The Wythe County Board of Supervisors held its regularly scheduled meeting at 6:00 p.m., Tuesday, February 22, 2022. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:
Ryan M. Lawson, Vice Chair
Rolland R. Cook
B. G. "Gene" Horney, Jr.
Jesse R. Burnett
James D. "Jamie" Smith
Stacy A. Terry

MEMBERS ABSENT:
Brian W. Vaught, Chair

STAFF PRESENT:
Stephen D. Bear, County Administrator (by phone)
Martha Collins, Administrative Assistant/Clerk
Scot Farthing, County Attorney
Matthew C. Hankins, Assistant County Administrator
Regina Williams, Finance Director

OTHERS PRESENT:
Kim Ayers
William & Katherine Conaway
Lennon Counts
Jim & Dee Ennis
Lori Guynn
Crystal Holliday
Gus Kincer
Roland Kooch
Zach Lester
Hugh Matlack
Linda Meyer
Dickie Morgan
Beth Taylor and husband
Brenda Thomas
John Thompson
Kathy Vaught
Zach Wright

CALL TO ORDER
Vice Chair Lawson determined that a quorum was present, with Chair Vaught absent, and called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE
Rev. Hugh Matlack, Anchor of Hope and Galena Presbyterian Churches, provided the invocation and Supervisor Cook led the Pledge of Allegiance.
CITIZENS’ TIME

1. Marshall Law – Mr. Zach Lester appeared before the Board and stated “You guys are doing an awesome job and we really appreciate it, and it shows how committed everybody is. Tonight, I just want to kind of point out some of our neighbors to the north. Canada’s having a lot of issues you know. Prime Minister Trudeau just issued Marshall Law Friday on his citizens for peacefully assembling, and the reason I bring it up here is because you know they are such a big trade partner of the U.S. They are our largest trade partner. They share 5,000 miles of border with us and the people are now having their bank accounts frozen, their properties seized, and their families incarcerated over peacefully protesting the vaccine mandates that have just been enforced. A lot of the trucking industry has chipped in and that’s made the situation dire up there, and for our neighbors, our support is probably one of the biggest things right now. Their government is literally waging war against their own people. Our news is very complicit in it as well and so it’s not going to be on any of the main channels or anything that gives anybody any information. A lot of people are misinformed about a lot of the stuff so I just want to give you all a couple of months to think about it before that comes to our shores and in our homes. I think that we’re going to be seeing a lot of similar things happen here in the U.S. and when the orders come from the top down, I would like for our county to stand against the system and say that we will not enforce military-style gestapo on our own people. So, I would really like y’all’s support and just get educated on what’s happening outside of our little space. I know you all do an excellent job and we’re really appreciative of it but I think there are some big things that are happening. We just need to sit down and maybe talk about how we would handle if anything ever came about like that. Just want to let you guys know. Thank you again for all you do, and God bless everybody. Thank you all.”

With no one else signed up to address the Board, Vice Chair Lawson closed Citizens’ Time.

PUBLIC HEARING – PROPOSED ISSUANCE OF BONDS - $6,000,000 FOR WATER & SEWER FACILITIES

Mr. Hankins read the following “Notice is given that the Board of Supervisors of Wythe County, Virginia (the "Board") will hold a public hearing on the proposed issuance at one time or from time to time of bonds by Wythe County. The estimated maximum amount of the bonds proposed to be issued is $6,000,000 in the aggregate. The proposed uses of the bond proceeds are to pay costs of capital improvements to water and sewer facilities of the County and to pay costs of issuing the bonds. The public
hearing, which may be continued or adjourned, and at which persons may appear and present their views on the proposed bond issue, will be held at 6:00 p.m., or as soon thereafter as the matter may be heard, on February 22, 2022, before the Board in the Board Room of the County Administration Building, located at 340 South Sixth Street in Wytheville, Virginia.”

Mr. Hankins explained that the proposed, short-term bond issuance would allow the County better cash-flow for several upcoming utility projects.

Vice Chair Lawson, hearing no comments from citizens, closed the comment period of the public hearing.

PUBLIC HEARING – PROPOSED ISSUANCE OF BONDS - $12,115,000 FOR PUBLIC SCHOOL FACILITIES
Mr. Hankins read the following “Notice is given that the Board of Supervisors of Wythe County, Virginia (the "Board") will hold a public hearing on the proposed issuance at one time or from time to time of bonds by Wythe County. The estimated maximum amount of the bonds proposed to be issued is $12,115,000 in the aggregate. The proposed uses of the bond proceeds are to pay costs of capital improvements to public school facilities of the County and to pay costs of issuing the bonds. The public hearing, which may be continued or adjourned, and at which persons may appear and present their views on the proposed bond issue, will be held at 6:00 p.m., or as soon thereafter as the matter may be heard, on February 22, 2022, before the Board in the Board Room of the County Administration Building, located at 340 South Sixth Street in Wytheville, Virginia.”

Mr. Hankins commented that the primary use of the proposed issuance is for the construction of a middle school on the grounds of the George Wythe High School. He added that a representative from Davenport is in attendance to speak on the bond issuances.

Vice Chair Lawson, hearing no comments from citizens, closed the comment period of the public hearing.

PAYMENT OF COUNTY INVOICES
Supervisor Cook made a motion to pay the invoices for approval on February 22, 2022, for the various departments of County government. The invoices were paid on General Warrants 30111733-30111827, and three wire transfers, as follows:
## EXPENDITURES BY DEPARTMENT

**BOARD OF SUPERVISORS**  
February 22, 2022

**EXPENDITURES FOR THE WEEK**

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**TOTAL EXPENDITURES 02/11/2022**  
$149.00

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**TOTAL EXPENDITURES 02/16/2022**  
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February 22, 2022

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**TOTAL EXPENDITURES 02/22/2022**  $651,894.57

**TOTAL EXPENDITURES APPROVED 02/22/2022**  $696,052.00

Supervisor Smith seconded the motion and the roll call vote was as follows:

**AYES:**

Ryan M. Lawson
Rolland R. Cook
Jesse R. Burnett
B. G. “Gene” Horney, Jr.
MINUTES OF PREVIOUS MEETING
The Board was presented with the February 8, 2022 minutes for approval.

Supervisor Terry made a motion, seconded by Supervisor Burnett, to approve the February 8, 2022 minutes as presented.

The roll call vote was as follows:

AYES: Ryan M. Lawson Jesse R. Burnett
       Rolland R. Cook B. G. “Gene” Horney, Jr.
       James D. “Jamie” Smith Stacy A. Terry

ABSENT: Brian W. Vaught

NAYS: None

REVIEW OF FINANCING REQUEST FOR BIDS – DAVENPORT & COMPANY
Mr. Roland Kooch, Senior Vice President in the Public Finance practice of Davenport, appeared before the Board to present the following:

- Davenport distributed RFPs to over 100 financial institutions (local, regional and national) to provide funding.
- Proposals were received from Capital One, First Bank & Trust, Key, National Bank, Truist and Webster Bank.
- Interest rates are going up although currently are still fairly low (2-2.5%).
- Davenport conducted a review of proposal comparisons (combined and separate financings) and determined no material advantage to splitting up the financings. The lowest fixed interest rate to maturity came from Webster Bank, at 2.57% with all-in cost of 2.68%, and no prepay penalty.
- The Total Debt Service Cost of $12M at 2.57% is just under $16M.
- The Utility Refinancing of $4.57M will generate savings of just under $700k or 15% (average refinance savings is 3%). This will reduce payments and shorten the length of the prior loan at a lower rate.
- Financing for the school project’s existing and new debt service will exceed the budget only in year 2023, and then be reduced every year thereafter.
- Davenport did a comparison of Webster Bank vs VPSA, and while VPSA may yield slightly more savings, the exact interest rate won’t be determined until late April, and it’s a variable rate.
- **Long-Term Financing Recommendation:** Given the current market trend, it is Davenport’s recommendation to proceed with the financing through Webster Bank where there is no interest rate risk.

- **Short-Term Financing:** Mr. Kooch summarized proposals from four financial institutions. While First Bank & Trust had the highest rate, theirs is a Line of Credit where funds are drawdown as you need them. Key had the lowest interest rate at 1.862%, fully drawn at closing, and no prepay penalty after 12 months.

Mr. Hankins said, at this point, the County doesn’t know yet exactly how much money is needed and when it will be needed. The more conservative approach may be to go with First Bank & Trust where we would pay interest only on the money we need, when we need it. However, Mr. Hankins would lean toward going with Key Bank at the lower interest rate, but both options are feasible.

Supervisors Smith, Cook and Terry agree that the best option is Key Bank.

- **Next Steps:** Now through early March, Davenport will coordinate finalizing the numbers and documents, with final approval of documents/resolutions at the March 8th Board of Supervisors’ meeting. Closing to take place mid to late March.

Supervisor Cook made a motion, seconded by Supervisor Smith, to authorize Davenport & Company to proceed with the financings though Webster Bank and Key Bank.

The roll call vote was as follows:

**AYES:**
- Ryan M. Lawson
- Rolland R. Cook
- James D. “Jamie” Smith
- Jesse R. Burnett
- B. G. “Gene” Horney, Jr.
- Stacy A. Terry

**ABSENT:** Brian W. Vaught
NAYS: None

TREASURER’S REPORT
Treasurer, Lori Guynn, appeared before the Board and reported the following:

1. **Revenue Statement** – Mrs. Guynn reported that the Consolidated Account was comprised of $75,460,272 of which $51,081,906 was in the General Fund Account at the end of January, reflecting an increase since December.

2. **Tax Collections** – Mrs. Guynn reported that collections are still coming in especially with many people having received their income tax refunds. The 3% credit card transaction fee is not generating much push back from people. Many are paying the fee, and those who wish to avoid the fee are coming in to pay in cash or with a check. It helps that the Town and other County offices are all having to impose the same fee.

3. **Delinquent Tax Notices** – Delinquent tax notices for real estate and personal property should be prepared and sent to the printer by mid-March, and mailed out in late March, early April.

4. **Dog Tag Renewal** – Mrs. Guynn said they will also be focusing on updating dog tag records in preparation for another mailing by the end of March, early April.

5. **Delinquent Meals Tax Collections** – The Treasurer’s Office will also be reviewing the meals tax collection records that the Commissioner of Revenue sent over. They will work with many of those businesses to help them get caught up and get their meals taxes paid.

COMMISSIONER’S REPORT
Mrs. Kathy Vaught, Commissioner of Revenue, said that based on a conversation with Mike Colavecchio about the reassessments, his office hopes to have everything sent to the printer by March 1st. Therefore, notices should be sent out around mid-March.

CONSENT CALENDAR
Supervisor Cook made a motion to approve the Consent Calendar as follows:

1. **PAYROLL – January 2022:**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General County Fund</td>
<td>$612,967.13</td>
</tr>
<tr>
<td>Police Activity Fund</td>
<td>$59,734.85</td>
</tr>
</tbody>
</table>
Courthouse Security Fund 13,803.45
Water Department Fund 23,126.60
Wythe County Wastewater Fund 25,083.16

TOTAL  $  734,715.19

Check Numbers:  2001423-2001434; 2001439-2001602
Voucher Numbers:  19904-20069; 20075-20086

2.  STATUS REPORTS:
   A.  Animal Control – Arlan Dunford
   B.  Building & Grounds – Billy Bowers
   C.  Building Inspection – Kyle Taylor
   D.  Finance – Regina Williams
   E.  IT – Todd Catron
   F.  Parks & Recreation – Kevin Williams

3.  PERSONNEL:
   A.  Kristine Hagen – Hired, Full-time Administrative Assistant, Water &
       Wastewater Dept/County Administration, Annual Salary $28,392, Effective
       February 2, 2022

4.  BUDGET AMENDMENTS:
   A.  $97.50 (Revenue Code 11003-319004) – Martin Bower, Hazmat Cleanup
   B.  $16,399 (Revenue Code 11003-325052/Expense Code 2106-461525) – Clerk of
       Circuit Court, Library of Virginia Grant

Supervisor Smith seconded the motion and the roll call vote was as follows:

AYES:  Ryan M. Lawson  Jesse R. Burnett
        Rolland R. Cook  B. G. “Gene” Horney, Jr.
        James D. “Jamie” Smith  Stacy A. Terry

ABSENT:  Brian W. Vaught

NAYS:  None
Mr. Hankins also added that Max Meadows Convenience Center has a brand new trash compactor that is now in operation, improving the level of service.

APEX CENTER – MR. BARRY AYERS
Mr. Hankins announced that due to a family illness, Mr. Ayers is unable to attend tonight and has asked to postpone the discussion until March 8th.

Supervisor Terry asked if the APEX has made their quarterly payment due tomorrow.

Mr. Hankins said no.

Supervisor Terry is not interested in having a discussion on March 8th.

County Attorney Scot Farthing, said it is at the pleasure of the Board whether they want the APEX Authority to speak at the next meeting.

Supervisor Terry said if they can’t be self-supportive, he feels it’s time to “pull the plug”.

Supervisor Cook asked what will the County do with it?

Supervisor Terry responded that it should be put on the market.

Supervisor Cook asked if there are other events scheduled that may generate income, or do we just shut it down completely? He said he is okay with selling it but what do we do between now and the time it sells? Do we let it sit empty or allow the Authority to continue to operate?

Supervisor Terry is okay with letting the APEX Authority operate until the County can locate a buyer.

Supervisor Smith would like to wait until they actually default before making any decision.

Supervisor Horney said that if they default, part of the reason is because we didn’t fund them with what we told them we would fund. Granted, part of the money we give them, they are just giving it back in rent payments, but we should also consider the admissions tax (and other taxes) that the County receives.
Supervisor Smith commented that the APEX recently had three big events and although the last one was not well advertised, it turned out to be standing room only.

Supervisor Horney is not opposed to selling the APEX, but he is opposed to just letting it sit there empty. He asked the County Attorney if the APEX can amend their contracts to include language that if the County sells the APEX, the County can either honor the contract or pay a penalty for breaking it.

Mr. Farthing said he could research this but, frankly, it would be difficult to get events in without a solid commitment.

Supervisor Smith also commented that once the County decided to stop funding the APEX, events quickly got booked. In addition, there were two promotor there last weekend and he spoke with one of them. He feels if this type of promotion and activity had been occurring all along, things would be much different.

Supervisor Horney said that COVID has made it increasingly more difficult to bring the events in.

Supervisor Smith would like to wait and see if they default before making any decision.

Supervisor Burnett said he would like an opportunity to speak with the Authority first.

**EAST WYTHEVILLE POLLING LOCATION**

Mr. Hankins explained that a public hearing is needed to amend the Supervisors District and Voting Precinct Ordinance moving the East Wytheville polling location.

Mr. Lennon Counts, Registrar, explained that the date of the Chautauqua festival conflicts with the June Primary, and after researching alternative locations, Spiller Elementary is the most feasible. Going forward, Spiller will be the polling location for every election for the next ten years, or until such time as a better location is discovered.

Supervisor Terry made a motion, seconded by Supervisor Horney, to set a Public Hearing for March 22, 2022 at 6:00 p.m. regarding amending the Supervisors District and Voting Precinct Ordinance.

The roll call vote on the motion was as follows:

**AYES:**  
Ryan M. Lawson  
Jesse R. Burnett
Rolland R. Cook                        B. G. “Gene” Horney, Jr.
James D. “Jamie” Smith                Stacy A. Terry

ABSENT:  Brian W. Vaught

NAYS:    None

ASSISTANT COUNTY ADMINISTRATOR REPORT
Mr. Hankins presented the Board with the following items requiring action:

1. **Reed Creek Boat Launches** – Approval is requested for a letter of recommendation for a Virginia Outdoors Foundation grant that would fund the creation of two boat launches/ramps on Reed Creek. JPSA has also approved a similar letter of support.

   Vice Chair Lawson said one ramp would be located at Kents Lane near the transfer station and the other in Max Meadows (currently working with AEP on location).

   Supervisor Smith made a motion, seconded by Supervisor Terry, to authorize a letter of support for the boat launches on Reed Creek.

   The roll call vote was as follows:

   **AYES:**  Ryan M. Lawson          Jesse R. Burnett
              Rolland R. Cook             B. G. “Gene” Horney, Jr.
              James D. “Jamie” Smith      Stacy A. Terry

   **ABSENT:** Brian W. Vaught

   **NAYS:**  None

2. **Fire Departments Call-Out Funds** – Mr. McCabe has requested approval to pay the call-out funds for the first two quarters as follows:

   - Barren Springs $1,308.72
   - Ivanhoe         $1,182.88
   - Max Meadows     $3,473.15
   - Speedwell       $1,535.23
Supervisor Terry made a motion, seconded by Supervisor Smith, to authorize payment of call-out funds for the first two quarters of FY22 as requested.

The roll call vote was as follows:

AYES: Ryan M. Lawson        Jesse R. Burnett
      Rolland R. Cook          B. G. "Gene" Horney, Jr.
      James D. "Jamie" Smith   Stacy A. Terry

ABSENT: Brian W. Vaught

NAYS: None

3. **Ivanhoe Brush Truck** – Mr. Hankins requested authorization to pay $129k which is the balance on the Ivanhoe VFD brush truck. The truck’s total cost is $172k, of which $43k was paid as deposit. The truck is nearly ready to be shipped.

Supervisor Burnett made a motion, seconded by Supervisor Terry, to approve payment of the remaining balance of $129,000 for Ivanhoe VFD's new brush truck.

Supervisor Cook asked what it will cost to outfit the truck, to which Mr. Hankins replied that it will depend on the needs of Ivanhoe VFD.

The roll call vote was as follows:

AYES: Ryan M. Lawson        Jesse R. Burnett
      Rolland R. Cook          B. G. "Gene" Horney, Jr.
      James D. "Jamie" Smith   Stacy A. Terry

ABSENT: Brian W. Vaught

NAYS: None

4. **Rural Retreat Lake Lease** – Mr. Hankins reported that the lease agreement is in its final stage with DWR counsel. He anticipates presenting the final agreement to the Board for review at the next meeting. State Code does not allow for automatic renewals; instead, the lease agreement will be for a maximum of five years at a time.
5. **911 Dispatch Personnel** – Mr. Hankins announced that Ms. Jamie Grubb has been hired as the Deputy Director effective March 1st. She was interviewed by County staff as well as ECC Board representatives.

Regarding Dispatchers, 34 applications were received, 24 candidates were screened, and 12 were invited to test. All should be tested by the end of this week.

Shift Coordinator positions will be advertised later this week.

6. **Purchasing/Procurement Update** – Mr. Hankins commented that Ivanhoe’s pumper tanker is still waiting on the drop tank; however, it needs to be put in service whether it has the drop tank or not. The plan is to deliver it to Ivanhoe this Thursday.

Speedwell’s pumper tanker is also waiting for a drop tank. Delivery is expected in March and it will be delivered to Speedwell with or without the drop tank.

RFPs have gone out for many of the Blue Star projects, among others. The County will continue to seek commercial realty services to help market properties near the APEX along Chapman and Pres Jackson Roads.

Peed & Bortz put out bids for sewer force main to service Blue Star; bids due March 17th.

Staff is currently reviewing proposals received for Lots Gap water storage tank engineering, and Wastewater Treatment Plant expansion engineering.

Supervisor Cook asked about cameras

Mr. Hankins responded that bids have not yet gone out pending more information as to necessary quantity. He understands the need to expedite this.

Supervisor Smith asked for an update regarding paid staff at Max Meadows Fire Department.

Mr. Hankins replied that only four applications were received. Also, he is waiting for Chief Haywood to get back to him regarding the Memorandum of Agreement. Mr. Hankins will reach out to the Chief again, as it’s been nearly six weeks.
COUNTY ADMINISTRATOR REPORT

Mr. Hankins, on behalf of the County Administrator, shared the following with the Board:

1. **Budget Amendments & Request for Public Hearing** – Given major economic development projects, changes will need to be made to the budget as follows:

   - School Construction $1,000,000 Architect & Engineering Fees
   - Lots Gap Tank $ 500,000 Engineering Fees
   - FC WWTP $ 450,000 Engineering
   - MM Sewer Repair $1,009,000 Infiltration Repairs
   - Rail Construction $2,000,000 Design & Construction

   Supervisor Smith made a motion, seconded by Supervisor Terry, to set a Public Hearing for March 22, 2022 at 6:00 p.m. to consider budget amendments as presented.

   The roll call vote was as follows:

   **AYES:**
   - Ryan M. Lawson
   - Rolland R. Cook
   - James D. “Jamie” Smith
   - Jesse R. Burnett
   - B. G. “Gene” Horney, Jr.
   - Stacy A. Terry

   **ABSENT:**
   - Brian W. Vaught

   **NAYS:**
   - None

2. **VA Department of Historic Resources – Fulton Farm, 531 Kohler Avenue** – Mr. Hankins said that the VA Department of Historic Resources advised that the subject property in Austinville has been nominated for recommendation to the National Register of Historic Places. Letter of support is available for anyone who wishes to submit their support.

3. **SRO DCJS Grant Closure Request** – Mr. Hankins explained that DCJS grant funding requires that an SRO have at least three years of law enforcement experience. If we can’t fill the position, we risk losing that funding. So it’s best for us to just withdraw from the grant rather than have DCJS terminate it. Mr. Hankins said we can reapply later if need be. But in the interim, if we fill that position, it would have to come out of the General Fund.
Supervisor Cook raised concern about the cost of the County funding another position.

Supervisor Smith wanted assurance that the Fort Chiswell High School SRO position is not being eliminated (which it is not).

Mr. Bear said they can discuss this at the next meeting after receiving input from the Sheriff and Chief Deputy.

4. **Performance Agreements** – Mr. Hankins reported that both STS and Blue Star Performance Agreements continue to be reviewed and will be presented at the March 8th Board meeting.

**COUNTY ATTORNEY REPORT – PHOTO ENFORCEMENT ORDINANCE**

Mr. Farthing said that a draft ordinance is included in the board package. He considered two similar ordinances (Altavista and Fairfax), and ultimately modeled Wythe County’s ordinance after Fairfax, which provides more detail.

Mr. Hankins has drafted and will advertise an RFP for service.

Supervisor Horney made a motion, seconded by Supervisor Smith, to set a Public Hearing for March 22, 2022 at 6:00 p.m. to consider the Camera Speed Monitoring and Enforcement Ordinance.

The roll call vote was as follows:

**AYES:**
- Ryan M. Lawson
- Rolland R. Cook
- James D. “Jamie” Smith
- Jesse R. Burnett
- B. G. “Gene” Horney, Jr.
- Stacy A. Terry

**ABSENT:**
- Brian W. Vaught

**NAYS:**
- None

Supervisor Cook feels that a greater fine should be imposed for excessive speeding; however, State Code will only allow a maximum of $100 from the enforcement of camera speed monitoring.
1. **Business Closures in Fort Chiswell** – Supervisor Burnett expressed disappointment that two businesses in Poplar Camp have closed (Lunch Bucket Diner and Ogles Convenience Store). It’s a shame to see good, local people having to shutter their businesses.

2. **Road Issue in Max Meadows** – Supervisor Smith asked if VDOT could address the deteriorating condition of the street going up to Max Meadows Elementary. Apparently, the road is caving along the sides of the road, under the weight of the buses.

3. **Speeding on Rt. 94** – Supervisor Smith said that speeding continues to be an issue on Lots Gap and Route 94, from Fort Chiswell Road up to around St. Paul PHC. Both Supervisor Smith and Supervisor Burnett have received complaints.

4. **Progress Park ‘No Parking’ Signage** – Supervisor Smith said the ‘No Parking’ signs have been knocked down. Trucks are still pulling over on the side of the road and causing damage to the roadside. Signs need to go back up and drivers ticketed.

5. **Turkey Hunting in Progress Park** – Supervisor Smith said because the deer hunt was so successful, there is now a lot of interest in a Spring turkey hunt (archery) if we can make that happen.

6. **Wythe County Sports Complex** – Supervisor Smith is pleased to report on a new business that just opened. Mr. Wayne Kirby recently opened Wythe County Sports Complex on Chapman Road that is a great place for kids to practice baseball, soccer, wrestling.

7. **High Speed Internet** – Supervisor Horney has received complaints about where the highspeed internet cable is going in. Landowners were not notified of the work, and is there a way we can let them know? Also, Supervisor Horney asked what the timeline is for rolling out Broadband (when and where)?

   Mr. Hankins said he spoke with Point Broadband last week after receiving complaints from landowners, but does not have a timeline as yet.

**CLOSED MEETING**
The Board decided to postpone the Closed Meeting until March 8th.
ADJOURNMENT
With no other business to come before the Board, Vice Chair Lawson adjourned the meeting at approximately 7:25 p.m.

________________________________________
Ryan M. Lawson, Vice Chair