

**November 24, 2015**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, November 24, 2015. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair	Joe F. Hale
Arthur E. "Artie" Hall, Vice Chair	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney
Steven T. Willis	

**STAFF PRESENT:**

R. Cellell Dalton, County Administrator  
Stephen D. Bear, Assistant County Administrator  
Scot Farthing, County Attorney  
Martha G. Collins, Administrative Assistant  
Bill Vaughan, County Engineer

**OTHERS PRESENT:**

Richard Hodges	Lennon Counts
Sam Crockett	Linda Meyer
David Manley	

**CALL TO ORDER AND INVOCATION**

Chair Reeves determined that a quorum was present and called the meeting to order at 9 a.m. Richard Hodges of the Blue Ridge College of Evangelism provided the invocation and Chair Reeves led the pledge of allegiance.

**CITIZENS' TIME**

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Litter Education Program – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer reported that she picked up litter over the past week. She requested that the Board of Supervisors direct the School Board to institute a litter education program in the elementary schools.
2. Glass Recycling – Ms. Meyer noted that County convenience centers no longer accept glass for recycling. She questioned if they plan to reinstate glass recycling in the future.

Mr. Dalton explained that the contractor operating the convenience centers has been unable to find a market for the glass.

3. Tire Recycling – Ms. Meyer inquired if additional tire collection days are planned for the spring.

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Chair Reeves noted that they plan to hold tire collection days once or twice a year until there is no longer a need for the collection.

- 4. Exposition Center Ordinance – Ms. Meyer reported that the proposed exposition center ordinance has not been posted on the County website. She explained that she spoke with Supervisor Hale who stated that the information has been published on the exposition center website. Ms. Meyer noted that there is not currently a link on the County website to the exposition center website or vice versa. She added that the information should be provided on the website to allow citizens time to review it prior to the public hearing.

With no one else to address the Board, Chair Reeves closed Citizens’ Time.

**MINUTES OF PREVIOUS MEETING**

The Board was presented with the November 12, 2015, minutes for adoption.

Supervisor Hall made a motion, seconded by Supervisor Horney to approve the November 12, 2015, minutes as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
 Arthur E. “Artie” Hall B. G. “Gene” Horney  
 Steven T. Willis Timothy A. Reeves, Sr.  
 Joe F. Hale

NAYS: None

**PAYMENT OF COUNTY INVOICES**

Supervisor Hale made a motion to pay the invoices for approval on November 24, 2015, for the various departments of County government. The invoices were paid on General Warrants 30093154, 30093157-30093190, and 30093192-30093237 as follows:

**EXPENDITURES BY DEPARTMENT  
 BOARD OF SUPERVISORS  
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<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30093154	11/24/15	ALGONQUIN PRODUCTS	\$224.85
30093157	11/24/15	APPALACHIAN POWER	\$18,313.38
30093158	11/24/15	BIG WALKER SWCD	\$1,500.00
30093159	11/24/15	BKT UNIFORMS	\$1,002.72
30093160	11/24/15	BLUE RIDGE AUTO PARTS INC	\$164.00
30093161	11/24/15	BRENNTAG MID-SOUTH INC	\$1,444.00

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30093162	11/24/15	BROWN EXTERMINATING CO	\$40.00
30093163	11/24/15	CARILION HEALTHCARE CORP	\$145.00
30093164	11/24/15	CCS	\$1,617.78
30093165	11/24/15	CDW GOVERNMENT INC	\$374.96
30093166	11/24/15	CENTURYLINK	\$227.59
30093167	11/24/15	CENTURYLINK	\$53.30
30093168	11/24/15	CENTURYLINK	\$48.14
30093169	11/24/15	CENTURYLINK	\$235.89
30093170	11/24/15	CENTURYLINK	\$420.66
30093171	11/24/15	CLEARWATER INC	\$500.00
30093172	11/24/15	DALTON, ROBERT C	\$338.71
30093173	11/24/15	DATAWATCH CORP	\$395.72
30093174	11/24/15	DELL MARKETING LP	\$202.49
30093175	11/24/15	DEPOT DESIGNS OF RURAL RETREAT	\$257.25
30093176	11/24/15	DEPT OF MOTOR VEHICLES	\$10.00
30093177	11/24/15	DEPT OF MOTOR VEHICLES	\$1,920.00
30093178	11/24/15	DUNAGAN, KEITH	\$316.11
30093179	11/24/15	ECS MID ATLANTIC LLC	\$6,200.00
30093180	11/24/15	EMS INC	\$945.00
30093181	11/24/15	FARTHING, SCOT S	\$6,040.00
30093182	11/24/15	FEDERAL RESOURCES SUPPLY CO	\$1,076.86
30093183	11/24/15	FIRE RESCUE TACTICAL INC	\$859.52
30093184	11/24/15	FOOD COUNTRY	\$218.02
30093185	11/24/15	GILLMAN, GARY	\$185.78
30093186	11/24/15	GRANT, BRUCE M	\$4,074.25
30093187	11/24/15	JOINT IDA OF WYTHE COUNTY	\$54,663.75
30093188	11/24/15	KC AUTOMOTIVE	\$40.65
30093189	11/24/15	KINCER, KELLY	\$75.00
30093190	11/24/15	LOWE'S	\$1,023.38
30093192	11/24/15	MANSFIELD OIL CO	\$6,784.01
30093193	11/24/15	MANSFIELD OIL CO	\$5,467.33
30093194	11/24/15	MEADE CONTRACTING	\$24,700.00
30093195	11/24/15	MEREDITH'S GARAGE	\$118.31
30093196	11/24/15	MODERN SHOE STORE	\$89.99
30093197	11/24/15	MOUNT ROGERS COMM. SERVICE BOARD	\$34,250.00
30093198	11/24/15	NATIONAL POOLS	\$11,547.82
30093199	11/24/15	NEW RIVER VALLEY JUVENILE DETENTION	\$1,520.00
30093200	11/24/15	NEW RIVER VALLEY REGIONAL JAIL	\$102,569.45
30093201	11/24/15	NICOLA, PATRICK	\$75.00
30093202	11/24/15	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$20.00
30093203	11/24/15	PAPER CLIP	\$21.92
30093204	11/24/15	R & R SEPTIC	\$60.00
30093205	11/24/15	RURAL DEVELOPMENT	\$2,282.00
30093206	11/24/15	RURAL DEVELOPMENT	\$2,514.00
30093207	11/24/15	RURAL DEVELOPMENT	\$11,572.00

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30093208	11/24/15	SALEM STONE	\$132.75
30093209	11/24/15	SECOM SYSTEMS INC	\$181,192.10
30093210	11/24/15	SECURITY SCALE SERVICE	\$225.00
30093211	11/24/15	SENTRY SERVICES	\$378.03
30093212	11/24/15	SHENTEL	\$55.21
30093213	11/24/15	STATE ELECTRIC SUPPLY CO	\$17.02
30093214	11/24/15	SUBURBAN PROPANE-1241	\$425.97
30093215	11/24/15	SUBURBAN PROPANE-1241	\$696.82
30093216	11/24/15	T & T SPORTING GOODS	\$14.00
30093217	11/24/15	TACS	\$1,079.20
30093218	11/24/15	THOMPSON TIRE	\$1,507.86
30093219	11/24/15	TOWN OF RURAL RETREAT	\$166.74
30093220	11/24/15	TOWN OF WYTHEVILLE	\$185.21
30093221	11/24/15	TRI CITIES/SW VA REGIONAL	\$918.70
30093222	11/24/15	TYLER TECHNOLOGIES INC	\$1,261.88
30093223	11/24/15	US CELLULAR	\$610.00
30093224	11/24/15	US CELLULAR	\$1,069.26
30093225	11/24/15	US CELLULAR	\$64.10
30093226	11/24/15	US CELLULAR	\$896.57
30093227	11/24/15	VERIZON	\$13.50
30093228	11/24/15	VERIZON WIRELESS	\$160.28
30093229	11/24/15	VITA	\$52.74
30093230	11/24/15	VML/VACO AEP STEERING COMMITTEE	\$1,377.00
30093231	11/24/15	WYTHE TIRE AND MUFFLER	\$1,126.94
30093232	11/24/15	WYTHE-GRAYSON REGIONAL LIBRARY	\$73,750.00
30093233	11/24/15	WYTHEVILLE COMMUNITY COLLEGE	\$9,867.25
30093234	11/24/15	WYTHEVILLE OFFICE SUPPLY	\$378.01
30093235	11/24/15	WYTHEVILLE-WYTHE-BLAND	\$850.00
30093236	11/24/15	XEROX	\$127.01
30093237	11/24/15	YA HILL AUTO PARTS	\$17.24
<b>TOTAL EXPENDITURES APPROVED 11/24/15</b>			<b>\$587,362.98</b>

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**TREASURER’S REPORT**

Treasurer Sam Crockett appeared before the Board and presented the Treasurer’s Report as follows:

1. Revenue Statement – Mr. Crockett reported that the consolidated account is currently at \$45,967,000 with \$26,406,000 in the General Fund account. He advised that the Treasurer’s Office has collected approximately \$8,145,000 in local taxes as of November 19. Mr. Crockett noted that this equates to approximately 43% of the total amount to be collected.

**WATER COMMITTEE REPORT**

1. Pretreatment Permits – Supervisor Horney made a motion, as recommended by the Water Committee to approve pretreatment permits for the following industries with the understanding that limits may be modified at any time.
  - A. Amcor PET Packaging
  - B. Somic America
  - C. SVC Manufacturing, PepsiCo Blue Ridge Gatorade

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. “Artie” Hall B. G. “Gene” Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

2. Branson Construction – Supervisor Horney made a motion, as recommended by the Water Committee to reverse the action taken on October 25, 2015, concerning termination of the contract with Branson Construction and to reinstate the contract per the new schedule, with the knowledge that the contract currently is beyond the approved construction schedule.

Supervisor Hale questioned if the bond is still in place.

Mr. Dalton confirmed that the bond remains in place.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. “Artie” Hall B. G. “Gene” Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

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NAYS: None

**BUDGET COMMITTEE REPORT**

1. Courthouse Department Budget – Supervisor Hall made a motion, as recommended by the Budget Committee to amend and appropriate \$37,000 from Fund Code 104 to the Courthouse Department Budget to cover office upgrade costs.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. "Artie" Hall B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

2. General Fund – Supervisor Hall made a motion, as recommended by the Budget Committee to move the following monies to the General Fund:

<b><u>Fund Code</u></b>	<b><u>Amount</u></b>
School Contingency (067)	\$218,569.54
Public Works Reserve – Assessors (098)	\$203,836.25
Public Works Reserve – Office Equipment (103)	\$544,309.24
Public Works Reserve – Environmental Quality R/R (107)	\$108,184.61
Public Works Reserve – E911	\$766,194.71
<b>TOTAL</b>	<b>\$1,841,094.35</b>

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Arthur E. "Artie" Hall B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

3. Sheriff's Office Transport Expenses – Supervisor Hall made a motion, as recommended by the Budget Committee to amend and appropriate \$1,700 from Courthouse Security Fund 101 to Courtroom Security Police Supplies 31022-46010 to cover expected transport lodging and meal expenses.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

4. Holiday Schedule – Supervisor Hall made a motion, as recommended by the Budget Committee to approve the holiday schedule for non-essential County Administration employees with offices closed as follows:

12-5 p.m., Wednesday, November 25, 2015  
 Thursday, November 26, 2015  
 Friday, November 27, 2015  
 12-5 p.m., Wednesday, December 23, 2015  
 Thursday, December 24, 2015  
 Friday, December 25, 2015  
 Thursday, December 31, 2015  
 Friday, January 1, 2016

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**SUPERVISORS' REPORTS**

1. George Wythe High School Golf Team – Supervisor Houseman reported that the George Wythe High School golf team placed first at the State golf tournament. He requested a resolution in honor of the team's win.
2. Speedwell Fire Truck – Supervisor Horney reported that the Speedwell Fire Department had been asked what they wish to do with Truck S17.

Mr. Dalton advised that Speedwell Fire Department representatives stated at the Fire and Rescue Committee meeting that the Department has a truck that they would like to sell. He noted that the Committee requested that the Department vote on the issue and provide a recommendation to the Board for consideration.

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Supervisor Horney explained that the Speedwell Fire Department has suggested that the truck be sold to the Fries Fire Department. He noted that the Fries Fire Department has offered to purchase the truck for \$4,000. Supervisor Horney added that the Department has voted to declare the truck as surplus.

Mr. Dalton noted that the Fire and Rescue Committee had agreed to investigate the real value of the vehicle prior to selling the truck.

Supervisor Houseman made a motion, seconded by Supervisor Horney to declare Speedwell Fire Truck S17 as surplus.

The motion passed unanimously.

3. New Bethel Road – Chair Reeves reported that he had been contacted concerning an issue on New Bethel Road. He noted that the matter has been resolved.
4. Disclosure Forms – Chair Reeves reminded Board members to return completed disclosure forms prior to December 15.

### **COUNTY ADMINISTRATOR'S REPORT**

County Administrator, Cellell Dalton, appeared before the Board and reported the following:

1. Enterprise Zone Expansion – Mr. Dalton reviewed with the Board a memorandum and supporting map outlining a proposed expansion to Wythe County's Enterprise Zone. Mr. Dalton noted that the Enterprise Zone expansion public hearing has been scheduled for December 8 at 7:05 p.m. He added that following the public hearing the expansion paperwork would be submitted to the State for approval.

Supervisor Houseman inquired what is the maximum amount of acreage allowed in the County's Enterprise Zone.

Mr. Dalton noted that he believes that 500 acres remain to be added if needed in the future.

Supervisor Houseman questioned why several areas were not included in the expansion.

Mr. Dalton explained that these areas do not contain facilities that would benefit from the incentives and would have been a waste of the County's acreage. He noted that the non-included areas are comprised of Ager Park, Mount Rogers Community Disability Board, and Appalachian Power.

- 2. Virginia Port Incentives – Mr. Dalton reviewed with the Board information detailing Virginia Port incentives. Mr. Dalton noted that several of these incentives may be available for use by local industries.
- 3. Virginia Department of Transportation De-allocation of Revenue Sharing Funds – Mr. Dalton reviewed with the Board a letter from Debbi Webb-Howells, Virginia Department of Transportation Local Assistance Division Revenue Sharing Program Manager, announcing de-allocation of unused Revenue Sharing Program funds. Mr. Dalton reported that the Bertha Farms Road, Bearwallow Road, and Connors Valley Road projects were included in the de-allocation. He noted that the County could reapply for Revenue Sharing funding if the projects are reinstated in the future.
- 4. 2015 Gypsy Moth Treatment Program – Mr. Dalton reviewed with the Board a letter and related information from Larry Bradfield of the Virginia Department of Agriculture and Consumer Services detailing the specifics of the 2015 gypsy moth treatment plan.

**CONSENT CALENDAR**

Supervisor Horney made a motion to approve the consent calendar for November 24, 2015, as follows:

**1. PAYROLL – October 2015:**

Water Department	\$ 15,836.40
Wythe County Wastewater Fund	17,532.22
Police Activity Fund	57,320.10
Courthouse Security Fund	29,354.44
General County Fund	<u>496,432.36</u>
<b>TOTAL</b>	<b>\$ 616,475.52</b>

**Check Numbers:** 30092720-30092727; 30092971-30092978

**Voucher Numbers:** V519000-519161; V520000-520170

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Engineering – Bill Vaughan
- D. Finance – Bruce Grant
- E. Parks and Recreation – Kevin Williams
- F. Planning Commission – Michelle Cassell
- G. Water and Wastewater – Don Crisp

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**3. PERSONNEL:**

- A. Grubb, Jamie L. – Hired, Full-time Communications Officer, Consolidated Dispatch, Annual Salary \$20,942, Effective November 1, 2015
- B. Gillman, Gary L. – Resigned, Full-time Dispatcher, Sheriff’s Department, Effective October 28, 2015
- C. Shelton, Amanda – Transfer, Full-time Communications Officer to Full-time Dispatcher, Sheriff’s Department, Annual Salary \$24,754, Effective November 15, 2015
- D. Stamper, Rebecca – Transfer, Data Entry Position to Full-time Dispatcher, Sheriff’s Department, Annual Salary \$24,924, Effective November 16, 2015

**4. BUDGET AMENDMENTS:**

- A. \$714.98 (3102-46009) – Auto Claim, 2014 Ford Truck (Vin0924)
- B. \$26,000 (9000-48302) – Purchase of Rescue Truck from Town of Blacksburg
- C. \$14,000 (3102-48241) – Wythe-Bland Foundation Grant, Sheriff’s Office purchase of trauma kits for fleet vehicles

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. “Artie” Hall	B. G. “Gene” Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**APPALACHIAN POWER – 138 KILOVOLT TRANSMISSION LINE PROJECT**

The Board reviewed information from Appalachian Power related to the construction of the Bland area improvement 138 kilovolt transmission line project to be located within Bland and Wythe Counties.

Mr. Dalton reported that the project would include an update of the substation in Progress Park, a new line paralleling the current line from Progress Park to the Crockett Farm, and the construction of a new line across the mountain into Bland and West Virginia. He noted that previous Appalachian Power projects have brought in substantial additional tax revenue to the County, with this project providing over \$100,000 in tax revenue for next year.

**MOUNT ROGERS PLANNING DISTRICT COMMISSION AUDIT**

The Board reviewed and discussed the Mount Rogers Planning District Commission financial statements for the fiscal year ended June 30, 2015.

Supervisor Houseman made a motion, seconded by Supervisor Hall to accept the Mount Rogers Planning District Commission financial statements for the fiscal year ended June 30, 2015.

Supervisor Houseman reported that in reviewing the audit at the recent Mount Rogers Community Services Board meeting, the auditor noted that reimbursement for daily meals must be included as income. He noted that this may also impact the County.

Mr. Dalton explained that the Sheriff's Office has several individuals at the Academy in Bristol. He noted that the County pays for their daily meals while in attendance at the Academy and must now track this expense and include it as income for these individuals.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Supervisor Houseman advised that Mount Rogers has instituted a transportation program for those individuals under a temporary detention order. He noted that the Sheriff's Office previously performed these transports.

Supervisor Hale requested that a Sheriff's Office representative attend meetings in the future.

**CLOSED MEETING – DISCUSSION OF PERSONNEL MATTERS AND CONSULTATION WITH LEGAL COUNSEL**

Supervisor Hall made a motion, seconded by Supervisor Willis to enter into Closed Meeting under Section 2.2-3711-A.1 (Discussion of Personnel Matters) and Section 2.2-3711-A.7 (Consultation with Legal Counsel) of the Code of Virginia.

The motion passed unanimously.

Upon returning to open meeting, Supervisor Hall made a motion, seconded by Supervisor McRoberts to adopt the following Resolution certifying the business conducted in closed meeting as follows:

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**RESOLUTION  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Supervisor Hall made a motion, seconded by Supervisor Horney to authorize Chair Reeves to sign the amendment to employment agreement of Robert Cellell Dalton extending his contract to December 31, 2016.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Chair Reeves invited Board members to serve on a Virginia Association of Counties Steering Committee. He noted that he currently serves on the Environmental and Agricultural Steering Committee and asked that all Board members consider serving on a committee.

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Mr. Dalton advised that new Board member orientation is scheduled for December 2, 3, and 4.

**ADJOURNMENT**

With no other business to come before the Board, Chair Reeves adjourned the meeting at 10:31 a.m.

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Timothy A. Reeves, Sr., Chair