

**April 14, 2015**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 4 p.m., Tuesday, April 14, 2015. The location of the meeting was in the Boardroom of the County Administration Office, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair	Joe F. Hale
Arthur E. "Artie" Hall, Vice Chair (5:42 p.m.)	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney
Steven T. Willis	

**STAFF PRESENT:**

R. Cellell Dalton, County Administrator  
Stephen D. Bear, Assistant County Administrator  
Martha G. Collins, Administrative Assistant

**OTHERS PRESENT:**

Anita Libby

**CALL TO ORDER**

Chair Reeves determined that a quorum was present and called the meeting to order at 4:02 p.m.

**BUDGET WORK SESSION**

Anita Libby, Wythe County Public Library Branch Manager, provided the Board with a detailed budget presentation outlining the financial needs of the library. Following the presentation, the Board reviewed and discussed Fiscal Year 16 revenue and expenditure budgets.

**RECESS**

The Board recessed at 6:11 p.m. until 7 p.m.

**RECONVENE**

The Board reconvened at 7:02 pm.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair	Joe F. Hale
Arthur E. "Artie" Hall, Vice Chair	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney
Steven T. Willis	

**STAFF PRESENT:**

R. Cellell Dalton, County Administrator  
Stephen D. Bear, Assistant County Administrator  
Martha G. Collins, Administrative Assistant  
Bill Vaughan, County Engineer

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**OTHERS PRESENT:**

Don Smith  
Sam Crockett  
Faye Barker  
Five Other Citizens

Millie Rothrock  
Tommy Anders  
Linda Meyer

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Don Smith of the Rural Retreat United Methodist Church provided the invocation and Chair Reeves led the Pledge of Allegiance.

**CITIZENS' TIME**

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Part-time Assistance – Wythe County Treasurer Sam Crockett addressed the Board. Mr. Crockett reported that he had previously requested additional funding for a part-time employee while their bookkeeper is out on medical leave. He noted that retired employee, Linda Smith, may be available to work during this time.
2. Software System – Mr. Crockett reported that he had been informed at a recent meeting that Tyler-Munis had been selected to provide the County software system. He noted that the selected system does not provide all of the necessary components and is quite expensive. Mr. Crockett requested that the Board reexamine the system prior to making a decision. He explained that three of the four localities he has spoken with who currently use this system, are not pleased with it.

Faye Barker, Wythe County Commissioner of Revenue, addressed the Board. Ms. Barker advised that she has contacted four counties concerning their experiences with the system provided by Tyler-Munis. She noted that all four have stated that the system does not provide a real estate assessment or state income tax audit component. Ms. Barker added that the other counties have also indicated that the system is difficult to use, difficult to update, and is quite expensive. She asked that the Board continue to review the options available.

Mr. Crockett noted that he and Ms. Barker plan to visit Roanoke in the upcoming week to view the system in use.

3. Automated External Defibrillator – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer requested an automated external defibrillator (AED) for use at the Wythe County Rural Retreat fairgrounds.

Chair Reeves questioned which County facilities have AEDs available for use.

Mr. Dalton noted that AEDs are available for use in the courtrooms and in area schools. He advised that AEDs must be stored in a climate-controlled setting, which may not be available at the fairgrounds.

Ms. Meyer inquired if the AED could be provided May through September, when the fairgrounds are most often used. She noted that the temperature would be more regulated during that time.

Chair Reeves stated that staff would check with the AED manufacturer to determine the necessary conditions for the unit.

4. Comprehensive Plan Presentation – Ms. Meyer thanked the Board for scheduling the recent Comprehensive Plan presentation in the Speedwell area. She noted that the individual providing the presentation was very nice, but was not well prepared for the presentation.
5. Horse Trail Closure – Ms. Meyer reported that the Iron Mountain Trail Riders have contacted Senator Carrico concerning the closure of several horse trails in the Mount Rogers Recreation Area. She noted that they have scheduled a meeting at Wytheville Community College on April 27 at 7 p.m. to discuss the issue with elected officials. Ms. Meyer requested the attendance of Board members at the meeting.

With no one else to address the Board, Chair Reeves closed Citizens' Time.

**MINUTES OF PREVIOUS MEETING**

The Board was presented with the March 24, 2015, minutes for adoption.

Supervisor McRoberts made a motion, seconded by Supervisor Hall to approve the March 24, 2015, minutes as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**PAYMENT OF COUNTY INVOICES**

Supervisor Horney made a motion to pay the invoices for approval on April 14, 2015, for the various departments of County government. The invoices were paid on General Warrants 30091072-30091075, 30091077-30091130, and 30091132-30091181 as follows:

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**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
April 14, 2015**

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30091072	04/06/14	APPALACHIAN POWER	\$875.10
30091073	04/06/14	BUSINESS CARD	\$2,132.02
30091074	04/06/14	CENTURYLINK	\$3,280.05
30091075	04/06/14	CENTURYLINK	\$42.59
30091077	04/06/14	CENTURYLINK	\$4,765.67
30091078	04/06/14	CENTURYLINK	\$52.76
30091079	04/06/14	CENTURYLINK	\$250.01
30091080	04/06/14	CENTURYLINK	\$212.46
30091081	04/06/14	CENTURYLINK	\$43.23
30091082	04/06/14	CENTURYLINK	\$104.02
30091083	04/06/14	CENTURYLINK	\$141.48
30091084	04/06/14	CENTURYLINK	\$57.72
30091085	04/06/14	CENTURYLINK	\$105.09
30091086	04/06/14	CENTURYLINK LABOR	\$241.13
30091087	04/06/14	VITA	\$228.24
30091088	04/06/14	WALMART	\$327.92
<b>TOTAL CHECKS 04/06/15</b>			<b>\$12,859.49</b>

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30091089	04/14/15	ANACONDA SPORTS	\$1,744.65
30091090	04/14/15	ANTHEM BLUE CROSS BLUE SHIELD	\$537.00
30091091	04/14/15	APPALACHIAN POWER	\$527.99
30091092	04/14/15	BLUE RIDGE AUTO PARTS INC	\$410.56
30091093	04/14/15	BROWN EXTERMINATING CO	\$40.00
30091094	04/14/15	BROWNELLS INC	\$98.20
30091095	04/14/15	CARDINAL BLUEPRINTERS	\$1,005.00
30091096	04/14/15	CARROLL COUNTY PSA	\$17,578.37
30091097	04/14/15	CDW GOVERNMENT INC	\$4,582.58
30091098	04/14/15	CENTRAL BUILDERS INC	\$95,445.06
30091099	04/14/15	CITIZENS TELEPHONE COOP	\$742.00
30091100	04/14/15	COLEMAN'S LANDSCAPING INC	\$625.00
30091101	04/14/15	COMM OF REV ASSOCIATION OF VA	\$125.00
30091102	04/14/15	COULTER'S FLORIST INC	\$33.95
30091103	04/14/15	CREATIVE GLASS INC	\$196.50
30091104	04/14/15	CW WARTHEN	\$338.63
30091105	04/14/15	DALTON, ROBERT C	\$417.17
30091106	04/14/15	DEPARTMENT OF MUSEUMS HERITAGE	\$1,250.00
30091107	04/14/15	DIRECT DODGE	\$62.05
30091108	04/14/15	DISTRICT THREE	\$3,632.50

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30091109	04/14/15	DRILL AND FILL MANUFACTURING LLC	\$2,194.44
30091110	04/14/15	DUKE'S PRINTING	\$168.00
30091111	04/14/15	EMPIRE SALVAGE AND RECYCLING INC	\$22,838.00
30091112	04/14/15	ESP	\$5,732.54
30091113	04/14/15	FERGUSON ENTERPRISES	\$1,796.80
30091114	04/14/15	FOOD COUNTRY	\$228.83
30091115	04/14/15	FOWLKES MACHINE CO INC	\$256.34
30091116	04/14/15	GALLS	\$202.90
30091117	04/14/15	GRANT, BRUCE M	\$3,965.21
30091118	04/14/15	HORNEY, HAYDEN H	\$305.85
30091119	04/14/15	ID NETWORKS	\$2,317.00
30091120	04/14/15	JOINT PUBLIC SERVICE AUTHORITY	\$44,879.64
30091121	04/14/15	KEMPER, JAMES CRAIG JR	\$172.00
30091122	04/14/15	KING-MOORE INC	\$637.00
30091123	04/14/15	KUSTOM SIGNALS	\$103.00
30091124	04/14/15	LACKEY, MEGHAN K	\$513.66
30091125	04/14/15	LEGAL DIRECTORIES PUBLIC CO INC	\$8.75
30091126	04/14/15	LEXISNEXIS	\$696.00
30091127	04/14/15	LOWE'S	\$1,012.79
30091128	04/14/15	LUMOS NETWORKS	\$30.90
30091129	04/14/15	MABE, GERALD E II	\$430.80
30091130	04/14/15	MALONE, JASON B	\$1,000.00
30091132	04/14/15	MANSFIELD OIL CO	\$7,060.90
30091133	04/14/15	MEREDITH'S GARAGE	\$43.00
30091134	04/14/15	NATIONAL POOLS	\$2,214.71
30091135	04/14/15	NEW RIVER REGIONAL WATER AUTH.	\$14,317.39
30091136	04/14/15	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$40.00
30091137	04/14/15	PAPER CLIP	\$894.68
30091138	04/14/15	PEED AND BORTZ LLC	\$32,000.00
30091139	04/14/15	PILLAR INC	\$575.00
30091140	04/14/15	PITNEY BOWES	\$570.00
30091141	04/14/15	R & C TOWING AND REPAIR CO	\$16.00
30091142	04/14/15	R & R ENTERPRISES INC	\$210.00
30091143	04/14/15	R & R SEPTIC	\$60.00
30091144	04/14/15	R WRIGHT AND ASSOCIATES LLC	\$900.00
30091145	04/14/15	RCI	\$47.50
30091146	04/14/15	RIDDELL	\$4,430.28
30091147	04/14/15	RUSSELL, JOHN	\$75.00
30091148	04/14/15	SALEM STONE	\$67.33
30091149	04/14/15	SENTRY SERVICES	\$272.95
30091150	04/14/15	SERVICE ROOFING AND SHEET METAL	\$23,591.00
30091151	04/14/15	SOUTHEASTERN SECURITY CONS INC	\$18.50
30091152	04/14/15	SPILMAN THOMAS AND BATTLE PLLC	\$70.48
30091153	04/14/15	SPRAKER, TIMOTHY B	\$31.02

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30091154	04/14/15	STATE ELECTRIC SUPPLY COMPANY	\$17.64
30091155	04/14/15	STEVE'S AUTO SALES AND REPAIR	\$274.12
30091156	04/14/15	SUBURBAN PROPANE-1241	\$431.22
30091157	04/14/15	SUBURBAN PROPANE-1241	\$1,515.25
30091158	04/14/15	SUBURBAN PROPANE-1241	\$2,280.37
30091159	04/14/15	SUBURBAN PROPANE-1241	\$1,707.30
30091160	04/14/15	SUNTRUST	\$36,881.92
30091161	04/14/15	SUPREME COURT OF VIRGINIA	\$1,681.40
30091162	04/14/15	T & J TRANSMISSIONS	\$130.00
30091163	04/14/15	TACS	\$56.00
30091164	04/14/15	THOMPSON TIRE	\$130.75
30091165	04/14/15	THREE RIVERS MEDIA CORP	\$330.00
30091166	04/14/15	TOWN POLICE SUPPLY	\$1,227.00
30091167	04/14/15	TRI CITIES/SW VA REGIONAL	\$183.75
30091168	04/14/15	TRI CITIES/SW VA REGIONAL	\$426.65
30091169	04/14/15	US CELLULAR	\$64.10
30091170	04/14/15	US CELLULAR	\$717.92
30091171	04/14/15	V & M RECYCLING	\$63,417.67
30091172	04/14/15	VERIZON	\$18.50
30091173	04/14/15	VERIZON WIRELESS	\$55.10
30091174	04/14/15	VICK, DUNCAN E	\$600.20
30091175	04/14/15	VIRGINIA BUSINESS SYSTEMS	\$745.86
30091176	04/14/15	VITA	\$154.10
30091177	04/14/15	WILLIAMS, KEVIN	\$123.72
30091178	04/14/15	WYTHE CO WATER AND WASTEWATER	\$217.40
30091179	04/14/15	WYTHE TIRE AND MUFFLER	\$1,018.89
30091180	04/14/15	WYTHEVILLE OFFICE SUPPLY	\$977.15
30091181	04/14/15	XEROX	\$353.95
<b>TOTAL CHECKS 04/14/15</b>			<b>\$422,126.33</b>

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**TOTAL EXPENDITURES APPROVED 04/14/15** **\$434,985.82**

Supervisor Willis seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**COUNTY ADMINISTRATOR SEARCH**

The Board reviewed a memorandum from John Anzivino, Waters and Company Senior Vice President, summarizing the progress of the recruitment search for a new Wythe County Administrator.

Mr. Dalton reported that the profile previously approved by the Board has been advertised with numerous websites, as well as posted on several social media sites. He noted that the profile was also directly mailed to 194 identified professionals throughout the country. Mr. Dalton added that as of April 8, six application packages have been received.

**HORSE TRAIL CLOSURE**

The Board reviewed correspondence from the Iron Mountain Trail Riders concerning the closure by the United States Forest Service of several horse trails in the Mount Rogers Recreation Area.

Mr. Dalton advised that United States Forest Service representatives will address the closure at the April 28 Board meeting.

Ms. Meyer requested that the Board ask the Forest Service to extend the public comment period an additional 60 days to allow individuals adequate time to respond. She also asked that the Board ensure that local media is aware of the issue and that they advertise the scheduled meetings.

Mr. Dalton noted that Beth Merz, U. S. Forest Service area ranger, has stated that they would meet with any group or organization to discuss the issue.

Tommy Anders, local real estate agent, addressed the Board. Mr. Anders advised that the closure of entrances to the National Forest would negatively impact the value of area real estate. He added that many individuals travel a great distance to ride the horse trails and closure of these trails would result in a reduction in local revenue.

**BUILDING AND GROUNDS COMMITTEE REPORT**

1. Uninterrupted Power Supply Batteries – Supervisor Hale made a motion, as recommended by the Building and Grounds Committee to amend and appropriate \$6,322 to account 43043-46007 for replacement of the Wythe County Office Building’s defective uninterrupted power supply unit batteries.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

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NAYS: None

**ELECTRONIC SUMMONS SYSTEM COST ASSESSMENT**

The Board reviewed a draft ordinance for the implementation of an electronic summons system cost assessment.

Chair Reeves reported that equipment is available for placement in police vehicles that would allow an officer to electronically complete and print a summons. He advised that the General Assembly passed a bill into law that permits counties to draft an ordinance to assess a \$5 fee per summons to fund the system. Chair Reeves explained that the system would reduce the amount of time the officer spends writing each summons from more than 15 minutes to approximately 6 minutes. He added that the system would, therefore, decrease the amount of time the officer is parked along the side of the road, which would lessen the chance of the officer being hit by another vehicle. Chair Reeves noted that the draft ordinance would be reviewed by the County Attorney before presentation to the Budget Committee for discussion.

Mr. Dalton noted that the court system is in favor of the system, as it would increase the legibility of the summonses. He added that adoption of the ordinance would require a public hearing.

**TOWN OF PULASKI LAW ENFORCEMENT MUTUAL AID AGREEMENT**

The Board reviewed and discussed a Law Enforcement Mutual Aid agreement between the Town of Pulaski and Wythe County.

Supervisor McRoberts made a motion, seconded by Supervisor Hale to approve the mutual aid agreement with the Town of Pulaski.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**SOFTWARE SYSTEM**

The Board reviewed a memorandum from County Administrator Dalton recommending the negotiation of a proposal with Tyler-Munis for a software package, which would include all necessary components needed to provide Wythe County an integrated software system.

Mr. Dalton reported that Tyler-Munis' proposal was the only proposal received that was truly integrated and included all of the program components requested.



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Chair Reeves noted that the Treasurer and Commissioner of Revenue should be considered in the selection of the software system. He requested that Mr. Crockett and Ms. Barker allow him to visit Roanoke with them to view the Tyler-Munis system in use. Chair Reeves advised that they would present their findings to the Budget Committee, who could then make a recommendation to the Board at the April 28 Board meeting.

Supervisor Houseman requested written evaluations of the system for the Budget Committee's review.

Mr. Dalton stated that evaluations of the system are available and would be provided.

Chair Reeves advised that the maintenance fees to implement a system comprised of components from multiple vendors would actually be more expensive than the cost of the integrated system from Tyler-Munis. He asked that they work together to come to a conclusion and select a new software system this year.

Chair Reeves, Mr. Crockett, and Ms. Barker agreed to visit Roanoke to view the Tyler-Munis system on Monday, April 20.

**RECESS**

The Board recessed at 7:36 p.m. until Friday, April 17, 2015, at 9 a.m.

**RECONVENE**

The Board reconvened on April 17, 2015, at 9:06 a.m.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair  
Arthur E. "Artie" Hall, Vice Chair  
Gary M. Houseman  
Steven T. Willis

Joe F. Hale  
Coy L. McRoberts  
B. G. "Gene" Horney

**STAFF PRESENT:**

R. Cellell Dalton, County Administrator  
Stephen D. Bear, Assistant County Administrator  
Martha G. Collins, Administrative Assistant  
Bruce Grant, Finance Director

**OTHERS PRESENT:**

Millie Rothrock

**BUDGET WORK SESSION**

The Board reviewed and discussed Fiscal Year 16 revenue and expenditure budgets.

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Supervisor Hall made a motion, seconded by Supervisor Houseman to advertise a public hearing for a \$.05 tax increase and \$30 per year trash disposal fee.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman B. G. "Gene" Horney  
Arthur E. "Artie" Hall Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: Steven T. Willis  
Coy L. McRoberts

Supervisor Houseman requested the presentation of a resolution in recognition of the George Wythe High School forensic students who placed at the Virginia High School League state meet. He also recommended a resolution in honor of the George Wythe High School forensic team, who placed second in their group.

The Board agreed.

Supervisor Willis made a motion, seconded by Supervisor Horney to advertise a public hearing to receive comments on a five percent water rate increase.

The roll call vote on the motion was as follows:

AYES: Arthur E. "Artie" Hall B. G. "Gene" Horney  
Joe F. Hale Timothy A. Reeves, Sr.  
Steven T. Willis

NAYS: Gary M. Houseman  
Coy L. McRoberts

**ADJOURNMENT**

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 12:24 p.m.

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Timothy A. Reeves, Sr., Chair