

**December 27, 2017**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Wednesday, December 27, 2017. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair  
Joe F. Hale, Vice Chair  
Gary M. Houseman

Charlie G. Lester  
Coy L. McRoberts  
B. G. "Gene" Horney, Jr.

**MEMBERS ABSENT:**

Steven T. Willis

**STAFF PRESENT:**

Stephen D. Bear, County Administrator  
Martha G. Collins, Administrative Assistant/Clerk  
Bill Vaughan, County Engineer

**OTHERS PRESENT:**

Faye Barker  
Jeremy Farley  
Pam Fisher  
Charles Foster  
Lori Gynn  
Linda Meyer

Debbie Repass  
Abby Storms  
Keith Storms  
Lynne Storms  
Brian Vaught

**CALL TO ORDER AND INVOCATION**

Chair Reeves determined that a quorum was present and called the meeting to order at 9:02 a.m. Jeremy Farley of the Summit Baptist Church provided the invocation and Chair Reeves led the Pledge of Allegiance.

**CITIZENS' TIME**

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

With no one to address the Board, Chair Reeves closed Citizens' Time.

**RESOLUTION 2017-33 – ABBY STORMS**

The Board reviewed Resolution 2017-33 in honor of Abby Storms as follows:

**RESOLUTION 2017-33  
HONORING ABBY STORMS**

**WHEREAS**, Abby Storms completed a very successful and distinguished high school track and field career, earning multiple individual State Championship titles; and,

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**WHEREAS**, Abby first defeated the Triple Jump competition in the 2015-2016 Virginia High School League State 1A Outdoor Track and Field Championship capturing the State title with a distance of 35-4.50 feet; and,

**WHEREAS**, Abby next advanced to the Virginia High School League State 2A Indoor Track and Field Championship in 2016-2017 garnering the State Championship Long Jump title with a distance of 16-07.25 feet and Girls Triple Jump title with a length of 36-2.00 feet; and,

**WHEREAS**, Abby also advanced to the Virginia High School League Group 1A State Outdoor Track and Field Championship in 2016-2017 netting her second State title in the Triple Jump with a distance of 34-11.25 feet; and

**WHEREAS**, the Wythe County Board of Supervisors officially commend Abby Storms for her outstanding dedication, athletic ability, and sportsmanship.

**NOW, THEREFORE, BE IT RESOLVED**, that the Wythe County Board of Supervisors present this resolution to Abby Storms in recognition of her four Indoor and Outdoor Track and Field State Championship individual titles; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be incorporated into the official minutes of the Wythe County Board of Supervisors.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to adopt Resolution 2017-33 in honor of Abby Storms as presented.

The motion passed unanimously with six ayes and one absent.

**RESOLUTION 2017-34 – DEBORAH C. REPASS**

The Board reviewed Resolution 2017-34 in honor of Deborah C. Repass as follows:

**RESOLUTION 2017-34  
HONORING DEBORAH C. REPASS**

**WHEREAS**, Deborah C. Repass graduated from George Wythe High School in 1969 and was hired that year by Wythe County Treasurer T. Barclay Allison to type Wythe County tax tickets; and,

**WHEREAS**, she continued to serve in the Treasurer's Office while pursuing higher education at Wytheville Community College, earning degrees in secretarial science and business management; and,

**WHEREAS**, she was hired by Treasurer Allison to serve as a full-time deputy in 1972; and,

**WHEREAS**, she was promoted to Chief Deputy Treasurer by Wythe County Treasurer Shirley Sutherland; and,

**WHEREAS**, she continued to honorably serve as Chief Deputy Treasurer under Treasurers Walter S. "Sam" Crockett and Lori C. Guynn; and,

**WHEREAS**, she concluded her service to Wythe County in 2017, amassing forty-five years of full-time public service and forty-eight years of total public service, spanning six different decades; and,

**WHEREAS**, she has served under four separate Wythe County Treasurers, as a trusted and loyal public servant of the people of Wythe County, having reflected well her faith, kind nature, and genuine sincerity upon all who met her.

**NOW, THEREFORE, BE IT RESOLVED**, that the Wythe County Board of Supervisors assembled in regular session in Wytheville, Virginia, this 27<sup>th</sup> day of December 2017, does hereby express its appreciation on behalf of the citizens of Wythe County to this distinguished woman for a job well done and does convey its best wishes to her and her family for continued success, happiness, and good health in the years to come; and,

**BE IT FURTHER RESOLVED**, that the Wythe County Board of Supervisors does hereby direct that this resolution be incorporated in the official minutes of this Board and that a framed copy be given to Deborah C. Repass as a token of their high regard.

Supervisor Horney made a motion, seconded by Supervisor Lester to adopt Resolution 2017-34 in honor of Deborah C. Repass as presented.

The motion passed unanimously with six ayes and one absent.

**RESOLUTION 2017-35 – GARY M. HOUSEMAN**

The Board reviewed Resolution 2017-35 in honor of Dr. Gary M. Houseman as follows:

**RESOLUTION 2017-35  
HONORING GARY M. HOUSEMAN**

**WHEREAS**, Dr. Gary M. Houseman was elected on November 3, 2009, by the citizens of Wythe County's Black Lick District to serve as their representative on the Wythe County Board of Supervisors and began serving on January 1, 2010; and,

**WHEREAS**, Dr. Gary M. Houseman served as a dedicated member of the Board of Supervisors for two consecutive four-year terms ending on December 31, 2017; and,

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**WHEREAS**, his leadership and devotion to his work led his fellow members of the Wythe County Board of Supervisors to name him Vice Chairman in 2012 and 2013; and,

**WHEREAS**, Dr. Houseman devoted countless hours to serving on various committees and boards, most recently serving on the Mount Rogers Community Services Board, New River Regional Water Authority, Crossroads Regional Industrial Facility Authority, and the Mountain Community Action Program Board; and,

**WHEREAS**, he served as a member of the Wythe County Board of Supervisors' Water Committee, Budget Committee, and Fire and Rescue Committee, striving to strengthen the County's public health and safety, infrastructure, and education.

**NOW, THEREFORE, BE IT RESOLVED**, that the Wythe County Board of Supervisors assembled in regular session in Wytheville, Virginia, this 27<sup>th</sup> day of December 2017, does hereby express its appreciation on behalf of the citizens of Wythe County to this distinguished gentleman for a job well done and does convey its best wishes to him and his family for continued success, happiness, and good health in the years to come; and,

**BE IT FURTHER RESOLVED**, that the Wythe County Board of Supervisors does hereby direct that this resolution be incorporated in the official minutes of this Board and that a framed copy be given to Dr. Gary M. Houseman as a token of their high regard.

Supervisor Lester made a motion, seconded by Supervisor Hale to adopt Resolution 2017-35 in honor of Gary M. Houseman as presented.

The motion passed unanimously with six ayes and one absent.

**RESOLUTION 2017-36 – STEVEN T. WILLIS**

The Board reviewed Resolution 2017-36 in honor of Steven T. Willis as follows:

**RESOLUTION 2017-36  
HONORING STEVEN T. WILLIS**

**WHEREAS**, Steven T. Willis was elected on November 5, 2013, by the citizens of Wythe County's East Wytheville District to serve as their representative on the Wythe County Board of Supervisors and began serving on January 1, 2014; and,

**WHEREAS**, Steven T. Willis served as a dedicated member of the Board of Supervisors for a four-year term ending on December 31, 2017; and,

**WHEREAS**, he devoted countless hours to serving on various committees and boards, most recently serving on the Wythe-Grayson Regional Library Board and Wytheville—Wythe —Bland Chamber of Commerce; and,

**WHEREAS**, he was actively involved with promoting economic development in Wythe County, having served on the Economic Development Committee and Budget Committee, where his personal business experience provided a valuable asset to Wythe County.

**NOW, THEREFORE, BE IT RESOLVED**, that the Wythe County Board of Supervisors assembled in regular session in Wytheville, Virginia, this 27<sup>th</sup> day of December 2017, does hereby express its appreciation on behalf of the citizens of Wythe County to this distinguished gentleman for a job well done and does convey its best wishes to him and his family for continued success, happiness, and good health in the years to come; and,

**BE IT FURTHER RESOLVED**, that the Wythe County Board of Supervisors does hereby direct that this resolution be incorporated in the official minutes of this Board and that a framed copy be given to Steven T. Willis as a token of their high regard.

Supervisor Houseman made a motion, seconded by Supervisor Hale to adopt Resolution 2017-36 in honor of Steven T. Willis.

The motion passed unanimously with six ayes and one absent.

**MINUTES OF PREVIOUS MEETING**

The Board was presented with the December 12, 2017, minutes for adoption.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to approve the December 12, 2017, minutes as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

**PAYMENT OF COUNTY INVOICES**

Supervisor Horney made a motion to pay the invoices for approval on December 27, 2017, for the various departments of County government. The invoices were paid on General Warrants 30099643-30099736 as follows:

**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
December 27, 2017**

**December 27, 2017**

<b>CHECK NO.</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30099643	12/11/17	APPALACHIAN POWER	\$484.84
30099644	12/11/17	CENTURY LINK	\$44.63
30099645	12/11/17	CENTURY LINK	\$52.76
30099646	12/11/17	CENTURY LINK	\$105.94
<b>TOTAL CHECKS 12/11/17</b>			<b>\$688.17</b>

<b>CHECK NO.</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30099647	12/22/17	APPALACHIAN POWER	\$29,178.98
30099648	12/22/17	CENTURY LINK	\$7,775.10
<b>TOTAL CHECKS 12/22/17</b>			<b>\$36,954.08</b>

<b>CHECK NO.</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30099649	12/27/17	APEX SOFTWARE	\$200.00
30099650	12/27/17	APPALACHIAN JUVENILE COMMISSION	\$4,200.00
30099651	12/27/17	APPALACHIAN POWER	\$1,775.65
30099652	12/27/17	ARC3 GASES	\$135.36
30099653	12/27/17	ATLANTIC EMERGENCY SOLUTIONS INC.	\$39,158.00
30099654	12/27/17	BAKER'S CONSTRUCTION SERVICES INC.	\$39,699.57
30099655	12/27/17	BEAR, STEPHEN D.	\$218.26
30099656	12/27/17	BKT UNIFORMS	\$299.93
30099657	12/27/17	BLUE RIDGE AUTO PARTS INC.	\$26.24
30099658	12/27/17	BOONE, RONALD C.	\$20.00
30099659	12/27/17	BUSINESS INK CO.	\$1,578.93
30099660	12/27/17	CARTER, TIMOTHY W.	\$48.00
30099661	12/27/17	CENTURY LINK	\$39.98
30099662	12/27/17	CENTURY LINK	\$50.08
30099663	12/27/17	CENTURY LINK	\$56.56
30099664	12/27/17	CENTURY LINK	\$70.57
30099665	12/27/17	CENTURY LINK	\$76.87
30099666	12/27/17	CENTURY LINK	\$146.18
30099667	12/27/17	CENTURY LINK	\$250.55
30099668	12/27/17	CENTURY LINK	\$343.44
30099669	12/27/17	CENTURY LINK	\$343.99
30099670	12/27/17	COUNTY OF WYTHE	\$1,416.67
30099671	12/27/17	CREATIVE GLASS INC.	\$110.00
30099672	12/27/17	CROWGEY, ERIC W.	\$16.00
30099673	12/27/17	DCJS – TREASURER OF VIRGINIA	\$31.00
30099674	12/27/17	DEPARTMENT OF MOTOR VEHICLES	\$130.00
30099675	12/27/17	DEPARTMENT OF MUSEUMS HERITAGE	\$1,250.00
30099676	12/27/17	ELECTRICAL EQUIPMENT CO.	\$663.84
30099677	12/27/17	EMS INC.	\$1,102.50
30099678	12/27/17	FARTHING, SCOT S.	\$2,820.00
30099679	12/27/17	FERGUSON ENTERPRISES NO. 5	\$1,169.05
30099680	12/27/17	GALLS	\$281.64

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30099681	12/27/17	GRANT, BRUCE M.	\$4,074.25
30099682	12/27/17	HUFF FORD	\$16.00
30099683	12/27/17	HURT AND PROFFITT INC.	\$3,593.00
30099684	12/27/17	JOINT PUBLIC SERVICE AUTHORITY	\$86.84
30099685	12/27/17	KC AUTOMOTIVE	\$696.20
30099686	12/27/17	LEXIS NEXIS	\$724.00
30099687	12/27/17	LIENHART, JEFFERY S.	\$84.00
30099688	12/27/17	LITTLE B ENTERPRISES INC.	\$50,838.68
30099689	12/27/17	MANSFIELD OIL CO.	\$6,284.70
30099690	12/27/17	MCI COMMUNICATION SERVICES	\$34.84
30099691	12/27/17	MCI COMMUNICATION SERVICES	\$67.62
30099692	12/27/17	MCI COMMUNICATION SERVICES	\$398.06
30099693	12/27/17	MELVIN ENTERPRISES INC.	\$4,250.00
30099694	12/27/17	MIDKIFF, DAVID P.	\$60.00
30099695	12/27/17	MILO C. COCKERHAM INC.	\$905.70
30099696	12/27/17	NADA USED CAR GUIDE	\$67.00
30099697	12/27/17	NATIONAL RECREATION AND PARK ASSOC.	\$170.00
30099698	12/27/17	NEW RIVER VALLEY JUVENILE DETENTION	\$14,820.00
30099699	12/27/17	NEW RIVER VALLEY REGIONAL JAIL	\$99,962.50
30099700	12/27/17	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$40.00
30099701	12/27/17	PAPER CLIP	\$112.32
30099702	12/27/17	PEED AND BORTZ LLC	\$3,037.67
30099703	12/27/17	PITNEY BOWES	\$594.00
30099704	12/27/17	PROFORMA	\$890.88
30099705	12/27/17	R & R ENTERPRISES INC.	\$60.00
30099706	12/27/17	RGM ERECTORS INC.	\$541,514.99
30099707	12/27/17	SALEM STONE	\$459.26
30099708	12/27/17	SALTUS TECHNOLOGIES LLC	\$20,275.20
30099709	12/27/17	SENTRY SERVICES	\$426.89
30099710	12/27/17	SHENTEL CONVERGED SERVICES	\$68.37
30099711	12/27/17	SIRCHIE FINGER PRINT LABORATORIES	\$727.64
30099712	12/27/17	SOUTHWESTERN VIRGINIA GAS SERVICE	\$1,035.49
30099713	12/27/17	STATE ELECTRIC SUPPLY CO.	\$354.02
30099714	12/27/17	STREET, HAROLD P. III	\$100.00
30099715	12/27/17	SUPREME COURT OF VIRGINIA	\$7,400.00
30099716	12/27/17	THOMPSON TIRE	\$691.22
30099717	12/27/17	TOWN OF WYTHEVILLE	\$9,300.51
30099718	12/27/17	TRI CITIES SWVA REGIONAL	\$774.30
30099719	12/27/17	TRI COUNTY GLASS INC.	\$614.12
30099720	12/27/17	TURNER LEASING COMPANY INC.	\$150.00
30099721	12/27/17	TYLER TECHNOLOGIES INC.	\$1,573.60
30099722	12/27/17	U S CELLULAR	\$65.10
30099723	12/27/17	U S CELLULAR	\$516.05
30099724	12/27/17	U S CELLULAR	\$637.28
30099725	12/27/17	U S CELLULAR	\$846.45

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30099726	12/27/17	VERIZON	\$13.50
30099727	12/27/17	VERIZON WIRELESS	\$40.01
30099728	12/27/17	VIRGINIA ASSOC. OF CHIEFS OF POLICE	\$229.00
30099729	12/27/17	VIRGINIA BUSINESS SYSTEMS	\$905.47
30099730	12/27/17	WALK, ROBERT H.	\$51.20
30099731	12/27/17	WILSON, DOUGLAS E.	\$22.80
30099732	12/27/17	WYTHE COUNTY RESCUE SQUAD	\$660.58
30099733	12/27/17	WYTHE TIRE AND MUFFLER	\$1,786.25
30099734	12/27/17	WYTHEVILLE OFFICE SUPPLY	\$732.79
30099735	12/27/17	XEROX	\$607.96
30099736	12/27/17	YA HILL AUTO PARTS	\$24.99
<b>TOTAL CHECKS 12/27/17</b>			<b>\$882,202.16</b>

**TOTAL EXPENDITURES APPROVED 12/27/17** **\$919,844.41**

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

**2018 RULES OF PROCEDURE AND MEETING CALENDAR**

The Board reviewed and discussed the revised Rules of Procedure and Meeting Calendar for 2018.

Mr. Bear noted that the Rules of Procedure and Calendar have been revised to reflect the Board's request to reschedule the second December meeting to Thursday, December 27, as discussed in their previous meeting.

**RURAL RETREAT LAKE LEASE**

Mr. Bear updated the Board on the status of the lease between the Department of Game and Inland Fisheries and Wythe County for use of the Rural Retreat Lake property. He reported that he has been working with the Department of Game and Inland Fisheries (DGIF) and Department of General Services (DGS) to finalize the Rural Retreat Lake lease. Mr. Bear advised that the Rural Retreat Lake Authority disbanded in 1998 and upon resolutions adopted by the Board of Supervisors, Town of Rural Retreat, and Lake Authority, transferred the lease requirements to the County. He noted that although they have been operating under these requirements for the past 20 years, the DGIF did not actually obtain an executed lease with Wythe County during that timeframe. Mr. Bear explained that the DGS has proposed that the County continue to operate



under the existing lease provisions and are working to complete the necessary paperwork for establishment of the lease.

**RURAL RETREAT FAIRGROUNDS LEASE**

The Board reviewed and discussed the proposed assignment of lease between the Glade Mountain Saddle Club and Mountain Empire Antique Tractor Club and Wythe County for use of the Rural Retreat Fairgrounds property.

Mr. Bear reported that the assignment of lease agreement would transfer the Rural Retreat Fairgrounds lease from the Rural Retreat Fair Association to the Glade Mountain Saddle Club and Mountain Empire Antique Tractor Club under the same terms and conditions as the current lease. He noted that they have received letters from the Fair Association requesting the transfer, as well as the Glade Mountain Saddle Club and Mountain Empire Antique Tractor Club in concurrence with the transfer request. Mr. Bear requested that the Board approve and authorize signature of the assignment of lease, contingent upon acceptance by the Glade Mountain Saddle Club and Mountain Empire Antique Tractor Club and confirmation that all insurance requirements have been met.

Supervisor Horney made a motion, seconded by Supervisor Hale to approve and authorize signature of the assignment of lease documents, contingent upon acceptance by the Glade Mountain Saddle Club and Mountain Empire Antique Tractor Club and their meeting all lease requirements and conditions.

Supervisor Houseman questioned how the two separate entities plan to divide insurance and maintenance costs.

Mr. Bear advised that he has requested that the Glade Mountain Saddle Club and Mountain Empire Antique Tractor Club provide the Board with their agreement outlining how costs would be shared and divided between the groups. He explained that the assignment of lease documents state that the tenants would assume all liabilities and obligations jointly and severally, which would allow one entity to remain with the lease if the other should happen to dissolve in the future. Mr. Bear added that the groups must provide proof of insurance before finalization of the assignment of lease.

The roll call vote on the motion was as follows:

- |         |                   |                          |
|---------|-------------------|--------------------------|
| AYES:   | Gary M. Houseman  | Coy L. McRoberts         |
|         | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
|         | Joe F. Hale       | Timothy A. Reeves, Sr.   |
| NAYS:   | None              |                          |
| ABSENT: | Steven T. Willis  |                          |

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### **TREASURER'S REPORT**

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account was comprised of \$47,002,812 of which \$31,119,216 was in the General Fund Account at the end of November.
2. Tax Deadline Extension – Ms. Guynn noted that tax collections are going quite well and have increased since the end of November. She added that the citizens have been very appreciative of the tax deadline extension as provided by the Board.
3. Appreciation – Chair Reeves expressed his appreciation to Ms. Guynn and her staff for their hard work and all that they do this time of year and throughout the year.
4. Supervisor Houseman – Ms. Guynn thanked Supervisor Houseman for his service to the County.

### **COMMISSIONER OF THE REVENUE'S REPORT**

Commissioner of the Revenue Faye Barker appeared before the Board.

1. Appreciation – Chair Reeves thanked Ms. Barker and her staff for their hard work. He noted that the Board is very appreciative of the Commissioner of Revenue's staff for all they do this time of year and throughout the year.
2. 2017 Commissioner of the Revenue Report – Mr. Bear noted that Ms. Barker has prepared the 2017 Commissioner of the Revenue Report, which was reviewed by the Budget Committee and would be presented to the Board at their January 23 meeting. He advised that they did experience an increase in taxes assessed, as was expected this year. Mr. Bear reported that they anticipate a total increase in taxes from 2016 to 2017, with the current tax levy, of \$672,000. He added that the only decreases noted were in mobile homes of approximately \$49,000 and \$7,000 in merchant capital.

### **SHERIFF'S REPORT**

Chief Deputy Charles Foster appeared before the Board.

1. Sheriff's Office – Chair Reeves wished the Sheriff's Office a non-busy season. He noted that he hopes that everyone drives safely and refrains from drinking and driving.

Chair Reeves recognized Supervisor Elect Brian Vaught and thanked him for his attendance at the meeting.

**WATER COMMITTEE REPORT**

1. Exit 24 Wastewater Treatment Plant Change Order No. 3 – Supervisor Horney made a motion, as recommended by the Water Committee to approve Exit 24 Wastewater Treatment Plant project Change Order No. 3, which would increase the project cost \$5,598 for installation of waterline and electrical to service press.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

2. Exit 24 Wastewater Treatment Plant Amendment No. 2 – Supervisor Horney made a motion, as recommended by the Water Committee to approve Exit 24 Wastewater Treatment Plant project Engineering Services Agreement Amendment No. 2, increasing the project cost \$30,230.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

3. Circle K – Supervisor Horney made a motion as recommended by the Water Committee to proceed with implementation of the proposal from Thrasher Engineering for provision of wastewater service to the Circle K at Exit 24.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

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- 4. Barren Springs Division I Permit – Supervisor Horney made a motion, as recommended by the Water Committee to amend and appropriate \$683 to 9050-470410 for Barren Springs Division I permit work.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

- 5. Kitchen Wilkins Nixon Project Change Order No. 3 – Supervisor Horney made a motion, as recommended by the Water Committee to approve Kitchen Wilkins Nixon water project Change Order No. 3. This closeout change order decreases the final contract by \$7,239.30.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

**BUDGET COMMITTEE REPORT**

- 1. Records Management System – Supervisor Houseman made a motion, as recommended by the Budget Committee to amend and appropriate costs associated with the Spillman records management system in the amount of \$73,242 to 3102-470015.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

2. Shop with a Cop – Supervisor Houseman made a motion, seconded by Supervisor Lester to amend and appropriate donations received from various individuals and businesses in the amount of \$3,812.76 to 31021-461420 for the “Shop with a Cop” event.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. “Gene” Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

**COUNTY ADMINISTRATOR’S REPORT**

County Administrator Stephen Bear appeared before the Board and reported the following:

1. Department of Criminal Justice Grant Management Refund – Mr. Bear reviewed with the Board a letter from Sheriff Keith Dunagan requesting a refund in the amount of \$31 for return to the Department of Criminal Justice Grant Management for unspent body worn camera grant funds.

Supervisor Horney made a motion, seconded by Supervisor Houseman to approve the refund in the amount of \$31 to the Department of Criminal Justice Grant Management for unspent Federal grant funding.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. “Gene” Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

2. Virginia Association of Counties/Virginia Municipal League Refinancing – Mr. Bear reviewed with the Board a synopsis of the recent Virginia Association of Counties/Virginia Municipal League refinancing as follows:

“In refinancing the Series 2005 Bonds, we had to make a final drawdown of the remaining interest funds in US Bank. The principal had previously been drawn down, leaving a balance of \$697,886.92 in interest earnings. The proceeds from the original bond were used to construct the New River Regional Water Authority

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(NRRWA) Plant and lines serving Wythe County and the Town of Wytheville. The debt service has been paid by these three entities based on percentage of construction costs and cost sharing agreements between the Town and County.

The proceeds were drawn down to reimburse these entities for previous bond payment interest expenses. The proceeds received from this final drawdown will be disbursed to the entities at the same percentages. The NRRWA will receive 48.2%, Wytheville 21.5%, and Wythe County 30.3%.

The refinanced bond, which local Skyline National Bank provided the best rate, will result in debt service savings of \$263,400."

Mr. Bear recommended that the Board approve the transfer of funds to each entity as stated.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to approve transfer of the funds to each entity.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

3. Appalachian Power Easement – Mr. Bear reviewed with the Board the proposed easement allowing Appalachian Power access to the Appalachian Regional Exposition Center site for installation of the powerline through the property.

Supervisor Hale made a motion, seconded by Supervisor McRoberts to approve the Appalachian Power easement as presented and to authorize signature of all easement documents.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

4. Crossroads Regional Industrial Facility Authority – Mr. Bear reviewed with the Board an invoice submitted by the Crossroads Regional Industrial Facility Authority in the amount of \$400,761.29. He noted that the funds would be disbursed to the Crossroads Regional Industrial Facility Authority once the Treasurer has confirmed that the three companies have paid their machinery and tools tax. Mr. Bear advised that the Crossroads Regional Industrial Facility Authority would then issue dividend payments to the participating localities.
5. Exit 77 Master Plan – Mr. Bear reviewed with the Board a proposal from Hurt and Proffitt Incorporated for preparation of the Exit 77 master plan for layout of the residual adjoining property on the Appalachian Regional Exposition Center site. He advised that the master plan would include layout of the road and each lot, which would then be morphed into a full engineering design to construct the road and develop the property.

Supervisor Hale made a motion, seconded by Supervisor Lester to accept the proposal from Hurt and Proffitt for preparation of the Exit 77 master plan.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.
NAYS:	None	
ABSENT:	Steven T. Willis	

6. Pulaski County – Cigarette Taxation Equality – Mr. Bear reviewed with the Board a letter from John Stirrup, Alcalde and Fay, Government and Public Affairs Consultants Partner, to Pulaski County Administrator Jonathan Sweet concerning cigarette taxation equality for counties and the establishment of a Cigarette Taxation Coalition. He advised that Pulaski County is attempting to work with six surrounding counties to form a Coalition in an effort towards cigarette taxation equality. Mr. Bear noted that as part of the coalition, each entity has been requested to provide \$2,000 towards the project. He added that the Virginia Department of Counties is working towards the taxation equality on the County's behalf, as well as several Legislators.

Chair Reeves advised that Senator Carrico has agreed to present a bill to the Senate, which would allow Wythe County a referendum to impose a local tax on the sale and use of cigarettes. He noted that Senator Carrico is working with the Senate Caucus to determine if he would proceed with presentation of the bill for all counties or just Wythe County. Chair Reeves explained that in the previous year Senator Carrico, Delegate Jeff Campbell, three other Delegates, the Virginia

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Association of Counties, the Police Association, and the Sheriff's Association spoke in favor of the bill.

Supervisor Hale explained that he does not believe that it would be beneficial to the County to hire a lobbyist. He noted that the Virginia Association of Counties and the Virginia Municipal League do a great job supporting localities in this effort. Supervisor Hale advised that he has a meeting planned for January to obtain bi-partisan support of the bill, as well as a co-sponsor of the bill in the House of Delegates.

Chair Reeves requested that Mr. Bear contact the surrounding counties to determine if they plan to participate in the Coalition.

### **SUPERVISORS' REPORTS**

1. Board of Supervisors – Supervisor Houseman expressed his appreciation to Wythe County and the Black Lick voters for their support and providing him the opportunity to serve on the Board. He also thanked his fellow Board members, Mr. Bear, and Ms. Collins.

Chair Reeves thanked Supervisor Houseman for his service. He noted that Supervisor Houseman has been a dedicated, knowledgeable, and dependable member of the Board.

Supervisor Hale noted that he would very much miss Supervisor Houseman.

2. Roads – Supervisor McRoberts reported that he had several road issues that he has forwarded to Mr. Bear.
3. Litter – Supervisor McRoberts thanked the Sheriff's Office for picking up the litter on Store Hill Road.
4. Supervisor Houseman – Supervisor McRoberts, Supervisor Horney, and Supervisor Lester expressed their appreciation to Supervisor Houseman for his service on the Board.
5. Appreciation – Chair Reeves wished everyone a safe and happy New Year. He thanked Mr. Bear, Ms. Collins, and all of the County staff for a good year. Chair Reeves noted that the Board appreciates the hard work of all of the staff and what they do for the County.

### **APPOINTMENTS**

Supervisor McRoberts made a motion, seconded by Supervisor Houseman to appoint Kim Lovingood to the Lead Mines Rescue Squad Board of Directors effective January 1, 2018.



The motion passed unanimously with six ayes and one absent.

Chair Reeves noted that there are two openings on the Wythe County Rescue Squad Board of Directors. He requested that Supervisor Lester and Supervisor Elect Lawson work to fill the vacancies.

**CONSENT CALENDAR**

Supervisor Horney made a motion to approve the consent calendar as presented for December 27, 2017, as follows:

**1. PAYROLL – November 2017:**

General County Fund	\$ 504,941.80
Police Activity Fund	53,407.71
Courthouse Security Fund	13,166.12
Water Department Fund	18,037.28
<u>Wythe County Wastewater Fund</u>	<u>19,081.14</u>
<b>TOTAL</b>	<b>\$ 608,634.05</b>

**Check Numbers:** 20000095-20000106

**Voucher Numbers:** 1466-1625; 1626-1790

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Engineering – Bill Vaughan
- D. Finance Department – Bruce Grant
- E. Parks and Recreation – Kevin Williams
- F. Water and Wastewater – Don Crisp

**3. PERSONNEL:**

- A. Pauley, Amanda – Resigned, Full-time Tele-communicator, Effective November 30, 2017
- B. Walker, Robert – Terminated, Full-time Custodian, Effective December 6, 2017
- C. Dickinson, Regina – Hired, Full-time Custodian, Annual Salary \$17,429, Effective December 18, 2017
- D. Duncan, Tim – Resigned, Full-time Water Operator, Effective December 15, 2017
- E. Walters, Emily – Hired, Full-time Victim Witness, Annual Salary \$27,506, Effective December 16, 2017

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- F. Lovelace, Teresa – Hired, Full-time Clerk, Commissioner’s Office, Annual Salary \$22,168, Effective November 20, 2017

**4. BUDGET AMENDMENTS:**

- A. \$4,092.97 (32021-461250) – Auto Claim, September 13, 2017, 2010 Freightliner FFA Pumper VIN 7838

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

**FISCAL YEAR 18 EXPENDITURE BUDGET AND THIRD QUARTER APPROPRIATIONS**

The Board reviewed and discussed the Fiscal Year 18 Expenditure Budget and Third Quarter Appropriations for approval.

Supervisor Hale made a motion, seconded by Supervisor Horney to approve the Fiscal Year 18 Expenditure Budget and Third Quarter Appropriations as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Steven T. Willis

**MOUNT ROGERS COMMUNITY SERVICES BOARD FISCAL YEAR 17 FINANCIAL STATEMENTS**

The Board reviewed and discussed Mount Rogers Community Services Board Financial Statements for the fiscal year ended on June 30, 2017.

Supervisor McRoberts made a motion, seconded by Supervisor Houseman to accept the Mount Rogers Community Services Board Financial Statements for the fiscal year ended on June 30, 2017.

The motion passed unanimously with six ayes and one absent.

**MOUNT ROGERS PLANNING DISTRICT COMMISSION FISCAL YEAR 17 FINANCIAL STATEMENTS**

The Board reviewed and discussed Mount Rogers Planning District Commission Financial Statements for the fiscal year ended on June 30, 2017.

Supervisor Lester made a motion, seconded by Supervisor Horney to accept the Mount Rogers Planning District Commission Financial Statements for the fiscal year ended on June 30, 2017.

The motion passed unanimously with six ayes and one absent.

**JOINT PUBLIC SERVICE AUTHORITY FISCAL YEAR 17 FINANCIAL STATEMENTS**

The Board reviewed and discussed Joint Public Service Authority Financial Statements for the fiscal year ended on June 30, 2017.

Supervisor Horney made a motion, seconded by Supervisor Lester to accept the Joint Public Service Authority Financial Statements for the fiscal year ended on June 30, 2017.

The motion passed unanimously with six ayes and one absent.

Mr. Bear noted that he appreciates the Board's comments concerning the County staff. He explained that they have had a very busy year and look forward to the upcoming New Year. Mr. Bear added that with the appointment of committee members in the new year, they have cancelled all committee meetings for the first week of January.

**APPALACHIAN REGIONAL EXPOSITION CENTER PROJECT**

County Engineer Bill Vaughan updated the Board on the status of the Appalachian Regional Exposition Center project. He reported that the foundation work is complete and the steel is expected to be delivered on December 28.

**ADJOURNMENT**

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 10:12 a.m.

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Timothy A. Reeves, Sr., Chair