

**August 23, 2016**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, August 23, 2016. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair  
Joe F. Hale, Vice Chair  
Gary M. Houseman  
Charlie G. Lester

Steven T. Willis  
Coy L. McRoberts  
B. G. "Gene" Horney, Jr.

**STAFF PRESENT:**

R. Cellell Dalton, County Administrator  
Stephen D. Bear, Assistant County Administrator  
Scot Farthing, County Attorney  
Martha G. Collins, Administrative Assistant  
Bill Vaughan, County Engineer

**OTHERS PRESENT:**

Faye Barker  
Eddie Braddy  
Ben Bubala  
Anthony Cline  
Roy Cox  
Keith Dunagan  
Lori Guynn  
Brad Haga  
Barry Harrington  
Merrick Hounshell  
Kim Ingo  
Lee Johnson  
Xavier Kennard  
David Manley

David Martin  
Nick Martin  
Paul Matthews  
Sophie McCroskey  
Linda Meyer  
Grabe Monroe  
Albert Newberry  
Jeff Perry  
Wes Poole  
Jeff Russell (10 a.m.)  
Savanna Shaver  
Bailey Umberger  
Four Other Citizens

**CALL TO ORDER AND INVOCATION**

Chair Reeves determined that a quorum was present and called the meeting to order at 9:03 a.m. Eddie Braddy of the Wytheville Church of Christ provided the invocation and Chair Reeves led the pledge of allegiance.

**PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

Chair Reeves announced that, notice is hereby given that the Board of Supervisors of Wythe County, Virginia, in compliance with the Code of Virginia and amendments thereto, will hold a public hearing to solicit public input on a proposed Community Development Block Grant to be submitted to the Virginia Department of Housing and Community Development for improvement of Progress Park Lot 20. The project would include extension of a sewer line through Progress Park approximately 3,000 linear feet to serve Branch Botanicals, Inc. located on Lot 20. The public hearing, which may be

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continued or adjourned, and at which persons may appear and present their views on the proposed grant funding, will be held at 9:05 a.m., or as soon thereafter as the matter may be heard, on August 23, 2016, before the Board in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

Mr. Dalton reported that the County has made an application to the Department of Housing and Community Development for extension of the wastewater line in Progress Park to Branch Botanicals. He advised that Branch Botanicals would provide 50 to 60 job opportunities with an average wage of \$66,000. Mr. Dalton noted that most, if not all of the jobs would be offered to low to moderate income individuals in accordance with the grant guidelines. He explained that the project would include installation of sewer pipes through the casing that was placed when Gatorade was constructed and extended with the E. Lee Trinkle Drive project. Mr. Dalton added that all of the necessary easements were obtained as part of the earlier Gatorade and E. Lee Trinkle Drive projects.

Chair Reeves opened the public hearing and inquired if anyone present wished to address the Board concerning the proposed Community Development Block Grant funding request.

David Manley, Joint Industrial Development Authority Executive Director, addressed the Board. Mr. Manley noted that the Joint Industrial Development Authority supports the project, which is an integral part to the industry's success. He noted that the industry would bring jobs and a substantial financial investment to Wythe County.

With no one else to address the Board, Chair Reeves closed the public hearing.

### **CITIZENS' TIME**

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Wythe County Public Schools – Jeff Perry, Wythe County Superintendent of Schools, addressed the Board. Dr. Perry advised that they were able to use surplus funds from the previous year to install air conditioning units in many of the un-air conditioned classrooms. He thanked the Board for their assistance in providing the air conditioning units for the schools. Dr. Perry noted that several students are in attendance to express their appreciation to the Board for the air conditioning units.

Savanna Shaver, George Wythe High School senior, addressed the Board and expressed her appreciation as follows: "Thank you so much for supporting the installation of air conditioners at George Wythe High School and other Wythe County Schools. I remember last year sitting in August and then again towards the end of the year in May in crowded classrooms that were just hot. It was really difficult to focus on completing the work that I was meant to complete and wearing the least amount that the dress code would let me get away with. It was

a really challenging experience and this year I feel that with the air conditioning, it is a more conducive learning environment. Personally, I feel that it is easier to obtain academic success at school when I can focus. Thank you."

Nick Martin, Scott Memorial Middle School eighth grade student, addressed the Board and stated the following: "I am honored that I am able to speak with you all this morning. The purpose of my speech is to thank you for the new air conditioning units at our school. It is extremely hard to focus on schoolwork when all you are concentrating on is how hot it is. I find it even more difficult to handle the heat because we go back to school when it is technically summertime. The temperatures certainly reflect that. I personally think that the air conditioning units have helped the overall learning environment at our school tremendously. I find that students are now able to focus on the lesson being taught, rather than the heat. I have also observed how thankful the teachers are as well. Although we were not able to get an air conditioning unit for every classroom, we were able to come together, teachers, students, and administrators, and devise a plan to share the air-conditioned rooms that we do have. Sixth grade classrooms downstairs, share rooms with seventh and eighth classrooms upstairs during their planning time. As you can see, the air conditioners have provided a more comfortable learning environment, collaboration among the staff and students, and thankfulness all around. I take pride in my school and I take pride in being a Maroon. On behalf of the student body and staff at Scott Memorial Middle School, we thank you."

Sophie McCroskey, Spiller Elementary School student, addressed the Board and stated the following: "Thank you for the new air conditioners. It is much easier to learn in a classroom that is not hot. Thank you for thinking of the Spiller students."

Bailey Umberger, Spiller Elementary School student, addressed the Board and expressed her appreciation as follows: "Thank you for the air conditioning. It is easier to learn because we are not hot. Thank you."

Xavier Kennard, Spiller Elementary School student, addressed the Board and stated the following: "I am a third grade student at Spiller Elementary. On behalf of my friends and other students I would like to thank all of you who helped to put air conditioners in my class and others classrooms. Thank you for allowing me to speak today. Thank you for your support."

Merrick Hounshell, Spiller Elementary School third grade student, addressed the Board and stated the following: "Good morning members of the Board and guests. My name is Merrick Hounshell and I am a third grader at Spiller Elementary. This is my fourth August at the school and the first one where we have enjoyed air conditioning. During the past three years, August school days have been very, very hot. Learning can be a challenge when the classrooms are over 80 degrees. The new cooling units you helped provide to my school have

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completely changed our rooms for the better. We have a comfortable learning environment now that our classrooms are much cooler. The students at Spiller and all of the impacted schools want to thank the Board for your help in bringing relief to our hot day. This is a very positive change and your efforts are appreciated. Thank you.”

Dr. Perry reported that Wythe County Public Schools were ranked 58<sup>th</sup> in the State in the previous year, and are currently ranked 13<sup>th</sup>. Dr. Perry noted that of the 132 school divisions in Virginia, only 12 are ranked higher than Wythe County. He added that they are very close to meeting their goal of being in the top ten academically performing schools in the State.

Mr. Dalton noted that the School Board has invited Board members to tour three of the County schools. He recommended that Board members schedule tours two members at a time to allow for more in depth discussions.

Dr. Perry explained that the tours would allow the Board the opportunity to visit the schools to view their current conditions and make an informed decision concerning future capital improvement projects.

Chair Reeves recommended that the Board work to prepare a tour schedule later in the day. He thanked the students and praised their excellent presentations.

Supervisor Houseman also thanked the students and commended their presentations.

Supervisor McRoberts noted that the students’ efforts are a great reflection of Wythe County’s excellent teachers.

With no one else to address the Board, Chair Reeves closed Citizens’ Time.

**MINUTES OF PREVIOUS MEETING**

The Board was presented with the August 9, 2016, minutes for adoption.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to approve the August 9, 2016, minutes as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. “Gene” Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**PAYMENT OF COUNTY INVOICES**

Supervisor Willis made a motion to pay the invoices for approval on August 23, 2016, for the various departments of County government. The invoices were paid on General Warrants 30096292-30096384 as follows:

**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
August 23, 2016**

<b>CHECK NO.</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30096292	08/23/16	APPALACHIAN JUVENILE COMMISSION	\$5,425.00
30096293	08/23/16	APPALACHIAN POWER	\$41,673.75
30096294	08/23/16	BIG WALKER SWCD	\$1,500.00
30096295	08/23/16	BKT UNIFORMS	\$40.00
30096296	08/23/16	BLUE RIDGE AUTO PARTS INC.	\$106.17
30096297	08/23/16	BOWLES, TERRI M	\$792.99
30096298	08/23/16	BOXLEY	\$3,708.00
30096299	08/23/16	BRENNTAG MID SOUTH INC.	\$1,216.50
30096300	08/23/16	BSN SPORTS INC.	\$1,101.76
30096301	08/23/16	BUSINESS INK CO.	\$1,371.34
30096302	08/23/16	CARILION HEALTHCARE CORP.	\$110.00
30096303	08/23/16	CAVALIER SUPPLY CO.	\$1,991.45
30096304	08/23/16	CDW GOVERNMENT INC.	\$2,077.33
30096305	08/23/16	CENTRAL BUILDERS INC.	\$4,500.00
30096306	08/23/16	CENTURY LINK	\$40.58
30096307	08/23/16	CENTURY LINK	\$49.91
30096308	08/23/16	CENTURY LINK	\$55.31
30096309	08/23/16	CENTURY LINK	\$257.07
30096310	08/23/16	CENTURY LINK	\$439.86
30096311	08/23/16	CENTURY LINK – LABOR	\$241.13
30096312	08/23/16	COLLINS AUTO REPAIR INC.	\$16.00
30096313	08/23/16	COMMUNITY ANIMAL CLINIC INC.	\$121.87
30096314	08/23/16	COUNTY OF WYTHE	\$1,416.67
30096315	08/23/16	DATAWATCH CORP	\$407.58
30096316	08/23/16	DEPARTMENT OF MOTOR VEHICLES	\$40.00
30096317	08/23/16	DEPARTMENT OF MOTOR VEHICLES	\$3,860.00
30096318	08/23/16	DISTRICT THREE GOVT COOPERATIVE	\$3,632.50
30096319	08/23/16	DUNAGAN, KEITH	\$377.84
30096320	08/23/16	EMS INC	\$970.00
30096321	08/23/16	FARTHING, SCOT	\$9,291.00
30096322	08/23/16	FERGUSON ENTERPRISES	\$764.34
30096323	08/23/16	GRANT, BRUCE M	\$4,074.25
30096324	08/23/16	HARPO'S HARDWARE AND BUILDING SUPPLY	\$174.67
30096325	08/23/16	HUFF FORD	\$871.85
30096326	08/23/16	JOHNSON CONTROLS	\$1,549.60

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30096327	08/23/16	JOINT INDUSTRIAL DEVELOPMENT AUTH.	\$54,663.75
30096328	08/23/16	KC AUTOMOTIVE	\$106.00
30096329	08/23/16	KETCHUM MFG CO INC.	\$344.69
30096330	08/23/16	KING GENERAL CONTRACTORS INC.	\$227,969.99
30096331	08/23/16	LANE GROUP	\$37,115.00
30096332	08/23/16	LAW ENFORCEMENT SYSTEMS	\$100.00
30096333	08/23/16	MANSFIELD OIL CO.	\$6,018.94
30096334	08/23/16	MEREDITH'S GARAGE	\$62.00
30096335	08/23/16	MEREDITH, DUSTIN RYAN	\$50.00
30096336	08/23/16	MOBILE COMMUNICATIONS INC.	\$2,720.50
30096337	08/23/16	MOUNT ROGERS CSB	\$35,250.00
30096338	08/23/16	MOUNT ROGERS PDC	\$4,534.25
30096339	08/23/16	NEW RIVER RESOURCE AUTHORITY	\$548.83
30096340	08/23/16	NEW RIVER VALLEY JUVENILE DETENTION	\$2,535.00
30096341	08/23/16	NEW RIVER VALLEY REGIONAL JAIL	\$118,961.60
30096342	08/23/16	OFFICE OF CHIEF MEDICAL EXAMINER	\$80.00
30096343	08/23/16	PEARSON'S APPRAISAL SERVICE INC.	\$66,150.00
30096344	08/23/16	PROFESSIONAL COMM SYSTEMS LLC	\$487.50
30096345	08/23/16	R & R ENTERPRISES INC.	\$135.00
30096346	08/23/16	R & R SEPTIC	\$540.00
30096347	08/23/16	SALEM STONE	\$157.93
30096348	08/23/16	SHENTEL	\$70.21
30096349	08/23/16	SOUTHERN STATES	\$74.50
30096350	08/23/16	SOUTHWEST VIRGINIA CRIMINAL	\$80.00
30096351	08/23/16	SOUTHWEST VIRGINIA CRIMINAL	\$3,720.00
30096352	08/23/16	SOUTHWESTERN EQUIPMENT	\$1,987.48
30096353	08/23/16	STATE ELECTRIC SUPPLY CO.	\$184.65
30096354	08/23/16	SUPPLY WORKS	\$18.80
30096355	08/23/16	TRANSUNION RISK AND ALTERNATIVE	\$25.00
30096356	08/23/16	TRI CITIES SWVA REGIONAL	\$956.20
30096357	08/23/16	TWO WAY RADIO	\$25.00
30096358	08/23/16	TYLER TECHNOLOGIES INC.	\$55,081.75
30096359	08/23/16	UNIVERSITY OF VIRGINIA	\$75.00
30096360	08/23/16	US CELLULAR	\$64.10
30096361	08/23/16	US CELLULAR	\$707.22
30096362	08/23/16	US CELLULAR	\$780.77
30096363	08/23/16	US CELLULAR	\$1,111.08
30096364	08/23/16	USA BLUE BOOK	\$431.77
30096365	08/23/16	V & M RECYCLING	\$685.00
30096366	08/23/16	VACO	\$6,036.00
30096367	08/23/16	VACORP	\$100.00
30096368	08/23/16	VERIZON	\$18.50
30096369	08/23/16	VIRGINIA BUSINESS SYSTEM	\$419.00
30096370	08/23/16	VUPS	\$85.05
30096371	08/23/16	WYTHE COUNTY HEALTH DEPARTMENT	\$86,250.00

30096372	08/23/16	WYTHE CUSTOM WELDING INC.	\$525.00
30096373	08/23/16	WYTHE TIRE AND MUFFLER	\$52.99
30096374	08/23/16	WYTHE GRAYSON REGIONAL LIBRARY	\$76,250.00
30096375	08/23/16	WYTHEVILLE COMMUNITY COLLEGE	\$9,867.25
30096376	08/23/16	WYTHEVILLE ENTERPRISE	\$52.00
30096377	08/23/16	WYTHEVILLE OFFICE SUPPLY	\$307.24
30096378	08/23/16	XEROX	\$269.33
<b>TOTAL</b>			<b>\$899,108.19</b>

<b>CHECK NO.</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30096379	08/23/16	JOINT PUBLIC SERVICE AUTHORITY	\$2,050.00
30096380	08/23/16	R WRIGHT AND ASSOCIATES LLC	\$800.00
30096381	08/23/16	SIMPLEX GRINNELL	\$420.00
30096382	08/23/16	STATE ELECTRIC SUPPLY CO	\$134.29
30096383	08/23/16	TOWN OF WYTHEVILLE	\$1,133.42
30096384	08/23/16	WORDSPRINT	\$814.00
<b>TOTAL</b>			<b>\$5,351.71</b>

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**TOTAL EXPENDITURES APPROVED 08/23/16** **\$904,459.90**

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**EXIT 24 WASTEWATER PROJECT**

The Board reviewed and discussed a letter, detailed bid tabulation, award of bids, and change orders related to the Exit 24 wastewater project from Wayne Morgan, Thrasher Project Manager.

Mr. Dalton reported that they had opened the bids for the project several months ago, but had to work with the contractors to reduce the proposals to within the budgeted amount prior to award of the bids. He recommended award of the bids to Frizzle Construction Company Inc. and Little B Enterprises Inc. as presented.

Supervisor Hale made a motion, seconded by Supervisor Willis to accept the Contract No. 1 bid from Frizzell Construction Company Inc. in the amount of \$1,037,000 for construction of the Exit 24 wastewater facility.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

Supervisor Hale made a motion, seconded by Supervisor McRoberts to accept the Contract No. 2 bid from Little B Enterprises Inc. in the amount of \$904,047.35 for the Exit 24 wastewater line work.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

Mr. Dalton advised that they have made a supplementary application to Mount Rogers for a grant which would allow for the return of items removed from the project contracts. He noted that the change orders would return these items to the contract if the grant is received.

Supervisor Hale made a motion, seconded by Supervisor Horney to approve the Little B Enterprises Inc. Contract No. 2, Change Order No. 1.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

Supervisor Hale made a motion, seconded by Supervisor McRoberts to approve Frizzell Construction Company Inc. Contract No. 1, Change Order No. 1, contingent upon the contractor providing a date that work taken out of the contract can be added back at no additional cost.



The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**APPOINTMENTS**

1. Recreation Commission – Supervisor Houseman made a motion, seconded by Supervisor McRoberts to reappoint Allison Pollard to the Recreation Commission.

The motion passed unanimously.

2. Department of Social Services Board – Supervisor Houseman made a motion, seconded by Supervisor Horney to appoint Jonathan Hamman to the Wythe County Social Services Board.

The motion passed unanimously.

Chair Reeves noted that they are still working to locate nominees to fill the Wythe County Rescue Squad Board of Directors vacancies.

**TREASURER’S REPORT**

Treasurer Lori Guynn appeared before the Board and presented the Treasurer’s Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account is currently at \$46,152,041 with \$29,319,476 in the General Fund account.
2. Reports – Ms. Guynn advised that they are working with the Finance Director to prepare reports in the future using the new Tyler Technologies system.

**COMMISSIONER OF REVENUE’S REPORT**

Commissioner of the Revenue Faye Barker appeared before the Board and reported the following:

1. Personal Property Assessments – Ms. Barker reported that they have almost completed personal property assessments. She explained that they have sent letters to several individuals who have not filed in the past, and will complete statutory assessments on those who do not respond. Ms. Barker noted that vehicle weight limit changes would not take effect until January 1.

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Mr. Dalton explained that previously vehicles weighing more than 7,500 pounds were excluded from personal property tax relief. He noted that the weight limit has been increased to 10,000 pounds, meaning those vehicles weighing between 7,500 and 10,000 pounds would now also receive the relief. Mr. Dalton stated that with more vehicles qualifying for the relief, the amount of relief provided for each qualifying vehicle would be reduced.

2. Reassessment – Supervisor Hale questioned if the Commissioner’s Office updates the tax records to reflect the building permits for remodels and new construction.

Ms. Barker noted that the assessors are in the process of working on the building permits at this time. She explained that once completed, the information would be provided to the Commissioner’s Office, who would then prepare supplemental bills for those values.

3. Meals Tax – Supervisor Hale inquired if the total amount of meals tax available is being collected.

Ms. Barker noted that she believes that they collect all that they can collect. She added that they can only use the figures provided by the businesses’ accountants.

Supervisor Hale stated that several grocery stores with delis within the County do not charge the meals tax. He explained that anything prepared on-site ready for consumption qualifies for the food tax.

Ms. Barker explained that she has called and visited these stores, and does not know of any other recourse to correct the situation. She noted that the manager of one of these stores had informed her that the register would charge the additional tax for deli items.

Supervisor Hale advised that the register has to be set up to charge the additional tax. He questioned what action could be taken to correct the situation.

Mr. Farthing advised that he would investigate possible action to be taken.

4. Corrected Assessment Refund – Ms. Barker reviewed with the Board information related to the corrected assessment refund issued to the Bottling Group LLC. Ms. Barker explained that the company files every year for items that should not be included. She noted that this is a common practice, as the companies’ accountants advise them to pay even though the tax is not owed so that they can receive the additional 8% interest payment. Ms. Barker added that this practice is occurring in several counties.

Supervisor Hale questioned if a credit could be provided instead of a refund, as Appalachian Power does.

Mr. Farthing noted that he would investigate the issue.

### **SHERIFF'S REPORT**

Sheriff Keith Dunagan appeared before the Board and reported the following:

1. Police Activity Fund Memorandum of Understanding – Sheriff Dunagan reported that he and Mr. Dalton recently discussed the Police Activity Fund Memorandum of Understanding adopted by the Board. He explained that he has been advised by an attorney and the Sheriff's Association to not sign the agreement. Sheriff Dunagan noted that he does not agree with several items in the agreement and does not believe the agreement should be enforced. He stated that he had been informed that overtime pay would not be paid until timesheets are received for those officers working the overtime. Sheriff Dunagan advised that their timesheets contain criminal information and cannot be released. He explained that he contacted the Federal Hour and Wage Commission, who stated that Fair Labor Standards Act governs overtime and requires the payment of overtime if worked. Sheriff Dunagan added that an Hour and Wage Investigator is scheduled to call him later in the day to discuss the issue.

Supervisor Houseman questioned if the Sheriff has an objection to providing the number of officers working and overtime hours worked. He noted that criminal information is not needed and did not realize this was included on their timesheets.

Sheriff Dunagan noted that John Jones of the Sheriff's Association informed him that he is only required to provide the deputy's name, date worked, and number of hours worked. He explained that that information is currently provided.

Mr. Dalton explained that they have requested a County timesheet including each deputy's start time, lunch hour, and end time. He noted that they would provide Sheriff Dunagan a blank timesheet for use by the deputies.

Sheriff Dunagan stated that they have not previously provided the beginning time and end time. He noted that he would be glad to provide the additional information requested.

2. Speed Limit Enforcement – Supervisor Hale reported that Archer Road and a portion of Millers Creek Road have recently been paved and now have a posted speed limit of 35 miles per hour. He requested that the Sheriff's Office provide an officer to patrol these roads for a limited time to help citizens understand that the speed limit posted would be enforced.

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- 3. Farm Use Tags – Supervisor Hale noted that individuals in Max Meadows are driving a commercial vehicle on the interstate with plastic farm use tags. He explained that these individuals are not paying County taxes and may not have insurance on the vehicle. Supervisor Hale requested that the Sheriff’s Office address this issue.

Sheriff Dunagan noted that they do write tickets for the use of plastic farm use tags. He explained that they receive convictions for some of the tickets written, but do not for others.

Chair Reeves advised that several counties have complained about this issue and have addressed it with the Secretary of Public Safety. He noted that they are working to get a bill passed that would require the Department of Motor Vehicles to issue all farm use tags.

- 4. Trash Collection – Sheriff Dunagan explained that the crew is continuing to pick up litter three to six days a week.

Chair Reeves questioned if the Sheriff’s Office is having difficulty getting the bags of trash picked up by the Virginia Department of Transportation.

Sheriff Dunagan noted that they have occasionally had difficulty getting the bags picked up, but most often they are picked up in a timely manner.

**BUDGET COMMITTEE REPORT**

- 1. Surplus Sheriff’s Office Vehicles – Supervisor Willis made a motion, as recommended by the Budget Committee to amend and appropriate \$13,897 to 31021-470030 for the surplus Sheriff’s Office vehicles sold in May 2016.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. “Gene” Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

- 2. Courtroom Security Budget – Supervisor Willis made a motion, as recommended by the Budget Committee to amend and appropriate \$2,500 to 31022-461260 for Fiscal Year 17 Courtroom Security transport, meals, and lodging expenses.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

3. Victim Witness Program Grant – Supervisor Willis made a motion, as recommended by the Budget Committee to accept the Victim Witness Program Grant in the amount of \$45,943 and to amend and appropriate the same to the Victim Witness budget.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

4. National Association of Drug Diversion Investigators Grant – Supervisor Willis made a motion, as recommended by the Budget Committee to accept the National Association of Drug Diversion Investigators Grant in the amount of \$2,500 and to amend and appropriate the same to 31021.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

5. Big Walker Mountain Repeater – Supervisor Willis made a motion, as recommended by the Budget Committee to amend and appropriate \$2,721 to 3102-470020 for payment of invoices related to the purchase and installation of the Big Walker Mountain repeater.

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The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	
NAYS:	None	

**LOCAL EMERGENCY PLANNING COMMITTEE**

Local Emergency Planning Committee (LEPC) members Grabe Monroe and Albert Newberry addressed the Board. Mr. Monroe invited Board members to attend an upcoming LEPC meeting to meet their members and learn more about their group. He noted that they meet quarterly in the Wythe Bland Conference room located within the Wythe County Community Hospital.

Chair Reeves requested that Board members receive an e-mail reminder of the meeting.

**COUNTY ADMINISTRATOR'S REPORT**

County Administrator Cellell Dalton appeared before the Board and reported the following:

1. Fiscal Year 18 Revenue Sharing Program – Mr. Dalton reviewed with the Board a letter from Julie Brown, Virginia Department of Transportation Local Assistance Division Director, outlining Fiscal Year 18 Revenue Sharing Program funding opportunities. Mr. Dalton noted that upgrade of Ready Mix Road may potentially be completed through the Revenue Sharing program. He requested that Board members submit any other potential projects to Assistant County Administrator Bear.
2. The Railroad Associates Corporation – Mr. Dalton reviewed with the Board a proposal and corresponding information from The Railroad Associates Corporation (TRAC) associated with the re-gauging of the rail curve adjacent to Amcor Rigid Plastics in Progress Park. He noted that they are working to contact the railroad representative to discuss why the correction is needed. Mr. Dalton added that they operate under a very strict contract with Norfolk Southern, requiring correction of any track deficiencies Norfolk Southern determines are necessary.
3. Virginia's aCorridor – Mr. Dalton reviewed with the Board the Virginia aCorridor Executive Committee August 25, 2016, meeting agenda, as well as a form for nomination of members to the aCorridor Board. Mr. Dalton noted that the aCorridor is in search of a private business individual to serve on their board and requested that Board members nominate any individuals interested in serving.

4. GO Virginia – Mr. Dalton reviewed with the Board a legislative fact sheet describing GO Virginia, a Virginia business led initiative promoting growth and opportunity in Virginia. Mr. Dalton noted that GO Virginia would change how the State offers economic development grants and funds to localities. He added that the Economic Development Committee would work to develop a plan of action to delineate the specifics of the required partnerships needed to obtain grant funding.
5. 2016 Leadership Development Program – Mr. Dalton reviewed with the Board the Wytheville Wythe Bland Chamber of Commerce 2016 Leadership Development Program brochure. He noted that several office staff members would attend the Program.
6. SWVA Regional Water/Wastewater Construction Fund – Mr. Dalton reviewed with the Board an application for submittal to the SWVA Regional Water/Wastewater Construction Fund for potential grant funding to assist with the construction of the Exit 24 wastewater project. Mr. Dalton requested approval of the application.

Supervisor Houseman made a motion, seconded by Supervisor Horney to approve the submittal of the SWVA Regional Water/Wastewater Construction Fund grant application for the Exit 24 wastewater project.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

7. Wytheville Community College Programs – Mr. Dalton explained that he recently received a brochure outlining business and industry programs to be offered at Wytheville Community College for the Fall 2016 semester. He noted that he would request funding through the Budget Committee in an upcoming meeting to allow department heads the opportunity to participate in these programs to help them further develop their skills.

#### **COUNTY ATTORNEY'S REPORT**

County Attorney Scot Farthing appeared before the Board and reported the following:

1. Pipe Settlement – Mr. Farthing reported that he received a settlement check in the amount of \$24,000 as part of a waterline pipe lawsuit spearheaded by the Attorney General's Office.

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Supervisor Hale questioned if the funds could be earmarked for replacement of the old pipes.

Mr. Dalton noted that the funds would be placed in the water account to be allocated as the Board desires.

Supervisor Hale made a motion, seconded by Supervisor Lester to amend and appropriate the settlement funds in the amount of \$24,000 for replacement of the pipes.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Mr. Dalton stated that a change order would be prepared for the pipe replacement as part of another project for the Board's approval at the September 13 meeting.

**VIRGINIA DEPARTMENT OF TRANSPORTATION**

Roy Cox of 1262 Pope Road in Ivanhoe addressed the Board. Mr. Cox reported that he and the other Pope Road residents have requested pavement of Pope Road for many years. He noted that both ends of the road are paved, but the middle section remains unpaved. Mr. Cox explained that the Silings Road Bridge has been out for the past one and one half years, causing residents to travel an additional six to seven miles each day. He requested pavement of Pope Road and/or replacement of the Silings Road Bridge.

Paul Matthews of 1542 Pope Road in Ivanhoe addressed the Board and reiterated Mr. Cox's comments concerning Pope Road. He explained that the Virginia Department of Transportation (VDOT) did recently scrape Pope Road, but with the recent rains, the road has become muddy. Mr. Matthews noted that Pope Road becomes washboarded with large gullies following a heavy rain and dusty when it does not rain. He requested replacement of the Silings Road bridge and pavement of Pope Road.

Ben Bubala of 611 Scratch Gravel Road in Max Meadows addressed the Board. Mr. Bubala noted that they are experiencing a similar issue on Scratch Gravel Road. He explained that the road is washboarded and in need of repair. Mr. Bubala stated that VDOT adds additional gravel to the road yearly, but does not scrape out the washboarding. He advised that he has contacted VDOT, who have stated that it would cause additional issues if the road were graded down further. He added that more funds are probably spent scraping and graveling the road than would be expended to pave the road. Mr. Bubala requested pavement of Scratch Gravel Road.



Jeff Russell, Virginia Department of Transportation Residency Administrator, addressed the Board. Mr. Russell advised that Pope Road was added to the Secondary Road Six Year Plan in the previous year. He noted that Pope Road is in line and prioritized to be hard surfaced within the next six years. Mr. Russell explained that unfortunately VDOT has not been able to identify any funding to replace the bridge at this time.

Mr. Russell reported that the only method available to hard surface County roads is through the Secondary Road Six Year Program. He noted that he visited Scratch Gravel Road in the previous week to determine if it would qualify under the Rural Rustic method of road construction. Mr. Russell explained that the first three quarters of a mile could be constructed under the Rural Rustic guidelines. He advised that once a year, VDOT in conjunction with the Board holds a public hearing to receive road requests from the citizens. Mr. Russell stated that the addition of Scratch Gravel Road to the Six Year Plan could be discussed at the next hearing. He added that he would discuss the washboarding issue with maintenance.

Mr. Bubala explained that Scratch Gravel Road is 1.7 miles in length and pavement of the first three quarters of a mile would improve the worst portion of the road. He noted that he would plan to attend the next Six Year Road Plan Public Hearing and request that other residents do so also.

Chair Reeves inquired if anything else could be done to expedite the replacement of the Silings Road Bridge.

Mr. Dalton noted that he believes that VDOT has begun a survey of the area. He explained that VDOT would not replace a low water bridge with another similar bridge and must replace it with a conventional type bridge.

Supervisor Hale questioned if VDOT would be opposed to placement of a temporary Bailey bridge by the Army Corp of Engineers until a permanent bridge could be constructed on Silings Road.

Mr. Russell stated that VDOT would have to permit the bridge and review the plans prior to approval, but he does not believe that they would be opposed. He noted that the approach to the bridge would most likely need to be increased and modified. Mr. Russell added that authorization would be needed from the property owner.

Supervisor Houseman requested repair of the edge of Route 11 one half mile east of New Bethel Road. He questioned if Mr. Russell had investigated possible pavement of Walters Road. Supervisor Houseman asked if VDOT could explain to citizens calling with road complaints that the Board of Supervisors does not pave or maintain roads, but only assists with the selection of roads for the Six Year Plan.

Supervisor Hale commended the VDOT crew for their completion of Archer Road. He requested an update on the replacement of the bridge on Millers Creek Road.

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Mr. Russell explained that they plan to schedule the bridge replacement to begin at dusk and be completed by the next morning to minimize the time the road is closed. He advised that the bridge would only be closed one night and reopen to traffic the next day. Mr. Russell added that they would coordinate the closure with the Board and citizens of the Road.

Supervisor Hale requested curve ahead or chevron signs at the curve on Millers Creek Road near Moss Lane. He advised that the curve's location causes a dangerous safety issue.

Mr. Russell noted that he would request that the sign department investigate the curve issue.

Supervisor McRoberts advised that he recently met with several citizens who reside on Scratch Gravel Road. He explained that the citizens are concerned with the safety of the school bus traveling on the road. Supervisor McRoberts noted that he was also contacted by a citizen concerning the speed limit on Old School Road. He added that they have requested reduction of the speed limit to 35 miles per hour.

Supervisor Horney thanked Mr. Russell and the VDOT crew for repair of the pothole. He also requested repair of the potholes on Route 749. Supervisor Horney added that presently St. Peters Road is worse than it was prior to the start of the reconstruction project.

Chair Reeves noted that the citizens on Windy Hill Road have expressed their appreciation for the correction of the dip, but have requested grading and repair of the potholes on the road. He added that the citizens have also asked for the placement of school bus stop signs, and are working to prepare a map for placement of the signs.

Mr. Bear requested a meeting with Mr. Russell on Olive Lane to discuss coordination of the revenue sharing project.

Supervisor McRoberts asked for repair of Sipe Lane. He noted that it is in the worst condition it has been in in many years.

Mr. Dalton commended the VDOT staff and crew for their assistance and coordination with the Route 21 South, Route 94, Castleton Road, and Jackson School waterline projects.

Chair Reeves also expressed his appreciation on behalf of the Board for VDOT's work in quickly addressing road issues and working to maintain the roads in Wythe County.

Mr. Russell noted that several citizens have commented on the lack of dust control on roads and explained how calcium chloride works, as well as the chemical application process and when it can be applied.

Mr. Russell reported that 20 years ago VDOT had three area headquarters in Wythe County with approximately 20 employees at each of those sites. He explained that presently they have two area headquarters with 13 employees each. Mr. Russell advised that those employees are tasked with maintenance, repair, and pavement of over 750 miles of roads within Wythe County, as well as a small portion of Grayson County. He noted that there is not much, if any funding remaining in their budget for materials after they pay employees' salaries and equipment rental and utilization fees. Mr. Russell added that these crews are responsible not only for maintenance of roads, but also pavement of rural rustic roads on the Six Year Plan.

Mr. Russell advised that Dunford Road was completed in the previous year at a cost of \$187,000, which was \$260,000 under the estimated budget. He reported that the Archer Road project, which was just finished, was paved for \$286,000, which was \$112,000 under the estimated cost. Mr. Russell noted that these funds would be returned to the Six Year Plan for improvement of other roads.

Mr. Dalton recommended that the Board work to reprioritize the Six Year Plan to complete several of the shorter roads earlier than planned with the excess funding.

Supervisor Hale requested pavement of additional mileage on Millers Creek Road. He noted that they would hope to extend the pavement to the last bus stop.

Mr. Russell explained that the Board prioritizes the roads on the Six Year Plan. He advised that VDOT must allocate funding to the projects in the order prioritized by the Board. Mr. Russell noted that Millers Creek would not receive funding until 2020. He added that a Board resolution would be needed to reprioritize the Plan.

**RECESS**

The Board recessed for a short break at 11:12 a.m.

**RECONVENE**

The Board reconvened at 11:26 a.m.

**CONSENT CALENDAR**

Supervisor McRoberts made a motion to approve the consent calendar for August 23, 2016, as follows:

**1. PAYROLL – July 2016:**

Water Department	\$ 21,379.03
Wythe County Wastewater Fund	17,244.39
Police Activity Fund	64,954.78
Courthouse Security Fund	21,594.62
General County Fund	<u>485,777.82</u>
<b>TOTAL</b>	<b>\$ 610,950.64</b>

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**Check Numbers:** 30095083-30095091; 30095092-30095700

**Voucher Numbers:** V613000-613184; V614000-614180

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Engineering – Bill Vaughan
- D. Parks and Recreation – Kevin Williams

**3. PERSONNEL:**

- A. Mutter, Cody – Resigned, Full-time Communications Officer, Effective August 1, 2016
- B. Williams, Edwin – Pay Increase, Part-time Courtroom Security, \$11.00 per hour, Effective August 16, 2016
- C. Russell, John – Terminated, Full-time Water Maintenance, Effective August 16, 2016
- D. Vaughan, Kent – Hired, Part-time Courtroom Security, \$11.00 per hour, Effective September 1, 2016

**4. BUDGET AMENDMENTS:**

- A. \$225 (31021) – Auto Claim, 2010 Ford Crown Victoria 6818, Tow Bill
- B. \$4,125 (31021) – Auto Claim, 2010 Ford Crown Victoria 6818, Complete Loss

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**REED CREEK MILL**

The Board reviewed and discussed a letter from James Hare, Virginia Department of Historic Resources Survey and Register Division Director, requesting comments related to the nomination of the Reed Creek Mill for inclusion on the Virginia Register of Historic Places and Landmarks.

Supervisor Houseman made a motion, seconded by Supervisor Lester to prepare a letter in support of the addition of the Reed Creek Mill to the Virginia Register of Historic Places and Register of Virginia Landmarks.

The motion passed unanimously.

**APPALACHIAN REGIONAL EXPOSITION CENTER**

Mr. Dalton reported that they have advertised the request for proposals for the Expo Center site grading, with a pre-bid meeting scheduled on September 8 and bids to be opened on September 20. He noted that the finalized layout should be completed for the Board's approval at the September 13 meeting.

**CLOSED MEETING – DISCUSSION OF PERSONNEL MATTERS AND PROSPECTIVE NEW INDUSTRIES**

Supervisor Willis made a motion, seconded by Supervisor Hale to enter into Closed Meeting under Section 2.2-3711-A.1 (Discussion of Personnel Matters) and Section 2.2-3711-A.5 (Matters Involving Prospective New Industries) of the Code of Virginia.

The motion passed unanimously.

Supervisor Willis made a motion, seconded by Supervisor Hale to return to open meeting.

The motion passed unanimously.

Upon returning to open meeting, Supervisor Willis made a motion, seconded by Supervisor Lester to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as

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were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**RECESS**

The Board recessed at 11:52 a.m. until 1:45 p.m.

**RECONVENE**

The Board reconvened at 1:55 p.m.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair	Charlie G. Lester
Joe F. Hale, Vice Chair	Steven T. Willis
Gary M. Houseman	Coy L. McRoberts

**MEMBERS ABSENT:**

B. G. "Gene" Horney, Jr.

**CLOSED MEETING – DISCUSSION OF PERSONNEL MATTERS**

Supervisor Willis made a motion, seconded by Supervisor Lester to enter into Closed Meeting under Section 2.2-3711-A.1 (Discussion of Personnel Matters – Interviews with Prospective Employees) of the Code of Virginia.

The motion passed unanimously with six ayes and one absent.

Supervisor Willis made a motion, seconded by Supervisor McRoberts to return to open meeting.

The motion passed unanimously with six ayes and one absent.

Upon returning to open meeting, Supervisor Willis made a motion, seconded by Supervisor Lester to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: B. G. "Gene" Horney, Jr.

**RECESS**

The Board recessed at 4:25 p.m. until Monday, August 29, 2016, at 7 p.m.

**RECONVENE – JOINT GOVERNING BODIES MEETING**

The Board reconvened on August 29, 2016, at 7 p.m. in the Wythe County Emergency Operations Center Room 110, 290 South Sixth Street, Wytheville, Virginia, for the Joint Governing Bodies meeting. Board members Gary M. Houseman, Charlie G. Lester, Steven T. Willis, Coy L. McRoberts, and Timothy A. Reeves, Sr. were present. County Administrator Cellell Dalton, Assistant County Administrator Stephen Bear, and Administrative Assistant Martha Collins were also present. The Board met with the Towns of Wytheville and Rural Retreat to discuss issues concerning the Towns and County.

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**RULES OF PROCEDURE – SEPTEMBER 13, 2016 MEETING**

Supervisor Willis made a motion, seconded by Supervisor McRoberts, to amend the 2016 Rules of Procedure.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester Timothy A. Reeves, Sr.  
Steven T. Willis

NAYS: None

ABSENT: Joe F. Hale B. G. "Gene" Horney, Jr.

Supervisor Lester made a motion, seconded by Supervisor Willis, to move the September 13, 2016, regularly scheduled Board meeting to Monday, September 12, 2016, at 7 p.m.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester Timothy A. Reeves, Sr.  
Steven T. Willis

NAYS: None

ABSENT: Joe F. Hale B. G. "Gene" Horney, Jr.

**ADJOURNMENT**

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 8:40 p.m.

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Timothy A. Reeves, Sr., Chair