

December 27, 2016

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, December 27, 2016. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Gary M. Houseman

Charlie G. Lester
Coy L. McRoberts
B. G. "Gene" Horney, Jr.

MEMBERS ABSENT:

Steven T. Willis

STAFF PRESENT:

Stephen D. Bear, County Administrator
Martha G. Collins, Administrative Assistant
Bill Vaughan, County Engineer

OTHERS PRESENT:

Faye Barker
Roy Cox
Keith Dunagan
Andy Fowler (9:54 a.m.)
Lori Gynn

David Manley
Chris Mattson
Linda Meyer
Dan Tolley

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 9:01 a.m. Bishop Chris Mattson of the Church of Jesus Christ of Latter Day Saints provided the invocation and Chair Reeves led the Pledge of Allegiance.

CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Speedwell Feedlot – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer reported that the owners of the Speedwell feedlot have installed new pipes that run directly to the roadside ditch. She noted that she has provided pictures of the piping to the Virginia Department of Agriculture and Consumer Services, Virginia Department of Environmental Quality, and Virginia Department of Transportation.
2. Austinville School – Ms. Meyer questioned if the County owns the Austinville School.

Mr. Bear stated that the County no longer owns the School.

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3. Pope Road – Roy Cox of 1262 Pope Road in Ivanhoe addressed the Board. Mr. Cox reported that in 2009 an article was published in the local newspaper stating that Pope Road was slated for improvement as a Rural Rustic Road. He advised that he also received a letter from the Virginia Department of Transportation Bristol Office indicating that the project was fully funded at that time. He noted that improvement of Pope Road is desperately needed.
4. Silings Road Bridge – Mr. Cox explained that the residents had been assured that the Silings Road Bridge, which washed away in 2015, would be replaced within two years. He noted that the Bridge will have been out for two years in April 2017. Mr. Cox advised that the Virginia Department of Transportation has completed surveying and core drilling, but the Bridge has not yet been replaced.

Ms. Meyer noted that the Board had previously discussed excess Virginia Department of Transportation (VDOT) funds that they would have to return, and questioned if those funds could be reallocated for the replacement of the Silings Road Bridge.

Mr. Bear explained that VDOT had provided the County funds for the development of an access road into an industrial site. He advised that if a qualifying industrial investment has not been established within a specified timeframe, VDOT would request repayment of those funds. Mr. Bear noted that these are not additional funds that can be used for other projects.

With no one else to address the Board, Chair Reeves closed Citizens' Time.

BRANCH BOTANICALS

Dan Tolley, Branch Botanicals President, addressed the Board. Dr. Tolley advised that Branch Botanicals is a fledgling company opening in Progress Park, which produces chemicals from cherry trees grown on locally owned farms. He reported that 250 acres of trees were planted in 2016 with another 1,000 acres of trees to be planted in the spring of 2017. Dr. Tolley reviewed the specifications of their future office, manufacturing facility, greenhouses, and seedbed site with the Board. He noted that the site would be developed in four phases as the industry grows. Dr. Tolley added that they hope to have a contract in place for the work by the second week of January.

Mr. Bear advised that normally the Board must approve all Progress Park industrial site plans. He noted that due to the imminent VDOT industrial access road funding deadline, he would recommend referral of the site plan review to the Economic Development Committee.

Following discussion, Supervisor Houseman made a motion, seconded by Supervisor Horney to provide the Economic Development Committee the authority to review and approve the Branch Botanicals site plan, with their decision provided to the Board as a matter of information at the January 10 meeting.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
 Charlie G. Lester B. G. "Gene" Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

MINUTES OF PREVIOUS MEETING

The Board was presented with the December 13, 2016, minutes for adoption.

Supervisor McRoberts made a motion, seconded by Supervisor Lester to approve the December 13, 2016, minutes as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
 Charlie G. Lester B. G. "Gene" Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

PAYMENT OF COUNTY INVOICES

Supervisor Horney made a motion to pay the invoices for approval on December 27, 2016, for the various departments of County government. The invoices were paid on General Warrants 30097203-30097258 as follows:

**EXPENDITURES BY DEPARTMENT
 BOARD OF SUPERVISORS
 December 27, 2016**

| CHECK NO. | ISSUE DATE | VENDOR | TOTAL |
|------------------|-------------------|-----------------------------------|--------------|
| 30097203 | 12/27/16 | APPALACHIAN POWER | \$13,814.09 |
| 30097204 | 12/27/16 | BAKERS CONSTRUCTION SERVICES INC. | \$29,545.00 |
| 30097205 | 12/27/16 | BARREN SPRINGS VOL. FIRE DEPT. | \$10,748.00 |
| 30097206 | 12/27/16 | BKT UNIFORMS | \$344.94 |
| 30097207 | 12/27/16 | BLUE RIDGE AUTO PARTS INC. | \$117.33 |
| 30097208 | 12/27/16 | BUSINESS INK. CO. | \$1,447.81 |
| 30097209 | 12/27/16 | CARILION HEALTHCARE CORP. | \$77.00 |
| 30097210 | 12/27/16 | CDW GOVERNMENT INC. | \$552.15 |
| 30097211 | 12/27/16 | CENTRAL BUILDERS INC. | \$97,809.88 |

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| | | | |
|----------|----------|-------------------------------------|--------------|
| 30097212 | 12/27/16 | CENTURY LINK | \$50.59 |
| 30097213 | 12/27/16 | CENTURY LINK | \$56.08 |
| 30097214 | 12/27/16 | CENTURY LINK | \$247.21 |
| 30097215 | 12/27/16 | CENTURY LINK | \$333.89 |
| 30097216 | 12/27/16 | CROWN AWARDS | \$1,232.64 |
| 30097217 | 12/27/16 | DANNER, D RAY II | \$27.90 |
| 30097218 | 12/27/16 | DEPARTMENT OF GENERAL SERVICES | \$20.00 |
| 30097219 | 12/27/16 | DEPARTMENT OF MOTOR VEHICLES | \$10.00 |
| 30097220 | 12/27/16 | DEPARTMENT OF MOTOR VEHICLES | \$1,960.00 |
| 30097221 | 12/27/16 | EMS INC. | \$962.50 |
| 30097222 | 12/27/16 | FERGUSON ENTERPRISES | \$91.27 |
| 30097223 | 12/27/16 | FERRARA FIRE APPARATUS | \$607.19 |
| 30097224 | 12/27/16 | FOOD COUNTRY | \$9.67 |
| 30097225 | 12/27/16 | GALLS | \$227.32 |
| 30097226 | 12/27/16 | GRANT, BRUCE M. | \$4,074.25 |
| 30097227 | 12/27/16 | HODGE, CARLA E. | \$375.76 |
| 30097228 | 12/27/16 | IVANHOE FIRE DEPARTMENT | \$1,250.00 |
| 30097229 | 12/27/16 | KC AUTOMOTIVE | \$41.75 |
| 30097230 | 12/27/16 | KUSTOM SIGNALS | \$5,371.00 |
| 30097231 | 12/27/16 | LANDSCAPE SUPPLY | \$1,572.50 |
| 30097232 | 12/27/16 | LITTLE B ENTERPRISES INC. | \$70,725.67 |
| 30097233 | 12/27/16 | LOWES | \$1,469.93 |
| 30097234 | 12/27/16 | MANSFIELD OIL CO. | \$5,095.45 |
| 30097235 | 12/27/16 | MANSFIELD OIL CO. | \$6,499.69 |
| 30097236 | 12/27/16 | MAX MEADOWS FIRE DEPARTMENT | \$2,000.00 |
| 30097237 | 12/27/16 | MODERN SHOE STORE | \$144.95 |
| 30097238 | 12/27/16 | NATIONAL SHERIFFS' ASSOCIATION | \$112.00 |
| 30097239 | 12/27/16 | NEW RIVER VALLEY JUVENILE DETENTION | \$3,510.00 |
| 30097240 | 12/27/16 | NEW RIVER VALLEY REGIONAL JAIL | \$103,866.85 |
| 30097241 | 12/27/16 | PITNEY BOWES | \$594.00 |
| 30097242 | 12/27/16 | PTM DOCUMENT SYSTEMS | \$64.85 |
| 30097243 | 12/27/16 | RURAL DEVELOPMENT | \$2,282.00 |
| 30097244 | 12/27/16 | RURAL DEVELOPMENT | \$2,514.00 |
| 30097245 | 12/27/16 | RURAL DEVELOPMENT | \$11,572.00 |
| 30097246 | 12/27/16 | S & S ENGINEERS INC. | \$8,000.00 |
| 30097247 | 12/27/16 | SENTRY SERVICES | \$564.45 |
| 30097248 | 12/27/16 | SHENTEL | \$68.37 |
| 30097249 | 12/27/16 | SPEEDWELL FIRE DEPARTMENT | \$750.00 |
| 30097250 | 12/27/16 | STATE ELECTRIC SUPPLY CO. | \$86.71 |
| 30097251 | 12/27/16 | TACS | \$576.60 |
| 30097252 | 12/27/16 | TOWN OF WYTHEVILLE | \$6,729.11 |
| 30097253 | 12/27/16 | TYLER TECHNOLOGIES INC. | \$55,020.75 |
| 30097254 | 12/27/16 | VUPS | \$60.90 |
| 30097255 | 12/27/16 | WYTHE TIRE AND MUFFLER | \$409.94 |
| 30097256 | 12/27/16 | WYTHEVILLE OFFICE SUPPLY | \$383.61 |

| | | | |
|---|----------|--------------------|---------------------|
| 30097257 | 12/27/16 | XEROX | \$18.14 |
| 30097258 | 12/27/16 | YA HILL AUTO PARTS | \$84.12 |
| TOTAL EXPENDITURES APPROVED 12/27/16 | | | \$456,181.81 |

Supervisor Houseman seconded the motion.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Joe F. Hale | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Steven T. Willis

SPEEDWELL FEEDLOT

The Board reviewed an e-mail from Darrell Marshall, Virginia Department of Agriculture and Consumer Services Agricultural Stewardship Program Manager, concerning the Speedwell Feedlot and actions taken to date to resolve the runoff issue.

Mr. Bear reported that the Virginia Department of Agriculture and Consumer Services is continuing to monitor the feedlot site. He noted that they would forward the information provided by Ms. Meyer earlier in the meeting to Mr. Marshall.

2017 RULES OF PROCEDURE AND MEETING CALENDAR

The Board reviewed and discussed the draft Rules of Procedure and meeting calendar for 2017.

Mr. Bear noted that the Rules of Procedure and calendar have both been updated to include the second December meeting.

TREASURER’S REPORT

Treasurer Lori Guynn appeared before the Board and presented the Treasurer’s Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account is currently at \$54,526,941 with \$37,314,193 in the General Fund account.
2. Tax Collections – Ms. Guynn advised that they had collected approximately 78% of the total taxes due by mid-December and expect to collect more as taxpayers receive their income tax refunds.

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3. Tax System – Ms. Guynn reported that they have begun working with Tyler Technologies to set up the new tax system software in anticipation of the April 1 live date.
4. Online Payments - Mr. Bear inquired if the online credit card payment option was well received.

Ms. Guynn reported that they collected almost \$190,000 in online credit card and e-check payments from November 4 to December 16. She explained that the option provided taxpayers an alternative to waiting in line at the Treasurer's office.

COMMISSIONER OF THE REVENUE'S REPORT

Commissioner of the Revenue Faye Barker appeared before the Board and reported the following:

1. Reassessment – Ms. Barker reported that the reassessment is close to completion with the exception of mobile homes, which they are working on currently. She explained that mobile homes were included in the contract, but the assessor claimed that they were unaware that they were to assess them. Ms. Barker advised that the assessor did not take pictures of new construction, which will have to be completed by her office.
2. Land Use – Ms. Barker advised that the Commissioner of the Revenue's Office is preparing to review land use applications once the 2017 data is updated. She noted that the Commissioner's Office would notify any applicants who do not qualify following review of the applications.

Supervisor Hale noted that the assessor had stated that they would not enter a property posted as no trespassing and questioned how the assessor assesses these properties that are not visible from the road. He also inquired if the Commissioner's Office could complete an interim assessment of a property between reassessments.

Ms. Barker explained that the assessor has indicated that they utilize aerial photos to complete assessments of these properties. Ms. Barker advised that the Commissioner's Office does complete assessments following the issuance of a building permit or if they are informed of the need for an assessment for any property that may have been omitted from the reassessment. She noted that they do not have the staff available to complete a large number of assessments.

SHERIFF'S REPORT

Sheriff Keith Dunagan appeared before the Board.

1. Trash Pickup Program – Supervisor McRoberts thanked Sheriff Dunagan for the trash pickup crew's work cleaning up his area of the County.

Supervisor Hale questioned if the Sheriff had located a permanent trash pickup supervisor.

Sheriff Dunagan noted that they have difficulty locating a qualified supervisor willing to only work 28 hours per week. He asked that the Board consider allowing the Sheriff's Office to hire a full-time trash pickup crew supervisor.

Chair Reeves noted that he has directed the County Administrator to investigate the feasibility of hiring a full-time supervisor. He added that they would discuss the issue in the upcoming budget process.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Stephen Bear appeared before the Board and reported the following:

1. Virginia Department of Transportation Historic Bridge Inventory – Mr. Bear reviewed with the Board a letter from Sarah Clarke, Virginia Department of Transportation Cultural Resources Program Manager, requesting Wythe County's assistance with compilation of a list of area bridges for inclusion on the National Register of Historic Places.
2. Appalachian Power Company – Mr. Bear reviewed with the Board a letter and supporting documentation from Janice Venable, Appalachian Power Company Regulatory Consultant, related to Case No. PUE-2016-00089 filed with the State Corporation Commission on August 31, 2016, for approval of continuation of a rate adjustment.

Supervisor Hale questioned if Appalachian Power Company has energized and started paying taxes on the new line.

Mr. Bear advised that the County did see an increase in public service taxes levied, but this did not include the new Appalachian Power line. He noted that he is unsure if the new line has been energized to date.

3. Federal Asset Forfeiture Funds – Mr. Bear reviewed with the Board a letter and corresponding information from Sheriff Keith Dunagan requesting transfer, amendment, and appropriation of Federal asset forfeiture funds in the amount of \$9,747 for repair of the main entrance and installation of a swipe card security access system into the Sheriff's Office.

Supervisor Houseman made a motion, seconded by Supervisor Lester to transfer, amend, and appropriate Federal asset forfeiture funds in the amount of \$9,747 to 43042-461200 for repair of the Sheriff's Office main entrance and installation of a swipe card security access system.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

4. Agricultural and Forestal Districts – Mr. Bear reviewed with the Board a memorandum from Michelle Cassell, Planning Commission Assistant Department Head, requesting review of the Gunton Park and Crocketts Cove Agricultural and Forestal Districts as is required in accordance with Code of Virginia Section 15.2-4311. Mr. Bear noted that the Board would need to appoint an advisory committee to assist with completion of the review. He recommended the appointment of members to the committee at the January 10 Board meeting.
5. Fort Chiswell Emergency Services Building Shower Project – Mr. Bear reviewed with the Board a memorandum from himself providing an update on the Fort Chiswell Emergency Services Building shower project. He advised that the shower installation would be completed by January 20, 2017.
6. Fort Chiswell Wastewater Building Roof Project – Mr. Bear reviewed with the Board a status update of the Fort Chiswell Wastewater Building roof project. Mr. Bear advised that they would begin requesting quotes by January 6 with the purchase orders issued by February 15.

Supervisor Hale requested that they work to obtain Wythe County based contractors for completion of the project.

7. Fiscal Year 2018 Budget Calendar – Mr. Bear reviewed with the Board the draft calendar for the Fiscal Year 2017-2018 budgetary process.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to approve the Fiscal Year 2017-2018 Budget Calendar as presented.

The motion passed unanimously with six ayes and one absent.

BUDGET COMMITTEE REPORT

1. Insurance Deductible – Supervisor Houseman made a motion, as recommended by the Budget Committee to amend and appropriate \$10,000 to 1101-452050 for Virginia Association of Counties Self Insurance Risk Pool (VACORP) deductibles.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

2. Appalachian Regional Exposition Center Reserve Account – Supervisor Houseman made a motion, as recommended by the Budget Committee to establish an Appalachian Regional Exposition Center reserve account for donations collected specifically for construction of the Center.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

WATER COMMITTEE REPORT

1. Kitchen Nixon Wilkins Waterline Project – Supervisor Horney made a motion, as recommended by the Water Committee to amend and appropriate \$3,000 for completion of the Kitchen Nixon Wilkins waterline replacement project.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

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2. Speedwell Phase III Waterline Project – Supervisor Horney made a motion, as recommended by the Water Committee to proceed with the Speedwell Phase III water project in the following priority order as funds allow: Cripple Creek, Stroupe Mountain Road, North Cinnamon Run, Grayson Turnpike Tank Booster Station, Grayson Tank Aeration, Edgewood Road extension, and outer services extension.

Chair Reeves questioned if the County plans to extend water to the Pump Hollow Road area.

Mr. Bear advised that the Town of Wytheville currently has a waterline to this area and until the extension can be worked out with the Town, the project is not feasible. He noted that the Town does not want to lose current customers if all of the Pump Hollow waterline issues cannot be corrected. Mr. Bear added that this would most likely require a joint effort with the Town of Wytheville.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Joe F. Hale | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Steven T. Willis

SUPERVISORS' REPORTS

1. Merry Christmas and Happy New Year – Supervisor Houseman wished everyone a Merry Christmas and Happy New Year.
2. Trash Pickup Program – Supervisor Hale commended the Sheriff's Office trash pickup crew. He noted that they have done a great job.
3. Property Maintenance Ordinance – Supervisor Hale inquired how Officer Dunford would report Property Maintenance Ordinance data to the Board.

Mr. Bear advised that Officer Dunford reports potential Property Maintenance Ordinance violations to the County Administrator's Office for review. He reported that they have received three recent complaints, which Officer Dunford has investigated and provided a report with pictures to his office for review. Mr. Bear explained that following review of each of these complaints, they had determined that the property owners were in violation of the Ordinance and have provided them written notification of said violation. Mr. Bear noted that Officer Dunford has been instructed to re-review each of these cases in two weeks, with legal action taken if the violations have not been addressed within 30 days of

notification. He added that he would keep the Board apprised of the status of each case.

Supervisor Hale questioned if additional information related to the Ordinance could be provided to the public. He noted that many citizens are unaware of the Ordinance.

Mr. Bear recommended that they work with the Public Information Officer to provide the information to the citizens.

Supervisor Hale suggested that they place flyers in local area stores.

4. Roads – Supervisor McRoberts noted that he has several road issues that he will discuss with VDOT later in the meeting.
5. Merry Christmas and Happy New Year – Chair Reeves wished everyone a Merry Christmas and Happy New Year. He noted that he hopes that the New Year brings exciting things to Wythe County.

VIRGINIA DEPARTMENT OF TRANSPORTATION

1. Ivanhoe Roads – Chair Reeves requested pavement of the main roads through Ivanhoe. He noted that the roads are in very rough condition.
2. Painters Hill Road and Rakes Town Road – Supervisor McRoberts requested maintenance of Painters Hill Road and Rakes Town Road.
3. Silings Road Bridge – Andy Fowler, Virginia Department of Transportation Assistant Residency Administrator, addressed the Board. Mr. Fowler reported that Residency Administrator Jeff Russell had received an e-mail from Delegate Jeff Campbell concerning the Silings Road Bridge replacement. He advised that Mr. Russell had informed Delegate Campbell that they have completed surveying and geology studies for the construction of a new bridge, which preliminary estimates indicate would cost \$500,000 for a single lane bridge or \$700,000 for a two lane bridge. Mr. Fowler noted that once scoping has been completed they would work to identify the type of funding most applicable for the project. He stated that funding is not currently available for the project, and would probably have to come through State of Good Repair funds. Mr. Fowler explained that even if State of Good Repair funds were available, the project would most likely not be completed for several years due to its place on the priority list. He added that the local residency office is doing everything within their power to obtain funding to replace the bridge.
4. Major Graham Road – Mr. Fowler noted that the Board had previously requested that they work to obtain funding for the improvement of Major Graham Road through the High Volume Roads program. He reported that two sections of

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Major Graham Road were slated for improvement on the Secondary Road Six-Year Plan, a 2.7 mile section and an additional .6 mile section from Rose Road. Mr. Fowler explained that \$112,000 remained from the Archer Road project, \$82,000 of which could be reallocated for completion of the .6 mile section of Major Graham Road in the upcoming year. He advised that Major Graham Road does meet the High Volume Road funding criteria and would qualify for funding if selected. Mr. Fowler stated that the majority of the homeowners reside on the .6 mile section, which is also most in need of improvement due to the grade. He added that if Major Graham Road was completed with the excess Archer Road funds and High Volume Road funding, \$626,000 could be reallocated to other Six-Year Plan road projects.

Following discussion, Supervisor Hale made a motion, seconded by Supervisor McRoberts to request reallocation of \$82,000 of the excess Archer Road funds for improvement of the .6 mile section of Major Grahams Road.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Joe F. Hale | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Steven T. Willis

Mr. Fowler requested a resolution for reallocation of the \$82,000 of remaining Archer Road funding as discussed.

5. Crawford Road – Mr. Fowler advised that the VDOT maintenance crews graded and placed stone on the Crawford Road route the week of December 11. He explained that they would regrade and ditch the road after January 1, when they have a full crew available, to address the erosion and drainage issues.
6. Saint Peters Road Feedlot – Mr. Fowler noted that Dennis Sanders, the District Virginia Department of Transportation environmental representative, has investigated the Saint Peters Road feedlot runoff issue. He noted that Mr. Sanders submitted the issue to the Department of Environmental Quality (DEQ) and Virginia Department of Agriculture and Consumer Services (VDACS), who are working with the property owner to resolve the issue. Mr. Fowler explained that VDOT had discussed the issue with the landowner, but the runoff continued to overflow the catch basin and enter the VDOT right-of-way. He added that since the source of the problem is not in the VDOT right-of-way, they have turned the issue over to DEQ and VDACS.

Mr. Bear noted that the landowner has installed new piping and requested that VDOT investigate.

7. Millers Creek Road Bridge – Supervisor Hale requested an update on the Millers Creek Road Bridge project.

Mr. Fowler reported that the project would be advertised in March and should be completed by August 2, 2017. He noted that installation of the 18 feet wide, two-lane bridge should be completed within a 12-hour period to minimize closure of the road.

8. Silings Road Bridge – Ms. Meyer questioned if the County could issue a bond in the amount of \$500,000 for the replacement of the Silings Road Bridge. She explained that once VDOT receives funding, they could reimburse the County.

Chair Reeves requested that Mr. Bear investigate this funding option.

9. Back Road and Jonas Town Road – Supervisor Horney requested scraping of Back Road and Jonas Town Road.
10. Saint Peters Road – Supervisor Horney requested relocation of the tractor crossing signs on Saint Peters Road. He noted that the sign located near his residence needs to be moved one mile east.
11. Pope Road – Mr. Fowler explained that completion of Major Graham Road as a High Volume Road would allow all other projects to be completed earlier than scheduled including Pope Road. He noted that Pope Road is currently at the end of the Six-Year Plan.
12. Silings Road Bridge – Supervisor Hale questioned if elliptical pipes could be placed temporarily at the Silings Road Bridge location to allow the road to reopen. He noted that this would allow VDOT time to design the replacement bridge and locate funding for the project.

Mr. Fowler noted that he would discuss possible placement of pipes at the Silings Bridge site with Mr. Russell.

13. Crawford Road – Supervisor McRoberts advised that he received a complaint from Mr. Crawford following the scraping of Crawford Road. He noted that Mr. Crawford stated that VDOT scraped mud into the road.

Mr. Fowler noted that he would visit Crawford Road to check on its current condition.

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CONSENT CALENDAR

Supervisor Horney made a motion to approve the consent calendar for December 27, 2016, as follows:

1. PAYROLL – November 2016:

| | |
|------------------------------|----------------------|
| Water Department | \$ 20,711.06 |
| Wythe County Wastewater Fund | 18,045.78 |
| Police Activity Fund | 56,488.19 |
| Courthouse Security Fund | 21,488.87 |
| General County Fund | <u>497,131.36</u> |
| TOTAL | \$ 613,865.26 |

Check Numbers: 30095162-30095170; 30095171-30095179

Voucher Numbers: V621000-V621159; V622000-V621164

2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Emergency Communications Center – Darlene Lang
- C. Engineering – Bill Vaughan
- D. Finance – Bruce Grant
- E. Parks and Recreation – Kevin Williams
- F. Planning Commission – Michelle Cassell
- G. Water and Wastewater – Don Crisp

3. PERSONNEL:

- A. Smith, Mark – Transfer from Courtroom Security (31022) to COPS in Schools (31025), Annual Salary \$33,048, Effective January 1, 2017

4. BUDGET AMENDMENTS:

- A. \$455 (7109-431900) – Parks and Recreation Painting Class

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

FISCAL YEAR 17 THIRD QUARTER APPROPRIATIONS

The Board reviewed Fiscal Year 17 third quarter appropriations for approval.

Supervisor Houseman made a motion, seconded by Supervisor Horney to approve the Fiscal Year 17 third quarter appropriations as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

NEW RIVER VALLEY REGIONAL JAIL AUTHORITY FINANCIAL STATEMENTS

The Board reviewed and discussed New River Valley Regional Jail Authority Financial Statements for the fiscal year ended on June 30, 2016.

Supervisor McRoberts made a motion, seconded by Supervisor Lester to accept the New River Valley Regional Jail Authority Financial Statements for the fiscal year ended on June 30, 2016.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

MOUNT ROGERS COMMUNITY SERVICES BOARD APPOINTMENT

The Board reviewed a letter from Lisa Moore, Mount Rogers Community Services Board Executive Director, providing notification of the impending expiration of Supervisor Houseman's term on the Mount Rogers Community Services Board.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to reappoint Gary Houseman to the Mount Rogers Community Services Board for an additional three-year term.

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The motion passed with the following vote:

AYES: Charlie G. Lester B. G. "Gene" Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.
 Coy L. McRoberts

NAYS: None

ABSENT: Steven T. Willis

ABSTAIN: Gary M. Houseman

SHENTEL CABLE

The Board reviewed notification from Shentel Cable outlining changes to their pricing and channel lineup effective January 1, 2017.

BARREN SPRINGS COMMUNITY WATERWORKS

Mr. Bear noted that the Barren Springs Community Waterworks' permit has been revoked and they are no longer classified as a public waterworks. He added that the system is now below the level of users requiring State inspections and monitoring.

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 10:39 a.m.

Timothy A. Reeves, Sr., Chair