I. DETERMINATION OF QUORUM AND CALL TO ORDER

II. CITIZEN’S TIME

III. MINUTES OF PREVIOUS MEETINGS – April 4, 2022

IV. SUBDIVISION ORDINANCE
   A. Subdivision Plat Report
   B. Minor Subdivisions
      1. Rose/Whalen/Davis
   C. Lot Line Revisions
      1. Dunford
      2. Groseclose
   D. Adjoining Owner – Blair
   E. Family Subdivision - Fink

V. MAY/JUNE CALENDARS

VI. COUNTY ENGINEER REPORT

VII. APEX MINUTES – March 15, 2022

VIII. COMPREHENSIVE PLAN

IX. ASSISTANT COUNTY ADMINISTRATOR’S REPORT

X. EX-OFFICIO REPORT

XI. ADJOURNMENT
April 4, 2022

The Wythe County Planning Commission held its regular monthly meeting on Monday, April 4, 2022, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia beginning at 7:00 p.m.

MEMBERS PRESENT
Robert H. Walk, Chair
Garry Rusty Beamer
Douglas E. Wilson

MEMBERS ABSENT
Robert A. Epperson
David P. Midkiff

OTHERS PRESENT
K. Michelle Cassell, Assistant Department Head
Johnny Kincer, County Engineer

DETERMINATION OF QUORUM AND CALL TO ORDER
Chair Walk determined that a quorum was present and called the meeting to order.

CITIZENS TIME
Chair Walk asked if anyone wished to address the Commission during citizen’s time.

Hearing no comments, Chair Walk proceeded with the agenda.

SUBDIVISION ORDINANCE

2. Major Subdivision – Lead Mines Estate – The Commission reviewed a letter dated February 12, 2022 from John R. Crowgey, Jr. and a schedule of accompanying materials that was attached. In addition, the Commission reviewed the major subdivision plat dated March 14, 2022 that was submitted by Lead Mines Estates Inc. and others for approval.

Generally, the purpose of this proposed subdivision of the property of Lead Mines Estates, Inc. and others is:

i. To eliminate all uncertainties, ambiguities, and anomalies presently known to exist with respect to the boundary lines and easements that burden the various properties;
ii. To subdivide and plat the properties so as to revise, change, vacate, and/or move certain property lines now found on the Louthen Plat. (In other words, request that the Wythe County Planning Commission approve a properly prepared final Plat of Subdivision that replaces and supercedes, in its entirety, the Louthen Plat.);

iii. To complete the subdivision of all of the property now owned by Lead Mines Estates, Inc. so that there is no residual property unallocated to a numbered lot;

iv. To have Staff Street taken into the Secondary Road System of the Commonwealth of Virginia by VDOT; and

v. For the Lead Mines Estates, Inc. property to conform to both (i) the Subdivision Ordinance of Wythe County No. 2012-5 and (ii) the statutory requirements of the Code of Virginia, Sections 15.2-2240 through 15.2-2279, such that individual lots can be readily sold, transferred, bequeathed, or mortgaged and owners' title insured at standard rates without any further, costly, Herculean effort to eliminate uncertainties, ambiguities, and anomalies with respect to property lines, easements and servitudes, and access to public roads maintained by VDOT.

This major subdivision creates sixteen (16) lots with a total of 22.028 acres. Several of the proposed lots have state road frontage on Store Hill Road, SR 636, and one has state road frontage on B Street, SR 1032. The remaining lots will have frontage on Staff Street that will be taken into the state system in the near future. Several of the lots have existing homes that are served by public water and public sewer. Construction on undeveloped lots will require extension of the public water lines and may require private sewerage systems. The property will be utilized for agricultural and primarily residential purposes.

Ms. Cassell stated that staff determined that a bond for Staff Street would not be required.

After brief discussion, a motion was made by Mr. Wilson to approve the final plat of subdivision for Lead Mines Estates Subdivision, property of Lead Mines Estates, Inc. and others. The motion was seconded by Mr. King and the vote is as follows:

AYES: Robert H. Walk
       Heidi D. Lyall
       Christopher C. King
       Douglas E. Wilson
       G. Rusty Beamer

NAYS: None

ABSENT: David P. Midkiff
        Robert A. Epperson
3. **Minor Subdivisions** – The Commission reviewed a subdivision plat showing minor subdivisions approved by Ms. Cassell for the following:

- John D. Boone
- Gateway Enterprises, LLC
- Theodore and Lynne Morley
- John and Sheree Skinner

4. **Adjoining Owner/Lot Line Revision** – The Commission reviewed a subdivision plat showing an adjoining owner/lot line revision approved by Ms. Cassell for Jeffrey Fry and Melanie Fry Dugas.

**PLANNING COMMISSION MONTHLY CALENDARS**
The Commission reviewed and accepted the monthly calendars for April and May 2022.

**ENGINEER REPORT**
The Commission reviewed the County Engineering report dated November 21, 2021. Mr. Kincer reported on Lead Mines Rescue Squad Project; Wythe County Office Building Project; Town of Rural Retreat – Farmers Market Project and Sewer Line; Klockner Pentaplast; Smoking Guns project; Wytheville Solar – Lovers Lane; Savion Solar – Foster Falls; New River Marine; Dixon Campground; Cell Tower; Abilene Trucking; Speedway Truckstop; Coffee Shop in Fort Chiswell; Blue Star NBR; Speedwell Landfill; Musser Lumber; New Building on Franklin Street; VDOT Projects; APEX; Austinville WWTP and Conveyance System; JPSA; and DEQ.

**APEX**
The Commission reviewed the Appalachian Regional Exposition Center Authority meeting minutes from February 15, 2022 and March 1, 2022

**ADJOURNMENT**
With no other business to come before the Commission, a motion was made by Mr. Epperson to adjourn the meeting. The motion was seconded by Mr. Wilson and passed.

__________________________
Robert H. Walk, Chair
<table>
<thead>
<tr>
<th>Landowner</th>
<th>Subdivision Name</th>
<th>Surveyor</th>
<th>Parcels</th>
<th>Submitted</th>
<th>Completed</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blair, Jeffrey</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td></td>
<td>12/15/21</td>
<td>4/04/22</td>
<td>Lead Mines</td>
</tr>
<tr>
<td></td>
<td>Adjoining Owner Subdivision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12/15/21 - 1st review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12/16/21 - 2nd review - ok for originals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/1/21 - originals received</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/4/21 - complete</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>pb 13 pg 392</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Davis, Samuel &amp; Rose, Sandra</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td>3</td>
<td>3/14/22</td>
<td>4/04/22</td>
<td>Fort Chiswell</td>
</tr>
<tr>
<td></td>
<td>Minor Subdivision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3/14/22 - 1st review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3/29/22 - 2nd review - ok for originals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/4/22 - originals received/completed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>pb 13 pg 393</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dunford, David &amp; Jean</td>
<td>n/a</td>
<td>Thomas E. Maxwell</td>
<td></td>
<td>3/17/22</td>
<td>4/11/22</td>
<td>Speedwell</td>
</tr>
<tr>
<td></td>
<td>Lot Line Revision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3/17/22 - 1st review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/5/22 - 2nd review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/7/22 - 3rd review - ok or originals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/11/22 - originals received/completed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>pb 13 pg 398</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fink, Regina</td>
<td>n/a</td>
<td>Blue Ridge Surveying &amp; Ma</td>
<td>1</td>
<td>10/08/21</td>
<td>4/08/22</td>
<td>Fort Chiswell</td>
</tr>
<tr>
<td></td>
<td>Family Subdivision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>10/8/21 - 1st review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>10/14/21 - 2nd review - ok for originals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/7/22 - originals received</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/8/22 - complete</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>pb 13 pg 396</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Selection Criteria: DateCompleted(3/30/2022 to 4/27/2022), Sorted By Landowner Name
<table>
<thead>
<tr>
<th>Landowner</th>
<th>Subdivision Name</th>
<th>Surveyor</th>
<th>Parcels</th>
<th>Submitted</th>
<th>Completed</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Groseclose, Stephen</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td>3/14/22</td>
<td>4/11/22</td>
<td>Speedwell</td>
<td>Lot Line Revision 3/14/22 - 1st review - needs revisions 3/16/22 - 2nd review - ok for originals 4/11/22 - originals received/complete pb 13 pg 397</td>
</tr>
<tr>
<td>Wythe County - Progress Park</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td>4/07/22</td>
<td>4/07/22</td>
<td>East Wytheville</td>
<td>Lot Line Revision of Lot 24</td>
</tr>
</tbody>
</table>

Total Number of Parcels: 4

Selection Criteria: DateCompleted(3/30/2022 to 4/27/2022), Sorted By Landowner Name
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 4/27/2022
Re: Minor Subdivision – Rose/Whalen/Davis

Sandra Rose, Christopher Whalen and Samuel Davis recently subdivided their property of 34.678 acres located along SR 600, Crocketts Cove Road, in the Fort Chiswell Magisterial District. This minor subdivision created a 14.545-acre lot parcel (New Parcel A), 10.945-acre lot (New Parcel B), and a 9.188 (New Parcel C).

The properties will continue to be utilized for residential/agricultural purposes and any future development will be served by private water and private sewer. All parcels have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 4/27/2022
Re: Lot Line Revision – Dunford

Through a lot line revision, David and Jean Dunford recently resubdivided their property totaling 66.953 acres located along SR 642, Mule Hell Road, in the Speedwell Magisterial District to create one revised parcel.

This resubdivision combined a 0.303-acre parcel and a 66.65-acre parcel to create a 66.953-acre parcel. This parcel will continue to be utilized for agricultural purposes and has adequate state road frontage. Any future development will be served by private water and private sewer.

Staff will answer any questions that the Commission may have regarding this division.
This subdivision plat, known as the "David and Jean Dunford Property Line Revision," is approved by the undersigned in accordance with the existing subdivision regulations, and must be submitted in record.

NOTES:
1. Survey precision exceeds 1:25,000
2. This plat subject to any prior right-of-way, easement, or agreement of record.
3. No title report furnished
4. Property does not lie in a flood zone.
5. There are no existing or proposed restrictive covenants on either tract.
6. Any future development will be served by private water and sewer.
7. No new tracts are created by this survey, only 2 adjoining farm tracts, with adjusted acreages.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 4/27/2022
Re: Lot Line Revision – Groseclose

Through a lot line revision, Stephen and Teresa Grose recently resubdivided their property totaling 16 acres located along SR 643, Old School Road, in the Speedwell Magisterial District.

This lot line revision created revised Parcel A of 0.940 acres and a +/-15.06-acre residual. This property will continue to be utilized for residential/agricultural purposes and has adequate state road frontage. Any future development will be served by private water and private sewer.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 4/27/2022
Re: Adjoining Owner – Blair

Jeffrey Blair recently subdivided his property totaling 96.181 acres located along State Route 631, Walton Furnace Road, in the Lead Mines Magisterial District.

Mr. Blair conveyed 1.241 acres to his adjoining owners, Robert, Dorothy, Bobby and Cody Surratt, owners of TM#55-34C&D. Mr. Blair will retain 94.940 acres with approximately +/-3,300' of state road frontage. At this time, the Surratts do not intend to combine the property they obtained from Mr. Blair with their existing property.

No building may be erected on the 1.241-acre parcel with the exception of an accessory structure, unless, or until, the properties are brought into compliance with the full terms and conditions of the subdivision ordinance. The properties shall not be sold except (i) along with the tract to which it was conveyed under the adjoining owner’s provision or (ii) to the owner of an adjoining lot.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 4/28/2022
Re: Family Subdivision - Fink

Regina Fink recently subdivided her property of 6.872 acres located along SR 613, Locust Hill Road, in Fort Chiswell Magisterial District. This family division created a 0.802-acre parcel off of a 20-50 feet wide right-of-way off of Locust Hill Road, to be conveyed to Matthew Fink, Nephew of Regina Fink. The residual property is +/-6.070 acres.

The 0.802-acre parcel is proposed for residential purposes and will be served by private water and private sewer. The residual will continue to be utilized for agricultural purposes.

Staff will answer any questions that the Commission may have regarding this division.
<table>
<thead>
<tr>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2 PC Mtg 7 pm</td>
<td>3</td>
<td>4 Staff Mtg 8 am Econ Dev 3 pm Budget 4 pm</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
</tr>
<tr>
<td>15</td>
<td>16 Fire &amp; Rescue 5 pm</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
<tr>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30 County Offices Closed</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sun</td>
<td>Mon</td>
<td>Tue</td>
<td>Wed</td>
<td>Thu</td>
<td>Fri</td>
<td>Sat</td>
</tr>
<tr>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Staff Mtg 8 am Econ Dev 3 pm Budget 4 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BoS 6 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>F&amp;R 5 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>BoS 6 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

June 2022
Lead Mines Rescue Squad:
1. Pad has been poured.
2. Building addition is complete. Inside work; framing, electrical, HVAC started.
3. Fire wall being discussed.
4. Working with contractor for options.

Wythe County Office Building Project:
1. Bid Due March 8th.
2. KNA Contractors awarded the project.
3. Contracts, Bonds,

Franklin Street Building
1. Developing drawings, scope, estimate, advertisement and bid documents for roofing retrofit.

Klockner Pentaplast:
1. Grading complete. Footings are being poured. Soil stockpile is not being stabilized. Town of Rural Retreat may use some of the stockpile for their Farmers Market Project.
2. Stockpile has been stabilized but more grading is ongoing on the stockpile as per inspection 9-21-21
3. Finishing up the building. Grading and Stabilization needed.

Town of Rural Retreat – Farmers Market Project:
1. E&S permit was issued.
2. Work has begun.
3. Materials being delivered.

Town of Rural Retreat – Sewer Line:
1. Plans being reviewed.
2. E&S Permit NO application fill out.
3. Permit application completed.

Town of Rural Retreat
1. Plans being reviewed for Sidewalk improvements on Main Street and Baumgardner.
2. Sidewalk work has begun.
3. Still trying to get the town to get a permit.
4. Contractor continues to work.
5. We continue to inspect.

Smoking Guns:
1. New Plans have been submitted. Review is ongoing.
2. Revised Plans approved.
3. Another revision requested but no plan have been submitted.
4. Revision approved. Plat received. Working with AARON.
5. Plat reviewed at the site. Arron agrees that the Overhead utility line is the approximate property line.
Wytheville Solar – Lovers Lane:
1. Inspected with DEQ. Enforcement and fines levied.
2. Solar panel being installed.
3. Inspection reports sent to Mr. Crowgey.

Savion Solar – Foster Falls:
1. No plans have been submitted. Meeting requested. NO movement on this project.
2. Matt Hankins has produced a Siting Agreement to present to Savion.

Chuck Neal -New River Marine:
1. Approved E&S Plans to get this moving. Waiting on DEQ.
2. Inspection shows much improvement with stabilization vegetation.
3. No movement on project. An inspection shows that the site is stabilized but DEQ is still owed plans.
4. DEQ visited the site again.

Abilene Trucking:
1. 2nd set of plans have been reviewed and comments submitted.
2. A lot of comments by DEQ. They want to truncate plans for 30 stalls or find local firm to complete DEQ requirements.
3. I recommended they utilize the existing SWM structure.
4. DEQ reviewing the site. Peed & Bortz asking for Flooding information. I have not received updated plans.
5. I received plans on April 4th. Comments on plans sent out April 19th.
6. Working with Peed & Bortz and Abilene Engineers and Contractors.

Coffee Shop in Fort Chiswell:
1. New lot at Exit 77 is being reviewed by the company now.

Blue Star NBR
1. Railroad project has been bid and awarded.
2. Working on Exemptions for Stormwater and E&S permits from DEQ.
3. Clearing of brush required for existing sewer line.
4. Area cleared to help position new pump station revised location.
5. Pump Station moved out of wetlands.
6. Peed & Bortz working on DEQ comments.
7. Working with M&H and T-Diamond Bar to retrofit the existing ponds with dewatering devices as per DEQ.
8. Working with M&H and T-Diamond Bar to get the paperwork and the erosion control up to specification.
9. Working with Peed & Bortz to get Erosion and Sediment Control plans approved for Rail, Pump station and Force Main.

Lots Gap Water Tank:
1. Working with Thrasher Engineers and coordinating with the Town of Wytheville.

Inflow/Infiltration for FC Reed Creek Sewer lines.
1. Working with Thrasher Engineers.

FC Waste Water Treatment Plant Expansion:
1. Working with Thrasher Engineers.

Barrett Mill Road Water Line
1. Development Project

FC Sewer extension down Hwy 52
1. Project being developed

Dixon Camp Ground
1. Site reviewed. Owners did not comply with RV ordinance, E&S ordinance, and building code.
2. Letters issued by Engineering Department, Planning Department, and Building Official.
3. Second notice letter sent from Engineering Department.
4. Email from Mr. Dixon states that an Engineer has been hired.
Musser Lumber
1. Phase 2 Expansion plans received. Review on going.
2. Phase 3 log yard is being designed. Working with Mick Musser.

VDOT:
1. STARS Study for I-81 exits 77 and 80 – No movement- New meeting to be scheduled in October.
   b. Survey was issued. No word on the results.
   c. Work session with Wythe County on Feb. 10th.
   d. Smart scale pre application submitted. Need Resolution of support from the County and the project needs to be a part of the Comprehensive Plan. Deadline is August 2022.

2. Revenue Sharing Projects- Pre-Applications Submitted. Full applications being worked on.
   New Revenue Sharing Projects:
   1. Griffith Knob Lane – Working with Kirk Chamberlain and VDOT.
   2. Ghent Lane – No Right of Way found for existing road yet.

   Approved 2021:
   a. Muskrat – VDOT approved, but part of the road is too steep for VDOT standards.

   Approved 2019:
   a. Bentwood Drive 0.80 miles, Cost Est. $149,815
   b. Orion Drive 0.14 Miles, Cost Est $34,952 At 10-19-21 B&G Meeting, the county will add $7500 because of the importance of the road to the water department. Calculations revised. Tax District Created.
   c. Penwood Lane 300 Feet $35,000
   d. Staff Street – Lead Mines Estates is moving forward with construction on their own. Letter to VDOT. Done. Tax district created.

   NOT Approved or Cancelled:
   a. Calico rejected – Entrance Site Distance.
   b. Peacehaven – VDOT-does not meet VDOT standards at this time (Note on Plat)
   c. Dyer – Residents not willing to invest.
   d. Newground – VDOT cannot approve, too steep. Only one house could be served.
   e. Beetle Spinner - Residents not willing to invest.
   f. Pine Brook and Timberland-VDOT approved - Cancelled


APEX:
1. Ready Mix Road Deed of Release recorded; working with Pam at VDOT to finish the revenue sharing project for Ready Mix Road.
2. R/W plat produced. Comments from Planning Department being addressed.
3. Subdivision created to show the conservation easement, and keep the stormwater ponds on the site with the building and the barn. Comments from the Planning Department being addressed.

Austinville WWTP and Conveyance System:
1. Schedule 1 for DEQ/VRA disbursement submitted.

DEQ:
1. Finished the Certification for Erosion and Sediment Control Inspector
2. Testing scheduled for Sept. 28th
3. Passed the test.
4. Have to start preparing for Program Administrator Testing next.
5. Passed the Combined Administrator Test (The County is legal now as far as DEQ requirements).
The Appalachian Regional Exposition Authority held a regular meeting on Tuesday, March 15th, 2022, at 6:38 p.m., at the APEX Center, two hundred Apex Drive, Wytheville, VA.

MEMBERS PRESENT
Betsy Gillman – Vice Chairman
Tam Topham
Shannon Ball
Bob Litton

MEMBERS ABSENT
Jamie Wyatt
Barry Ayers

STAFF
Jena Lewis – Administrative Assistant
Matt Hankins – Assistant County Administrator

CALL TO ORDER
Vice Chairman determined that a quorum was present and called the meeting to order at approximately 6:38 p.m.

Mr. Topham, made a motion to pay the invoices as presented, seconded by Mr. Litton. The vote was unanimous to approve.

APPROVAL OF MINUTES
Mr. Litton, made a motion to approve the March 1, 2022 minutes, seconded by Mr. Topham. The vote was unanimous to approve.

NEW BUSINESS
There will be a meeting on Friday, March 18th with members of the Hockey Team that is interested in using the APEX Center. Two members from the APEX Authority need to be present. Mr. Litton and Mr. Topham volunteered to attend this meeting.

OLD BUSINESS
No old business to discuss.

Mr. Litton made a motion to adjourn the meeting and second was by Mr. Ball. the vote was unanimous to adjourn.
Dear Michelle

Working from the direction provided to us by the Planning Commission in your February meeting ("take 60 or 90 days") we took a little time and slowed the process to get things better and more coordinated before your Board first saw it.

We are diligently working on the writing on the chapters of the Plan. Our current schedule is to have a draft for you mid May, so we can have a Planning Commission discussion at the June meeting.

A critical piece we don't have, and can't seem to find, is the Utility Master plan, just recently completed for you (?) . Your engineer said when we toured that the plan should be ready July 2021. In January 2022 Matt said it still wasn't completed, but should be due soon. Is it in a form we can review? A draft would be fine.

Looking forward to seeing you soon.

David P. Hill, ASLA
Hill Studio
120 West Campbell Avenue
Roanoke, VA 24011
Tel: 540-342-5263
Cell: 540-397-2199
www.hillstudio.com

On Thu, Apr 21, 2022 at 9:08 AM Michelle Cassell <mcassell@wytheco.org> wrote:

Hello David. I’m following-up on this email that I sent on April 14th. I will be preparing the package for the Planning Commission meeting starting on Monday and I’m checking on the status of the first draft of the Comprehensive Plan.

I look forward to hearing back from you today.
Thanks!

Michelle

From: Michelle Cassell <mcassell@wytheco.org>
Sent: Thursday, April 14, 2022 10:02 AM
To: David Hill (davidhill@hillstudio.com) <davidhill@hillstudio.com>
Cc: Matt Hankins <mchankins@wytheco.org>
Subject: Comprehensive Plan

Good morning David. Just checking-in with you on the status of the Comprehensive Plan. Can you tell me when you will be presenting the first Draft of the plan?

Thanks and I look forward to hearing from you soon.

Michelle

K. Michelle Cassell
Assistant Department Head
Planning Department
340 S. 6th Street
Wytheville, VA 24382
276-223-4508
276-223-4515