

September 22, 2015

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, September 22, 2015. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair	Joe F. Hale
Arthur E. "Artie" Hall, Vice Chair	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney

MEMBERS ABSENT:

Steven T. Willis

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Scot Farthing, County Attorney
Martha G. Collins, Administrative Assistant
Jeremy Farley, Public Information Officer
Bill Vaughan, County Engineer

OTHERS PRESENT:

Jim Tunnell	David Manley
Chad Trivett	Linda Meyer
Sam Crockett	One Other Citizen

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 9 a.m. Jim Tunnell of the Bakers Chapel Pentecostal Holiness Church provided the invocation and Chair Reeves led the pledge of allegiance.

CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

With no one to address the Board, Chair Reeves closed Citizens' Time.

MINUTES OF PREVIOUS MEETING

The Board was presented with the September 8, 2015, minutes for adoption.

Supervisor Horney made a motion, seconded by Supervisor Hall to approve the September 8, 2015, minutes as presented.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Arthur E. "Artie" Hall B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

PAYMENT OF COUNTY INVOICES

Supervisor McRoberts made a motion to pay the invoices for approval on September 22, 2015, for the various departments of County government. The invoices were paid on General Warrants 30092587-30092588 and 30092591-30092660 as follows:

**EXPENDITURES BY DEPARTMENT
BOARD OF SUPERVISORS
September 22, 2015**

CHECK #	ISSUE DATE	VENDOR	TOTAL
30092587	09/22/15	AMERICAN ROD AND GUN	\$135.93
30092588	09/22/15	APPALACHIAN JUVENILE COMMISSION	\$3,325.00
30092591	09/22/15	APPALACHIAN POWER	\$30,737.87
30092592	09/22/15	BKT UNIFORMS	\$167.96
30092593	09/22/15	BLUE RIDGE AUTO PARTS INC	\$93.75
30092594	09/22/15	BROWN EXTERMINATING CO	\$40.00
30092595	09/22/15	CAVALIER SUPPLY CO	\$204.75
30092596	09/22/15	CCS	\$1,616.41
30092597	09/22/15	CENTURYLINK	\$39.98
30092598	09/22/15	CENTURYLINK	\$53.32
30092599	09/22/15	CENTURYLINK	\$48.85
30092600	09/22/15	CENTURYLINK	\$244.58
30092601	09/22/15	CENTURYLINK	\$431.07
30092602	09/22/15	COM TEC	\$8,101.00
30092603	09/22/15	CREATIVE GLASS INC	\$9.00
30092604	09/22/15	CROCKETT, WALTER S	\$28.47
30092605	09/22/15	DANNER, DAVID	\$500.00
30092606	09/22/15	DELL MARKETING LP	\$2,144.06
30092607	09/22/15	DEPT OF ENVIRONMENTAL QUALITY	\$2,143.00
30092608	09/22/15	DEPT OF MOTOR VEHICLES	\$10.00
30092609	09/22/15	DEPT OF MOTOR VEHICLES	\$2,740.00
30092610	09/22/15	EEIS-ELEVATOR EQUIP INSPECT SERVICE	\$375.00
30092611	09/22/15	ELECTION SYSTEMS AND SOFTWARE	\$150,327.14

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30092612	09/22/15	EVERBRIDGE INC	\$10,928.33
30092613	09/22/15	FARTHING, SCOT S	\$6,157.50
30092614	09/22/15	FERGUSON ENTERPRISES	\$305.25
30092615	09/22/15	FOOD COUNTRY	\$211.77
30092616	09/22/15	GALLS	\$366.67
30092617	09/22/15	GRANT, BRUCE M	\$4,074.25
30092618	09/22/15	HARPO'S HARDWARE AND BLDG SUPPLY	\$3.99
30092619	09/22/15	JAMES RIVER EQUIPMENT EXCHANGE	\$75,849.00
30092620	09/22/15	KC AUTOMOTIVE	\$80.30
30092621	09/22/15	KMART	\$83.55
30092622	09/22/15	LOWE'S	\$531.66
30092623	09/22/15	MANSFIELD OIL CO	\$6,255.96
30092624	09/22/15	MEREDITH'S GARAGE	\$43.00
30092625	09/22/15	MODERN SHOE STORE	\$140.00
30092626	09/22/15	NEW RIVER REGIONAL WATER AUTH.	\$441,413.00
30092627	09/22/15	NEW RIVER VALLEY JUVENILE DETENTION	\$2,280.00
30092628	09/22/15	OFFICE OF THE CHIEF MEDICAL EXAMINE	\$60.00
30092629	09/22/15	PAPER CLIP	\$33.69
30092630	09/22/15	R & R SEPTIC	\$60.00
30092631	09/22/15	RURAL DEVELOPMENT	\$2,282.00
30092632	09/22/15	RURAL DEVELOPMENT	\$2,514.00
30092633	09/22/15	RURAL DEVELOPMENT	\$11,572.00
30092634	09/22/15	SENTRY SERVICES	\$127.11
30092635	09/22/15	SHENTEL	\$55.21
30092636	09/22/15	SIMPLEXGRINNELL	\$420.00
30092637	09/22/15	SMYTH WYTHE AIRPORT COMMISSION	\$15,500.00
30092638	09/22/15	SOUTHEASTERN SECURITY CONS INC	\$74.00
30092639	09/22/15	STATE ELECTRIC SUPPLY COMPANY	\$8.13
30092640	09/22/15	THOMPSON TIRE	\$271.26
30092641	09/22/15	THRASHER GROUP INC	\$14,805.00
30092642	09/22/15	TRI CITIES/SW VA REGIONAL	\$1,125.55
30092643	09/22/15	TYLER TECHNOLOGIES INC	\$55,081.75
30092644	09/22/15	ULINE	\$77.05
30092645	09/22/15	US CELLULAR	\$610.21
30092646	09/22/15	US CELLULAR	\$64.10
30092647	09/22/15	US CELLULAR	\$1,073.24
30092648	09/22/15	US CELLULAR	\$717.92
30092649	09/22/15	USA BLUE BOOK	\$109.92
30092650	09/22/15	V & M RECYCLING	\$895.00
30092651	09/22/15	VERIZON WIRELESS	\$105.18
30092652	09/22/15	VITA	\$153.72
30092653	09/22/15	VLGMA	\$200.00
30092654	09/22/15	VUPS	\$64.05
30092655	09/22/15	WASTE INDUSTRIES	\$525.00

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30092656	09/22/15	WILLIAMS SUPPLY	\$180.90
30092657	09/22/15	WYTHE TIRE AND MUFFLER	\$773.23
30092658	09/22/15	WYTHEVILLE ENTERPRISE	\$24.23
30092659	09/22/15	XEROX	\$285.98
30092660	09/22/15	YA HILL AUTO PARTS	\$59.69
TOTAL EXPENDITURES APPROVED 09/22/15			\$862,150.49

Supervisor Houseman seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Arthur E. "Artie" Hall B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

TREASURER'S REPORT

Treasurer Sam Crockett appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Mr. Crockett reported that the consolidated account is currently at \$46,222,616 with \$26,470,000 in the General Fund account. He noted that tax tickets would be mailed out next week and reviewed tax ticket data with the Board.
2. Personal Property Tax Relief Act – Mr. Crockett reviewed with the Board Resolution 2015-24, Personal Property Tax Relief Act (PPTRA) as follows:

**RESOLUTION 2015-24
PERSONAL PROPERTY TAX RELIEF ACT**

WHEREAS, the Personal Property Tax Relief Act of 1998, Virginia Code §§ 58.1-3523 *et seq.* ("PPTRA"), and subsequent revisions to the PPTRA legislation; and,

WHEREAS, these legislative enactments require the County to take affirmative steps to annually implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and,

WHEREAS, these legislative enactments provide for the appropriation to the County, of a fixed sum to be used exclusively for the provision of tax relief to

owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors that:

Qualifying vehicles obtaining situs within the County during tax year 2015, shall receive personal property tax relief in the following manner:

- Registered personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Registered personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 44.12% tax relief:
- Registered personal use vehicles valued at \$20,001 or more shall only be eligible for 44.12% tax relief on the first \$20,000 of value; and,
- All other vehicles which do not meet the definition of "qualifying" (business use vehicles, motor homes, titled but unregistered vehicles, etc.) as determined by the Commissioner of Revenue will not be eligible for any form of tax relief under this program.

Supervisor Houseman made a motion, seconded by Supervisor Hall to adopt Resolution 2015-24, Personal Property Tax Relief Act.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman Arthur E. "Artie" Hall Joe F. Hale	Coy L. McRoberts B. G. "Gene" Horney Timothy A. Reeves, Sr.
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NAYS: None

ABSENT: Steven T. Willis

FIRE AND RESCUE COMMITTEE REPORT

1. Rescue Squad Assistance Fund Grant – Supervisor Houseman made a motion, as recommended by the Fire and Rescue Committee to proceed with the Virginia Office of Emergency Medical Services Rescue Squad Assistance Fund Grant application for purchase of 72 portable radios, and if awarded, to provide the required matching funds in the amount of \$19,206.52.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Arthur E. "Artie" Hall B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

WATER COMMITTEE REPORT

1. Fort Chiswell Wastewater Treatment Plant – Supervisor Horney made a motion, as recommended by the Water Committee to accept the preliminary engineering report and design documents for the Fort Chiswell Wastewater Treatment Plant headworks project and to amend and appropriate \$9,685.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Arthur E. "Artie" Hall B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

2. Fort Chiswell Road Wastewater Project – Supervisor Horney made a motion, as recommended by the Water Committee to procure engineering services for development of a preliminary engineering report for sewer service along Fort Chiswell Road.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Arthur E. "Artie" Hall B. G. "Gene" Horney
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

Supervisor Houseman reported that a letter was received from landowners in the Fort Chiswell Road area noting that two entities had rejected development in the area due to the unavailability of sewer services. He encouraged anyone who is developing land and is impeded due to these types of issues, to contact the

County or the Joint Industrial Development Authority (JIDA). Supervisor Houseman noted that the County and the JIDA were unaware of the issue and were not given the opportunity to respond. He requested contact information for the two companies to determine what could have been done, if the information had been available to the County.

3. Jackson Elementary School Water Project – Supervisor Horney made a motion, as recommended by the Water Committee to approve Change Order No. 3 and Change Order No. 4 for the Jackson School/Route 52 waterline project, contingent upon approval from the funding agency.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

SUPERVISORS' REPORTS

1. Children at Play Sign – Supervisor Houseman reported that he had been contacted by an individual requesting a Children at Play sign. He noted that in accordance with newly adopted guidelines, he believes that the County must now approve Children at Play sign requests, which after approval are paid for by the requesting citizens and installed by the County. Supervisor Houseman questioned the process to be completed by a citizen requesting a Children at Play sign.

Mr. Bear explained that the citizen must contact County Administration staff and provide the exact location of the requested sign. He noted that the information would then be compiled and submitted to the Virginia Department of Transportation (VDOT) for approval. Mr. Bear advised that if approved, VDOT would mark the location, prepare a cost estimate, and enter into an agreement with the landowner for placement of the sign.

Supervisor Horney inquired if the sign location must meet any specific criteria for placement.

Mr. Bear advised that the location must meet certain criteria. He noted that speed limit and area are factors for VDOT approval.

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2. Wounded Warrior Monument – Supervisor Hall reported that he attended a Wall of Honor Committee meeting on September 21. He advised that construction of the Wounded Warrior Monument in Withers Park has commenced. Supervisor Hall noted that the County had budgeted a \$1,000 donation to the Town of Wytheville for this project and requested that the funds be granted. He added that the Monument would be unveiled on Veteran’s Day, November 11.

Mr. Dalton advised that the County has requested a copy of the Town’s total budget for the project. He noted that once that information is received, the donation would be provided.

Supervisor Hall noted that several local wounded veterans would be speaking at the Veteran’s Day ceremony and encouraged everyone to attend.

3. Trash Pickup Vehicle – Supervisor Hale requested an update on the trash pickup transport vehicle.

Mr. Bear explained that he has been working with the Sheriff to obtain a trash pickup vehicle. He noted that he has contacted the Department of General Services, but vans currently available do not meet the needs of the Sheriff’s Office. Mr. Bear added that hopefully after October 1 and the passing of the new Federal budget; a more suitable surplus van would be available for purchase.

4. Archer Road – Supervisor Hale reported that grading and clearing of the Archer Road project has started.

5. Major Graham Road – Supervisor Hale advised that Major Graham Road from the brick church to the top of the hill is almost impassable. He explained that the road is wash boarded and the ditch line is no longer defined and is out into the road. Supervisor Hale noted that with pumpkin season beginning, the road is traveled hundreds of times a day by loaded pumpkin trucks. He added that he contacted VDOT two weeks ago, but the issue has yet to be addressed.

6. Issues – Supervisor McRoberts reported that he had several issues, which he has forwarded to Mr. Bear.

7. Road – Supervisor Horney noted that VDOT has begun construction on the road in Speedwell.

COUNTY ADMINISTRATOR'S REPORT

County Administrator, Cellell Dalton, appeared before the Board and reported the following:

1. Personal Property Tax Relief Act – Mr. Dalton questioned if the personal property-auto listed on the second page of the Treasurer's report are those vehicles eligible for Personal Property Tax Relief Act (PPTRA) funds. He also inquired if the personal property-other designates those vehicles that are not eligible for the relief.

Mr. Crockett explained that computers, desks, and other similar items are defined as personal property-other. He noted that previously he had not mailed out tax tickets to those individuals who would receive 100% PPTRA relief, as they did not owe taxes. Mr. Crockett advised that with the \$20 license fee, those individuals are now receiving a bill, but many have not paid the fee. He added that there are still old vehicles on the books that were not exonerated and would not be charged the license fee, as they are titled only, not registered.

Supervisor Hale inquired if those individuals who do not farm, but are using plastic farm use tags on their vehicles, are paying taxes.

Mr. Crockett advised that if the vehicle is not registered and does not have license plates, then they most likely are not paying taxes.

Supervisor Hale stated that these individuals probably do not have insurance on their vehicles.

Chair Reeves noted that these vehicles should be taxed if they are titled.

Mr. Crockett agreed that titled vehicles are taxed, but if they are not registered, they are not charged the license fee.

Mr. Dalton explained that collection of these taxes and fees impact the County's revenue budget.

Mr. Crockett noted that he would compile a list of delinquent taxes and fees for the Board's review.

2. Virginia Department of Transportation Funding Applications – Mr. Dalton reviewed with the Board a draft letter to Wayne Sutherland, Wytheville Town Manager, in support of the Town of Wytheville's application to the Virginia Department of Transportation for a study of Interstate 81 Exit 73. He also reviewed with the Board a letter of support from the Town of Wytheville for Wythe County's application to the Virginia Department of Transportation for a study of Interstate 77 Exit 41. Mr. Dalton requested the Board's support of the Town's application to VDOT.

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Supervisor Hall made a motion, seconded by Supervisor Horney to submit the letter of support to the Town of Wytheville for their application to the Virginia Department of Transportation for a study of Exit 73.

The motion passed unanimously.

3. Wythe County Comprehensive Plan – Mr. Dalton recommended adoption of the Wythe County Comprehensive Plan. He noted that the updated Comprehensive Plan is referenced in their House Bill Two application as supporting documentation. Mr. Dalton advised that a separate public hearing would be necessary for amendment of the Comprehensive Plan to include the exit development plans when the study is completed.

Supervisor Houseman made a motion, seconded by Supervisor Hall to accept the Wythe County Comprehensive Plan.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

4. County Attorney Contract – Mr. Dalton reviewed with the Board an amended County Attorney contract to include an increase to Mr. Farthing's hourly rate, as well as the addition of an associate attorney.

Mr. Farthing advised that the amended contract would increase his rate to \$150 per hour and add an associate attorney with an hourly rate of \$100 per hour.

Supervisor Hall made a motion, seconded by Supervisor Houseman to accept the agreement with County Attorney, Scot Farthing.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

COUNTY ATTORNEY’S REPORT

County Attorney, Scot Farthing, appeared before the Board and reported the following:

- 1. Bear Wallow Road – Mr. Farthing reported that following research of the land records, he has determined that the right-of-ways on Bear Wallow Road are privately owned and have not been dedicated to the County. He noted that they are, therefore, unable to certify to the Virginia Department of Transportation that the right-of-ways are available for the proposed revenue sharing project.

CONSENT CALENDAR

Supervisor Horney made a motion to approve the consent calendar for September 22, 2015, as follows:

1. PAYROLL – August 2015:

Water Department	\$ 17,920.67
Wythe County Wastewater Fund	17,037.78
Police Activity Fund	55,234.61
Courthouse Security Fund	23,971.12
General County Fund	<u>489,982.61</u>
TOTAL	\$ 604,146.79

Check Numbers: 30092315-30092323; 30092463-30092471

Voucher Numbers: V515000-515166; V516000-516181

2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Engineering – Bill Vaughan
- D. Finance – Bruce Grant
- E. Parks and Recreation – Kevin Williams
- F. Planning Commission – Michelle Cassell

3. PERSONNEL:

- A. Ludwig, Shawn – Hired, New River Regional Water, Water Operator Trainee, Annual Salary \$24,094, Effective August 8, 2015
- B. Kennedy, Norma J. – Hired, Full-time Custodian, Annual Salary \$17,429, Effective August 17, 2015 (Resigned Effective August 18, 2015)
- C. Mutter, William – Hired, Full-time Communications Officer, Annual Salary \$22,819, Effective September 1, 2015

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D. Lamberson, David A. – Hired, Full-time County Administrator, Annual Salary \$101,850, Effective August 25, 2015 (Terminated Effective September 3, 2015)

4. BUDGET AMENDMENTS:

A. \$3,400 (9050-48227) – Reimbursement of DEQ Permit Fee, Barren Springs Waterline Project

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

FISCAL YEAR 2016 SECOND QUARTER APPROPRIATIONS

The Board reviewed Fiscal Year 2016 second quarter appropriations for approval.

Supervisor Houseman made a motion, seconded by Supervisor Horney to approve the Fiscal Year 16 second quarter appropriations as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

VIRGINIA ASSOCIATION OF COUNTIES HOLIDAY ORNAMENT CONTEST

The Board reviewed a memorandum and supporting information from Amy Elizabeth Vealey, Virginia Association of Counties Operations and Support Coordinator, requesting a locally handcrafted holiday ornament from each Virginia locality for display at the Executive Mansion in December.

Jeremy Farley, Wythe County Public Information Officer, addressed the Board. Mr. Farley reported that the County held a contest to locate a locally handcrafted holiday ornament for display at the Executive Mansion. He noted that four holiday

ornaments were received depicting local landmarks, including the hot air balloon water tower, the Rural Retreat Depot, the County Courthouse, and the Shot Tower. Mr. Farley advised that County Administration staff voted, and the ornament crafted by Gale Blevins of Rural Retreat was selected for submission to Richmond.

Chair Reeves requested a press release showcasing Mr. Blevins' winning ornament.

TOWN OF WYTHEVILLE AND TOWN OF RURAL RETREAT

Mr. Dalton advised that he recently met with the Town of Wytheville to discuss several topics including dispatch equipment, Exits 41 and 73, and improved relations with the Town. He noted that they hope to convene a meeting of the Town of Wytheville/County Committee in October.

Mr. Dalton reported that he also recently met with the new town manager of the Town of Rural Retreat. He recommended also convening a meeting of the Town of Rural Retreat/County Committee in the future.

CLOSED MEETING – PROSPECTIVE BUSINESS OR INDUSTRY AND DISCUSSION OF PERSONNEL MATTERS

Supervisor Hall made a motion, seconded by Supervisor McRoberts to enter into Closed Meeting under Sections 2.2-3711-A.5 (Prospective Business or Industry) and 2.2-3711-A.1 (Personnel Matters) of the Code of Virginia.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

Supervisor Hall made a motion, seconded by Supervisor Houseman to return to open meeting.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

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Upon returning to open meeting, Supervisor Hall made a motion, seconded by Supervisor McRoberts to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

RECESS

The Board recessed for a short break at 10:49 a.m.

RECONVENE

The Board reconvened at 11:08 a.m.

WORK SESSION

1. Appalachian Regional Exposition Center – The Board discussed the Appalachian Regional Exposition Center project including purchase of the land, site development, construction, design, cost estimates, funding, revenue, and potential expansion.

Mr. Dalton advised that, based on previous discussions, the Board would own the property and structures and would lease those to an appointed authority. He noted that authority members would include the local extension agent and members of the current exposition center group, along with other interested local representatives.

The Board discussed the authority, as well as the structure, power, purpose, and function of said authority.

Supervisor Hale made a motion, seconded by Supervisor McRoberts to direct the County Attorney to draft the necessary documents for the creation of an authority.

The roll call vote on the motion was as follows:

AYES:	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Joe F. Hale	Timothy A. Reeves, Sr.
	Coy L. McRoberts	
NAYS:	Gary M. Houseman	
ABSENT:	Steven T. Willis	

Supervisor Hale requested that Mr. Farthing investigate State sales tax laws that allow for the return of a portion of sales tax collected to recreation facilities.

Mr. Dalton summarized the direction provided by the Board. He noted that Mr. Farthing would prepare the authority documents and he would investigate financing options and costs associated with the \$5 million needed for the project. Mr. Dalton added that both would be prepared for presentation at the next Board meeting.

2. Workforce Training – Mr. Dalton recommended scheduling a meeting with Industrial Committee representatives and the school system to discuss the development of programs geared toward workforce training. He suggested development of the programs prior to next year's budget discussions to allow for funding of the project. Mr. Dalton advised that the programs should provide the graduate with dual credit certification through the Community College and a marketable skill.

Supervisor Houseman suggested inclusion of courses focusing on soft skills, such as working with others, working in a team, and customer and business associate interaction.

Supervisor Hale recommended a high school level course teaching proper interview dress and etiquette.

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Mr. Dalton reported that he recently met with the Wythe Bland Foundation to discuss programs for retraining the adult workforce. He noted that the Foundation currently has a program that provides local high school graduates with two years of education at Wytheville Community College. Mr. Dalton explained that retraining the adult population is just as important as educating recent graduates. He recommended meeting with the Foundation and identifying those underemployed individuals in need of this service.

3. Contracts – Mr. Dalton advised that the Progress Park open-ended contracts would reach the end of their three-year term in December and would soon be advertised. He noted that, based on previous comments, firms would be obtained for each specialty, including general engineering, geotechnical, and architectural.

RECESS

The Board recessed at 12:44 p.m. until Monday, September 28, 2015 at 5:30 p.m.

RECONVENE

The Board reconvened at 5:30 p.m., Monday, September 28, 2015 in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Arthur E. "Artie" Hall, Vice Chair
Gary M. Houseman
Steven T. Willis

Joe F. Hale
Coy L. McRoberts
B. G. "Gene" Horney

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Martha G. Collins, Administrative Assistant

OTHERS PRESENT:

Millie Rothrock
Linda Meyer

EXPOSITION CENTER

Mr. Dalton reported that at the last meeting the Board asked him obtain information on financing the exposition center project. He distributed a packet containing rates and debt service schedules for various different financing options. He indicated that if the Board decides by the end of October, it may be possible to close on the loan in December.

After further discussion, Supervisor Horney made a motion to proceed with procuring financing services for the exposition center project.

Supervisor Willis seconded the motion.

The roll call vote on the motion was as follows:

AYES: Arthur E. "Artie" Hall Coy L. McRoberts
 Steven T. Willis B. G. "Gene" Horney
 Joe F. Hale Timothy A. Reeves, Sr.

NAYS: Gary M. Houseman

Supervisor Hale made a motion authorizing the County Attorney to draft an ordinance creating an exposition center authority.

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
 Arthur E. "Artie" Hall B. G. "Gene" Horney
 Steven T. Willis Timothy A. Reeves, Sr.
 Joe F. Hale

NAYS: None

CLOSED MEETING – PROSPECTIVE BUSINESS OR INDUSTRY

Supervisor Hall made a motion, seconded by Supervisor McRoberts to enter into Closed Meeting under Section 2.2-3711-A.5 (Discussion of a prospective business or industry or the expansion of an existing business or industry) of the Code of Virginia.

The motion passed unanimously.

Supervisor Hall made a motion, seconded by Supervisor McRoberts to return to open meeting.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
 Arthur E. "Artie" Hall B. G. "Gene" Horney
 Steven T. Willis Timothy A. Reeves, Sr.
 Joe F. Hale

NAYS: None

Supervisor Hall made a motion, seconded by Supervisor Horney to adopt the following Resolution certifying the business conducted in closed meeting as follows:

September 22, 2015

**RESOLUTION
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

JOINT INDUSTRIAL DEVELOPMENT AUTHORITY

Supervisor Hall made a motion, seconded by Supervisor Horney to amend and appropriate \$525,000 to the Joint Industrial Development Authority and to authorize the County Administrator and Chair to enter into agreements with an unannounced industry.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Arthur E. "Artie" Hall	B. G. "Gene" Horney
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

September 22, 2015

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 6:53 p.m.

Timothy A. Reeves, Sr., Chair