

February 23, 2016

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, February 23, 2016. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Gary M. Houseman
Charlie G. Lester

Steven T. Willis
Coy L. McRoberts
B. G. "Gene" Horney, Jr.

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Scot Farthing, County Attorney
Bill Vaughan, County Engineer
Jennifer Druen, Secretary

OTHERS PRESENT:

Brett McCleary
Faye Barker
Lori Guynn

Keith Dunagan
David Manley
Linda Meyer

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 9 a.m. Brett McCleary of the Legacy Church provided the invocation and Chair Reeves led the pledge of allegiance.

CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Puddles – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer reported that she encountered several large puddles in the roadways while traveling to the Board meeting this morning. She recommended that County employees compile a list of roads covered in water, which could be forwarded to the Virginia Department of Transportation.

Chair Reeves asked that citizens contact their Board member, who will notify the Virginia Department of Transportation of road issues.

With no one else to address the Board, Chair Reeves closed Citizens' Time.

MINUTES OF PREVIOUS MEETING

The Board was presented with the February 9, 2016, minutes for adoption.

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Supervisor Horney made a motion, seconded by Supervisor Willis to approve the February 9, 2016, minutes as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

PAYMENT OF COUNTY INVOICES

Supervisor McRoberts made a motion to pay the invoices for approval on February 23, 2016, for the various departments of County government. The invoices were paid on General Warrants 30093837-30093839, 30093842-30093885, 30093887, and 30093889-30093942 as follows:

**EXPENDITURES BY DEPARTMENT
BOARD OF SUPERVISORS
February 23, 2016**

| CHECK # | ISSUE DATE | VENDOR | TOTAL |
|----------------|-------------------|-------------------------------|--------------|
| 30093837 | 02/23/16 | ADVANCE AUTO PARTS | \$45.98 |
| 30093838 | 02/23/16 | ALSCO | \$121.97 |
| 30093839 | 02/23/16 | ANTHEM BLUE CROSS BLUE SHIELD | \$505.00 |
| 30093842 | 02/23/16 | APPALACHIAN POWER | \$42,766.63 |
| 30093843 | 02/23/16 | BARREN SPRINGS VOL FIRE DEPT | \$703.51 |
| 30093844 | 02/23/16 | BKT UNIFORMS | \$878.70 |
| 30093845 | 02/23/16 | BLUE RIDGE AUTO PARTS (MM) | \$42.64 |
| 30093846 | 02/23/16 | BLUE RIDGE AUTO PARTS INC | \$5.38 |
| 30093847 | 02/23/16 | BROWN EXTERMINATING CO | \$40.00 |
| 30093848 | 02/23/16 | CARILION HEALTHCARE CORP | \$215.00 |
| 30093849 | 02/23/16 | CASELL, DANIEL R | \$221.96 |
| 30093850 | 02/23/16 | CASELL, MARY N | \$30.00 |
| 30093851 | 02/23/16 | CCS | \$1,621.18 |
| 30093852 | 02/23/16 | CENTRAL BUILDERS INC | \$55,284.97 |
| 30093853 | 02/23/16 | CENTURYLINK | \$3,329.99 |
| 30093854 | 02/23/16 | CENTURYLINK | \$39.98 |
| 30093855 | 02/23/16 | CENTURYLINK | \$52.63 |
| 30093856 | 02/23/16 | CENTURYLINK | \$48.22 |
| 30093857 | 02/23/16 | CENTURYLINK | \$237.47 |
| 30093858 | 02/23/16 | CENTURYLINK | \$423.47 |
| 30093859 | 02/23/16 | CENTURYLINK LABOR | \$241.13 |
| 30093860 | 02/23/16 | CLARK GAS AND OIL CO | \$915.14 |

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| | | | |
|----------|----------|-------------------------------------|-------------|
| 30093861 | 02/23/16 | COMSONICS INC | \$960.00 |
| 30093862 | 02/23/16 | COUNTY OF WYTHE | \$1,416.67 |
| 30093863 | 02/23/16 | DAVIS, DONNIE A | \$30.00 |
| 30093864 | 02/23/16 | DEPT OF GENERAL SERVICES | \$100.00 |
| 30093865 | 02/23/16 | DEPT OF MOTOR VEHICLES | \$260.00 |
| 30093866 | 02/23/16 | DEPT OF MOTOR VEHICLES | \$800.00 |
| 30093867 | 02/23/16 | DUNAGAN, KEITH | \$303.97 |
| 30093868 | 02/23/16 | ELECTRIC PROS | \$166.00 |
| 30093869 | 02/23/16 | EMS INC | \$1,015.00 |
| 30093870 | 02/23/16 | F & R ELECTRIC INC | \$1,319.00 |
| 30093871 | 02/23/16 | FARTHING, SCOT S | \$4,164.70 |
| 30093872 | 02/23/16 | FERGUSON ENTERPRISES | \$2,129.27 |
| 30093873 | 02/23/16 | FIRE RESCUE TACTICAL INC | \$559.50 |
| 30093874 | 02/23/16 | GALLS | \$296.11 |
| 30093875 | 02/23/16 | GRANT, BRUCE M | \$4,074.25 |
| 30093876 | 02/23/16 | GUY, RICHARD BYRON | \$30.00 |
| 30093877 | 02/23/16 | GUYNN, LORI C | \$367.56 |
| 30093878 | 02/23/16 | IVANHOE FIRE DEPT | \$929.95 |
| 30093879 | 02/23/16 | KC AUTOMOTIVE | \$39.45 |
| 30093880 | 02/23/16 | KING-MOORE INC | \$2,376.50 |
| 30093881 | 02/23/16 | LANDSCAPE SUPPLY | \$39.15 |
| 30093882 | 02/23/16 | LEWIS, JANICE | \$30.00 |
| 30093883 | 02/23/16 | LEXISNEXIS | \$183.00 |
| 30093884 | 02/23/16 | LUMOS NETWORKS | \$30.90 |
| 30093885 | 02/23/16 | MABE, DORCAS W | \$30.00 |
| 30093887 | 02/23/16 | MANSFIELD OIL CO | \$4,743.64 |
| 30093889 | 02/23/16 | MANSFIELD OIL CO | \$4,241.01 |
| 30093890 | 02/23/16 | MAX MEADOWS FIRE DEPT | \$1,908.21 |
| 30093891 | 02/23/16 | MCI COMM SERVICE | \$782.73 |
| 30093892 | 02/23/16 | MEREDITH'S GARAGE | \$43.00 |
| 30093893 | 02/23/16 | NEW RIVER SPORTS | \$110.00 |
| 30093894 | 02/23/16 | NEW RIVER VALLEY JUVENILE DETENTION | \$5,890.00 |
| 30093895 | 02/23/16 | OWEN G DUNN CO | \$1,158.10 |
| 30093896 | 02/23/16 | PAPER CLIP | \$215.41 |
| 30093897 | 02/23/16 | POSTAGE BY PHONE RESERVE ACCT | \$1,500.00 |
| 30093898 | 02/23/16 | PROFORMA | \$600.00 |
| 30093899 | 02/23/16 | R & C TOWING AND REPAIR CO | \$16.00 |
| 30093900 | 02/23/16 | R & R ENTERPRISES INC | \$960.00 |
| 30093901 | 02/23/16 | R & R SEPTIC | \$60.00 |
| 30093902 | 02/23/16 | RURAL DEVELOPMENT | \$2,282.00 |
| 30093903 | 02/23/16 | RURAL DEVELOPMENT | \$2,514.00 |
| 30093904 | 02/23/16 | RURAL DEVELOPMENT | \$11,572.00 |
| 30093905 | 02/23/16 | SALEM STONE | \$669.92 |
| 30093906 | 02/23/16 | SENTRY SERVICES | \$203.12 |
| 30093907 | 02/23/16 | SHENTEL | \$60.21 |

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| | | | |
|---------------------------------------------|----------|---------------------------------|---------------------|
| 30093908 | 02/23/16 | SOUTHWEST VIRGINIA EMS COUNCIL | \$1,700.00 |
| 30093909 | 02/23/16 | SOUTHWEST VIRGINIA CRIMINAL | \$1,500.00 |
| 30093910 | 02/23/16 | SPEEDWELL FIRE DEPARTMENT | \$1,458.33 |
| 30093911 | 02/23/16 | STATE ELECTRIC SUPPLY CO | \$141.11 |
| 30093912 | 02/23/16 | SUBURBAN PROPANE-1241 | \$1,158.38 |
| 30093913 | 02/23/16 | SUBURBAN PROPANE-1241 | \$1,445.85 |
| 30093914 | 02/23/16 | T & J TRANSMISSIONS | \$200.00 |
| 30093915 | 02/23/16 | TACTICAL MEDICAL SOLUTIONS INC | \$13,983.00 |
| 30093916 | 02/23/16 | THOMPSON TIRE | \$1,137.27 |
| 30093917 | 02/23/16 | THREE RIVERS MEDIA CORP | \$330.00 |
| 30093918 | 02/23/16 | TOWN OF WYTHEVILLE | \$3,739.37 |
| 30093919 | 02/23/16 | TRANSUNION RISK AND ALTERNATIVE | \$46.75 |
| 30093920 | 02/23/16 | TRI CITIES/SW VA REGIONAL | \$162.60 |
| 30093921 | 02/23/16 | TWO WAY RADIO | \$100.00 |
| 30093922 | 02/23/16 | TYLER TECHNOLOGIES INC | \$969.33 |
| 30093923 | 02/23/16 | US CELLULAR | \$64.10 |
| 30093924 | 02/23/16 | US CELLULAR | \$610.21 |
| 30093925 | 02/23/16 | US CELLULAR | \$1,162.36 |
| 30093926 | 02/23/16 | US CELLULAR | \$762.77 |
| 30093927 | 02/23/16 | US POSTAL SERVICE | \$170.00 |
| 30093928 | 02/23/16 | USA BLUE BOOK | \$993.97 |
| 30093929 | 02/23/16 | VERIZON | \$13.50 |
| 30093930 | 02/23/16 | VIRGINIA BUSINESS SYSTEMS | \$665.76 |
| 30093931 | 02/23/16 | VIRGINIA INTERACTIVE | \$95.00 |
| 30093932 | 02/23/16 | VIRGINIA LAWYERS WEEKLY | \$299.00 |
| 30093933 | 02/23/16 | VITA | \$153.72 |
| 30093934 | 02/23/16 | VITA | \$52.74 |
| 30093935 | 02/23/16 | VUPS | \$64.05 |
| 30093936 | 02/23/16 | WORDSPRINT | \$75.00 |
| 30093937 | 02/23/16 | WYTHE CO HEALTH DEPARTMENT | \$85,250.00 |
| 30093938 | 02/23/16 | WYTHE CUSTOM WELDING INC | \$175.00 |
| 30093939 | 02/23/16 | WYTHE TIRE AND MUFFLER | \$733.45 |
| 30093940 | 02/23/16 | WYTHEVILLE OFFICE SUPPLY | \$912.10 |
| 30093941 | 02/23/16 | XEROX | \$192.65 |
| 30093942 | 02/23/16 | ZEE MEDICAL INC | \$99.55 |
| TOTAL EXPENDITURES APPROVED 02/23/16 | | | \$289,568.20 |

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| | Joe F. Hale | |

NAYS: None

TREASURER’S REPORT

Treasurer Lori Guynn appeared before the Board and presented the Treasurer’s Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account is currently at \$56,824,667 with \$39,467,427 in the General Fund account. She advised that the Treasurer’s Office has collected approximately \$16,689,000 in local taxes as of the end of January. Ms. Guynn noted that they have collected an additional \$191,000 since February 1.
2. Delinquent Notices – Ms. Guynn reported that many citizens have received their State income tax refunds and are using these funds to pay their taxes, which has increased collections. She noted, therefore, that the Treasurer’s Office has decided to delay mailing out late notices until April 1.

Supervisor Hale questioned if delinquent notices include penalty and interest amounts incurred.

Ms. Guynn noted that delinquent notices would include penalties and interest due. She explained that the notices would include the current balance, penalties and interest, prior years’ balances, and the grand total amount due.

Supervisor Hale inquired if Ms. Guynn could meet with Commissioner of Revenue Barker and Board members to discuss available options to pursue those individuals who do not pay their taxes.

Ms. Guynn agreed to meet to discuss the issue.

COMMISSIONER OF REVENUE’S REPORT

Commissioner of Revenue Faye Barker appeared before the Board and reported the following:

1. Reassessment – Ms. Barker reported that Lloyd Slaughter, reassessment job manager, has stated that their computer system will not work with the Commissioner’s current system. She noted that Mr. Slaughter has suggested that they obtain the Computer Assisted Mass Reappraisal (CAMRA) system. Ms. Barker advised that the reassessor’s sketch program also would not work with the Commissioner’s current system. She explained that she is unsure if a sketch program was included in the contract with the assessor. Ms. Barker added that Mr. Slaughter had recommended the Patriot system as an option.

Mr. Dalton recommended that they investigate to determine if there is a State contract available for an assessment software system.

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Ms. Barker noted that Mr. Slaughter had indicated that Patriot is similar to the system currently used by the Commissioner's Office.

Mr. Dalton requested that Ms. Barker obtain contact information for the Patriot system for presentation to the Budget Committee at 1 p.m.

SHERIFF'S REPORT

Sheriff Keith Dunagan appeared before the Board and reported the following:

1. Trash Pickup Van – Supervisor Hale questioned when the new trash pickup van is scheduled to arrive.

Mr. Dalton noted that the van is expected to arrive in March.

Sheriff Dunagan reported that their inmate supervisor has taken another job and will need to be replaced. He noted that he has contacted the New River Valley Regional Jail, and they have confirmed that several inmates would be available throughout the week with as many inmates as desired available on weekends.

Mr. Hale inquired if the van would include all of the accessories necessary to transport the inmates.

Mr. Dalton explained that the van would come equipped with a towing package to pull the trailer. He noted that the van would not include a cage for the driver, which would be added as soon as the inside dimensions of the van are available.

Mr. Dunagan advised that their trailer had several issues and was in need of repair.

Mr. Bear noted that the trailer would be repaired and ready when the van is received.

WATER COMMITTEE REPORT

1. Water Projects – Mr. Dalton advised that excess funds are available from the Barren Springs Phase II, Speedwell, and Kitchen Wilkins Nixon Roads water projects. He noted that they have requested authorization from Rural Development to add additional lines in these areas. Mr. Dalton added that the extensions cannot proceed until Rural Development approval is obtained.
2. Randy Caudill – Mr. Dalton reported that the Water Committee recommended a partial credit to Randy Caudill. He noted that the Board had previously authorized the Water Committee to take action on Mr. Caudill's bill.

Mr. Hale questioned if Mr. Caudill has been notified of the credit.

Mr. Bear noted that he believes that Mr. Caudill has been notified, but he would verify to confirm.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Cellell Dalton appeared before the Board and reported the following:

1. High Meadows Subdivision – Mr. Dalton reviewed with the Board a letter from James Cornwell, Jr., of Sands Anderson, in response to a request for a legal opinion related to the issuance of building permits in the High Meadows Subdivision. Mr. Dalton advised that Mr. Cornwell has stated that until High Meadows Road is constructed in accordance with Virginia Department of Transportation specifications, it is his opinion that building permits can be denied.

Supervisor Houseman questioned if the Virginia Department of Transportation (VDOT) had certified that the road was satisfactory.

Mr. Dalton confirmed that VDOT did previously approve the road and has agreed to share some of the cost of reconstructing the road. He noted that the developer of the property may have to increase the price of each lot to cover the cost of the road work.

2. Rescue Squad Assistance Fund Grant – Mr. Dalton reviewed with the Board a letter and supporting information from Gary R. Brown, Virginia Department of Health, Office of Emergency Medical Services Director, announcing award of a Rescue Squad Assistance Fund grant in the amount of \$76,315.68 for purchase of 72 portable radios and programming.

Supervisor Hale made a motion, seconded by Supervisor Houseman to accept the Rescue Squad Assistance Fund Grant in the amount of \$76,315.68 for purchase of portable radios and programming and to amend and appropriate the same.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| | Joe F. Hale | |
| NAYS: | None | |

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3. Schaffner MTC – Mr. Dalton reviewed with the Board a letter from David Manley, Joint Industrial Development Authority Executive Director, requesting release of Schaffner MTC Wythe Opportunity Fund, Commonwealth Opportunity Fund, and Tobacco Region Opportunity Fund Grant funding. Mr. Dalton requested amendment and appropriation of the Wythe Opportunity Fund Grant in the amount of \$87,500, Commonwealth Opportunity Fund Grant in the amount of \$175,000, and Tobacco Region Opportunity Fund Grant in the amount of \$260,000. He noted that the letter of credit is almost complete, and would guarantee repayment to the County if incentives are not met.

Supervisor Houseman made a motion, seconded by Supervisor Hale to amend and appropriate Schaffner MTC grants to the Joint Industrial Development Authority budget as follows: Wythe Opportunity Fund Grant in the amount of \$87,500, Commonwealth Opportunity Fund Grant in the amount of \$175,000, and Tobacco Region Opportunity Fund Grant in the amount of \$260,000.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| | Joe F. Hale | |

NAYS: None

4. Draft Fiscal Year 17 Budget Appointment Calendar – Mr. Dalton reviewed with the Board a draft Fiscal Year 17 Budget appointment calendar for March 28, 29, 30, 31, and April 1.
5. Appointments – Supervisor Horney made a motion, seconded by Supervisor McRoberts to appoint the following:

Chief Local Elected Official Board – Joe Hale
Crossroads Regional Industrial Facility Authority Alternate – Steve Willis
Extension Leadership Council – Gene Horney, Jr.
Wall of Honor Committee – Steve Willis

The motion passed unanimously.

6. Internship – Mr. Dalton advised that Gavin Vaught would complete an internship with the Wythe County Engineering Department through the Southwest Virginia Governor's School Internship Program. He noted that Mr. Vaught would work one day a week with County Engineer Bill Vaughan.

COUNTY ATTORNEY'S REPORT

County Attorney, Scot Farthing, appeared before the Board and reported the following:

1. Towing Fees – Mr. Farthing reported that he is working to prepare a memorandum related to the towing fee issue, as requested by the Board.

SUPERVISORS' REPORTS

1. Rural Retreat High School Wrestling Team – Supervisor Houseman reported that the Rural Retreat High School Wrestling Team won their third consecutive State championship. He requested a resolution in honor of the team and their State championship win.
2. Roads, Trash, and Dogs – Supervisor Hale reported that they continue to have issues with roads, trash, and dogs in the Fort Chiswell District.
3. Roads – Supervisor McRoberts reported that he has received multiple calls concerning road issues.
4. Jeff Meade – Supervisor McRoberts reported that he was contacted by Jeff Meade of 479 Bertha Farms Road requesting assistance to construct a handicapped ramp at his home for his wife. He noted that he has turned the issue over to Mount Rogers.

Chair Reeves noted that District Three Governmental Cooperative also provides this service for citizens in need.

5. Water Payment – Supervisor Horney reported that a water customer had contacted him concerning water payment due dates that coincide with a holiday. He noted that the due date was moved back a day, instead of to the next business day following the holiday.

Mr. Dalton explained that if the payment is postmarked as the due date or placed in the drop box, it is considered as paid on time.

Supervisor Horney noted that the customer has stated that they placed their payment in the drop box on the Friday of the holiday, but was charged the late fee.

Mr. Dalton advised that if the payment was in the drop box, they should not have been charged late fees. He noted that he would investigate the issue.

Supervisor Houseman questioned if customers will be able to pay their bills online once the new computer system is implemented.

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Mr. Dalton confirmed that customers would be able to pay their bills online with the new computer system.

Mr. Dalton stated that both the Department of Environmental Quality and Virginia Department of Transportation (VDOT) have been notified of the manure issue.

6. Cove Road Potholes – Chair Reeves reported that he had received a complaint from a citizen concerning potholes on Cove Road.

Mr. Dalton advised that all of the roads are in poor condition. He noted that they have contacted VDOT on almost a daily basis concerning road issues. Mr. Dalton added that portions of several roads have been closed due to potholes.

Chair Reeves recommended that they compile a list of roads to submit to legislators to attempt to obtain additional maintenance funding for the local VDOT office.

RECESS

The Board recessed for a short break at 9:35 a.m.

RECONVENE

The Board reconvened at 9:47 a.m.

CONSENT CALENDAR

Supervisor McRoberts made a motion to approve the consent calendar for February 23, 2016, as follows:

1. PAYROLL – January 2016:

| | |
|------------------------------|----------------------|
| Water Department | \$ 22,809.72 |
| Wythe County Wastewater Fund | 17,730.73 |
| Police Activity Fund | 60,613.07 |
| Courthouse Security Fund | 23,860.09 |
| General County Fund | <u>473,440.65</u> |
| TOTAL | \$ 598,454.26 |

Check Numbers: 30093640-30093648; 30093737-30093745

Voucher Numbers: V601000-601164; V602000-602169

2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Emergency Communications – Darlene Lang
- D. Emergency Services – Jason Kinser

- E. Engineering – Bill Vaughan
- F. Parks and Recreation – Kevin Williams
- G. Public Information Officer – Jeremy Farley
- H. Water and Wastewater – Don Crisp

3. PERSONNEL:

- A. Quillen, Mark – Hired, Full-time Custodian, Annual Salary \$17,429, Effective January 11, 2016
- B. Lackey, John – Resigned, Full-time Deputy, Effective January 31, 2016
- C. Eversole, Richard – Resigned, Full-time Water Operator Trainee, NRRWA, Effective February 14, 2016
- D. Ludwig, Shawn – Resigned, Full-time Water Operator Trainee, NRRWA, Effective February 21, 2016

4. BUDGET AMENDMENTS:

- A. \$3,500 (1301-46001) – Department of Elections – Voting Equipment
- B. \$4,277 (2201-48202) – Commonwealth’s Attorney – Purchase of iPads, Printer, Scanner, Desktop Switches, Asset Forfeiture Funds

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. “Gene” Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| | Joe F. Hale | |

NAYS: None

EXPOSITION CENTER ARCHITECTURAL AND ENGINEERING SERVICES

The Board reviewed and discussed a proposal from the Lane Group for Architectural and Engineering Services for aerial topography and master plan development of the Appalachian Regional Exposition Center project. The Board also reviewed a term contract from the Lane Group for architectural services for the exposition center project.

Mr. Dalton advised that they were not able to obtain the aerial topography from the State of Virginia and he has requested that the Lane Group prepare a proposal for the topography. He requested approval of the aerial topography and master plan proposal from the Lane Group.

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Supervisor Hale made a motion, seconded by Supervisor Horney to accept the Architectural and Engineering services proposal from the Lane Group for aerial topography and master plan development for the exposition center project.

Supervisor Houseman questioned what specifically the master plan would provide.

Mr. Dalton explained that the master plan would provide the layout of the facility including barns, rings, multi-purpose fields, main building, and signage. He noted that the master plan would also include the traffic flow, egress, ingress, and proper placement of the entrance on the frontage road. Mr. Dalton stated that the topography is necessary for completion of the grade plan. He added that the master plan should be completed and returned for approval within one week.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| | Joe F. Hale | |

NAYS: None

Mr. Dalton advised that the architectural services term contract would not commit the County to any money at this time. He noted that the agreement would allow the County to contact the Lane Group to negotiate a contract for architectural services at any time needed.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to accept the agreement for architectural services from the Lane Group for the exposition center project.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| | Joe F. Hale | |

NAYS: None

Mr. Dalton noted that he has rejected the Lane Group's proposal for design and construction of the project. He advised that the proposal included construction administration and inspection, which would be completed in-house. Mr. Dalton stated that the Lane Group is working to restructure the contract and would provide a detailed cost estimate based on the master plan and the State's metal building design specifications from which the County could negotiate a contract. He added that they

could then choose the options desired to allow the project to remain within the approved budget.

Supervisor Houseman inquired if the Agricultural Expo Committee has turned over their funding to the Appalachian Regional Exposition Center Authority.

Supervisor Hale noted that the funds would be turned over to the Authority in two to three weeks.

JOINT MEETING WITH SCHOOL BOARD

The Board discussed potential dates to conduct a joint meeting with the Wythe County School Board.

Following discussion, the Board agreed to hold a joint meeting with the Wythe County School Board on March 3 at 1 p.m.

CLOSED MEETING – DISCUSSION OF PERSONNEL MATTERS AND A PROSPECTIVE BUSINESS OR INDUSTRY

Supervisor Willis made a motion, seconded by Supervisor McRoberts to enter into Closed Meeting under Section 2.2-3711-A.1 (Discussion of Personnel Matters) and Section 2.2-3711-A.5 (Discussion of Prospective Business or Industry) of the Code of Virginia.

The motion passed unanimously.

Upon returning to open meeting, Supervisor Willis made a motion, seconded by Supervisor McRoberts to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as

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were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair Steven T. Willis
Joe F. Hale, Vice Chair Coy L. McRoberts
Gary M. Houseman B. G. "Gene" Horney, Jr.
Charlie G. Lester

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Scot Farthing, County Attorney
Jennifer Druen, Secretary

OTHERS PRESENT:

Jeff Russell, Virginia Department of Transportation Residency Administrator

VIRGINIA DEPARTMENT OF TRANSPORTATION

1. Cove Road – Chair Reeves noted that he had received a complaint concerning potholes on Cove Road.
2. Dry Road – Supervisor Horney reported that water is ponding on Dry Road. He questioned when Dry Road is scheduled for repaving.

Mr. Russell explained that several of the pipes on Dry Road are blocked, but they would need to wait until the water recedes before they can address the issue. He noted that they have the permit in place to ditch Dry Road and would most likely place a slurry seal on the road.

3. Mount Airy Road – Supervisor Houseman advised that Ms. Patrick had requested repair of Mount Airy Road. He noted that Mount Airy Road is not a heavily traveled road.

Mr. Russell advised that he would investigate the status of Mount Airy Road.

4. Potholes – Mr. Dalton reported that they have received many calls concerning road issues. He noted that even many of the primary roads are in need of repair. Mr. Dalton inquired what the District's plans are to repair the roads. He also asked if the funds are available to make the needed repairs.

Mr. Russell noted that they never have the needed funds available to complete the work necessary. He explained that many of the roads have old pavement that has been in place longer than it should have been, and with the snow and freezing conditions, potholes inevitably will develop. Mr. Russell stated that with the current weather conditions, they have not had an adequate opportunity to repair the many potholes. He advised that he has directed his crew to focus on potholes and they will make the repairs when feasible.

Chair Reeves questioned if the District Office could request additional maintenance funds.

Mr. Russell explained that the State is beginning to focus more on infrastructure than maintenance.

Supervisor Hale advised that he and Andy Fowler had discussed the placement of additional pipes on Millers Creek Road and Major Graham Road to assist with drainage issues. He explained that the additional pipes would reduce the amount of gravel needed, as well as maintenance costs. Supervisor Hale questioned if the local VDOT office could request that area roads are rolled, which would help roads to last longer and reduce maintenance costs.

Mr. Russell explained that due to manpower issues, he does not believe that rolling roads is a viable option.

Supervisor Hale noted that inmates could assist with the work. He explained that the inmates could pick up large rocks and bottles from the side of the road. Supervisor Hale added that rolling roads would improve drainage, stabilization and save hours of labor in the future.

Mr. Russell advised that use of a roller would require flaggers and traffic control. He noted that it is a good idea, but probably would not happen.

5. Millers Creek Bridge – Supervisor Hale noted that he believes that the Millers Creek Bridge is slated for replacement this year. He stated that someone from the VDOT Bristol Office had visited the site and mentioned widening the right-of-way and placing a bypass with pipes.

Mr. Russell explained that he believes that the bridge would remain a single lane bridge as it is now. He noted that widening would require additional funding and right-of-ways. Mr. Russell advised that they had discussed widening only the

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abutments and placing pre-cast units. He added that they hope to have the project completed in one to two days.

Supervisor Hale advised that removing the bridge from service for even a few days would isolate the residents of the road. He noted that there is no alternate road out of the area. Supervisor Hale asked that VDOT not let the lack of right-of-ways hinder the project from being constructed properly. He added that he believed that the bridge was to be replaced due to its width.

Mr. Russell stated that he believes that the bridge was scheduled for replacement due to structural deficiency.

6. Wilkins Lane – Supervisor McRoberts asked that VDOT consider pavement of Wilkins Lane. He noted that Wilkins Lane may qualify as a rural rustic road.
7. Johnny Lane – Supervisor Horney reported that he received an e-mail from Joanna Corvin of Johnny Lane. He noted that Ms. Corvin has stated that only the paved portion of Johnny Lane was scraped following the recent snowstorms.

Mr. Russell advised that they prioritize roads for snow removal with gravel roads completed last. He noted that a motor grader may have been needed for the gravel portion of the road.

8. Fire and Rescue Paths – Mr. Dalton noted that he believed that VDOT would clear a path into the fire and rescue buildings. He explained that the Barren Springs Fire Department and Lead Mines Rescue Squad building on Route 52 were not cleared. Mr. Dalton requested that Mr. Russell remind snowplow drivers to clear these areas.

Mr. Russell explained that they do clear emergency services entrances. He noted that the driver may have simply overlooked these entrances.

Mr. Dalton requested clearing of the Barren Springs, Max Meadows, Ivanhoe, and Speedwell Fire Departments, and Lead Mines Rescue Squad building.

Mr. Russell asked that they inform his office if the entrances are not cleared.

9. Old Mountain Road – Supervisor Horney noted that he had received several complaints concerning Old Mountain Road.
10. Back Road – Supervisor Horney advised that the water on Back Road is running out into the road and is no longer running in the rock and ditch.

Mr. Russell exited the meeting at 11:21 a.m.

SPEEDWELL PHASE II WATER EXTENSION PROJECT

Supervisor Houseman made a motion, seconded by Supervisor Horney to award the following projects: Speedwell Phase II Division IA water extension project to King General Contractors in the amount of \$694,209.65 and Speedwell Phase II Division IB water extension project to Boring Contractors, Inc. in the amount of \$864,660.00.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

WATER PAYMENTS

Supervisor Horney made a motion, seconded by Supervisor Houseman to waive the penalty and interest for any payment received over the holiday and posted on January 19 for the December and January billing.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

CONVENIENCE CENTERS

Supervisor Horney reported that he was contacted by a citizen questioning if the Speedwell or Slate Springs Branch convenience centers would be paved. He asked if money is available to pave these convenience centers.

Mr. Dalton noted that funds are not available to pave the centers.

Supervisor Horney requested that someone check to see if gravel is needed at these convenience centers.

Mr. Dalton advised that all of the convenience centers are in need of gravel.

RECESS

The Board recessed at 11:24 a.m. until March 3 at 1 p.m. at the School Board Office.

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RECONVENE

The Board reconvened on March 3, 2016, at 1 p.m. The location of the meeting was in the School Board Office, 1570 West Reservoir Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Charlie G. Lester

Steven T. Willis
Coy L. McRoberts
B. G. "Gene" Horney, Jr.

MEMBERS ABSENT:

Gary M. Houseman

SCHOOL BOARD MEMBERS PRESENT:

Stephen R. Sage, Chair
Patricia S. Hines, Vice Chair
William S. Kidd
Chalmer L. Frye

Tonya M. Freeman
Lee H. Johnson
Alan C. Wilder

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Martha G. Collins, Administrative Assistant

Jeff Perry, Wythe County Superintendent of Schools

WYTHE COUNTY SCHOOL BOARD JOINT MEETING

Board of Supervisors members met with School Board members and staff to discuss the proposed school capital improvement plan, including capital improvement history, facility studies, building alternatives, and financial options.

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting.

Timothy A. Reeves, Sr., Chair