

**January 24, 2017**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, January 24, 2017. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Joe F. Hale, Vice Chair  
Gary M. Houseman  
Charlie G. Lester

Steven T. Willis  
Coy L. McRoberts  
B. G. "Gene" Horney, Jr.

**MEMBERS ABSENT:**

Timothy A. Reeves, Sr., Chair

**STAFF PRESENT:**

Stephen D. Bear, County Administrator  
Scot Farthing, County Attorney  
Martha G. Collins, Administrative Assistant  
Bill Vaughan, County Engineer

**OTHERS PRESENT:**

Faye Barker  
Jason Busick  
Keith Dunagan  
Charles Foster  
Tonya Freeman  
Bruce Grant  
Lori Gynn  
Pat Hines  
Lee Johnson  
Lewis Lafon

Darlene Lang  
Jerry Mabe  
David Manley  
Linda Meyer  
Jeff Perry  
Wesley Poole  
Stephen Sage  
Corbin Stone  
Alan Wilder

**CALL TO ORDER AND INVOCATION**

Vice Chair Hale determined that a quorum was present and called the meeting to order at 9 a.m. Alan Wilder of the Sunny Hills Community Church provided the invocation and Vice Chair Hale led the Pledge of Allegiance.

**CITIZENS' TIME**

Vice Chair Hale welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Rural Retreat Wythe County Fairgrounds – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board and read the following statement:

"The fairgrounds property in Rural Retreat has spacious land for parking at events, kitchen and eating areas, although we are not so sure if those are working or not, it has other out buildings that are in need of attention. The Horse Association has donated over \$12,000 over the last couple of years in repair and

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maintenance and ongoing maintenance. We also have a working food building with a permit. We mow half of the area and the Tractor Club mows the other half. We are talking about public property of which no public entity seems to know what is going on. This is irresponsible on behalf of government leaders in protecting the invested interests of the citizens. I can see three organizations that can and have been using this property, the Horse Association, the Tractor Club has been using it, and the Depot and Farmer's Market in Rural Retreat would like to use it. I know people from each group and I hear they are pleased for some kind of activity over there. I appeal to each of you to give some thought to making this happen, as it could be a real boost for the Rural Retreat Community and Wythe County. I have no dog in this fight except pride and interest in making positive things happen in Rural Retreat and the County. We need to have an advertised public meeting. We need to seek citizen volunteers that have ideas from all around the County. We need to open this County up to Wythe County entities i.e. the churches, the scouts, and clubs in and around the County. I know it could be self-funding with no problems. We both welcome and appreciate your thoughts and we need to move forward on this because there are seven more Mondays until spring and then summer is coming and there are plenty of groups and clubs that would like to have things going on at the fairgrounds and it would be really good for everybody."

2. Rural Retreat Lake and Campground – Ms. Meyer questioned if the Parks and Recreation Department has a plan in place to increase revenue at Rural Retreat Lake and Campground. She recommended that the Parks and Recreation Department work to actively advertise and promote the Lake and Campground. Ms. Meyer explained that Virginia Tech has a kayak and fishing club, who could provide a demonstration at the Lake. She noted that these types of events could bring crowds to the facility and increase use of the Lake. Ms. Meyer also suggested the publication of a brochure promoting both the Lake and the fairgrounds.
3. Speedwell Feedlot – Ms. Meyer requested an update on the Speedwell Feedlot issue.

Vice Chair Hale advised that the County does not own Rural Retreat Lake or the surrounding property and have for the past four years been working to negotiate renewal of the lease with the Virginia Department of Game and Inland Fisheries (DGIF). He noted that there are two groups within the DGIF, one who wants to operate the Lake themselves and one who wants to modify the County's current operation of the Lake. Vice Chair Hale stated that the County cannot expand activities within the property without the DGIF's approval. He reported that the County leases the fairground property to the Fair Association, who is charged with the Town of Rural Retreat and other groups to make best use of the property.

Ms. Meyer explained that she does not believe that the current Fair Association is working to promote the property or make it self-sustaining.

Vice Chair Hale directed Mr. Bear to contact the Parks and Recreation Director to work to market and promote the Lake and fairground property.

Mr. Bear stated that he recently contacted the current Fair Association president to discuss use, maintenance, and promotion of the fairgrounds.

Supervisor Houseman noted that the Board allocated \$10,000 to the Fair Association in the previous fiscal year. He explained that if the Fair Association has a lease in place for the property, then they are in charge of management and maintenance of the property. Supervisor Houseman added that he believes that the local DGIF would prefer to discontinue the lease of the Lake with the County.

Mr. Vaughan reported that he and the Building Official attended the January 23 Feedlot site visit conducted by the Virginia Department of Agriculture and Consumer Services (VDACS), Virginia Department of Environmental Quality (DEQ), and Virginia Department of Transportation (VDOT). He advised that an area at the top of the hill is still collecting water, which the owner is working with VDOT to correct. Mr. Vaughan noted that the property owner is also working to move fences, which would provide a barrier between the property and Old Bank Road. He added that the owner is doing everything possible at this time and they are seeing progress, which should continue as the weather improves.

Ms. Meyer questioned if they are monitoring the amount of livestock on the property.

Mr. Vaughan explained that monitoring the livestock would fall under VDACS' purview. He noted that the property owner has taken several lots out of service.

With no one else to address the Board, Vice Chair Hale closed Citizens' Time.

### **MINUTES OF PREVIOUS MEETING**

The Board was presented with the January 10, 2017, minutes for adoption.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to approve the January 10, 2017, minutes as presented.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	

NAYS: None

ABSTAIN: Gary M. Houseman

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ABSENT: Timothy A. Reeves, Sr.

**PAYMENT OF COUNTY INVOICES**

Supervisor Willis made a motion to pay the invoices for approval on January 24, 2017, for the various departments of County government. The invoices were paid on General Warrants 30097344-30097408 as follows:

**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
January 24, 2017**

<b>CHECK NO.</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30097344	01/24/17	APPALACHIAN JUVENILE COMMISSION	\$6,650.00
30097345	01/24/17	APPALACHIAN POWER	\$36,724.63
30097346	01/24/17	BIG WALKER SWCD	\$1,500.00
30097347	01/24/17	BLUE RIDGE AUTO PARTS INC.	\$16.04
30097348	01/24/17	BROWN EXTERMINATING CO.	\$40.00
30097349	01/24/17	C & D TRUCK AND SAFETY SUPPLY INC.	\$46.50
30097350	01/24/17	CENTURY LINK	\$333.62
30097351	01/24/17	CLARK GAS AND OIL CO.	\$689.78
30097352	01/24/17	COMMUNITY ANIMAL CLINIC INC.	\$39.60
30097353	01/24/17	COUNTY OF WYTHE	\$1,416.67
30097354	01/24/17	DEPARTMENT OF MOTOR VEHICLES	\$1,180.00
30097355	01/24/17	ELECTION SYSTEMS AND SOFTWARE INC.	\$2,046.93
30097356	01/24/17	EMS INC.	\$962.50
30097357	01/24/17	FARTHING, SCOT S.	\$2,385.00
30097358	01/24/17	FERGUSON ENTERPRISES	\$10.48
30097359	01/24/17	FRIZZELL CONSTRUCTION CO. INC.	\$65,277.41
30097360	01/24/17	GRANT, BRUCE M.	\$4,074.25
30097361	01/24/17	HALE, JOE F.	\$81.60
30097362	01/24/17	HORNEY, B GENE JR.	\$64.80
30097363	01/24/17	HOUSEMAN, GARY M.	\$33.60
30097364	01/24/17	JOINT IDA OF WYTHE COUNTY	\$54,663.75
30097365	01/24/17	KC AUTOMOTIVE	\$213.73
30097366	01/24/17	LITTLE B ENTERPRISES INC.	\$66,781.45
30097367	01/24/17	LOWES	\$1,610.33
30097368	01/24/17	MANSFIELD OIL CO.	\$5,536.59
30097369	01/24/17	MANSFIELD OIL CO.	\$5,589.11
30097370	01/24/17	MCRBERTS, COY L.	\$76.80
30097371	01/24/17	MOUNT ROGERS CSB	\$35,250.00
30097372	01/24/17	MOUNT ROGERS PDC	\$4,250.00
30097373	01/24/17	NATIONAL BANK	\$10,061.44
30097374	01/24/17	NEW RIVER VALLEY JUVENILE DETENTION	\$4,680.00
30097375	01/24/17	OFFICE OF CHIEF MEDICAL EXAMINER	\$40.00

30097376	01/24/17	PAPER CLIP	\$20.95
30097377	01/24/17	PNC BANK NA	\$81,305.00
30097378	01/24/17	POSTAGE BY PHONE RESERVE ACCT.	\$1,500.00
30097379	01/24/17	POWER SYSTEMS LLC	\$642.32
30097380	01/24/17	PROFESSIONAL COMM. SYSTEMS LLC	\$760.65
30097381	01/24/17	R & R SEPTIC	\$60.00
30097382	01/24/17	REEVES, TIMOTHY A. SR.	\$18.00
30097383	01/24/17	ROUTH, WOODY	\$900.00
30097384	01/24/17	RUGBY ENVIRONMENTAL INC.	\$600.00
30097385	01/24/17	SENTRY SERVICES	\$105.00
30097386	01/24/17	SHENTEL	\$73.37
30097387	01/24/17	SOUTHERN STATES	\$169.70
30097388	01/24/17	STALKER RADAR	\$3,000.00
30097389	01/24/17	STREET, HAROLD P III	\$100.00
30097390	01/24/17	TERRY, CHRIS J.	\$254.68
30097391	01/24/17	THOMPSON TIRE	\$46.00
30097392	01/24/17	TOWN OF WYTHEVILLE	\$403.45
30097393	01/24/17	TRACTOR SUPPLY COMPANY	\$39.99
30097394	01/24/17	TRI CITIES/SWVA REGIONAL	\$105.88
30097395	01/24/17	TRI CITIES/SWVA REGIONAL	\$304.70
30097396	01/24/17	ULINE	\$91.57
30097397	01/24/17	US BANK	\$74,955.00
30097398	01/24/17	US CELLULAR	\$518.17
30097399	01/24/17	US CELLULAR	\$841.29
30097400	01/24/17	US CELLULAR	\$872.22
30097401	01/24/17	VIRGINIA TECH	\$11,022.54
30097402	01/24/17	VITA	\$40.08
30097403	01/24/17	VRAV	\$170.00
30097404	01/24/17	WYTHE COUNTY HEALTH DEPARTMENT	\$272.51
30097405	01/24/17	WYTHE TIRE AND MUFFLER	\$671.34
30097406	01/24/17	WYTHEVILLE OFFICE SUPPLY	\$1,109.11
30097407	01/24/17	XEROX	\$648.34
30097408	01/24/17	YA HILL AUTO PARTS	\$16.66
<b>TOTAL EXPENDITURES APPROVED 01/24/17</b>			<b>\$493,965.13</b>

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

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**APPOINTMENTS**

Vice Chair Hale reappointed Board Committees on behalf of Chair Reeves as follows:

1. Budget Committee – Chair Reeves, Supervisor Houseman, and Supervisor Willis
2. Building and Grounds Committee – Vice Chair Hale, Supervisor Lester, and Supervisor McRoberts
3. Economic Development Committee – Vice Chair Hale, Supervisor Lester, and Supervisor Willis
4. Fire and Rescue Committee – Vice Chair Hale, Supervisor Houseman, and Chair Reeves
5. Personnel Committee – Vice Chair Hale, Supervisor Houseman, and Supervisor Lester
6. Town/County Committee-Rural Retreat – Supervisors Horney and Houseman
7. Town/County Committee-Wytheville – Supervisors Lester and Willis
8. Water and Wastewater Committee – Supervisor Horney, Supervisor Houseman, and Supervisor McRoberts

**FISCAL YEAR 16 FINANCIAL STATEMENTS**

Corbin Stone, Managing Director of Robinson, Farmer, Cox Associates, presented the Wythe County Financial Report for the fiscal year ended on June 30, 2016, to the Board. Mr. Stone reported that the audit of financial statements received an unqualified/unmodified opinion, which indicates that the County’s financial statements were correct. He reviewed the financial report data and findings with the Board.

**WYTHE COUNTY PUBLIC SCHOOL REPORT**

Wythe County Public School Superintendent Jeff Perry addressed the Board. Dr. Perry reported that the School Board has proposed a capital improvement plan to include consolidation of George Wythe High School and Scott Memorial Middle School, as well as renovation of George Wythe High School, Spiller Elementary School, Fort Chiswell High School, and Fort Chiswell Middle School. He advised that the School Board has recommended completing the projects in phases, and suggested relocation of Scott Memorial School as their first priority. Dr. Perry explained that the Scott Memorial School project would reduce future operational costs, increase curriculum and instructional opportunities for the students, reduce staff travel, reduce square footage needs, and would be most economically feasible. He reviewed proposed conceptual drawings and plans for the Scott Memorial project, as well as estimated associated costs with the Board. Dr. Perry requested, on behalf of the School Board, funding of the Scott

Memorial Middle School project and needed climate control measures within other schools in the upcoming fiscal year budget.

Vice Chair Hale recommended that the School Board and Board of Supervisors schedule a work session to further discuss the proposed capital improvement plan. He noted that a detailed timeline and additional cost data would be needed before the Board can commit to funding the plan. Vice Chair Hale stated that if the Board commits to funding one phase of the plan, they would be expected to fund future phases. He explained that with reduced State funding, additional revenue streams are needed to assist with these and other projects. Vice Chair Hale requested that the School Board support the Cigarette Tax Legislation, which if passed would provide another revenue source to the County without placing additional real estate and personal property tax burden on the citizens.

Dr. Perry advised that several of the school divisions in regions six, seven, and eight have banded together creating a small rural school coalition in an effort to advance student enrollment loss provisions, assist with compensation, and increase State funding to the local schools. He noted that the School Board is always eager to join forces with the County to help increase revenue to the schools. Dr. Perry added that the School Board would work with the County Administrator to schedule a joint meeting to discuss the capital improvement plan.

Vice Chair Hale suggested that the School Board also work to develop an annual maintenance plan for each of the schools, to be voted on by both the School Board and Board of Supervisors.

Dr. Perry explained that they currently request a list from each school principal outlining building needs, which is then incorporated into their budget.

Mr. Bear questioned if the State would provide any Virginia Retirement System relief.

Dr. Perry advised that based on conversations with Legislators, they believe that Virginia Retirement System rates may be rolled back to the 2019-20 schedule. He noted that the relief, if approved, would provide up to \$380,000 additional funding to the local school system.

Supervisor Houseman inquired what the School Board's ultimate long-term goals are for Speedwell Elementary School.

Dr. Perry stated that every year they study the enrollment of each school and then determine what improvements can be funded. He explained that Speedwell is a remote school with limited enrollment. Dr. Perry noted that the School Board has not discussed any specific actions to close or improve Speedwell Elementary School. He added that they do plan to keep the School as safe and conducive to learning as possible while it is open.

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Supervisor Willis reiterated Vice Chair Hale's request for a detailed timeline from the School Board for each phase of the proposed capital improvement plan.

Dr. Perry noted that the County's financial commitment would only increase if they continue to delay replacement of the schools. He noted that if they committed to addressing one school a year, it would be 13-15 years before the last school in the cycle would be addressed.

Supervisor Lester inquired if school enrollment has increased or decreased. He also asked if the School Board has completed a study of future enrollment trends and data.

Dr. Perry reported that enrollment did increase in the current school year, but would in most probability decrease in the future. He noted that enrollment fluctuation has not impacted facility and personnel needs due to its spread throughout the school system.

### **TREASURER'S REPORT**

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account is currently at \$57,909,352 with \$42,576,000 in the General Fund account.
2. Tax Collections – Ms. Guynn advised that the Treasurer's Office has collected over \$18 million, which equates to 94% of what was billed.
3. License Fee – Ms. Guynn reported that they have collected close to \$300,000 in license fees.

### **COMMISSIONER OF THE REVENUE'S REPORT**

Commissioner of the Revenue Faye Barker appeared before the Board.

1. Reassessment – Mr. Bear advised that Ms. Barker had provided the Board a report comparing 2017 reassessed values to 2016 assessed values. He noted that these numbers may change following Board of Equalization meetings. Mr. Bear explained that based on the data provided, real estate values have increased by 2.6%.

### **WATER COMMITTEE REPORT**

1. Barren Springs Division IIB Change Order No. 1 – Supervisor Horney made a motion, as recommended by the Water Committee to approve Barren Springs Division IIB Change Order No. 1.



The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

2. Holly Duncan – Supervisor Horney made a motion, as recommended by the Water Committee to approve Block Grant funding to Holly Duncan, whose income exceeded grant guidelines by 2.5%, for connection to the Barren Springs waterline.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

3. Kitchen Wilkins Nixon Waterline Change Order No. 1 – Supervisor Horney made a motion, as recommended by the Water Committee to approve Kitchen Wilkins Nixon waterline Change Order No. 1.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

4. Connection Deadline Extension – Supervisor Horney made a motion, as recommended by the Water Committee to begin Speedwell Phase II and Barren Springs Phase I and II waterline billing on February 1, but to extend the connection deadline to March 31.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

**BUDGET COMMITTEE REPORT**

1. Computer Aided Dispatch and Records Management System – Supervisor Willis made a motion, as recommended by the Budget Committee to enter into negotiations with Spillman for a county-wide computer aided dispatch and records management system.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

2. Emergency Management Object Code – Supervisor Willis made a motion, as recommended by the Budget Committee to create a new object code under Emergency Management for the repair and maintenance of the County's communications system and to amend and appropriate \$9,000 to the same.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

3. Sports Utility Vehicles – Supervisor Willis made a motion, as recommended by the Budget Committee to amend and appropriate \$38,649 from the Special Police Activity Fund to 3102-470030 for the purchase of two 2017 Ford sports utility vehicles.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

4. Commonwealth's Attorney Computer and Netgear Switch – Supervisor Willis made a motion, as recommended by the Budget Committee to transfer \$1,177 from State Asset Forfeiture Funds to 2201-470015 for the purchase of a computer and Netgear switch for the Commonwealth's Attorney's Office.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

5. Violence Against Women Act Grant – Supervisor Willis made a motion, as recommended by the Budget Committee to accept the Violence Against Women Act Law Enforcement Grant and to amend and appropriate matching funds in the amount of \$9,896 to the Commonwealth's Attorney's budget.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

6. Commonwealth Transportation Board Payment – Supervisor Willis made a motion, as recommended by the Budget Committee to proceed with payment to the Commonwealth Transportation Board in the amount of \$106,121.78 from the funds set aside in a certificate of deposit for this purpose.

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Mr. Bear explained that the Commonwealth Transportation Board would reimburse these funds along with release of the certificate of deposit provided that a qualifying investment moves forward on the property within four years. He noted that the lot has been sold, and once a signed contract for the facility is in place, reimbursement would be requested.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

**COUNTY ADMINISTRATOR'S REPORT**

County Administrator Stephen Bear appeared before the Board and reported the following:

1. Cigarette Tax Legislation – Mr. Bear reviewed with the Board House Bill 1925, Equal Cigarette Taxation for all counties; Senate Bill 1329, Equal Cigarette Taxation for all Counties; and House Bill 2056, Vapor Products Bill – applicable to towns, cities, and Counties of Arlington and Fairfax only.
2. Budget Work Session – Mr. Bear recommended that the Board schedule a budget work session on February 14, 2017, at 5 p.m.

Supervisor McRoberts questioned if they should schedule a work session with the School Board prior to the February 14 budget work session. He noted that he would like to meet with the School Board before the Board of Supervisors begins work on the budget.

Vice Chair Hale agreed.

Mr. Bear noted that he would coordinate with the School Board members to schedule a meeting.

Supervisor Houseman requested that Mr. Bear contact Wise County to obtain additional information on how they handled their situation, the process, how it worked, and any issues they may have experienced.

3. Joint Governing Bodies Meeting – Mr. Bear reminded Board members of the upcoming January 30, 2017, Joint Governing Bodies meeting to be held in the

Town of Rural Retreat. He requested that Board members let him know if they have any topics for discussion for addition to the agenda.

**SUPERVISORS' REPORTS**

- 1. Police Activity Fund – Supervisor Houseman expressed his appreciation to the Sheriff’s Office for their efforts to increase the Police Activity Fund.
- 2. Lead Mines Rescue Squad Shower – Supervisor Houseman thanked staff for the completion of the Lead Mines Rescue Squad shower project.
- 3. Virginia Department of Transportation – Vice Chair Hale commended the Virginia Department of Transportation for their continued maintenance of secondary roads.
- 4. Speedwell Feedlot – Supervisor Horney noted that with the recent rains, the latest inspection of the Speedwell Feedlot was well timed.

**RECESS**

The Board recessed for a short break at 10:47 a.m.

**RECONVENE**

The Board reconvened at 10:56 a.m.

**CONSENT CALENDAR**

Supervisor Horney made a motion to approve the consent calendar for January 24, 2017, as follows:

**1. PAYROLL – December 2016:**

Water Department	\$ 20,649.77
Wythe County Wastewater Fund	17,993.94
Police Activity Fund	55,594.85
Courthouse Security Fund	21,451.64
General County Fund	<u>493,688.84</u>
<b>TOTAL</b>	<b>\$ 609,379.04</b>

**Check Numbers:** 30095180-30095197

**Voucher Numbers:** V623000-V623160; V624000-V624167; V625000

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building and Grounds – Billy Bowers
- C. Emergency Services Coordinator – Jason Busick
- D. Engineering – Bill Vaughan

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- E. Finance – Bruce Grant
- F. Parks and Recreation – Kevin Williams
- G. Water and Wastewater – Don Crisp

**3. PERSONNEL:**

- A. Goard, Brittany – Resigned, Full-time Communications Officer, Effective December 19, 2016
- B. Mutter, Cody – Hired, Full-time Communications Officer, Effective December 1, 2016, Annual Salary \$28,000
- C. Grubb, Karla – Hired, Full-time Communications Officer, Effective January 2, 2017, Annual Salary \$24,000

**4. BUDGET AMENDMENTS:**

- A. \$1,000 (3102) – Deductible for 2010 Ford Crown Victoria (VIN6818)

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

**NEW RIVER REGIONAL WATER AUTHORITY FY 16 FINANCIAL STATEMENTS**

The Board reviewed and discussed New River Regional Water Authority Financial Statements for the fiscal year ended on June 30, 2016.

Supervisor Houseman made a motion, seconded by Supervisor Horney to accept the New River Regional Water Authority Financial Statements for the fiscal year ended on June 30, 2016.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

**JOINT PUBLIC SERVICE AUTHORITY FY16 FINANCIAL STATEMENTS**

The Board reviewed and discussed Joint Public Service Authority Financial Statements for the fiscal year ended on June 30, 2016.

Supervisor Houseman made a motion, seconded by Supervisor McRoberts to accept the Joint Public Service Authority Financial Statements for the fiscal year ended on June 30, 2016.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

**JOINT INDUSTRIAL DEVELOPMENT AUTHORITY FY16 FINANCIAL STATEMENTS**

The Board reviewed and discussed Joint Industrial Development Authority Financial Statements for the fiscal year ended on June 30, 2016.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to accept the Joint Industrial Development Authority Financial Statements for the fiscal year ended on June 30, 2016.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

**WYTHE COUNTY FISCAL YEAR 16 FINANCIAL STATEMENTS**

Supervisor Horney made a motion, seconded by Supervisor Lester to accept the Wythe County Fiscal Year 16 Financial Statements as presented.

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The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSENT: Timothy A. Reeves, Sr.

**SHEFFEY ELEMENTARY SCHOOL GYM**

Supervisor McRoberts questioned why citizens are being charged a fee to participate in activities at the Sheffey Elementary School Gym.

Mr. Bear advised that the fees collected pay the program instructors. He noted that the gym is also open and available for use by citizens separate from the organized activities and programs at no charge. Mr. Bear added that they are working to revise the class fee structure.

Vice Chair Hale encouraged staff to maximize use of the facility. He suggested that the Parks and Recreation Department prepare a semi-annual letter to local civic clubs, churches, fire departments, and rescue squads informing them of the facility's availability for use by the citizens. Vice Chair Hale also recommended use of the gym as an emergency shelter and asked that Mr. Bear work to locate a generator for the facility.

**APPOINTMENTS – CONTINUED**

- 9. Planning Commission – Supervisor Willis made a motion, seconded by Supervisor Houseman to appoint Ron Boone to the Planning Commission as the East Wytheville representative.

The motion passed unanimously with six ayes and one absent.

- 10. Insurance Committee – Supervisor Horney made a motion, seconded by Supervisor Willis to reappoint Stephen Bear, Martha Collins, Lori Guynn, Gary Houseman, Lewis Lafon, and Jeff Perry to the Insurance Committee.

The motion passed unanimously with six ayes and one absent.

- 11. Mountain Community Action Program Board – Supervisor Horney made a motion, seconded by Supervisor McRoberts to reappoint Gary Houseman and Debra Reeves to the Mountain Community Action Program Board.

The motion passed unanimously with six ayes and one absent.



12. Mount Rogers Planning District Commission Transportation Technical Committee – Supervisor Houseman made a motion, seconded by Supervisor Horney to appoint Bill Vaughan to the Mount Rogers Planning District Commission Transportation Technical Committee.

The motion passed unanimously with six ayes and one absent.

13. New River Valley Regional Jail Authority – Supervisor McRoberts made a motion, seconded by Supervisor Lester to reappoint Chair Reeves to the New River Valley Regional Jail Authority and to reappoint Stephen Bear to serve as the New River Valley Regional Jail Authority alternate.

The motion passed unanimously with six ayes and one absent.

14. Mount Rogers Planning District Commission – Supervisor McRoberts made a motion, seconded by Supervisor Horney to reappoint Jacqueline King to the Mount Rogers Planning District Commission.

The motion passed unanimously with six ayes and one absent.

Vice Chair Hale tabled the remaining appointments until the February 14 Board meeting.

**ADJOURNMENT**

With no other business to come before the Board, Vice Chair Hale adjourned the meeting at approximately 11:15 a.m.

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Joe F. Hale, Vice Chair