AGENDA
PLANNING COMMISSION
January 3, 2022
7:00 p.m.

I. DETERMINATION OF QUORUM AND CALL TO ORDER

II. CITIZEN’S TIME

III. MINUTES OF PREVIOUS MEETING – November 1, 2021 (No December meeting)

IV. SUBDIVISION ORDINANCE

A. Subdivision Plat Report

B. Minor Subdivisions
   1. Musser
   2. Plant
   3. Shupe
   4. Craighead
   5. Short

C. Lot Line Revision/Family Subdivision – Cregger

D. Lot Line Revision - Steffey

V. JANUARY/FEBRUARY CALENDARS

VI. COUNTY ENGINEER REPORT

VII. APEX MINUTES – November 18, 2021

VIII. COMPREHENSIVE PLAN – (no report)

IX. ASSISTANT COUNTY ADMINISTRATOR’S REPORT

X. EX-OFFICIO REPORT

XI. ADJOURNMENT
November 1, 2021

The Wythe County Planning Commission held its regular monthly meeting on Monday, November 1, 2021, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia beginning at 7:00 p.m.

MEMBERS PRESENT
Robert H. Walk, Chair        Heidi D. Lyall
David P. Midkiff            Garry Rusty Beamer
Christopher C. King         Douglas E. Wilson

MEMBERS ABSENT
Robert A. Epperson

OTHERS PRESENT
Matt Hankins, Assistant County Administrator
K. Michelle Cassell, Assistant Department Head

DETERMINATION OF QUORUM AND CALL TO ORDER
Chair Walk determined that a quorum was present and called the meeting to order.

CITIZENS TIME
Chair Walk asked if anyone wished to address the Commission during citizen’s time.

Hearing no comments, Chair Walk proceeded with the agenda.

APPROVAL OF MINUTES
A motion was made by Mr. King to approve the October 4, 2021 minutes as presented. The motion was seconded by Mr. Midkiff and passed.

SUBDIVISION ORDINANCE


2. Minor Subdivisions – The Commission reviewed a subdivision plat showing a minor subdivision approved by Ms. Cassell for the following Delmar Cline and Carolyn Porter.

3. Lot Line Revisions – The Commission reviewed subdivision plats showing lot line revisions approved by Ms. Cassell for the following:
   - Randall Musser
   - Harold and Joyce Beavers
4. **Family Subdivision** – The Commission reviewed a subdivision plat showing a family subdivision approved by Ms. Cassell for Jeannie L. Miller.

**PLANNING COMMISSION MONTHLY CALENDARS**
The Commission reviewed and accepted the monthly calendars for November and December.

**ENGINEER REPORT**
The Commission reviewed the County Engineering report dated September 22, 2021. Mr. Kincer reported on Lead Mines Rescue Squad Project; Wythe County Office Building Project; Lane Enterprises; Town of Rural Retreat – Farmers Market Project and Sewer Line; Klockner Pentaplast; Smoking Guns project; Wytheville Solar – Lovers Lane; Savion Solar – Foster Falls; New River Marine; Abilene Trucking; Speedway Truckstop; Coffee Shop in Fort Chiswell; Speedwell Landfill; VDOT Projects; Progress Park rail road repairs and sink holes; APEX; Austinville WWTP and Conveyance System; and DEQ.

Mr. Kincer showed the Commission a video of the production at the solar farm on Lover’s Lane. Mr. Kincer stated that it should be complete by December.

Mr. Kincer reported that the proposed glove factory on Lot 24 in Progress Park is keeping everyone busy. He stated that the plans for the soil erosion and sediment control have been submitted.

**COMPREHENSIVE PLAN**
Mr. Aaron Arnett with Arnett Muldrow & Associates appeared before the Commission and gave a market analysis report that included information regarding demographics, housing, employment, tourism and commercial/industrial information for our area.

The Commission had brief discussion with Mr. Arnett regarding health care providers, competition with industry in adjoining counties, and what Wythe County needs for the next ten years.

**APEX**
The Commission reviewed the Appalachian Regional Exposition Center Authority meeting minutes from September 7, 2021.

**ADJOURNMENT**
With no other business to come before the Commission, a motion was made by Mr. Wilson to adjourn the meeting. The motion was seconded by Mr. Midkiff and passed.

__________________________________________
Robert H. Walk, Chair
<table>
<thead>
<tr>
<th>Landowner</th>
<th>Subdivision Name</th>
<th>Surveyor</th>
<th>Parcels</th>
<th>Submitted</th>
<th>Completed</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Craighead, Cari</td>
<td>n/a</td>
<td>Highlands Surveying and M</td>
<td>1</td>
<td>4/14/21</td>
<td>12/01/21</td>
<td>Black Lick</td>
</tr>
<tr>
<td>Minor Subdivision</td>
<td>4/14/21 - 1st review - needs revisions</td>
<td>9/10/21 - 2nd review - needs revisions</td>
<td>10/25/21 - 3rd review - ok for originals</td>
<td>11/30/21 - originals received</td>
<td>12/1/21 - complete</td>
<td>pb 13 pg 355</td>
</tr>
<tr>
<td>Cregger, Dianne C.</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td>10/25/21</td>
<td>11/05/21</td>
<td>Black Lick</td>
<td></td>
</tr>
<tr>
<td>Lot Line Revision/Family Division</td>
<td>10/25/21 - 1st review - needs revisions</td>
<td>10/28/21 - 2nd review - ok for originals</td>
<td>11/5/21 - originals received/complete</td>
<td>pb 13 pg 347</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Musser, Randall</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td>10/29/21</td>
<td>11/05/21</td>
<td>Black Lick</td>
<td></td>
</tr>
<tr>
<td>Minor Subdivision</td>
<td>10/29/21 - 1st review - needs revisions</td>
<td>11/1/21 - 2nd review - ok for originals</td>
<td>11/5/21 - complete</td>
<td>pb 13 pg 348</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant, Ruthanne</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td>10/13/21</td>
<td>11/05/21</td>
<td>Lead Mines</td>
<td></td>
</tr>
<tr>
<td>Minor subdivision</td>
<td>1st review - ok for originals</td>
<td>11/5/21 - originals received/complete</td>
<td>pb 13 pg 349</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Selection Criteria: Date Completed(10/27/2021 to 12/28/2021), Sorted By Landowner Name
<table>
<thead>
<tr>
<th>Landowner</th>
<th>Subdivision Name</th>
<th>Surveyor</th>
<th>Parcels</th>
<th>Submitted</th>
<th>Completed</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short, Jason &amp; Judy</td>
<td>n/a</td>
<td>Blue Ridge Surveying &amp; Ma</td>
<td>3</td>
<td>11/15/21</td>
<td>12/01/21</td>
<td>Fort Chiswell</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minor Subdivision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/15/21 - 1st review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/16/21 - 2nd review - ok for originals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/30/21 - originals received</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/1/21 - complete</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shupe, Virginia</td>
<td>n/a</td>
<td>Thomas E. Maxwell</td>
<td>1</td>
<td>8/11/21</td>
<td>11/10/21</td>
<td>Speedwell</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minor subdivision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8/11/21 - 1st review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8/20/21 - 2nd review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9/3/21 - 3rd review - needs to submit a legible electronic copy prior to approval</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9/10/21 - received legible copy</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/5/21 - received original</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11/10/21 - complete</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Steffey, Charles, Fred et als</td>
<td>n/a</td>
<td>Hurt &amp; Proffitt Inc.</td>
<td>9</td>
<td>9/17/21</td>
<td>12/10/21</td>
<td>Black Lick</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lot Line Revision</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9/17/21 - 1st review - needs revisions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9/20/21 - 2nd review - ok for originals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/10/21 - originals received/complete</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Number of Parcels: 7

Selection Criteria: DateCompleted(10/27/2021 to 12/28/2021), Sorted By Landowner Name
Randall Musser recently subdivided his property of 5.738 acres located along U.S. Route 11, East Lee Highway, in the Fort Chiswell Magisterial District. This minor subdivision created a 0.728-acre parcel (New Parcel B) and a 5.010-acres residual (Revised Parcel A).

New Parcel B will be utilized for residential purposes and Revised Parcel A will be utilized for residential/agricultural purposes. The existing home on New Parcel B will be served public water and private sewer. Any future development on Revised Parcel A will be served by the same. Both properties have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 12/2/2021
Re: Minor Subdivision – Plant

Ms. Ruthanne Plant recently subdivided her property of 22.639 acres located along SR 700, Brown Town Road, in the Lead Mines Magisterial District. This minor subdivision created a 11.573-acre parcel (New Parcel A) and a 11.066-acres parcel (Revised Parcel B).

Both properties will be utilized for agricultural purposes and served by private water and private sewer. Both properties have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 12/2/2021
Re: Minor Subdivision – Shupe

Virginia Shupe recently subdivided her property of 12.31 acres located along SR 709, Crouse Hollow Road, in the Speedwell Magisterial District. This minor subdivision created a 3.00-acre parcel and a 9.31-acre residual.

The existing home on the 3.00-acre parcel will be utilized for residential purposes and will be served by private water and private sewer. The 9.31-acre residual will also be utilized for residential purposes and any future development on will be served by private water and private sewer. Both properties have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
NOTICE OF CONSENT and APPROVAL

The Zoning and Planning Subdivision of real estate in Wythe County, Virginia, to which the Zoning and Planning Commission of Wythe County has consented and approved, and is incorporated herein the following: ...
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 12/29/2021
Re: Minor Subdivision - Craighead

Cari M. Craighead recently subdivided her property of 16.55 acres located along SR 699, Mussers Mill Road, in the Black Lick Magisterial District. This minor subdivision created a 1.566-acre lot and a 14.984-acre residual.

The existing dwelling on the 1.566-acre lot will continue to be utilized for residential purposes and served by private water and private sewer. The residual will continue to be utilized for agricultural purposes.

Both parcels have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 12/28/2021
Re: Minor Subdivision - Short

Jason and Judy Short recently subdivided their property of 4.983 acres located along SR 633, President Jackson Road, in the Fort Chiswell Magisterial District. This minor subdivision created a 1.550-acre lot, a 1.450-acre lot, and a 1.983-acre lot.

The properties will continue to be utilized for residential purposes and any future development will be served by private water and private sewer. All parcels have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 12/2/2021
Re: Lot Line Revision/Family Division - Cregger

Through a lot line revision, Dianne Cregger recently resubdivided her property totaling 21.671 acres located along US Route 11, West Lee Highway, in the Black Lick Magisterial District to create two revised lots.

New Parcel A was created as a family division to be conveyed to her daughter, Mary Ellen Cregger King. This parcel is 0.905 acres and the existing dwelling will continue to be utilized for residential purposes and served by private water and private sewer. It is accessed by a 20 feet wide right-of-way off of West Lee Highway.

New Parcel B is 20.766 acres and any future development will be served by private water and private sewer. This parcel will be utilized for residential/agricultural purposes and has adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 12/29/2021
Re: Lot Line Revision – Steffey

Through a lot line revision, the heirs of the Geneva F. Steffey Estate recently resubdivided their property totaling 7.99 acres located along SR 677, Rural Retreat Lake Road, in the Black Lick Magisterial District to create two revised parcels.

Revised Parcel A is 0.838 acres and Revised Parcel B is 7.152 acres. The existing home on Parcel A is served by private sewer and public water from the Town of Rural Retreat. This parcel will continue to be utilized for residential purposes. Any future development on Parcel B will be served by public water and private sewer and is proposed by residential/agricultural purposes. Both properties have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.
NOTES:
1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY DONE AS OF DATE OF THIS PLAT AND THERE ARE NO VISIBLE EASEMENTS OR ENCroachments EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREON IS LOCATED IN FLOOD HAZARD ZONE "E" AND IS NOT LOCATED WITHIN FLOOD HAZARD ZONE "F" FOR A 100 YEAR FLOOD AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY SHOWN ON COMMUNITY PANEL MAP 511750202 DATED 06/20/2008.
4. REVISED PARCEL A' AND REVISED PARCEL B' ARE SERVED BY PRIVATE SANITARY SEWER AND PUBLIC WATER PROVIDED BY THE TOWN OF RURAL RETREAT.
5. THERE ARE NO PRINCIPAL STRUCTURES WITHIN THE SETBACK AREAS ALONG NEW BOUNDARY LINES.
6. PUBLIC UTILITY EASEMENTS OF NOT LESS THAN TEN (10) FEET IN WIDTH SHALL BE PROVIDED FOR WATER, SEWER, POWER LINES AND OTHER PUBLIC UTILITIES IN THE SUBDIVISION ALONG SUCH PROPERTY LINE EXCEPT ALONG THE OUTSIDE BOUNDARY WHERE TWENTY (20) FEET SHALL BE REQUIRED.
7. SUBJECT PROPERTY IS CURRENTLY USED AS RESIDENTIAL/AGRICULTURAL. THE PROPOSED USE FOR THE REVISED PARCEL A' SHALL BE RESIDENTIAL. THE PROPOSED USE FOR REVISED PARCEL B' SHALL BE RESIDENTIAL/AGRICULTURAL. ALL ADJOINING PROPERTIES ARE CURRENTLY USED AS AGRICULTURAL/RESIDENTIAL.
8. PARENT ACREAGE OF T.M. 886-6 IS 3.47 ACRES.
9. PARENT ACREAGE OF T.M. 886-6C IS 4.156 ACRES.
10. THERE ARE NO EXISTING RESTRICTIONS AND/ OR CovenANTS ON THE SUBJECT PROPERTY.

OWNERS CONSENT

This is to certify that this subdivision as shown hereon has been prepared with the free consent and in accordance with the desires of the undersigned owners, proprietors and trustees, if any.

CHARLES D. STEFFEY
Teresa L. Steffee

KATHY S. WILLIAMS

COMMONWEALTH AT LARGE TO WT
STATE OF VIRGINIA

COUNTY OF

IN THE NAME OF THE NOTARY PUBLIC IN AND FOR THE STATE AFORESAID, DO HEREBY CERTIFY THAT THE OWNERS/REPRESENTATIVES WHOSE NAMES ARE SIGNED HEREIN HAVE ACKNOWLEDGED THE SAME BEFORE ME THIS ___ DAY OF ___, 20__.

MY COMMISSION EXPIRES:

NOTARY PUBLIC

WYTHE COUNTY CERTIFICATE OF APPROVAL

THE SUBDIVISION PLAT KNOWN AS THE GENEVA F. STEFFEY ESTATE LOT LINE REVISION IS IN ACCORDANCE WITH EXISTING SUBDIVISION REGULATIONS AND MAY BE ADMITTED TO RECORD.

ADMINISTRATOR

PLANNING COMMISSION

TOWN MANAGER, RURAL RETREAT

REVISED PARCEL A´
0.839 ACRES (36.615 SOFT.)

REVISED PARCEL B´
7.152 ACRES

PART OF T.M. 886-6 & T.M. 886-6C

LEGEND

M. BRADLEY TAYLOR

PROJECT NO. 20211466

FILE NO.

LAT.

36.871587

LON.

-81.275650

DATE:

09-17-2021

DRAWN BY:

JMG

CHECKED BY:

MRB

RELS:

09-17-2021

M. BRADLEY TAYLOR

LC. No. 2794

SHEET NO. REV.
<table>
<thead>
<tr>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>PC 7 pm</td>
<td>Econ Dev 3 pm</td>
<td>Staff Mtg 8 am</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BoS 6 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>County Offices Closed</td>
<td>B&amp;G 8 am</td>
<td>BoS 6 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BoS 6 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sun</td>
<td>Mon</td>
<td>Tue</td>
<td>Wed</td>
<td>Thu</td>
<td>Fri</td>
<td>Sat</td>
</tr>
<tr>
<td>-----</td>
<td>-----</td>
<td>----------------</td>
<td>-------------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Econ Dev 3 pm</td>
<td>Staff Mtg 8 am</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Budget 4 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PC 7 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>BoS 6 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td></td>
<td>F&amp;R 5 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>B&amp;G 8 am</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>16</td>
<td>Water 9:30 am</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td></td>
<td></td>
<td>County offices</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Closed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>28</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Lead Mines Rescue Squad:
2. Cody Jackson and Billy Bowers made significant changes to the layout. Preliminary sketch will be drafted and delivered to Cody and Billy to sign off on before an engineering firm is hired to finish the new design.
3. Additional cost for changes to the floor plan is $65,100.
4. PO issued after discussion of re-bidding.
5. Footing to be dug the week after Thanksgiving.
6. Cut sheets being reviewed.
8. Footing Poured. Slab will be poured after Christmas.

Wythe County Office Building Project:
1. Finishes selected. Server Room Added. Preliminary plans received.
2. Lori and Billy are reviewing finishes and final design of Treasurer area.
3. Plan will be ready for review next week as per Doug Williams.
5. Specifications and Plans will be ready for Bid in January.

Klockner Pentaplast:
1. Grading complete. Footings are being poured. Soil stockpile is not being stabilized. Town of Rural Retreat may use some of the stockpile for their Farmers Market Project.
2. Stockpile has been stabilized but more grading is ongoing on the stockpile as per inspection 9-21-21

Town of Rural Retreat – Farmers Market Project:
1. E&S permit was issued.

Town of Rural Retreat – Sewer Line:
1. Plans being reviewed.
2. E&S Permit NO application fill out.

Smoking Guns:
1. Plans Approved for E&S.
2. Peed & Bortz working on DEQ approval.
3. DEQ Approved Plans for Stormwater.
4. Kyle will need to review and approve his building plans now.
5. No building plans issued for this project.
6. Grading/Filling has begun.

Wytheville Solar – Lovers Lane:
1. Plans Approved for E&S.
2. Contractor is “potholing” to attempt to categorize rock.
3. Laydown area being review by the Town of Wytheville.
4. DEQ SWM Permit Issued. Wythe County E&S Permit Issued.
5. Construction grading is underway.
6. A few E&S issues mainly because of the plans.
7. Contractor Continued to work without having all E&S controls in place. STOP WORK issued 11-15-21.
8. DEQ inspected along with the County. Comments are coming.
9. Town of Wytheville issued STOP WORK for their portion of the project.

Savion Solar – Foster Falls:
1. No plans have been submitted. Meeting requested. NO movement on this project.

Chuck Neal -New River Marine:
1. Approved E&S Plans to get this moving. Waiting on DEQ.
2. Inspection shows much improvement with stabilization vegetation.
3. No movement on project. An inspection shows that the site is stabilized but DEQ is still owed plans.
4. DEQ visited the site again.

Speedway Truck Stop at Exit 84:
1. Preliminary Engineering underway. Don and I reviewed the first set of plans and believe it can be accomplished in a much more cost-effective way. Meetings are ongoing.
2. No movement to on this project.

Abilene Trucking:
1. 2nd set of plans have been reviewed and comments submitted.
2. A lot of comments by DEQ. They want to truncate plans for 30 stalls or find local firm to complete DEQ requirements.
3. I recommended they utilize the existing SWM structure.
4. DEQ reviewing the site. Peed & Bortz asking for Flooding information. I have not received updated plans.

Coffee Shop in Fort Chiswell:
1. Preliminary plans submitted.
2. Conversations with Andrew Johnson ongoing.
3. No Movement on this project.

Blue Star NBR
2. 2nd Submission is being reviewed now.

Dixon Camp Ground
1. Site reviewed. Owners did not comply with RV ordinance, E&S ordinance, and building code.
2. Letters issued by Engineering Department, Planning Department, and Building Official.

Cell Tower
1. New Cell Tower proposed on Old Stage Road near the railroad crossing.

Speedwell Landfill:
1. Gun Range for Sherrif’s office – Engineering Dept to design the preliminary engineering site plan with Erosion and Sediment Controls and additionally to present to DEQ for review to make sure we do not violate existing permits with DEQ.

VDOT:
1. STARS Study for I-81 exits 77 and 80 – No movement- New meeting to be scheduled in October.
2. Revenue Sharing Projects- Pre-Applications Submitted. Full applications being worked on.
   New Revenue Sharing Projects:
   1. Griffith Knob Lane – Working with Kirk Chamberlain and VDOT.
   2. Ghent Lane – No Right of Way found for existing road yet.

Approved 2021:
   a. Muskrat – VDOT approved, but part of the road is too steep for VDOT standards.
Approved 2019:

a. Bentwood Drive 0.80 miles, Cost Est. $149,815
b. Orion Drive 0.14 Miles, Cost Est $34,952 At 10-19-21 B&G Meeting, the county will add $7500 because of the importance of the road to the water department. Calculations revised. Tax District Created.
c. Penwood Lane 300 Feet $35,000
d. Staff Street – Lead Mines Estates is moving forward with construction on their own. Letter to VDOT. Done. Tax district created.

NOT Approved or Cancelled:

a. Calico rejected – Entrance Site Distance.
b. Peacehaven – VDOT-does not meet VDOT standards at this time (Note on Plat)
c. Dyer – Residents not willing to invest.
d. Newground – VDOT cannot approve, too steep. Only one house could be served.
e. Beetle Spinner - Residents not willing to invest.
f. Pine Brook and Timberland-VDOT approved - Cancelled


APEX:

1. Ready Mix Road Deed of Release recorded; working with Pam at VDOT to finish the revenue sharing project for Ready Mix Road.
2. R/W plat produced. Comments from Planning Department being addressed.
3. Subdivision created to show the conservation easement, and keep the stormwater ponds on the site with the building and the barn. Comments from the Planning Department being addressed.

Austinville WWTP and Conveyance System:

2. Working on Certified Payrolls.
3. EC Pace is on schedule.
4. Citizens have issues with site being untidy.
5. Rain from Tropical Storm Fred stopped work for the whole week starting Monday August 16, 2021.
6. Conveyance system upgrades nearing completion.
7. WWTP work just getting underway.
8. Specifications were not followed. Calling for cameras to be run in the piping as specified. Low points in the pipe bursting lines. Sewage backing up.
10. Overrun on pavement not justified by Engineering (Project Manager)

JPSA

1. Plans drawn for concrete floor renovation.

DEQ:

1. Finished the Certification for Erosion and Sediment Control Inspector
2. Testing scheduled for Sept. 28th
3. Passed the test.
4. Have to start preparing for Program Administrator Testing next.
The Appalachian Regional Exposition Authority held a regular meeting on Thursday, November 18th, 2021 at 6:00 p.m., at the APEX Center, 200 Apex Drive, Wytheville, VA.

**MEMBERS PRESENT**
Brad Hughes – Chairman
Jamie Wyatt
Tam Topham
Shannon Ball
Betsy Gillman – Vice Chairman
Barry Ayers
Bob Litton

**STAFF**
Jena Lewis – Administrative Assistant
Stephen Bear – County Administrator
Matt Hankins – Assistant County Administrator

**VISITORS**
Charles Herring – Citizen
Wayne Hall – Stock Dog

**CALL TO ORDER**
Chairman Hughes determined that a quorum was present and called the meeting to order at approximately 6:06 p.m.

A motion was made by Mr. Ayers, seconded by Mr. Topham to approve the presented invoices. The vote Ayes was unanimous.

**APPROVAL OF MINUTES**
A motion was made by Mr. Ayers, seconded by Mr. Topham to approve the minutes of the last two meetings.

Mr. Bear, County Administrator, talked with the APEX Board about the joint meeting with the Board of Supervisors that the Board ask for. He talked about a December meeting but the Board ask if we could move it to January. The APEX Board would like to have several projects in place before presenting them to the Board of Supervisors.

**CITIZENS TIME**
Mr. Charles Herring stated he would like to know more about the APEX Authority Board and what we did. He stated that he had sent an email to the Board of Supervisors about the APEX Center. He presented several good suggestions that the Board are already working toward. The Board thanked Mr. Herring for coming to our meeting, presenting his suggestions and offering to help out anyway he can.
Wayne Hall from Stock Dog attended our meeting to discuss his event for December 9-11 at the APEX Center. Mr. Ball stated that he will help Mr. Hall with the Stock Dog event.

**NEW BUSINESS**
Mr. Wyatt talked about an ABC Alcohol Sales License on an as needed basis. He handed out an informational paper on this matter.

The Authority had a discussion about this service for events at the APEX Center.

After much discussion, a motion was made by Vice Chair Gillman to allow alcohol sales on the property per event. Seconded by Jamie Wyatt. A roll call was asked for voting:


The TARP for the arena floor needs to be rolled out and cleaned for the Gun Show.

Mr. Litton left at 7 p.m.

**CLOSED MEETING**
Mr. Ayers made a motion seconded by Mr. Topham to enter into a Closed Meeting under Sections 2.2-3711. A.29 (Contracts) of the Code of Virginia. The motion passed unanimously.

Mr. Ayers made a motion, seconded by Mr. Wyatt, to return to open meeting. The motion passed unanimously.

Upon returning to open meeting, Mr. Ayers made a motion, seconded by Mr. Wyatt, to adopt the following Resolution certifying the business conducted in closed meeting as follows:

WHEREAS, the Appalachian Regional Exposition Center Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Appalachian Regional Exposition Center Authority that such meeting was conducted in conformity with Virginia law; and,

NOW, THEREFORE, BE IT RESOLVED that the Appalachian Regional Exposition Center Authority hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Appalachian Regional Exposition Center Authority.

Mr. Ayers made a motion to adjourn the meeting and Mr. Wyatt seconded. Motion passed unanimously.