

September 12, 2017

The Wythe County Board of Supervisors held its regularly scheduled meeting at 7 p.m., Tuesday, September 12, 2017. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Gary M. Houseman
Charlie G. Lester

Steven T. Willis
Coy L. McRoberts
B. G. "Gene" Horney, Jr.

STAFF PRESENT:

Stephen D. Bear, County Administrator
Martha G. Collins, Administrative Assistant
Bill Vaughan, County Engineer

OTHERS PRESENT:

Berklee Huffard
John Huffard
Lorri Huffard
Linda Meyer

Duane Taylor
Lon Tobin
One Other Citizen

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 7:01 p.m. Lon Tobin of the St. Paul United Methodist Church provided the invocation and Chair Reeves led the Pledge of Allegiance.

RESOLUTION 2017-21 – BERKLEE HUFFARD

The Board reviewed Resolution 2017-21 in honor of Berklee Huffard of the Rural Retreat High School Outdoor Track and Field Team as follows:

**WYTHE COUNTY RESOLUTION 2017-21
A RESOLUTION HONORING
BERKLEE HUFFARD
OF THE RURAL RETREAT HIGH SCHOOL
OUTDOOR TRACK AND FIELD TEAM**

WHEREAS, Rural Retreat High School Junior Berklee Huffard completed a very successful 2016-2017 Outdoor Track and Field season; and,

WHEREAS, Berklee advanced to the 2016-2017 Virginia High School League State 1A Outdoor Track and Field Championship; and,

WHEREAS, Berklee defeated the competition capturing the 2016-2017 State Championship Outdoor Track and Field Pole Vault title with a height of 8-00 feet; and,

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WHEREAS, the Wythe County Board of Supervisors officially commend Berklee Huffard for her outstanding dedication, athletic ability, and sportsmanship.

NOW, THEREFORE, BE IT RESOLVED, that the Wythe County Board of Supervisors present this resolution to Berklee Huffard in recognition of her 2016-2017 Outdoor Track and Field State Championship Pole Vault title; and

BE IT FURTHER RESOLVED, that a copy of this resolution be incorporated into the official minutes of the Wythe County Board of Supervisors.

Supervisor Houseman made a motion, seconded by Supervisor Horney to adopt Resolution 2017-21 in honor of Berklee Huffard as presented.

The motion passed unanimously.

CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Rural Retreat Campground – Duane Taylor of 805 Twentieth Street in Wytheville addressed the Board and stated the following:

“I have got about 100 signatures on a little piece of paper here of people wanting the Rural Retreat Campground kept open through closer to winter time.”

Mr. Taylor presented the signatures to Mr. Bear.

Mr. Bear advised that he would share the petition with the Parks and Recreation Department. He noted that they would investigate the feasibility of the Campground remaining open later in the year. Mr. Bear explained that the Campground had remained open longer in the past, but had very few reservations and limited staff available to work.

Supervisor Horney noted that he was also contacted by a citizen requesting the Campground remain open longer in the year.

With no one else to address the Board, Chair Reeves closed Citizens' Time.

MINUTES OF PREVIOUS MEETINGS

The Board was presented with the August 22, 2017, and August 29, 2017, minutes for adoption.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to approve the August 22, 2017, and August 29, 2017, minutes as presented.

The roll call vote on the motion to approve the August 22, 2017, minutes was as follows:

AYES: Gary M. Houseman Joe F. Hale
 Charlie G. Lester Coy L. McRoberts
 Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSTAIN: Timothy A. Reeves, Sr.

The roll call vote on the motion to approve the August 29, 2017, minutes was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
 Charlie G. Lester B. G. "Gene" Horney, Jr.
 Steven T. Willis Timothy A. Reeves, Sr.
 Joe F. Hale

NAYS: None

PAYMENT OF COUNTY INVOICES

Supervisor Willis made a motion to pay the invoices for approval on September 12, 2017 for the various departments of County government. The invoices were paid on General Warrants 30098947-30098962 and 30098976-30099088 as follows:

**EXPENDITURES BY DEPARTMENT
 BOARD OF SUPERVISORS
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CHECK NO.	ISSUE DATE	VENDOR	TOTAL
30098947	08/29/17	APPALACHIAN POWER	\$793.51
30098948	08/29/17	BUSINESS CARD	\$1,433.84
30098949	08/29/17	CENTURY LINK	\$52.76
30098950	08/29/17	CENTURY LINK	\$67.84
30098951	08/29/17	CENTURY LINK	\$70.35
90098952	08/29/17	CENTURY LINK	\$76.65
30098953	08/29/17	CENTURY LINK	\$114.31
30098954	08/29/17	CENTURY LINK	\$146.04
30098955	08/29/17	CENTURY LINK	\$253.88
30098956	08/29/17	CENTURY LINK	\$323.03
30098957	08/29/17	CENTURY LINK	\$4,983.27
30098958	08/29/17	CENTURY LINK	\$7,925.10
30098959	08/29/17	LUMOS NETWORKS	\$31.25
30098960	08/29/17	MANSFIELD OIL	\$7,023.95
30098961	08/29/17	VITA	\$163.18

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30098962 08/29/17 VITA \$250.04
TOTAL CHECKS 08/29/17 \$23,709.00

CHECK NO.	ISSUE DATE	VENDOR	TOTAL
30098976	09/12/17	ALL AROUND SPORTING GOODS	\$813.50
30098977	09/12/17	APPALACHIAN POWER	\$20,856.88
30098978	09/12/17	APPLIED INDUSTRIAL TECH	\$792.75
30098979	09/12/17	BACKWOODS BBQ	\$1,510.50
30098980	09/12/17	BEAR, STEPHEN	\$239.14
30098981	09/12/17	BKT UNIFORMS	\$53.99
30098982	09/12/17	BLUE RIDGE AUTO PARTS INC.	\$943.00
30098983	09/12/17	BROWN EXTERMINATING CO.	\$40.00
30098984	09/12/17	BUSINESS INFORMATION SYSTEMS	\$2,101.37
30098985	09/12/17	BW WILSON PAPER CO.	\$740.29
30098986	09/12/17	CAR CARE CENTER LLC	\$16.00
30098987	09/12/17	CARDINAL BLUE PRINTERS	\$669.50
30098988	09/12/17	CARILION HEALTHCARE CORP.	\$186.00
30098989	09/12/17	CDW GOVERNMENT INC.	\$423.43
30098990	09/12/17	CENTURY LINK	\$44.49
30098991	09/12/17	CENTURY LINK	\$106.99
30098992	09/12/17	CHEROKEE CONSTRUCTION CO.	\$2,200.00
30098993	09/12/17	CITIZENS TELEPHONE COOP	\$720.00
30098994	09/12/17	CLEARWATER INC.	\$500.00
30098995	09/12/17	COLLINS AUTO REPAIR INC.	\$274.95
30098996	09/12/17	COMPLETE TOWING AND RECOVERY INC.	\$400.00
30098997	09/12/17	COMPLETE TRUCK SERVICE INC.	\$942.03
30098998	09/12/17	COOK, DENISE	\$311.47
30098999	09/12/17	COUNTY OF WYTHE	\$1,416.67
30098900	09/12/17	CW WARTHEN	\$3,300.00
30099001	09/12/17	DANNER, DAVID	\$2,500.00
30099002	09/12/17	DELL MARKETING LP	\$2,204.43
30099003	09/12/17	DEMTECH VOTING SOLUTIONS INC.	\$770.00
30099004	09/12/17	DEPT. OF ENVIRONMENTAL QUALITY	\$13,246.00
30099005	09/12/17	DEPARTMENT OF GENERAL SERVICES	\$30.00
30099006	09/12/17	DEPARTMENT OF MUSEUMS HERITAGE	\$1,250.00
30099007	09/12/17	DUNAGAN, KEITH	\$572.78
30099008	09/12/17	EMS INC.	\$2,408.50
30099009	09/12/17	FARTHING, SCOT S.	\$6,880.00
30099010	09/12/17	FASTENAL	\$19.39
30099011	09/12/17	FERGUSON ENTERPRISES NO. 5	\$106.83
30099012	09/12/17	FOWLKES MACHINE CO. INC.	\$41.12
30099013	09/12/17	GALLS	\$238.26
30099014	09/12/17	GALLS	\$159.98
30099015	09/12/17	GRANT, BRUCE M.	\$4,074.25
30099016	09/12/17	HARPO'S HARDWARE AND BUILDING SUPPLY	\$40.98

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30099017	09/12/17	HORNEY, HAYDEN H.	\$374.03
30099018	09/12/17	JOINT PUBLIC SERVICE AUTHORITY	\$43,911.92
30099019	09/12/17	KC AUTOMOTIVE	\$567.11
30099020	09/12/17	KING-MOORE INC.	\$1,449.50
30099021	09/12/17	KOFILE TECH	\$2,308.00
30099022	09/12/17	LACY CAMPBELL AND MUNIQUE	\$120.00
30099023	09/12/17	LANE GROUP, THE	\$9,750.00
30099024	09/12/17	LAW ENFORCEMENT SYSTEMS	\$103.00
30099025	09/12/17	LEXIS NEXIS	\$197.91
30099026	09/12/17	LITTLE B ENTERPRISES INC.	\$166,448.82
30099027	09/12/17	LOWES	\$1,868.11
30099028	09/12/17	MABE, GERALD E II	\$35.70
30099029	09/12/17	MANSFIELD OIL CO.	\$7,491.82
30099030	09/12/17	MAX MEADOWS FIRE DEPARTMENT	\$460.00
30099031	09/12/17	MEREDITH'S GARAGE	\$16.00
30099032	09/12/17	MILLER, MATTHEW	\$66.50
30099033	09/12/17	MILO C. COCKERHAM INC.	\$901.91
30099034	09/12/17	NEW RIVER REGIONAL WATER AUTH.	\$12,292.64
30099035	09/12/17	NEW RIVER RESOURCE AUTHORITY	\$369.07
30099036	09/12/17	NEW RIVER VALLEY JUVENILE DETENTION	\$16,185.00
30099037	09/12/17	OFFICE OF CHIEF MEDICAL EXAMINER	\$40.00
30099038	09/12/17	PAPER CLIP	\$119.96
30099039	09/12/17	PARTNERSHIP SCREENING INTL INC.	\$14.40
30099040	09/12/17	POSTAGE BY PHONE RESERVE ACCOUNT	\$590.00
30099041	09/12/17	PROTECT YOUTH SPORTS	\$567.95
30099042	09/12/17	R & C TOWING AND REPAIR CO.	\$45.98
30099043	09/12/17	R & R SEPTIC	\$60.00
30099044	09/12/17	RCI	\$118.75
30099045	09/12/17	RENTAL HUB INC.	\$375.98
30099046	09/12/17	RIDDELL	\$1,182.95
30099047	09/12/17	ROANOKE TIMES	\$1,184.24
30099048	09/12/17	RURAL DEVELOPMENT	\$2,282.00
30099049	09/12/17	RURAL DEVELOPMENT	\$2,514.00
30099050	09/12/17	RURAL DEVELOPMENT	\$11,572.00
30099051	09/12/17	RURAL DEVELOPMENT WYTHEVILLE	\$62,808.84
30099052	09/12/17	RURAL RETREAT AUTO PARTS INC.	\$19.14
30099053	09/12/17	SALEM STONE	\$13,921.15
30099054	09/12/17	SENTRY SERVICES	\$1,328.97
30099055	09/12/17	SHENTEL	\$68.37
30099056	09/12/17	SIMPLEX GRINNELL	\$400.00
30099057	09/12/17	SOUTHERN POLICE EQUIPMENT	\$678.00
30099058	09/12/17	SOUTHWESTERN EQUIPMENT	\$269.94
30099059	09/12/17	SPEEDWELL FIRE DEPARTMENT	\$9,512.00
30099060	09/12/17	STATE ELECTRIC SUPPLY CO.	\$225.03
30099061	09/12/17	SUNTRUST	\$36,881.92

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30099062	09/12/17	SUPPLY WORKS	\$1,943.60
30099063	09/12/17	THOMPSON TIRE	\$4,146.46
30099064	09/12/17	THREE RIVERS MEDIA CORP.	\$330.00
30099065	09/12/17	TOWN OF RURAL RETREAT	\$2,125.29
30099066	09/12/17	TOWN OF WYTHEVILLE	\$250.00
30099067	09/12/17	TRANSUNION RISK AND ALTERNATIVE	\$38.40
30099068	09/12/17	TRI CITIES SWVA REGIONAL	\$3,329.90
30099069	09/12/17	TRIPLE J TREE SERVICE LLC.	\$500.00
30099070	09/12/17	TYLER TECHNOLOGIES INC.	\$1,807.90
30099071	09/12/17	UNIVERSITY OF VIRGINIA	\$80.00
30099072	09/12/17	US CELLULAR	\$65.10
30999073	09/12/17	US CELLULAR	\$637.06
30999074	09/12/17	US CELLULAR	\$846.45
30999075	09/12/17	USA BLUE BOOK	\$258.06
30099076	09/12/17	V & M RECYCLING	\$64,346.66
30099077	09/12/17	VDH WATERWORKS TECH ASIST FUND	\$9,681.90
30099078	09/12/17	VERIZON WIRELESS	\$50.08
30099079	09/12/17	VIRGINIA ASSOCIATION OF CHIEFS OF POLICE	\$175.00
30099080	09/12/17	VIRGINIA BUSINESS SYSTEMS	\$922.53
30099081	09/12/17	VLGMA	\$280.04
30099082	09/12/17	WILLIAMS SUPPLY	\$160.78
30099083	09/12/17	WILSON BAIT AND TACKLE INC.	\$341.60
30099084	09/12/17	WORDSPRINT	\$221.00
30099085	09/12/17	WYTHE COUNTY WATER AND WASTEWATER	\$380.15
30099086	09/12/17	WYTHE TIRE AND MUFFLER	\$1,980.22
30099087	09/12/17	WYTHEVILLE OFFICE SUPPLY	\$1,501.41
30099088	09/12/17	XEROX	\$252.89
TOTAL CHECKS 09/12/17			\$582,496.56

TOTAL EXPENDITURES APPROVED 09/12/17 **\$606,205.56**

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

APPOINTMENTS

1. Recreation Commission – West Wytheville – Supervisor Lester noted that he does not have a Recreation Commission appointee for the West Wytheville District at this time.
2. New River Regional Water Authority – Supervisor Horney made a motion, seconded by Supervisor Houseman to appoint Stephen Bear to the New River Regional Water Authority to serve the remainder of Cellell Dalton’s four-year term.

The motion passed unanimously.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

1. Bleacher Bids – Supervisor Hale made a motion, as recommended by the Economic Development Committee to declare all of the refurbished bleacher bids received as non-responsive and to re-advertise requesting bids for new and used bleachers.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. Appalachian Regional Exposition Center Rough Grading – Supervisor Hale made a motion, as recommended by the Economic Development Committee to approve Appalachian Regional Exposition Center Rough Grading Contract I Change Order 1-7.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: Gary M. Houseman

3. Max Meadows Heritage Day – Supervisor Hale noted that County representatives would man a tent featuring economic development activities within the County at the September 23 Max Meadows Heritage Day event. He encouraged everyone to attend and view the presentation.

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AMERICAN RED CROSS – MEMORANDUM OF UNDERSTANDING

The Board reviewed a memorandum of understanding between Wythe County and the American Red Cross.

Mr. Bear explained that the Memorandum of Understanding outlines and defines the American Red Cross' roles and responsibilities in the event of an emergency or disaster.

Supervisor Horney made a motion, seconded by Supervisor Lester to adopt the memorandum of understanding between Wythe County and the American Red Cross.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

RESOLUTION 2017-22 - CRYSTAL SPRINGS RECREATION AREA

The Board reviewed Resolution 2017-22 requesting public recreation status and recreational access road improvements for the Crystal Springs area as follows:

**WYTHE COUNTY RESOLUTION 2017-22
REQUESTING PUBLIC RECREATION STATUS AND
RECREATIONAL ACCESS ROAD FOR CRYSTAL SPRINGS**

WHEREAS, Crystal Springs is owned and is to be developed by the Town of Wytheville as a recreational area serving the residents of Wythe County and adjoining localities; and

WHEREAS, the existing public road network does not provide for adequate access to this facility and it is deemed necessary that improvements be made to enter Virginia Route 684; and

NOW, THEREFORE BE IT RESOLVED, that the Wythe County Board of Supervisors hereby request the Director of the Department of Conservation and Recreation to designate Crystal Springs Recreational Area as a public recreational area and to recommend to the Commonwealth Transportation Board that recreational access funds be allocated for an adequate access road to serve said recreational area; and

BE IT FURTHER RESOLVED, that the Commonwealth Transportation Board is hereby requested to allocate the necessary recreational access funds to provide a suitable access road as hereinbefore described.

BE IT FURTHER RESOLVED, that the County Administrator and/or his designee(s) be authorized to act on behalf of the Board of Supervisors to execute any and all documents necessary to secure the maximum amount of funding eligible under the Recreational Access Program.

BE IT FURTHER RESOLVED THAT: The County Board of Supervisors hereby agree that the new roadway so constructed will be a part of the secondary system of highways.

Mr. Bear reported that Commonwealth Transportation Board funding may be available through their Recreation Access Road Program for the improvement of Pump Hollow Road, which leads into the Crystal Springs Recreation Area. He noted that if approved, the funds currently allocated to Pump Hollow Road in the Virginia Department of Transportation Six-Year Road Plan would be available for improvement of another road.

Supervisor McRoberts made a motion, seconded by Supervisor Hale to adopt Resolution 2017-22 requesting public recreation status and recreation access road improvements for the Crystal Springs area as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

TREASURER'S OFFICE

The Board reviewed and discussed a letter from Treasurer Lori Guynn related to personnel changes within her office.

Mr. Bear advised that the Board had previously approved approximately \$3,500 to assist with personnel changes within the Treasurer's Office. He explained that Ms. Guynn has since received resignation from another employee and has requested authorization to proceed with hiring an additional employee to fill this vacancy as soon as possible. Mr. Bear noted that additional funds would not be required for this employee.

CLOSED MEETING – CONSULTATION WITH LEGAL COUNSEL AND/OR BRIEFING WITH STAFF RELATED TO A LEGAL MATTER

Supervisor Willis made a motion, seconded by Supervisor McRoberts to enter into Closed Meeting under Section 2.2-3711-A.7 (Consultation with Legal Counsel and/or Briefing with Staff Related to a Legal Matter) of the Code of Virginia.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

Supervisor Willis made a motion, seconded by Supervisor McRoberts to return to open meeting.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

Upon returning to open meeting, Supervisor Willis made a motion, seconded by Supervisor McRoberts to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

APPALACHIAN REGIONAL EXPOSITION CENTER

Mr. Bear reported that they held a pre-bid conference for the Appalachian Regional Exposition Center arena project at 10 a.m. this morning. He explained that of the approximately 39 attendees, at least a minimum of 8 general contractors were in attendance. Mr. Bear advised that any questions submitted would be compiled for response with any requiring assistance sent to the Lane Group for input. He stated that the Construction Committee would also meet to review the questions received. Mr. Bear added that all contractor inquiries must be received by Thursday, September 21 at 5 p.m.

Supervisor Hale requested a list of all questions submitted to the Lane Group.

The Construction Committee agreed to meet on Friday, September 15 at 8 a.m.

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 7:40 p.m.

Timothy A. Reeves, Sr., Chair