM. COLLEGE	38,662	38,662	0	0	0	<b>0</b>
REGIONAL TOURISM	74,972	12,238	0	62,734	0	<b>62,734</b>
RR LAKE SWIMMING POOL	33,916	27,988	0	5,928	0	<b>5,928</b>
RECREATION COMMISSION	162,288	138,463	0	23,825	1,900	<b>21,925</b>

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RR LAKE CAMPGROUND	85,359	60,321	0	25,038	0	<b>25,038</b>
AGER PARK	26,621	9,741	0	16,880	4,000	<b>12,880</b>
SHEFFEY RECREATION CENTER	12,851	10,265	0	2,586	2,586	<b>0</b>
WYTHE/GRAYSON REG. LIBRARY	290,750	290,750	0	0	0	<b>0</b>
PLANNING COMMISSION	107,500	87,040	0	20,460	5,750	<b>14,710</b>
ENGINEERING	136,180	127,884	0	8,296	0	<b>8,296</b>
WYTHE CO PROGRESS PARK	1,825,781	598,480	0	1,227,301	0	<b>1,227,301</b>
WYTHE COUNTY JOINT IDA	460,000	263,000	0	197,000	0	<b>197,000</b>
SMALL BUSINESS INCUBATOR	0	0	0	0	0	<b>0</b>
SMYTH/WYTHE AIRPORT COMM.	62,000	62,000	0	0	0	<b>0</b>
SOIL AND WATER DISTRICT	6,000	6,000	0	0	0	<b>0</b>
NEW RIVER HIGHLANDS RCD	1,000	1,000	0	0	0	<b>0</b>
COOPERATIVE EXTENSION	58,353	55,564	0	2,789	0	<b>2,789</b>
REVENUE REFUNDS	1,000	212,239	211,239	0	0	<b>0</b>
TAX REVENUE REFUNDS	11,000	19,142	8,142	0	0	<b>0</b>
RESERVE FUND	199,006	199,006	0	0	0	<b>0</b>
<b>Totals</b>	<b>\$86,835,647</b>	<b>\$79,886,309</b>	<b>\$1,243,101</b>	<b>\$8,192,439</b>	<b>\$1,289,982</b>	<b>\$6,902,457</b>
CAPITAL PROJECTS – COUNTY	795,000	164,861	0	630,139	314,318	315,821
CAPITAL PROJECTS – WATER	9,848,779	1,478,786	0	8,369,993	7,520,111	849,882
CAPITAL PROJECTS – WW	2,103,600	91,505	0	2,012,095	2,012,095	0
<b>TOTAL CAPITAL BUDGET</b>	<b>12,747,379</b>	<b>1,735,152</b>	<b>0</b>	<b>11,012,227</b>	<b>9,846,524</b>	<b>1,165,703</b>
<b>TOTALS</b>	<b>\$99,583,026</b>	<b>\$81,621,461</b>	<b>\$1,243,101</b>	<b>\$19,204,666</b>	<b>\$11,136,506</b>	<b>\$8,068,160</b>

Supervisor Hall made a motion, seconded by Supervisor Hale to approve the Fiscal Year 2015 Year End Expenditure and Carryover Report with the amendment as requested by the School Board.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
 Arthur E. "Artie" Hall B. G. "Gene" Horney  
 Steven T. Willis Timothy A. Reeves, Sr.  
 Joe F. Hale

NAYS: None

**FISCAL YEAR 16 REVENUE AND EXPENDITURE REPORT**

The Board reviewed and discussed the Wythe County Fiscal Year 16 Revenue and Expenditure Budget.

Supervisor Hall made a motion, seconded by Supervisor Hale to adopt the Fiscal Year 16 Revenue and Expenditure Budget as presented.

Supervisor Houseman questioned if the trash collection service charge line item includes the \$30 trash disposal fee.

Mr. Dalton confirmed that that line item does include the trash disposal fee.

Supervisor Houseman inquired if funds were included in the budget for the Wythe County Rural Retreat Fair Association.

Mr. Dalton explained that regional tourism funds were reallocated to payment to civic organizations to be used at the Board’s discretion. He noted that money could be provided to the Fair Association from these funds if the Board desires.

Supervisor Houseman asked if the trash disposal fee would be enacted if the budget is adopted as presented.

Mr. Dalton advised that the Solid Waste Ordinance amendment has not yet been adopted by the Board. He explained that if the Solid Waste Ordinance amendment does not pass, then the Board would have to work to find the money to balance the budget, either from reserve funds or by other means. Mr. Dalton noted that language in the Solid Waste Ordinance amendment was in need of revision, and that it would be presented to the Board at a later date. He added that adoption of the budget does not commit the Board to approve the Ordinance amendment.

Mr. Dalton reported that based on the recently completed pay classification study, an estimate of \$80,000 would be needed to bring all County employees’ pay into conformity with that paid by other employers. He noted that funding was added to the budget to cover these costs.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
 Arthur E. “Artie” Hall B. G. “Gene” Horney  
 Steven T. Willis Timothy A. Reeves, Sr.  
 Joe F. Hale

NAYS: None

**FISCAL YEAR 16 APPROPRIATIONS**

The Board reviewed the Fiscal Year 16 first quarter appropriations as follows:

DEPARTMENT	APPROVED FY16	CARRYOVER FY15	APPROVED FY16	FY16 1 <sup>ST</sup> QUARTER APPROPRIATION
1101 BOARD OF SUPERVISORS	\$308,716	\$50,000	\$358,716	\$89,679
1202 COUNTY ADMIN OFFICE	681,001	40,000	721,001	180,250
1204 FINANCIAL ADMINISTRATION	248,486	0	248,486	62,122
1205 TECHNOLOGY	90,497	0	90,497	22,624
1206 PUBLIC INFORMATION	49,615	0	49,615	12,404
1209 COMMISSIONER OF REVENUE	274,089	0	274,089	68,522
12091 MAPPING	32,000	5,000	37,000	9,250
1210 ASSESSORS	240,000	0	240,000	60,000
1213 TREASURER	350,822	0	350,822	87,706

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1221	LEGAL	0	0	0	0
1301	ELECTORAL BOARD	78,434	0	78,434	19,609
1302	REGISTRAR	85,395	0	85,395	21,349
2101	CIRCUIT COURT	56,634	0	56,634	14,159
2102	GENERAL DISTRICT COURT	10,210	0	10,210	2,553
21021	JUVENILE & DOMESTIC REL. COURT	9,130	0	9,130	2,283
2103	MAGISTRATE	1,630	0	1,630	408
2106	CLERK OF CIRCUIT COURT	482,130	0	482,130	120,533
2107	JUROR PAYMENTS	4,750	0	4,750	1,188
2108	LAW LIBRARY	10,800	0	10,800	2,700
2109	COMMISSIONER OF ACCTS	5,000	0	5,000	1,250
2201	COMMONWEALTH'S ATTORNEY	658,930	0	658,930	164,733
3102	ENFORCEMENT AND TRAFFIC	3,054,258	120,000	3,174,258	793,565
31021	COPS UNIV HIRING GRANT	407,074	0	407,074	101,769
31022	COURTROOM SECURITY	355,584	0	355,584	88,896
31023	VSTOP GRANT	42,797	0	42,797	10,699
31024	DARE	67,656	0	67,656	16,914
31025	COPS IN SCHOOL GRANT	195,797	0	195,797	48,949
31026	VICTIM WITNESS ASSISTANCE	46,008	0	46,008	11,502
31028	SHERIFF IT	49,110	0	49,110	12,278
3202	VOLUNTEER FIRE DEPT.	97,913	0	97,913	24,478
32021	BARREN SPRINGS VFD	75,609	0	75,609	18,902
32022	IVANHOE VFD	50,923	0	50,923	12,731
32023	MAX MEADOWS VFD	84,589	0	84,589	21,147
32024	RURAL RETREAT VFD	41,800	25,000	66,800	16,700
32025	SPEEDWELL VFD	41,800	0	41,800	10,450
32026	WYTHEVILLE VFD	109,910	0	109,910	27,478
32031	LEAD MINES RESCUE SQUAD	41,800	0	41,800	10,450
32032	RURAL RETREAT RESCUE SQUAD	41,800	0	41,800	10,450
32033	WYTHE COUNTY RESCUE SQUAD	41,800	0	41,800	10,450
3204	WYTHE COUNTY EMS	0	0	0	0
3301	CORRECTION AND DETENTION	1,500,000	0	1,500,000	375,000
3303	PROBATION OFFICE	3,250	0	3,250	813
3401	BUILDING INSPECTION	93,646	0	93,646	23,412
3501	ANIMAL CONTROL	136,461	10,000	146,461	36,615
3503	MEDICAL EXAMINER	500	0	500	125
3504	E911 DEPARTMENT	0	0	0	0
35041	E911 WIRELESS GRANT	31,719	0	31,719	7,930
3505	OFFICE OF EMERGENCY SVCS	73,684	202,290	275,974	68,994
3506	CONSOLIDATED DISPATCH	524,010	11,000	535,010	133,753
4100	ROAD CONSTRUCTION	0	699,793	699,793	174,948
4203	REFUSE COLLECTION	1,372,499	0	1,372,499	343,125
42031	DEBRIS COLLECTION	77,855	0	77,855	19,464
43041	LANDFILL BUILDING	787	0	787	197
43042	COURTHOUSE BUILDING	234,714	50,594	285,308	71,327
43043	COUNTY OFFICE BUILDING	586,040	6,400	592,440	148,110
43044	HEALTH CENTER BUILDING	0	0	0	0
43045	LIBRARY BUILDING	3,446	0	3,446	862
43047	SIXTH STREET BUILDING	2,352	0	2,352	588
43048	B & G MAINTENANCE	47,075	0	47,075	11,769
43049	SPILLER ANNEX BUILDING	676	0	676	169
43050	B & G MAINTENANCE BLDG	6,600	0	6,600	1,650
43051	FC EMERGENCY SERV BLDG	0	3,393	3,393	848
43052	CONSOLIDATED DISPATCH	0	0	0	0
43053	FAIRVIEW HOUSE	8,158	0	8,158	2,040

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4401	WATER DEPARTMENT	2,284,381	0	2,284,381	571,095
44011	REGIONAL WTP	0	0	0	0
44012	WATER TRANSMISSION SYSTEM	0	0	0	0
44013	NEW RIVER WATER AUTHORITY	276,254	0	276,254	69,064
44015	STORMWATER	0	0	0	0
4402	WASTEWATER	1,179,684	0	1,179,684	294,921
44021	COLLECTION SYSTEM WW PROJ.	0	0	0	0
5101	LOCAL HEALTH DEPT.	341,000	0	341,000	85,250
5201	MT ROGERS MENTAL HEALTH	137,000	0	137,000	34,250
5301	DEPT. OF SOCIAL SERVICES	6,818,081	0	6,818,081	1,704,520
53030	TAX RELIEF	0	0	0	0
5309	FAMILY RESOURCE CENTER	3,750	0	3,750	938
5401	DISTRICT III COOPERATIVE	26,514	0	26,514	6,629
6101	SCHOOL BOARD	45,102,882	52,276	45,155,158	11,288,790
61012	SCHOOL CONSTRUCTION	0	0	0	0
6401	WYTHEVILLE COMM. COLLEGE	39,469	0	39,469	9,867
7100	REGIONAL TOURISM	85,000	0	85,000	21,250
7105	RR LAKE SWIMMING POOL	38,291	0	38,291	9,573
7109	RECREATION COMMISSION	154,794	1,900	156,694	39,174
7110	RR LAKE CAMPGROUND	81,216	0	81,216	20,304
7111	AGER PARK	17,434	4,000	21,434	5,359
7130	SHEFFEY RECREATION CENTER	29,612	2,586	32,198	8,050
7302	WYTHE GRAYSON REG. LIBRARY	295,000	0	295,000	73,750
8101	PLANNING COMMISSION	83,799	5,750	89,549	22,387
8102	ENGINEERING	121,629	0	121,629	30,407
81061	PROGRESS PARK	2,623,017	0	2,623,017	655,754
8107	WYTHE CO. JIDA	218,655	0	218,655	54,664
8108	SMALL BUSINESS INCUBATOR	0	0	0	0
8109	SMYTH WYTHE AIRPORT COMM.	62,000	0	62,000	15,500
8203	SOIL AND WATER DISTRICT	6,000	0	6,000	1,500
8206	NEW RIVER HIGHLANDS RCD	1,000	0	1,000	250
8305	COOPERATIVE EXTENSION	58,353	0	58,353	14,588
9201	REVENUE REFUNDS	1,000	0	1,000	250
9202	TAX REVENUE REFUNDS	11,500	0	11,500	2,875
9501	RESERVE FUND	0	0	0	0
<b>TOTAL OPERATIONS BUDGET</b>		<b>\$73,325,284</b>	<b>\$1,289,982</b>	<b>\$74,615,266</b>	<b>\$18,653,817</b>
<b>CAPITAL BUDGET</b>					
9000	CAPITAL PROJECTS – COUNTY	2,022,600	314,318	2,336,918	584,230
9050	CAPITAL PROJECTS – WATER	0	7,520,111	7,520,111	1,880,028
9100	CAPITAL PROJECTS – WW	190,000	2,012,095	2,202,095	550,524
<b>TOTAL CAPITAL BUDGET</b>		<b>2,212,600</b>	<b>9,846,524</b>	<b>12,059,124</b>	<b>3,014,781</b>
<b>TOTAL BUDGET</b>		<b>\$75,537,884</b>	<b>\$11,136,506</b>	<b>\$86,674,390</b>	<b>\$21,668,598</b>

Supervisor Houseman made a motion, seconded by Supervisor Hall to accept the Fiscal Year 16 first quarter appropriations as presented.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. "Artie" Hall B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**RECESS**

The Board recessed for a short break at 10:30 a.m.

**RECONVENE**

The Board reconvened at 10:37 a.m.

**YEAR END REPORTS**

1. Solid Waste/Building and Grounds – Billy Bowers, Building and Grounds Supervisor, reviewed Solid Waste and Building and Grounds statistical data for Fiscal Year 15 with the Board. He noted several in progress and completed projects, as well as, upcoming projects that the Building and Grounds and Solid Waste departments plan to complete in the future.

Supervisor Hale requested that Mr. Bowers work with the Public Information Officer to prepare a news article outlining the importance of recycling. He explained that if citizens better understand the value of recycling, recycling may increase. Supervisor Hale also requested the publication of a quarterly recycling report.

Mr. Bowers agreed. He noted that approximately 80% of what the average person throws away, could be recycled.

Supervisor Hale recommended the use of the ladder truck to test the valleys on the new courthouse roof, following completion and approval of the project by the manufacturer. He noted that this would also provide an opportunity for the fire department to use the truck.

2. Engineering – County Engineer, Bill Vaughan, updated the Board on the status of current and future water, wastewater, and transportation projects to be completed within the County. Mr. Vaughan reported that four waterline projects with a capital improvement value of \$9,522,133, were closed out within the last twelve months. He advised that construction of two additional waterline projects began within Fiscal Year 15, which would increase capital assets by another \$1.1 million. Mr. Vaughan noted that four new water projects have been awarded with a total capital asset construction cost of up to \$4,529,000. He

added that the Exit 24 wastewater project is underway and should be to bid by the end of the calendar year.

3. Water and Wastewater – Don Crisp, Water and Wastewater Director, presented the Board with statistical data related to water and wastewater for Fiscal Year 2015. He noted several completed projects, as well as, upcoming projects that the Water and Wastewater Departments plan to complete in the future.
4. Planning – Michelle Cassell, Planning Commission Assistant Department Head, reviewed with the Board data outlining Planning Commission statistics for February through June 2015. Ms. Cassell reported that the Planning Commission, staff, and the Mount Rogers Planning District Commission have completed their work on the County's Comprehensive Plan. She noted that each of the Planning Commission members, as well as staff, have made presentations to civic groups and organizations over the past several months in an attempt to educate the public about the Plan. Ms. Cassell advised that the Commission has also worked to prepare an amendment to the Manufactured Home Ordinance in an effort to allow the establishment of a family campground without a special use permit. She added that the Board has yet to take action on this amendment.
5. Finance Department – Finance Director, Bruce Grant, reviewed with the Board a summary of activities completed and to be completed by the Finance Department. Mr. Grant explained that the Finance Department is charged with maintaining the books of the County, providing accounting functions, payroll, budget control, accounts payable, accounts receivable, debt monitoring, and fixed asset classification. He noted that the Department also works on the annual audit, which was completed last fiscal year with no outside assistance. Mr. Grant added that the audit received an unqualified opinion.
6. Parks and Recreation – Kevin Williams, Parks and Recreation Director, updated the Board on Parks and Recreation statistics, as well as completed and upcoming projects, programs, events, and classes organized by the Department. Mr. Williams reported that the Rural Retreat Lake Campground was fully booked for both the Memorial Day and the July 4th weekends. He noted that lodging sales for the campground have increased by \$7,000, compared to the previous year. Mr. Williams added that the Sheffey Elementary School after-school program went well and will be continued in the upcoming school year.

### **GENERAL REASSESSMENT**

The Board reviewed a memorandum from County Administrator Dalton recommending that the Board proceed with negotiating a contract with Pearson Appraisals Services, based on the results of the regional procurement process completed by Mount Rogers Planning District Commission.

Mr. Dalton recommended the appointment of a team consisting of the County Administrator, Board Chair, and Commissioner of Revenue to begin contract

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negotiations with Pearson Appraisals Services and to work with the assessors during the reassessment process.

Supervisor Hall made a motion, seconded by Supervisor Horney to appoint a committee to begin the contract negotiation process with Pearson Appraisal Services and to authorize the committee to work with the assessors during the reassessment.

The motion passed unanimously.

#### **LOT 24 PROJECT CLOSEOUT**

The Board reviewed a letter from David Manley, Joint Industrial Development Authority Executive Director, concerning closeout of the Lot 24 project. The Board also reviewed a letter and supporting documents from County Engineer, Bill Vaughan, outlining warranty work inspection for closure of the Lot 24 project, including the post development drainage plan and stormwater/erosion and control inspection reports.

Mr. Dalton reviewed with the Board the closeout process, as well as several issues they have encountered.

#### **WYTHE COUNTY POST EMPLOYMENT BENEFITS PLAN**

The Board reviewed the Wythe County Post Employment Benefits Plan Valuation Report as prepared by SHDR Benefit Consultants.

Mr. Dalton advised that the Post Employment Benefits Plan Valuation Report details the post employment burden of early retirees on the health care system. He noted that the report is required for the annual audit.

Chair Reeves noted that two Sheriff's Office employees have expressed a desire to retire early.

Mr. Dalton explained that early retirement requires the publication of a public notice, the development of an ordinance, and a public hearing.

#### **COMPREHENSIVE PLAN – SET PUBLIC HEARING DATE**

The Board reviewed and discussed possible meeting dates for inclusion of the Comprehensive Plan public hearing.

Following discussion, the Board agreed to hold the Comprehensive Plan public hearing on August 11.

#### **CLOSED MEETING – CONSULTATION WITH LEGAL COUNSEL**

Supervisor Hall made a motion, seconded by Supervisor Horney to enter into Closed Meeting under Section 2.2-3711-A.7 (Consultation with Legal Counsel) of the Code of Virginia.



The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. "Artie" Hall B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

Upon returning to open meeting, Supervisor Hall made a motion, seconded by Supervisor McRoberts to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. "Artie" Hall B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**ACCOUNTING SOFTWARE**

Finance Director, Bruce Grant, reviewed an agreement with Tyler Technologies, as well as the cost and timeframe associated with implementation of the integrated software system with the Board. He noted that they have proposed a seven year agreement that would allow for the integration between the County offices and the School Board. Mr.

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Grant explained that the system provided by Tyler Technologies would allow for a single integrated system that is Cloud based. He added that all upgrades and maintenance are included in the agreement and do not require additional fees.

Mr. Dalton advised that neither Keystone nor Sungard provided a comprehensive system that met all of the County's goals and the proposal request specifications. He requested, therefore, that the Board declare Keystone and Sungard as nonresponsive bidders.

Supervisor Willis made a motion, seconded by Supervisor Hale to declare Keystone and Sungard as nonresponsive bidders.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Mr. Dalton noted that Tyler Technologies was the only responsive vendor who met the County's goals.

Supervisor Hall made a motion, seconded by Supervisor Horney to enter into an agreement with Tyler Technologies for the integrated software system.

Supervisor Hall withdrew the motion.

Supervisor Hall made a motion, seconded by Supervisor Horney to authorize County staff to finalize the contract with Tyler Technologies to their satisfaction, to sign all necessary contract documents, and to proceed with implementation of the system.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

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**ADJOURNMENT**

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 12:54 p.m.

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Timothy A. Reeves, Sr., Chair