

February 28, 2017

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, February 28, 2017. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Charlie G. Lester

Steven T. Willis
Coy L. McRoberts
B. G. "Gene" Horney, Jr.

MEMBERS ABSENT:

Gary M. Houseman

STAFF PRESENT:

Stephen D. Bear, County Administrator
Scot Farthing, County Attorney
Martha G. Collins, Administrative Assistant
Bill Vaughan, County Engineer

OTHERS PRESENT:

Faye Barker
Charles Foster
Lori Guynn
Anita Libby
Linda Meyer
Zana Patton

Jeff Russell (10:30 a.m.)
Brad Simpson
Mary Thomas
Alex Tomiak
Two Other Citizens

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 9 a.m. Brad Simpson of the Wytheville Presbyterian Church provided the invocation and Chair Reeves led the Pledge of Allegiance.

CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Virginia Retirement System/Health Insurance – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer reported that a recent article in the local newspaper indicated that the Board plans to absorb Virginia Retirement System and health insurance increases for County employees. She noted that she opposes this action, as the taxpayers cannot afford to supplement the costs of these benefits. Ms. Meyer requested that the Board not fund these expenses for its employees.

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2. Southwest Virginia Alliance for Manufacturing – Ms. Meyer advised that she believes that the Board provided funding in the amount of \$21,850 to the Southwest Virginia Alliance for Manufacturing in the Fiscal Year 17 budget. She explained that the Alliance expended \$7,000 on a holiday dinner and \$4,500 on an appreciation dinner in the previous year. Ms. Meyer noted that she does not believe that anyone from Wythe County attended these dinners that cost the County over \$10,000.
3. Route 21 – Ms. Meyer advised that a green material was placed on Route 21 following installation of the waterline. She questioned who would pick up this non-biodegradable debris.

Mr. Vaughan advised that grass would grow up through the material, which is placed to provide stabilization and prevent erosion.

Chair Reeves noted that the material is laid down along roads all over the State of Virginia and has not caused any problems.

4. Cattle – Zana Patton of 398 Oglesby Road in Draper addressed the Board. Ms. Patton reported that she has lived on her 4.5 acre property for the past 40 years. She advised that she is having an ongoing issue with her neighbor, Robert Myers, whose cattle are entering her property due to the poor condition of the boundary fence and causing substantial damage. Ms. Patton stated that she has contacted the Sheriff's Office concerning the issue and the Animal Control Officer has visited the site and spoken with Dr. Meyers on several occasions. She explained that Dr. Meyers has stated that he will construct a better fence if she sells him a portion of her property, which she does not wish to do. Ms. Patton noted that she is afraid of Dr. Meyers and is unsure what to do. She requested the Board's assistance in resolving this matter.

Supervisor Hale noted that Ms. Patton had informed him of the issue several weeks ago, but he has not yet been able to visit the site. He explained that the County does not currently have an ordinance addressing fencing matters. Supervisor Hale advised that he would work to obtain community assistance to help Ms. Patton to repair the fence.

Ms. Patton explained that her ex-husband and Dr. Meyers agreed to construct the boundary fence that is now in place in 1990. She noted that Dr. Meyers did not pay any of the costs associated with the fence.

Supervisor Horney advised that each of the adjoining neighbors is responsible for half of the costs associated with a boundary fence.

Chair Reeves stated that the Board and Sheriff’s Office would work with Ms. Patton to help resolve the issue. He explained that Ms. Patton could write Dr. Meyers a certified letter notifying him that a fence needs to be built. He noted that if Dr. Meyers does not pay for his half, Ms. Patton could then take him to civil court to obtain his portion of the costs.

5. Intern – Mr. Bear introduced Alex Tomiak, a George Wythe High School Junior and student at the Southwest Virginia Governor’s School, who is completing an internship in the County Engineer’s Office.

With no one else to address the Board, Chair Reeves closed Citizens’ Time.

MINUTES OF PREVIOUS MEETING

The Board was presented with the February 14, 2017, minutes for adoption.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to approve the February 14, 2017, minutes as presented.

The roll call vote on the motion was as follows:

- AYES: Charlie G. Lester Coy L. McRoberts
 Steven T. Willis B. G. “Gene” Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.
- NAYS: None
- ABSENT: Gary M. Houseman

PAYMENT OF COUNTY INVOICES

Supervisor Willis made a motion to pay the invoices for approval on February 28, 2017, for the various departments of County government. The invoices were paid on General Warrants 30097585-30097666 as follows:

**EXPENDITURES BY DEPARTMENT
 BOARD OF SUPERVISORS
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CHECK NO.	ISSUE DATE	VENDOR	TOTAL
30097585	02/28/17	ANDERS, BARBARA	\$30.00
30097586	02/28/17	APPALACHIAN POWER	\$1,756.63
30097587	02/28/17	BKT UNIFORMS	\$81.98
30097588	02/28/17	BLUEFIELD GLASS AND INTERIORS	\$3,959.65
30097589	02/28/17	BROWN EXTERMINATING CO.	\$40.00
30097590	02/28/17	BSN SPORTS INC.	\$4,034.86

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30097591	02/28/17	BURKE, DOUGLAS D. II	\$30.00
30097592	02/28/17	BURNETT, JOELLA	\$30.00
30097593	02/28/17	BUSINESS CARD	\$2,011.20
30097594	02/28/17	BUSINESS INK CO.	\$1,472.14
30097595	02/28/17	CW WARTHEN	\$336.43
30097596	02/28/17	CARROLL COUNTY PSA	\$4,072.71
30097597	02/28/17	CDW GOVERNMENT INC.	\$5,873.64
30097598	02/28/17	CENTURY LINK	\$39.98
30097599	02/28/17	CENTURY LINK	\$50.54
30097600	02/28/17	CENTURY LINK	\$56.03
30097601	02/28/17	CENTURY LINK	\$114.21
30097602	02/28/17	CENTURY LINK	\$114.37
30097603	02/28/17	CENTURY LINK	\$257.01
30097604	02/28/17	CENTURY LINK	\$4,034.05
30097605	02/28/17	CENTURY LINK	\$4,912.34
30097606	02/28/17	COMM. OF REVENUE ASSOCIATION OF VA	\$150.00
30097607	02/28/17	COUNTY OF WYTHE	\$1,416.67
30097608	02/28/17	CREATIVE GLASS INC.	\$657.09
30097609	02/28/17	CROCKETT, HOWARD E.	\$30.00
30097610	02/28/17	CROWGEY, LISA	\$30.00
30097611	02/28/17	DIVERSIFIED INTEGRATION INC.	\$2,165.00
30097612	02/28/17	F & R ELECTRIC INC.	\$675.00
30097613	02/28/17	FREEMAN, ALLEN	\$30.00
30097614	02/28/17	GALLS	\$25.24
30097615	02/28/17	GALLS	\$324.35
30097616	02/28/17	GARLAND, MELISSA J.	\$30.00
30097617	02/28/17	GRANT, BRUCE M.	\$4,074.25
30097618	02/28/17	HODGES, HELEN	\$30.00
30097619	02/28/17	JOHNSON CONTROLS	\$807.00
30097620	02/28/17	KC AUTOMOTIVE	\$186.03
30097621	02/28/17	LANE GROUP, THE	\$64,839.70
30097622	02/28/17	LONG, ALLAN J.	\$30.00
30097623	02/28/17	LOWES	\$3.12
30097624	02/28/17	LOWES	\$3,588.58
30097625	02/28/17	MABE, TIMOTHY A.	\$30.00
30097626	02/28/17	MANSFIELD OIL CO.	\$6,665.70
30097627	02/28/17	MATTHEW BENDER AND CO. INC.	\$788.96
30097628	02/28/17	MCI COMMUNICATIONS SERVICE	\$34.01
30097629	02/28/17	MCI COMMUNICATIONS SERVICE	\$52.75
30097630	02/28/17	MCI COMMUNICATIONS SERVICE	\$875.08
30097631	02/28/17	MODERN SHOE STORE	\$130.00
30097632	02/28/17	MONAHAM, MARIETTA F.	\$30.00
30097633	02/28/17	NELSON, CONCELLA H.	\$30.00
30097634	02/28/17	NEW RIVER VALLEY JUVENILE DETENTION	\$16,770.00

30097635	02/28/17	NEW RIVER VALLEY REGIONAL JAIL	\$113,048.45
30097636	02/28/17	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$20.00
30097637	02/28/17	POLYTEC INC.	\$2,904.42
30097638	02/28/17	R & C TOWING AND REPAIR CO.	\$327.80
30097639	02/28/17	REGION I VBCOA	\$60.00
30097640	02/28/17	RIDDELL	\$85.21
30097641	02/28/17	SALEM STONE	\$67.45
30097642	02/28/17	SENTRY SERVICES	\$303.50
30097643	02/28/17	SHOCKLEY, MICHAEL D.	\$30.00
30097644	02/28/17	STALLARD, FRAN	\$30.00
30097645	02/28/17	STATE ELECTRIC SUPPLY CO.	\$223.67
30097646	02/28/17	SUBURBAN PROPANE-1241	\$1,661.46
30097647	02/28/17	TACS	\$600.00
30097648	02/28/17	TAYLOR, KIMBERLY J.	\$30.00
30097649	02/28/17	TAYLOR, NANCY S.	\$30.00
30097650	02/28/17	THOMPSON TIRE	\$1,067.60
30097651	02/28/17	THREE RIVERS MEDIA CORP.	\$990.00
30097652	02/28/17	TOWN OF WYTHEVILLE	\$654.19
30097653	02/28/17	TOWN OF WYTHEVILLE	\$500.00
30097654	02/28/17	TYLER TECHNOLOGIES INC.	\$2,439.90
30097655	02/28/17	UNIVERSITY OF VIRGINIA	\$185.00
30097656	02/28/17	USA BLUE BOOK	\$28.02
30097657	02/28/17	VERIZON	\$37.00
30097658	02/28/17	VIRGINIA BUSINESS SYSTEMS	\$838.06
30097659	02/28/17	VUPS	\$94.50
30097660	02/28/17	WALLER, CHARLES D. SR.	\$30.00
30097661	02/28/17	WALMART	\$89.00
30097662	02/28/17	WISMAN, PHIL	\$30.00
30097663	02/28/17	WYTHE TIRE AND MUFFLER	\$591.22
30097664	02/28/17	WYTHEVILLE OFFICE SUPPLY	\$1,463.16
30097665	02/28/17	YA HILL AUTO PARTS	\$34.48
30097666	02/28/17	YOUNG, JOHN	\$30.00
TOTAL EXPENDITURES APPROVED 02/28/17			\$266,330.39

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

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APPOINTMENTS

1. Wythe County Rescue Squad Board of Directors – Chair Reeves noted that Jay Wright has requested to be reappointed to the Wythe County Rescue Squad Board of Directors.

Supervisor Hale made a motion, seconded by Supervisor Lester to reappoint Jay Wright to the Wythe County Rescue Squad Board of Directors.

The motion passed unanimously with six ayes and one absent.

TREASURER’S REPORT

Treasurer Lori Guynn appeared before the Board and presented the Treasurer’s Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account is currently at \$58,963,000 with \$40,885,000 in the General Fund account.
2. Delinquent Tax Collections – Ms. Guynn advised that the Treasurer’s Office is currently in the process of mailing out delinquent tax bills. She noted that 9,451 delinquent notices totaling approximately \$2.8 million were submitted to the printers. Ms. Guynn added that of those bills, 2,500 were for personal property taxes and 6,950 were for real estate taxes.

Supervisor Hale questioned how much of the \$2.8 million in delinquent taxes were older than 3 years old.

Ms. Guynn explained that the majority of the delinquent taxes owed are from 2011 to current. She noted that she plans to submit a file to the tax collection attorneys in the summer for sale of those properties for which other collection avenues have not yielded payment of the taxes due.

COMMISSIONER OF THE REVENUE’S REPORT

Commissioner of the Revenue Faye Barker appeared before the Board and reported the following:

1. Reassessment – Ms. Barker reported that the assessor is close to completing the reassessment. She noted that the Board of Equalization would meet in late April or early May. Ms. Barker advised that she had recommended to Mr. Bear that they withhold a portion of the payment due to the assessor until pictures and other items are completed.

2. Machine and Tools Tax – Mr. Bear advised that the Commissioner of the Revenue’s Office is working with Robinson Farmer Cox Associates to complete an audit of machine and tools tax data. He noted that they plan to complete a site visit in the near future.
3. Land Use – Ms. Barker advised that she plans to increase the land use rate by \$50.

Chair Reeves noted that the Board would support an increase to the land use rate.

WATER COMMITTEE REPORT

1. Olive Branch, Atkins Mill, And Rickey Road Water Project Engineering Agreement – Supervisor McRoberts made a motion, as recommended by the Water Committee to award the Olive Branch, Atkins Mill, and Rickey Road water project engineering agreement to Peed and Bortz, LLC.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
 Steven T. Willis B. G. “Gene” Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

2. Speedwell Division II-1A Water Project Change Order No. 1 – Supervisor McRoberts made a motion, as recommended by the Water Committee to approve Speedwell Division II-1A water project Change Order No. 1.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
 Steven T. Willis B. G. “Gene” Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

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3. Speedwell Division II-1A Water Project Change Order No. 2 – Supervisor McRoberts made a motion, as recommended by the Water Committee to approve Speedwell Division II-1A water project Change Order No. 2.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

4. Speedwell Division II-1B Water Project Change Order No. 1 – Supervisor McRoberts made a motion, as recommended by the Water Committee to approve Speedwell Division II-1B water project Change Order No. 1.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

5. Barren Springs Castleton Road Water Project Amendment No. 1 – Supervisor McRoberts made a motion, as recommended by the Water Committee to approve Barren Springs Castleton Road waterline extension project Amendment No. 1.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

6. Barren Springs Division IIC Water Project Change Order No. 2 – Supervisor McRoberts made a motion, as recommended by the Water Committee to approve Barren Springs Division IIC water project Change Order No. 2.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

7. Kitchen, Wilkins, and Nixon Roads Water Project Agreement No. 1 – Supervisor McRoberts made a motion, as recommended by the Water Committee to approve the Kitchen, Wilkins, and Nixon Roads water project Engineering Services Agreement No. 1.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

8. Kitchen, Wilkins, and Nixon Roads Water Project Change Order No. 1 – Supervisor McRoberts made a motion, as recommended by the Water Committee to approve Kitchen, Wilkins, and Nixon Roads water project Change Order No. 1.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

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BUDGET COMMITTEE REPORT

1. Virginia Public Authorities – Supervisor Willis made a motion, as recommended by the Budget Committee to approve the Virginia Public Authorities agreement extension and amendment.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
 Steven T. Willis B. G. "Gene" Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

2. Dump Truck Bed – Supervisor Willis made a motion, as recommended by the Budget Committee to amend and appropriate \$15,641 to Capital Water Projects – Machinery and Tools for the purchase of a dump truck bed.

Mr. Bear requested withdrawal of the Budget Committee recommendation and revision to the motion to include the amended amount of \$16,485.

Supervisor Willis made a motion, seconded by Supervisor Lester to amend and appropriate \$16,485 to Capital Water Projects – Machinery and Tools for the purchase of a dump truck bed.

Supervisor Hale questioned the specifics of the dump truck bed to be purchased.

Mr. Bear explained that they plan to purchase a Godwin dump body with an underbody hoist power take off (PTO) pump. He reported that the dump truck bed costs are as follows: dump body \$6,260.50; labor \$4,942; PTO and pump \$1,000; tarp system \$1,038; and hoist system \$2,839. Mr. Bear advised that quotes were received for the dump truck bed in the previous year and a purchase order was issued at that time. He stated that the price increased due to the addition of the strobe light and tarp system, which were not included in the original bid specifications.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester B. G. "Gene" Horney, Jr.
 Steven T. Willis Timothy A. Reeves, Sr.
 Coy L. McRoberts

NAYS: Joe F. Hale

ABSENT: Gary M. Houseman

3. Building and Grounds Department Budget – Supervisor Willis made a motion, as recommended by the Budget Committee to amend and appropriate \$4,808 to the Building and Grounds Department budget.

Mr. Bear explained that when the most recent maintenance department employee was hired, he was hired at a higher step than was established in the previously approved budget.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

4. Computer Aided Dispatch/Records Management System – Supervisor Willis made a motion, as recommended by the Budget Committee to transfer \$24,873 from Police Activity Fund Electronic Summons Funds to 3102-470015 and to amend and appropriate the same.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

5. Concealed Weapon Permit Fee Reserve Account – Supervisor Willis made a motion, as recommended by the Budget Committee to establish a Concealed Weapon Permit Fee Reserve Account.

Mr. Bear noted that the additional account would provide an easier method to track Concealed Weapon Permit Fee funds collected. He advised that the Sheriff could request transfer of the funds when needed within his department.

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The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

6. Concealed Weapon Permit Fee Account Transfer – Supervisor Willis made a motion, as recommended by the Budget Committee to transfer \$3,720 from Concealed Weapon Permit Fees to 3102-461260 and to amend and appropriate the same.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

COUNTY ADMINISTRATOR'S REPORT

County Administrator Stephen Bear appeared before the Board and reported the following:

1. Fiscal Year 18 PSAP Grant – Mr. Bear reviewed with the Board a letter from Lisa Nicholson, Virginia 911 Services Board Public Safety Program Manager, announcing approval of the County's Fiscal Year 18 Public Safety Answering Point (PSAP) Education Program grant request in the amount of \$2,000 and PSAP Voice Logging Recorder grant in the amount of \$40,000. Mr. Bear noted that the grants would be included in the Fiscal Year 18 budget.
2. Raper Ridge Water Tank – Mr. Bear reviewed with the Board a memorandum from his office requesting amendment and appropriation in the amount of \$125,000 to 9050-470425 – Capital Projects Water, Raper Ridge Water Tank.

Supervisor Horney made a motion, seconded by Supervisor Willis to amend and appropriate \$125,000 to 9050-470425 – Capital Projects Water, Raper Ridge Water Tank.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

3. Virginia Association of Counties Self-Insurance Risk Pool Renewal – Mr. Bear reviewed with the Board an acceptance agreement for renewal of Virginia Association of Counties Self Insurance Risk Pool (VACorp) coverage for Fiscal Year 2017-18. He explained that acceptance of the agreement by March 1 would provide coverage at the Fiscal Year 2016-17 rate. Mr. Bear noted that this does not include workers compensation.

Supervisor Hale made a motion, seconded by Supervisor McRoberts to accept the VACorp Fiscal Year 2017-18 renewal coverage agreement as presented.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.
Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

4. Retail Recruitment – Mr. Bear reported that he, two Board members, representatives from the two Towns, and the Joint Industrial Development Authority (JIDA) have been working to obtain retail recruitment services to promote economic growth in the County. He noted that they have received a proposal from Retail Coach, which is less than the previously received quote from another firm. Mr. Bear recommended that they enter into an agreement with Retail Coach and proceed with the project.

Supervisor Hale inquired how the project would be structured, would it be a joint effort through the County, through a joint committee, or through the Joint Industrial Development Authority.

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Mr. Bear advised that the original structure presented to the two Towns established a committee to oversee the project to include two representatives from the Board of Supervisors, two representatives from the Town of Wytheville, and one representative from the Town of Rural Retreat. He explained that the contract would go through the Joint Industrial Development Authority and would be agreed to by all three localities. Mr. Bear noted that all reporting would be presented to the committee, who would confirm that the agreement objectives are met, and would review the reports provided to assure that each entity receives equal representation. He stated that payment to the recruitment firm would go through the JIDA, with the committee approving release of payment from the JIDA to the firm for deliverables.

Chair Reeves recommended that the firm inform Mr. Bear of any potential interest in property within the County. He noted that Mr. Bear would then report the information provided to the Economic Development Committee.

Supervisor Hale agreed that Mr. Bear needs to be notified promptly when any business expresses an interest in any part of the County, including the two Towns. He stated that if a business is interested in locating in the County, it should come to the County Administrator to bring to the Economic Development Committee.

Supervisor Willis explained that the committee met with several recruitment companies and have researched Retail Coach. He noted that Retail Coach has a history working with communities similar to ours and can do what they claim.

Chair Reeves requested that the Economic Development Committee review the Retail Coach agreement, which would then be presented to the full Board for consideration.

Following discussion, Supervisor Willis made a motion, seconded by Supervisor Hale to proceed with the retail recruitment project through Retail Coach.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

SUPERVISORS' REPORTS

1. Litter Pickup – Supervisor Hale questioned when the inmate crew would resume pickup of litter along the roadways.

Chief Deputy Charles Foster reported that they only have one employee at this time to oversee the inmate crew. He noted that the employee is only available two days a week, which can be difficult to coordinate with weather suitable for the crew to work.

Mr. Bear noted that they are working to investigate the feasibility of hiring a full-time employee. He explained that he does not believe that the Virginia Department of Transportation provides enough funding to add additional hours. Mr. Bear added that the issue would be addressed in the upcoming budget discussions.

Chair Reeves requested litter pickup on Route 52 from the Town limits to the convenience center. He directed Mr. Bear to compile the information needed for the Personnel Committee's review to hire an additional full-time employee to supervise the inmate crew. Chair Reeves requested that the Personnel Committee prepare a recommendation for presentation to the Board at the March 14 meeting.

2. Sheep – Supervisor McRoberts reported that he had been contacted by a resident in the Speedwell District who had several sheep killed. He noted that he has turned the issue over to Mr. Bear.
3. Silings Road Bridge – Supervisor McRoberts noted that Roy Cox had requested an update on the Silings Road Bridge replacement.
4. Litter – Chair Reeves advised that he has received several complaints related to the excessive litter along roadways. He recommended that staff issue a press release reminding citizens to secure trash when traveling to area convenience centers. Chair Reeves also suggested that they contact V & M Recycling to ensure that their loads are secured when transporting trash to the Transfer Station.

CONSENT CALENDAR

Supervisor McRoberts made a motion to approve the consent calendar for February 28, 2017, as follows:

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1. PAYROLL – January 2017:

Water Department	\$ 19,364.23
Wythe County Wastewater Fund	17,797.42
Police Activity Fund	60,505.00
Courthouse Security Fund	13,365.85
General County Fund	<u>493,001.53</u>
TOTAL	\$ 604,034.03

Check Numbers: 30095198-30095209; 30095210-30095221

Voucher Numbers: V701000-V701159; V702000-V702162

2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Rhonda Vaught
- C. Emergency Communications Center – Darlene Lang
- D. Engineering – Bill Vaughan
- E. Finance – Bruce Grant
- F. Parks and Recreation – Kevin Williams
- G. Water and Wastewater – Don Crisp

3. PERSONNEL:

- A. Hudson, Johnathan – Resigned, Full-time Water Operator Trainee, NRRWA, Effective January 1, 2017
- B. Ward, Christy – Hired, Full-time Communications Officer, Effective January 16, 2017, Annual Salary \$24,000
- C. Combs, David – Resigned, Full-time Custodian, Effective February 15, 2017

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
 Steven T. Willis B. G. "Gene" Horney, Jr.
 Joe F. Hale Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

WYTHE GRAYSON PUBLIC LIBRARY

Mary Thomas, Wythe Grayson Regional Public Library System Director, addressed the Board. Ms. Thomas reported that the Library provides individuals free access to books, DVDs, audio books, magazines, newspapers, e-books, e-magazines, computers, and Wi-Fi, as well as technology training, outreach services, meeting space, and a number of ongoing children and adult programs and resources. She advised that they recently completed a survey of Library patrons and learned that most individuals visit the Library at least once a week to access materials, utilize research and reference services, access the internet, obtain assistance with job applications, and copy materials. She explained that users suggested several improvements to the library including updates to the facility, additional parking, more senior programs, expansion of the juvenile collection, handicap access, and increased accessibility. Ms. Thomas explained that the Library benefits the community by encouraging individuals to read for pleasure, providing opportunities for learning, providing a central location for information, providing access to technology, increasing literacy, providing nature programs, and providing Science Technology Engineering Math (STEM) programs. She stated that the Library is and can become the information resource for the community, the place individuals go when they have a question and need reliable up-to-date information.

Supervisor McRoberts commended the Library's program helping individuals complete job applications. He noted that many individuals do not know how to use a computer and this service can be very beneficial.

Ms. Thomas noted that the Library assists individuals in locating the website of the potential employer and provides training to assist with completion of the application. She added that they also provide access to résumé templates via Microsoft Word and in printed material if needed.

Chair Reeves recommended that Ms. Thomas meet with the County's Public Information Officer to promote the Library and the services they provide in the next County newsletter.

BUDGET CALENDAR

Mr. Bear requested that the Board reschedule the School Board's budget presentation. He noted that a Supervisor has indicated that he would not be available on March 31 and would like to attend.

Following discussion, Supervisor Horney made a motion, seconded by Supervisor McRoberts to amend the Fiscal Year 18 Budget Calendar rescheduling the March 31 School Board presentation to April 3.

The motion passed unanimously with six ayes and one absent.

RECESS

The Board recessed for a short break at 10:24 a.m.

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RECONVENE

The Board reconvened at 10:41 a.m.

VIRGINIA DEPARTMENT OF TRANSPORTATION

Jeff Russell, Virginia Department of Transportation Residency Administrator, addressed the Board.

1. Millers Creek Road – Mr. Russell reported that they are preparing to replace the triple line of existing pipe on Route 712, Millers Creek Road. He explained that they are currently working to obtain the necessary drainage easements so that the project can proceed. Mr. Russell noted that funding is in place for the project, which should begin in late spring/early summer.

Supervisor Hale requested coated pipe for the project. He noted that with the acidity of the water, coated pipe would be beneficial.

2. Interstate 77 – Mr. Russell advised that the additional Interstate 77 lane at the intersection of Interstate 81 west project is scheduled to begin in June or July. He noted that they hope that this project will help with the congestion in the area.
3. Community Boulevard – Mr. Russell reported that construction of the Community Boulevard project should begin in March and be completed in November 2018. He explained that the connector road would extend from Wytheville Community College to Lithia Road.
4. Upcoming Paving Projects – Mr. Russell advised that 25 lane miles of interstate, 20 miles of primary routes, and 57 miles of secondary roads are slated for paving in 2017. He explained that primary routes are paved based on pavement ratings, with secondary roads selected at the Residency Office's discretion.
5. Ready Mix Road – Supervisor Hale explained that the potholes on Ready Mix Road would soon need to be addressed.

Mr. Russell advised that Ready Mix Road is not currently in the State system, and they; therefore, could not expend State funds to repair the road. He noted that the road would have to be brought up to VDOT's minimum standards before it could be added to the State system.

Supervisor Hale questioned if it would be easier for VDOT to add the road to the State system in segments or as a whole.

Mr. Russell explained that someone would have to invest the funds needed to improve the road to VDOT standards before it could be considered for addition to

the State system. He noted that length is not a factor. Mr. Russell added that he would work with their Land Use Engineer to determine what options and programs are available to assist with funding.

6. Major Graham Road – Supervisor Hale requested an update on the Major Graham Road project.

Mr. Russell explained that they were able to add the road to the list of routes that qualify for high volume unpaved road funding based on the traffic counts. He noted that he and Mr. Bear are working to apply for funding to construct the entire unpaved portion of the road using these high volume unpaved road funds. Mr. Russell advised that these funds would not come out of the County's Six Year Road Plan allocation and would release funding for other projects. He added that if the road is funded, the project could begin as soon as the drainage and environmental reviews are completed.

7. Rural Retreat Railroad Crossing – Mr. Russell reported that the Rural Retreat railroad crossing project to be constructed in conjunction with Norfolk Southern is scheduled to begin this week. He noted that this project would be completed with Highway Safety Improvement Funding for Rail. Mr. Russell advised that they would relocate the gates back further and widen the road across the railroad tracks ten feet on both sides.
8. Cregger Road – Mr. Russell advised that the 1.1 mile Cregger Road project would begin this year. He noted that Myrtle Lane, Sharon's Drive, and New Bethel Road are next to be completed.
9. Silings Road Bridge – Supervisor McRoberts inquired if funding is available to replace the Silings Road Bridge.

Mr. Russell noted that funds are not available at this time.

Supervisor Hale questioned how difficult it would be to obtain the proper paperwork to construct a temporary bridge on Silings Road. He noted that if the local farmers were able to construct a bridge, could they.

Mr. Russell explained that the bridge would have to be constructed to VDOT standards and be approved by their Engineering Department.

Supervisor Hale inquired if they could place a Bailey bridge on the site through the Department of Military Affairs. He noted that the Department of Military Affairs would build and deconstruct the bridge as a training exercise.

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Mr. Russell advised that VDOT does use Bailey bridges and as long as it meets their requirements, it could be built. He noted that they could meet with the Bridge Division to discuss this option.

10. Six Year Road Plan – Mr. Bear requested a timeline for the upcoming Secondary Road Six Year Plan process.

Mr. Russell explained that they would follow the same timeline as in the previous year. He requested that Board members e-mail him a list of roads that they would like to have considered for addition to the Plan.

11. Doe Run Road – Supervisor Hale noted that he received a complaint from a citizen concerning Doe Run Road. He explained that the citizen has stated that VDOT does not remove the snow or maintain the road. Supervisor Hale requested that VDOT add Doe Run Road to their snow removal and yearly maintenance schedule.

12. Smart Scale Funding – Chair Reeves advised that the Town of Wytheville plans to request Smart Scale funding for improvement of Exit 73. He explained that the County has submitted requests for study of Exits 41 and 77. Chair Reeves noted that Donny Necessary had stated at a recent meeting that funding is available for studies.

13. Route 619 – Chair Reeves questioned where the to be paved sections of Route 619 are located.

Mr. Russell noted that portions of Route 619 to be improved include Gleaves Road and the paved section of Major Grahams Road.

Chair Reeves requested pavement of the road leading into Austinville from Route 52.

14. Plant Mix Contract – Supervisor Hale inquired if the County could purchase plant mix for pavement of a convenience center with VDOT's order. He noted that on projects he has worked on in the past, they have requested an amount of plant mix in advance for inclusion with VDOT's order, which they could then obtain at the VDOT contract price.

Mr. Russell noted that VDOT does have a contract for the plant mix, as well as a contract for laying the plant mix and patching. He added that he would investigate to determine if the County could be included in their plant mix order.

15. Guardrail – Supervisor Horney asked how they could get a guardrail installed on a road.

Mr. Russell advised that they are not typically allowed to expend maintenance funds for new projects such as a new guardrail. He noted that occasionally they do have funding available that could be allocated for the installation of a new guardrail. Mr. Russell explained that he keeps a list of these types of projects for completion when funding becomes available. He requested that Supervisor Horney e-mail him the road information.

Chair Reeves thanked Mr. Russell and his crew for all of their work.

DUMP TRUCK BED

Mr. Bear reviewed the quotes received for the dump truck bed discussed earlier in the meeting with the Board. He explained that the purchase order was issued in Fiscal Year 16, but the funds were not carried over to the current Fiscal Year. Mr. Bear noted that the dump truck bed purchased would be a steel bed, as they did not have the funding needed for purchase of an aluminum bed.

MILLERS CREEK ROAD

Supervisor Hale requested that the Sheriff's Office provide additional patrol of Millers Creek Road. He noted that once VDOT completes the road project, it would be posted at 35 miles per hour.

Chief Deputy Foster recommended that they submit a request to his office via e-mail.

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 11:24 a.m.

Timothy A. Reeves, Sr., Chair