AGENDA
Monday, November 7, 2022, 7 p.m.

I. DETERMINATION OF QUORUM AND CALL TO ORDER
   Mr. Walk

II. INVOCATION & PLEDGE OF ALLEGIANCE

III. CITIZENS TIME

IV. MINUTES OF PRIOR MEETING - October 3, 2022

V. OLD BUSINESS
   a. Miller Variance Request Update
   b. Meeting Time Change consideration
   c. Comprehensive Plan Update

VI. NEW BUSINESS
   a. Appointment of Hankins, Kincer and Shelton

VII. SUBDIVISION ORDINANCE REPORT
     Mrs. Shelton
     a. Major Subdivisions: None
     b. Minor Subdivisions: Recorded: West Wind Farm, Fort Chiswell. Pending: Davis, Fort Chiswell.
     c. Lot Line Revisions: None recorded, none pending
     e. Family Subdivision: None recorded. Pending: Epperson, Fort Chiswell.

VIII. COMING EVENTS
      a. Board of Supervisors 11/9 and 11/22, 6 p.m.
      b. Budget Committee 11/2, 4 p.m.
      c. Economic Development Committee 11/2, 3 p.m.
      d. Buildings & Grounds Committee 11/15, 8 a.m.
      e. Water Committee 11/15, noon
      f. Holiday: Election Day 11/8, County Offices Closed
      g. Holiday: Veterans Day 11/11, County Offices Closed
      h. Daylight Savings Time Ends 11/6
      i. Holiday: Thanksgiving 11/23 (half), 11/24 & 11/25 (all day)
      j. December Holidays: Christmas 12/23 & 12/26

IX. COUNTY ENGINEER REPORT
    Mr. Kincer

X. EX-OFFICIO REPORT
   Mr. Burnett

XI. COMMISSIONER CONCERNS

XII. ADJOURNMENT/RECESS
October 4, 2022

The Wythe County Planning Commission held its regular monthly meeting on Monday, October 3, 2022, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia beginning at 7:00 p.m.

MEMBERS PRESENT
Robert H. Walk, Chair       Robert A. Epperson
David P. Midkiff       Garry Rusty Beamer
Christopher C. King       Douglas E. Wilson
Heidi D. Lyall

OTHERS PRESENT
Jesse Burnett, Ex-Officio       Stephen Bear, County Administrator
Matt Hankins, Assistant County Administrator       Samuel T. Umberger
Johnny Kincer, County Engineer       Shannon Miller
Lisa Shelton, County Planner

DETERMINATION OF QUORUM AND CALL TO ORDER
Chair Walk determined that a quorum was present and called the meeting to order. The Commission said the pledge of allegiance.

SUBDIVISION ORDINANCE

1. Request for Variance – Public Hearing – Umberger - Chair Walk opened the public hearing for discussion on the request for variance to the Subdivision Ordinance submitted by Jackie D. Umberger, Samuel T. Umberger and Susan Moore. Chair Walk asked Mr. Hankins to report on this variance request.

Mr. Hankins reported that the Umberger’s wish to subdivide a portion of Tax Map & Parcel Number 23-51A, requesting a variance to Section 5.3.1(5) of the Wythe County Subdivision Ordinance regarding the minimum lot size required to subdivide property. The applicants wish to subdivide 0.07 acres for use by an adjoining owner, leaving a remainder lot smaller than required by the Subdivision Ordinance. This matter has been heard by the Commission before, with a variance recorded in the Planning Commission minutes from July 6, 2020, but was not recorded with the Circuit Court Clerk’s Office prior to the death of the prior owner.

With no one to speak on the matter, Mr. Walk took a motion to approve the request for variance to Section 5.3.1(5) of the Subdivision Ordinance regarding the minimum lot size requirement submitted by Jackie D. Umberger, Samuel T. Umberger and Susan Moore for their property located along State Rt 52 (Stoney
October 3, 2022
Unapproved Minutes

Fork Rd), in the Blacklick District. Mr. King made the motion and Mr. Midkiff second the motion, and the vote is as follows:

AYES: Robert H. Walk  Douglas E. Wilson
     David P. Midkiff  Robert A. Epperson
     Gary Rusty Beamer  Christopher C. King
     Heidi D. Lyall

NAYS: None

ABSTAIN: None

2. Request for Variance – Public Hearing – Miller – Chair Walk opened the public hearing for discussion on the request for variance to the Subdivision Ordinance submitted by Shannon D. Miller for Tax Map & Parcel Number 50-77B, requesting a variance to Section 5.3.1(8) of the Wythe County Subdivision Ordinance regarding the minimum lot frontage required to subdivide property. The applicant wishes to subdivide property, but does not have adequate road frontage for the parcel to be subdivided.

Shannon Miller spoke about this matter and how there was a paint spill on the property that she is living at now. She stated that the DEQ had tested the soil and water but has not given her a report yet. She should have it any time now.

Mr. Walk took a motion to table this matter until the next meeting to wait on the DEQ report to come in. Mr. Epperson made the motion and Mr. Midkiff second it. Motion was passed 7-0.


4. Adjoining Owner Subdivisions – The Commission reviewed subdivision plats showing adjoining owner subdivisions approved by Mr. Hankins for Meuten – Wandering Star.
October 3, 2022
Unapproved Minutes

CITIZENS TIME
Chair Walk asked if anyone wished to address the Commission during citizen’s time.

Hearing no comments, Chair Walk proceeded with the agenda.

APPROVAL OF MINUTES
A motion was made by Mr. King to approve the September 6, 2022 minutes as presented. The motion was seconded by Mr. Epperson and passed.

COMPREHENSIVE PLAN
Hill Studio presented on the status, updates and gave us a timeline of being done by the next meeting and having the planning commission review it and then doing an open house late January.

SUBDIVISION REPORT
The Board reviewed the subdivision report. No Major Subdivisions, two Minor Subdivisions (will keep an eye on Boone estate to make sure this don’t turn in to be a major subdivision), No Lot Line Revisions, Adjoining Owner – One recorded and one pending, No Family Subdivision, and Rights-of-way Abandonment – two still in preliminary.

COMING EVENTS
The Board reviewed upcoming Holidays and meeting for the month of October.

ENGINEER REPORT & EX-OFCIO REPORT
Mr. Kincer gave his Engineer’s Report, and Mr. Burnett did not have anything at this time.

ASSISTANT COUNTY ADMINISTRATOR REPORT
Mr. Hankins reported about the Codification RFP, also if we have any questions for the County attorney to please let us know so we may submit them before the next meeting and asked about the meeting start time to be changed to 6:00 pm.

ADJOURNMENT
With no further business to transact, the Planning Commission adjourned at 8:52 p.m. until its next regular meeting at 7:00 p.m., Monday, November 7, 2022.

________________________
Robert H. Walk, Chair
MEMORANDUM

TO: Wythe County Planning Commission

FROM: Lisa Shelton, Planner

DATE: October 12, 2022

SUBJECT: Proposed 2023 Meeting Schedule for 2023

The Wythe County Planning Commission proposed dates and start time at 6:00 p.m. for 2023 is as follows:

January 3, 2023 (Tuesday)
February 6, 2023
March 6, 2023
April 3, 2023
May 1, 2023
June 5, 2023
July 3, 2023 (Following Monday?)
August 7, 2023
September 5, 2023 (Tuesday)
October 2, 2023
November 6, 2023
December 4, 2023

If you have any questions, please do not hesitate to contact me.
RESOLUTION

WHEREAS, the Planning Commission of Wythe County, Virginia, is the agency designated by the Wythe County Board of Supervisors to oversee the subdivision, platting and revision of real property, as set forth in County Ordinances; and

WHEREAS, Lisa Shelton is currently the full-time planner for the County and will be the administrative support to facilitate plan review, tracking, approval and recordation in accordance with the Subdivision Ordinance of Wythe County; and

WHEREAS, Matthew Hankins serves as the assistant Wythe County Administrator and as a staff member supporting the Planning Commission, with over ten years of experience as a planner, municipal planning & zoning administrator, plan reviewer, subdivision agent and erosion & sediment control inspector; and

WHEREAS, Johnny Kincer serves as the Wythe County Engineer, is a certified and licensed engineer with experience in surveying, drafting, design, engineering, plan review and erosion & sediment control and stormwater management administration; and

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of Wythe County, Virginia, assembled in recessed meeting this 7th day of November, 2022, does hereby appoint County Planner Lisa Shelton, Assistant County Administrator Matthew Hankins and County Engineer Johnny Kincer to act, jointly or separately, on its behalf in the ordinary approval and recordation of all subdivisions, lot line revisions and real property changes for which a vote of the Planning Commission is not required, and to sign all plats and real property alterations in place of the Chair if so required for expediency.

______________________________________________________________________________

Robert Walk, Chair
Wythe County Planning Commission

November 7, 2022
Date

Attest: ___________________________________________

David Midkiff, Vice-Chair
Wythe County Planning Commission
Subdivision Report

To: Planning Commission
From: Lisa Shelton, Planner
Date: 10/13/2022
Re: Minor Subdivision – Hric/Manley/West Wind Farms

David Manley, Paul and Brenada Hric and West Wind Farms has created through minor subdivision a new lot on West Wind Drive, a 43.796 acre parcel, part of Tax Map and Parcel Number 60-109.

The new parcel is a commercial lot with a Vineyard and a Winery and it’s creation leaves 56.954 acres in the parent parcel. Both parcels have private water and private sewer. The parent parcel will continue to be utilized for residential purposes. All parcels have adequate state road frontage to meet the ordinance requirements.

The plat was recorded October 13.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission  
From: Lisa Shelton, Planner  
Date: 10/18/2022  
Re: Adjoining Owner Subdivision/Lot Line Revision – Jordan/Lance

Through an adjoining owner/lot line revision, Robert and Jeanne Lance recently re-subdivided their property totaling 5.089 acres located along Harmon Road, in the Speedwell Magisterial District to create two revised lots.

Revised Tract 1 is 4.847 acres and revised Tract 2 is 1.115 acres. Both tracts will be utilized for residential purposes. The existing home on tract 1 will continue to be served by private water and private sewer. Tract 2 will continue to be served by public water and private sewer. All parcels have adequate state road frontage to meet the ordinance requirements.

The subdivision was recorded October 18.

Staff will answer any questions that the Commission may have regarding this division.
NOTES:
1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY DONE AS PER DATE OF THIS PLAT AND THERE ARE NO VISIBLE EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT, THEREFORE, NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREIN IS LOCATED IN FLOOD HAZARD ZONE "A" AND IS NOT LOCATED WITHIN FLOOD HAZARD ZONE "A" FOR A 100 YEAR FLOOD AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AS SHOWN ON COMMUNITY-PANEL MAP #11572231 DATED 06-02-2008.
4. THERE ARE NO PRINCIPAL STRUCTURES WITHIN THE SETBACK AREAS ALONG THE NEW BUILDING LINES.
5. PUBLIC UTILITY EASEMENTS OF NOT LESS THAN TEN (10) FEET IN WIDTH SHALL BE PROVIDED FOR WATER, SEWER, POWER LINES, AND OTHER PUBLIC UTILITIES IN THE SUBDIVISION ALONG EACH PROPERTY LINE EXCEPT ALONG THE OUTSIDE BOUNDARY WHERE TWENTY (20) FEET SHALL BE REQUIRED.
6. PARENT ACREAGE OF T.M. #57-82 IS 5.089 ACRES AND PARENT ACREAGE OF T.M. #57-82A IS 0.823 ACRES. THE INTENT OF THIS PLAT IS TO CONVEY 0.424 ACRES FROM T.M. #57-82 TO T.M. #57-82A AS AN ADJOINING OWNER DIVISION
7. RESTRICTIONS AND/OR COVENANTS, IF ANY, ARE TO BE RECORDED SIMULTANEOUSLY WITH THIS PLAT AND THERE ARE NO EXISTING COVENANTS.
8. REVISED PARCEL "A" IS SERVED BY PRIVATE WATER (CAN BE SERVED BY PUBLIC WATER) AND PRIVATE SANITARY SEWER BY COUNTY PERMIT #5-155-096 FOR THE SEPTIC DRAINFIELD. REVISED PARCEL "B" IS SERVED BY PUBLIC WATER AND PRIVATE SANITARY SEWER.
9. SUBJECT PROPERTIES ARE CURRENTLY USED AS RESIDENTIAL/AGRICULTURAL. THE PROPOSED USE FOR REVISED PARCEL "A" AND REVISED PARCEL "B" WILL BE RESIDENTIAL. ALL OWNER PROPERTIES ARE CURRENTLY USED AS AGRICULTURAL/RESIDENTIAL.
10. NEW PROPERTY LINES ARE HEREBY CREATED FROM BOUNDARY LINE CALLS L3 THRU L15.
11. FENCE LINES OWNED EXISTING AND PROPOSED PROPERTY LINES.

OWNERS ADDRESS
DANIEL B. JORDAN
240 HARMON ROAD
WYTHEVILLE, VA 24382
336-456-9441

OWNERS ADDRESS
ROBERT & JEANNE LANCE
240 HARMON ROAD
WYTHEVILLE, VA 24382
276-695-9334

ADJOURNING OWNER DIVISION FOR THE PROPERTY OF
DANIEL JORDAN & ROBERT & JEANNE LANCE

SURVEYOR'S CERTIFICATE
I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT ALL OF THE REQUIREMENTS OF THE BOARD OF SUPERVISORS AND THE ORDINANCES OF WYTHE COUNTY, VIRGINIA, REGARDING THE Platting of Subdivisions with the County have been met.

BRADLEY TATE L.S. No. 2794
DATE 09-29-2022

WYTHE COUNTY CERTIFICATE OF APPROVAL
THE SUBDIVISION PLAT KNOWN AS ADJOINING OWNER DIVISION FOR DANIEL JORDAN AND ROBERT & JEANNE LANCE IS IN ACCORDANCE WITH EXISTING SUBDIVISION REGULATIONS AND MAY BE ADDED TO RECORD.

ADMINISTRATOR
DATE 01-18-22
PLANNING COMMISSION
DATE

OWNERS CONSENT
THIS IS TO CERTIFY THAT THIS SUBDIVISION AS HEREBEEN HAS BEEN PREPARED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS, PROPRIETORS AND TRUSTEES, IF ANY.

ROBERT L. LANCE
COMMONWEALTH AT LARGE TO
STATE OF VIRGINIA
COUNTY OF WYTHE
COUNTY A Fees
I, ROBERT L. LANCE, a General Notary Public in and for the State aforesaid, do hereby certify that the OWNERS/REPRESENTATIVES WHOSE NAMES ARE SHOWN HEREBEEN HAVE ACKNOWLEDGED THE SAME BEFORE ME THIS 23RD DAY OF MARCH, 2022.

COMMONWEALTH OF VIRGINIA
STATE OF VIRGINIA
COUNTY OF WYTHE

MY COMMISSION EXPIRES: 01-12-25

NOTARY PUBLIC

PROJECT NO.
2021468
FILE NO.
	
GL. NO.

LAT.
36.873417
LNG.
-80.455387
DATE:
09-29-2022
DRAWN BY:
ALD
CHECKED BY:
MBC

RELEASED
09-29-22

M. BRADLEY TATE
Lic. No. 2794

CHARLES B. POOLE & SIDNEY E. BULT
INSTR. NO. 000000
T.M. #57-640

DRAWING SHEET 1 OF 1

GRAPHIC SCALE IN FEET
0 40 80 120 160

SOURCE OF TITLE: T.M. #57-82A
THE AREA SHOWN WAS ACQUIRED BY DANIEL BENJAMIN JORDAN FROM JENNY H. KRAFT BY DEED DATED DECEMBER 2, 2021 AS RECORDED IN INSTRUMENT #11035856 OF THE CIRCUIT COURT CLERK'S OFFICE OF WYTHE COUNTY, VIRGINIA.

SOURCE OF TITLE: T.M. #57-82
THE AREA SHOWN WAS ACQUIRED BY ROBERT L. LANCE & JEANNE M. LANCE FROM SAMUEL W. PORTER & CAROLYN F. PORTER BY DEED DATED 08-25-2003 AS RECORDED IN INSTRUMENT #10039945 OF THE CIRCUIT COURT CLERK'S OFFICE OF WYTHE COUNTY, VIRGINIA.
Subdivision Report

To: Planning Commission
From: Lisa Shelton, Planner
Date: 10/28/2022
Re: Adjoining Owner Subdivision

Susan U. Moore, Jackie D. Umberger and Saumel T. Umberger has created through an adjoining owner subdivision a new lot on Stoney Fork Road, a 0.07 acre parcel, part of Tax Map and Parcel Number 23-51A.

Susan Moore conveyed 0.07 acres to their adjoining owner Jackie and Samuel Umberger, and will retain Revised Parcel of 0.47 acres. At this time, Jackie and Samuel Umberger does not intend to combine the property they obtained from Ms. Moore; therefore, no building may be erected on the 0.07 acre parcel with the exception of an accessory structure, unless, or until, the property is brought in compliance with the full terms and conditions of the subdivision ordinance. The property shall not be sold except (i) along with the tract to which it was conveyed under the adjoining owner’s provision or (ii) to the owner of an adjoining lot.

The subdivision was recorded October 27, 2022.

Staff will answer any questions that the Commission may have regarding this division.
Lead Mines Rescue Squad:
1. Pad has been poured.
2. Building addition is complete. Inside work; framing, electrical, HVAC started.
3. Fire wall being discussed.
4. Working with contractor for options.
5. Plumbing issues, Cleanout too shallow. Options presented.
6. Still have plumbing issues but sheet rock is being hung.
7. Bunk House and common area are done. Washer/Dryer, Toilet, Shower in back room being installed.
8. Concrete is estimated to be 20 inches thick.
10. HVAC issues.
11. Getting close to completion.
12. Punch delivered to contractor. Contractor will notify us when they have completed.

Franklin Street Building
1. Developing drawings, scope, estimate, advertisement and bid documents for roofing retrofit.
2. Drawings approved by Stephen. Bid documents, Contract, and Advertisement with plans to be advertised soon.
3. Bids are in. Colt Simmons is the apparent low bidder with $98,025 Bid.
4. Redesigned and Rebid with slightly different scope and material specifications. Bids Due Sept 14th.
5. Bid came in Mark Umberger is apparent low bidder.
6. Building is dried in.
7. Scope and specification being put together for Phase II-Demolition.
8. Demo Advertised.

MM Rescue, Ivanhoe Fire, Apple house, Speedwell, LMRS
1. Paving plans being developed for B&G dept. for all 5 sites.
2. Paving plan approved.
3. Paving and Sealing advertised.

Klockner Pentaplast:
1. Grading complete. Footings are being poured. Soil stockpile is not being stabilized. Town of Rural Retreat may use some of the stockpile for their Farmers Market Project.
2. Stockpile has been stabilized but more grading is ongoing on the stockpile as per inspection 9-21-21
3. Finishing up the building. Grading and Stabilization needed.
4. Kyle is still inspecting and Erosion items are still pending.
5. Pump Station for Fire Suppression system inspected last week.

Town of Rural Retreat – Farmers Market Project:
1. E&S permit was issued.
2. Work has begun.
3. Materials being delivered.
4. Erosion issues noted and inspection report sent to Town of RR.
5. Hay bales have been installed.
6. More site work is done. Site has been stabilized.
Town of Rural Retreat – Sewer Line:
1. Plans being reviewed.
2. E&S Permit NO application fill out.
3. Permit application completed.
4. Work has begun near RRHS football field.
5. Project is complete

Town of Rural Retreat - Sidewalk
1. Plans being reviewed for Sidewalk improvements on Main Street and Baumgardner.
2. Sidewalk work has begun.
3. Still trying to get the town to get a permit.
4. Contractor continues to work.
5. Work continues.
6. Project is complete – Safety issue remain with fence on top of retaining walls.

Smoking Guns:
1. New Plans have been submitted. Review is ongoing.
2. Revised Plans approved.
3. Another revision requested but no plan have been submitted.
4. Revision approved. Plat received. Working with AARON.
5. Plat reviewed at the site. Arron agrees that the Overhead utility line is the approximate property line.
6. Project is complete.

Wytheville Solar – Lovers Lane:
1. Inspected with DEQ. Enforcement and fines levied.
2. Solar panel being installed.
3. Inspection reports sent to Mr. Crowgey.
5. Site is functioning. Grass is being planted to stabilize the site for Erosion Control.
6. DEQ fined Caden Energix. Kanawah Contractors back on site seeding and repairing washouts.
7. Project site has improved (pictures in presentation).

Savion Solar – Foster Falls:
1. No plans have been submitted. Meeting requested. NO movement on this project.
2. Matt Hankins has produced a Siting Agreement to present to Savion.
3. Plan are being compiled.
4. Savion sold project to ConEdison. Plans (62 Sheets) submitted and being reviewed. Waiting on Calculations. DEQ has already approved.
5. Calculation received. Review on-going.

Abilene Trucking:
1. 2nd set of plans have been reviewed and comments submitted.
2. A lot of comments by DEQ. They want to truncate plans for 30 stalls or find local firm to complete DEQ requirements.
3. I recommended they utilize the existing SWM structure.
4. DEQ reviewing the site. Peed & Bortz asking for Flooding information. I have not received updated plans.
5. I received plans on April 4th. Comments on plans sent out April 19th.
6. Working with Peed & Bortz and Abilene Engineers and Contractors.
7. Plans approved by DEQ and WC.
8. Permits being assembled by Rhonda. Work to start soon
9. Pre-Construction meeting scheduled July 5th.
11. DEQ sent warning letter. Engineering Dept. met with XLT contracting, Inspection, and subcontractors.
12. Upper area is complete.
13. Lower area has being graded.
14. Lower and upper access road has been concreted with Roller Compacted Concrete
Coffee Shop in Fort Chiswell:
1. New lot at Exit 77 is being reviewed by the company now.
2. Pre design meeting with Kyle Taylor, Myself and Engineers.
3. No Movement to my knowledge.
4. Subdivision Questions on Lot. Project is moving again.

Blue Star NBR
1. Railroad project has been bid and awarded.
2. Working on Exemptions for Stormwater and E&S permits from DEQ.
3. Clearing of brush required for existing sewer line.
4. Area cleared to help position new pump station revised location.
5. Pump Station moved out of wetlands.
6. Peed & Bortz working on DEQ comments.
7. Working with M&H and T-Diamond Bar to retrofit the existing ponds with dewatering devices as per DEQ.
8. Working with M&H and T-Diamond Bar to get the paperwork and the erosion control up to specification.
9. Working with Peed & Bortz to get Erosion and Sediment Control plans approved for Rail, Pump station and Force Main.
10. Site work continues. Rail, Force Main and Pump station to start soon.
11. Steel being set for sand blasting area and painting area.
12. Heavy steel being set for 1st Production building.
13. FM, PS, Rail all have approved DEQ Plans. NTP issued. Work to begin soon.
14. FM and PS underway. Pump Station concrete sump set with 300 ton crane. FM almost complete.
15. DEQ inspection went well. Have to repair a few areas from heavy rain but Letter of Coverage, Registration Statement and Permit were onsite (all checkmarks on DEQ level 1 inspection, first page).
17. Engineering Department getting SWM docs together to be posted at the site.
18. FM is finished.
19. Pump station needs a lot of work yet.
20. Railroad extension to start soon. It will start on Blue Star site and Wythe County Side at the same time.

Lots Gap Water Tank:
1. Working with Thrasher Engineers and coordinating with the Town of Wytheville.
2. Walked proposed alignment with Engineers. Proposed alternated alignment. Thrasher comparing alignments and getting a contractor to estimate cost differences.
3. Plans to be finished by August 2022.
5. Right of Way being cleared.
6. Plans reviewed August 11th at the FC WWTP.
9. Plans delivered to DEQ.

Inflow/Infiltration for FC Reed Creek Sewer lines.
1. Working with Thrasher Engineers.
2. Plans almost complete. Project will be bid soon.
3. Plans sent to DEQ.
4. DEQ has reviewed plans and comments are being addressed.
5. DEQ approved the plans.

FC Waste Water Treatment Plant Expansion:
1. Working with Thrasher Engineers.
2. Plans to be finished August 2022.
3. Plans Reviewed by Staff August 11th
4. Wythe County Engineering Department send email to DEQ. DEQ agrees that no SWM is required.

Barrett Mill Road Water Line
1. Development Project.
2. Rural Development to fund the part of the project. Closing soon on loans.
3. Scott Bortz of Peed & Bortz sending letter to Hilt regarding permits.
4. PO issued to Peed & Bortz.
5. Design has begun.

FC Sewer extension down Hwy 52
1. Project being developed

Dixon Camp Ground
1. Site reviewed. Owners did not comply with RV ordinance, E&S ordinance, and building code.
2. Letters issued by Engineering Department, Planning Department, and Building Official.
3. Second notice letter sent from Engineering Department.
4. Email from Mr. Dixon states that an Engineer has been hired.
5. No plans received.
6. Letter drafted to send to Dixon regarding fines.
7. Lawyer reviewing letter.

JC Weaver- Parking lot excavated across from Haunted Mansion
1. No plans received.
2. Letter drafted to send to Dixon regarding fines.
3. Lawyer reviewing letter.

Musser Lumber
1. Phase 2 Expansion plans received. Review on going.
2. Phase 3 log yard is being designed. Working with Mick Musser.
3. Another building going up.
4. No plans on Log yard yet. Existing site plan revised again.
5. Next phase approved. New Permits will be issued as soon as the owner applies.
6. Another Expansion underway on property to the South. Construction added to existing plans and permit for now. New Plans promised in 2 weeks.
7. No New Plans. Two building complete.
8. Stormwater devices not installed.

VDOT:
1. STARS Study for I-81 Exits 77 and 80 – No movement- New meeting to be scheduled in October.
   b. Survey was issued. No word on the results.
   c. Work session with Wythe County on Feb. 10th.
   d. Smart scale pre application submitted. Need Resolution of support from the County and the project needs to be a part of the Comprehensive Plan. Deadline is August 2022.
   e. County to meet one more time with VDOT before drafting a Resolution of Support and inserting the project into the Comprehensive Plan
   f. Smart Scale Application updated with Comp Plan and Resolution of Support.
2. Railroad signal with arms at Progress Park Gator Lane.
   a. Working with VDOT to start the project.
3. Revenue Sharing Projects- Pre-Applications Submitted. Full applications being worked on.
   New Revenue Sharing Projects:
   1. Griffith Knob Lane – Working with Kirk Chamberlain and VDOT.
   2. Ghent Lane – No Right of Way found for existing road yet.

Approved 2021:
   a. Muskrat – VDOT approved, but part of the road is too steep for VDOT standards.

Approved 2019:
   a. Bentwood Drive 0.80 miles, Cost Est. $149,815
   b. Orion Drive 0.14 Miles, Cost Est $34,952 At 10-19-21 B&G Meeting, the county will add $7500 because of the importance of the road to the water department. Calculations revised. Tax District created.
   c. Penwood Lane 300 Feet $35,000
   d. Staff Street – Lead Mines Estates is moving forward with construction on their own. Letter to VDOT. Done. Tax District created.
NOT Approved or Cancelled:
a. Calico rejected – Entrance Site Distance.
b. Peacehaven – VDOT-does not meet VDOT standards at this time (Note on Plat)
c. Dyer – Residents not willing to invest.
d. Newground – VDOT cannot approve, too steep. Only one house could be served.
e. Beetle Spinner - Residents not willing to invest.
f. Pine Brook and Timberland-VDOT approved - Cancelled


APEX:
1. Ready Mix Road Deed of Release recorded; working with Pam at VDOT to finish the revenue sharing project for Ready Mix Road.
2. R/W plat produced. Comments from Planning Department being addressed.
3. Subdivision created to show the conservation easement, and keep the stormwater ponds on the site with the building and the barn. Comments from the Planning Department being addressed.
4. Termination of SWM Permit application submitted waiting for DEQ.
5. DEQ inspection. Paperwork has to be updated. Permit has to be updated. Topsoil delivered to site to repair washouts from motorcycle race, bio basin and hillside near the truck stop.
6. Trying to finalize Maintenance Agreement.
7. B&G working on getting grass growing in a few spots around the site 11-2-22.

Austinville WWTP and Conveyance System:
1. Schedule 1 for DEQ/VRA disbursement submitted.
3. Project PER has been revised. DEQ will help fund main trunk line and South Side of Staff Street.
4. Camera to be run through main trunk Line and project to be designed soon by Mattern and Craig.
5. Revised PER dues next week.
6. Line-item transfer of fund required and letter of Self Certification required to DEQ
7. DEQ last inspection. Paperwork and accounting have to be updated.
8. Phase 2 project has been tentatively approved by DEQ.
9. Still working on close out documents.
10. Close out documents approved. Addendum 1 and 2 to design a replacement project for the remaining system.

DEQ:
1. Finished the Certification for Erosion and Sediment Control Inspector
2. Testing on Sept. 28, 2021
3. Passed the test.
4. Have to start preparing for Program Administrator Testing next.
5. Passed the Combined Administrator Test (The County is legal now as far as DEQ requirements).

Applied to renew Certified Energy Manager with existing Continuing Education documentation.
CEU approved, CEM until 2024.

UVA Continuing Education Class for Roundabouts taken and passed. 8 CEU’s received.

Interviewed 7 candidates for Building Inspector. We have 4 very good interviews. 3 interviews were excellent. Kyle will have to choose 1 of the 3.

New Building Inspector Chosen.
Wes Taylor Starts October 24th.