



**Planning Commission**  
**340 South Sixth Street – Administration Building**  
**Wytheville, VA 24382-2598**  
Telephone (276) 223-4508  
FAX (276) 223-4515

Robert H. Walk, Chair  
David P. Midkiff, Vice Chair  
Douglas E. Wilson

**AGENDA**  
**PLANNING COMMISSION**  
**March 1, 2021**  
**7:00 p.m.**

Heidi D. Lyall  
Robert A. Epperson  
Garry Rusty Beamer  
Christopher C. King

- I. DETERMINATION OF QUORUM AND CALL TO ORDER
- II. CITIZEN'S TIME
- III. MINUTES OF PREVIOUS MEETING – February 1, 2021
- IV. SUBDIVISION ORDINANCE
  - A. Subdivision Plat Report
  - B. Family Subdivision - Smythers
- V. MARCH/APRIL CALENDARS
- VI. VA CERTIFIED PLANNING COMMISSIONER'S PROGRAM
- VII. BUDGET REQUEST – FISCAL YEAR 2021-22
- VIII. COUNTY ENGINEER REPORT
- IX. COMPREHENSIVE PLAN
- X. APEX AUTHORITY FEBRUARY 2, 2021 MINUTES
- XI. EX-OFFICIO REPORT
- XII. ADJOURNMENT

**February 1, 2021**

The Wythe County Planning Commission held its regular monthly meeting on Monday, February 1, 2021, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia beginning at 7:00 p.m.

**MEMBERS PRESENT**

Robert H. Walk Chair  
Douglas E. Wilson  
Garry Rusty Beamer  
Christopher C. King

Heidi D. Lyall  
David P. Midkiff  
Robert A. Epperson

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Matt Hankins, Assistant County Administrator  
K. Michelle Cassell, Assistant Department Head  
Johnny Kincer, County Engineer

**DETERMINATION OF QUORUM AND CALL TO ORDER**

Chair Walk, determined that a quorum was present and called the meeting to order. He turned the meeting over to Mr. Hankins for reorganization.

**REORGANIZATION**

1. Election of Chair - Mr. Hankins stated that he would accept nominations for the position of Chair for the Wythe County Planning Commission for calendar year 2021.

Mr. Midkiff nominated Mr. Robert Walk as Chair for calendar year 2021. Mrs. Lyall seconded the nomination.

Mr. Hankins asked if there were any further nominations. Hearing no further nominations, Mr. Hankins asked if there was a motion to cease nominations.

Mr. King made a motion to cease nominations for the position of Chair for calendar year 2021. The motion was seconded by Wilson.

The vote on the motion to cease the nominations was unanimous.

The vote to elect Mr. Robert Walk as Chair for calendar year 2020 was as follows:

AYES: Douglas E. Wilson  
Heidi D. Lyall

David P. Midkiff  
Robert A. Epperson

Garry Rusty Beamer

Christopher C. King

NAYS: None

ABSTAIN: Robert H. Walk

Mr. Hankins turned the meeting over to Chair Walk.

2. Election of Vice Chair – Chair Walk stated that he would accept nominations for the position of Vice Chair for the Wythe County Planning Commission for calendar year 2021.

Mr. Epperson nominated Mr. David Midkiff as Vice Chair for calendar year 2021. Mr. Wilson made a motion that the nominations cease that that Mr. Midkiff be elected as Vice Chair for calendar year 2021 by acclamation. Mr. Beamer seconded the motion.

The vote on the motion for the nominations to cease was unanimous.

The vote to elect Mr. David Midkiff as Vice Chair for calendar year 2021 was as follows:

AYES:	Robert H. Walk	Douglas E. Wilson
	Heidi D. Lyall	Robert A. Epperson
	Garry Rusty Beamer	Christopher C. King

NAYS: None

ABSTAIN: David P. Midkiff

3. Election of Secretary/Treasurer – Chair Walk stated that he would accept nominations for the position of Secretary/Treasurer for the Wythe County Planning Commission for calendar year 2021.

Mr. Midkiff nominated Mrs. Heidi Lyall as Secretary/Treasurer for calendar year 2021. Mr. King made a motion that the nominations cease that that Mrs. Lyall be elected as Secretary/Treasurer for calendar year 2021 by acclamation. Mr. Wilson seconded the motion.

The vote on the motion for the nominations to cease was unanimous.

The vote to elect Mrs. Heidi Lyall as Secretary/Treasurer for calendar year 2021 was as follows:

AYES: Robert H. Walk  
David P. Midkiff  
Garry Rusty Beamer

Douglas E. Wilson  
Robert A. Epperson  
Christopher C. King

NAYS: None

ABSTAIN: Heidi D. Lyall

### **CITIZENS TIME**

Chair Walk asked if anyone wished to address the Commission during citizen's time.

Hearing no comments, Chair Walk proceeded with the agenda.

### **APPROVAL OF MINUTES**

A motion was made by Mr. Lyall to approve the January 6, 2020 minutes as presented. The motion was seconded by Mr. Epperson and passed.

### **SUBDIVISION ORDINANCE**

1. Subdivision Plat Report – The Commission reviewed a report including plats completed from December 22, 2020 through January 28, 2021.
2. Family Subdivision - The Commission reviewed a subdivision plat showing a subdivision plat approved by Ms. Cassell for Robert and Susan Epperson.
3. Adjoining Owner/Lot Line Revision - The Commission reviewed a subdivision plat showing an adjoining owner/lot line revision approved by Ms. Cassell for Kyle Enterprises, Angela Stamper, John Kell and Salem Stone.

### **PLANNING COMMISSION MONTHLY CALENDARS**

The Commission reviewed and accepted the monthly calendars for February and March 2021.

### **COUNTY ENGINEER REPORT**

The Commission reviewed the County Engineering report dated January 27, 2021. Mr. Kincer reported on water/wastewater projects; Barren Springs Community Center; LMRS Septic Expansion; County Office Building Projects; APEX; Animal Shelter; ESC/Stormwater Classes/Solar Projects; E&S Inspections; Klockner E&S Review; and VDOT Projects.

### **ANIMAL SHELTER**

Mr. Kincer elaborated that the County dog shelter is on Town property. He stated that the shelter needs upgrades. Mr. Kincer stated that they are proposing an addition with kennels and runs. He stated that the state has mandated that the county house cats; therefore, the new building will have to meet the standards. Mr. Kincer stated that there has been some

February 1, 2021  
Unapproved Minutes

discussion of constructing a new building on Kent's Lane.

### **WYTHE COUNTY OFFICE BUILDING**

Mr. Kincer reported that the Board has been working with the Treasurer's and Commissioner of Revenue's Office regarding the proposed county office building. He stated that the Lane Group has done some space planning and bids for the project will be put out in the spring.

### **APEX**

The Commission reviewed the Appalachian Regional Exposition Center Authority meeting minutes from December 15, 2020.

### **EX-OFFICIO REPORT**

1. APEX - Mrs. Lawson reported that the APEX Authority/Board of Supervisors joint meeting has been rescheduled for February 18<sup>th</sup>. She stated that the Authority has made their first lease payment of the year and would like to renegotiate the terms of their contract with the Board.
2. FY 21-22 Budget – Mrs. Lawson reported that budget presentations will begin on March 15<sup>th</sup>.
3. Broadband Study – Mrs. Lawson reported that there will be a work session tomorrow on the Broadband Study.

### **COMPREHENSIVE PLAN/CAPITAL IMPROVEMENTS PROGRAM**

Mr. Hankins stated that staff is continuing to work on their capital improvement requests. He added that two firms that submitted proposals for updating the Comprehensive Plan were interviewed on February 11<sup>th</sup>.

### **ADJOURNMENT**

With no other business to come before the Commission, a motion was made by Mr. Midkiff to adjourn the meeting. The motion was seconded by Mrs. Epperson and passed.

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Robert H. Walk, Chair

**Plat Report**

Landowner	Subdivision Name	Surveyor	Parcels	Submitted	Completed	District
Smythers, Ronnie Family Division 12/21/20 - 1st review - needs revisions 1/19/21 - 2nd review - plat ok - need paperwork 1/22/21 - originals received/complete pb 13 pg 284	n/a	Jeff Scott PLS	1	12/21/20	1/22/21	Fort Chiswell

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Total Number of Parcels: 1



# Subdivision Report

**To:** Planning Commission  
**From:** Michelle Cassell, Assistant Department Head  
**Date:** 2/25/2021  
**Re:** Family Subdivision - Smythers

---

Ronald and Jannie Smythers recently subdivided their property of 11.634 acres located along Swecker Town Road SR 621, in the Fort Chiswell Magisterial District. This family division created a 5.817-acre parcel to be conveyed to Keegan Mims, Grandson of Ronald and Jannie Smythers, and a 5.817-acre residual.

The existing home on Tract #1 is currently served by public water and private sewer. Any development on the residual can be served by the same. Both tracts will be utilized for residential purposes. Although it is a family division, Tract #1 has state road frontage on Swecker Town Road. We do not address the residual for family divisions.

Staff will answer any questions that the Commission may have regarding this division.

**NOTES**

- THIS PLAT IS BASED ON A CURRENT FIELD SURVEY.
- THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT.
- SUBJECT PROPERTY AS SHOWN DOES NOT FALL WITHIN THE LIMITS OF A FEMA DESIGNATED FLOOD HAZARD ZONE. THIS DETERMINATION IS BASED ON THE FLOOD HAZARD MAP AND HAS NOT BEEN VERIFIED BY ACTUAL FIELD ELEVATIONS. ZONE - C
- THIS PLAT IS SUBJECT TO ALL RIGHTS-OF-WAY AND EASEMENTS OF RECORD.
- NO CULVERTS OR STORM DRAINS CROSS THIS TRACT.
- PLANNED USE FOR THIS TRACT IS AGRICULTURAL AND RESIDENTIAL.
- THIS TRACT IS TO BE SERVED BY PUBLIC WATER AND PRIVATE SEWER.
- NO RESTRICTIVE COVENANTS EXIST NOR ARE IMPOSED BY OWNER.
- NO CURB AND GUTTER PLANNED.
- FLOOD ZONE = ZONE "C".
- HORIZONTAL AND VERTICAL REFERENCE DATUM TAKEN FROM WYTHE CO. E911 GRID SYSTEM. STATION 50 OF 73.
- MINIMUM BUILDING SETBACKS:  
FRONT = 35' FROM R/W VA SEC. RTE. 621  
SIDE = 10'  
BACK = 10'

PUBLIC UTILITY EASEMENTS OF NO LESS THAN (10) TEN FEET IN WIDTH SHALL BE PROVIDED FOR WATER, SEWER, POWER LINES AND OTHER UTILITIES IN THE SUBDIVISION ALONG EACH PROPERTY LINE EXCEPT ALONG THE OUTSIDE BOUNDARY WHERE (20) TWENTY FEET SHALL BE REQUIRED.

THIS DIVISION CREATES ONE FAMILY LOT AND A 5.817 ACRE RESIDUAL.

**LEGEND:**

- x-x-x- = EXISTING FENCE
- - - - - = BUILDING SETBACK LINE
- - - - - = PROPERTY LINE
- - - - - = OVERHEAD UTILITY LINE
- Tele Ped = TELEPHONE PEDESTAL
- Pwr Pole = POWER POLE
- ℙ = PROPERTY LINE
- Wtr Mtr = WATER METER

THE PLATTING AS SHOWN HEREON IS WITH THE FREE WILL AND CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS.

WITNESS THE FOLLOWING SEALS AND SIGNATURES ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
RONALD EDGAR SMYTHERS

\_\_\_\_\_  
JANNIE HUBBARD SMYTHERS

I, \_\_\_\_\_, A NOTARY PUBLIC IN AND FOR THE AFORESAID STATE OF VIRGINIA, AT LARGE, DO HEREBY CERTIFY THAT

WHOSE NAMES ARE SIGNED TO THE FOREGOING WRITING HAVE PERSONALLY APPEARED BEFORE ME AND ACKNOWLEDGED THE SAME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_

CERTIFICATE OF APPROVAL:  
THIS SUBDIVISION PLAT IS APPROVED BY THE UNDERSIGNED IN ACCORDANCE WITH THE EXISTING SUBDIVISION REGULATIONS AND MAY BE COMMITTED TO RECORD.

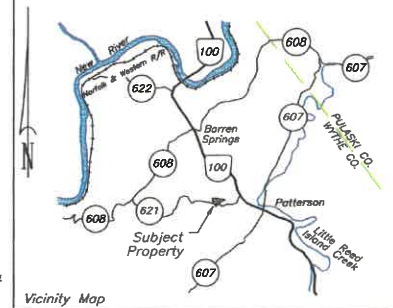
DATE \_\_\_\_\_ ADMINISTRATOR \_\_\_\_\_  
DATE \_\_\_\_\_ PLANNING COMMISSION \_\_\_\_\_

STATE OF VIRGINIA: IN WYTHE COUNTY CIRCUIT COURT CLERK'S OFFICE \_\_\_\_\_ 20\_\_\_\_\_ AT \_\_\_\_\_ THIS MAP WAS RECEIVED IN OFFICE AND ADMITTED TO RECORD.

TESTE: \_\_\_\_\_ CLERK \_\_\_\_\_

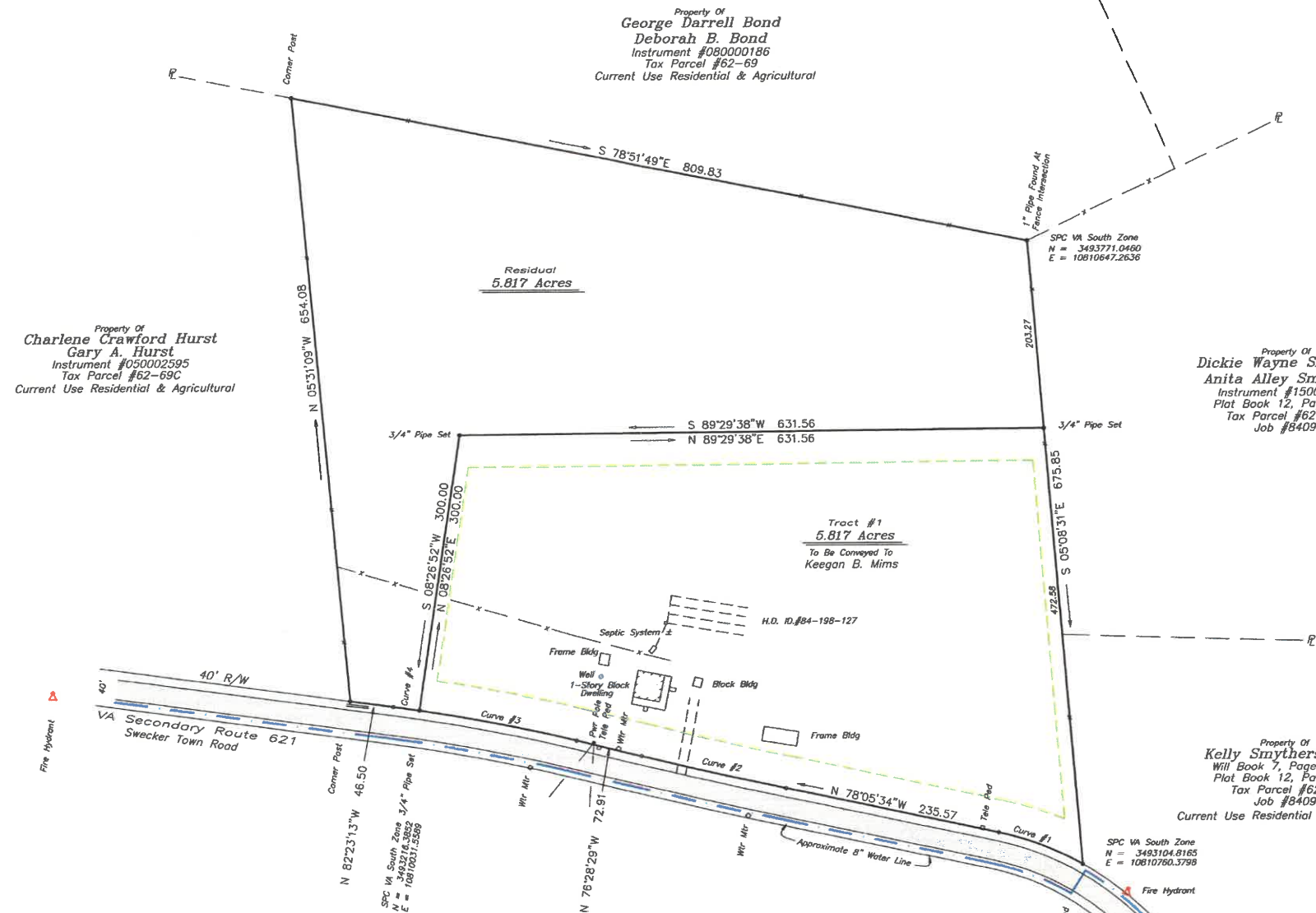
**APPROVED**  
By Michelle at 2:35 pm, Jan 19, 2021

04°29'39"  
VA Grid North  
South Zone  
Project North  
Plat Book 12, Page 334  
Job #5355 1986 Magnetic North  
COMBINED FACTOR = 0.999874  
HORIZONTAL TO GRID



FAMILY SUBDIVISION FOR RONALD EDGAR SMYTHERS & JANNIE HUBBARD SMYTHERS  
700 LITTLE REED ISLAND RD.  
BARREN SPRINGS VA 24313  
PHONE (276) 766-3728  
CURRENT USE RESIDENTIAL/AGRICULTURAL  
PROPOSED USE RESIDENTIAL & AGRICULTURAL

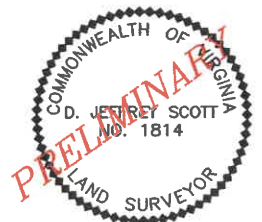
THE 5.806 ACRE PARCEL, TRACT #1, CREATED UNDER THE IMMEDIATE FAMILY PROVISION OF THE ORDINANCE SHALL REMAIN IN THE NAME OF KEEGAN B. MIMS FOR A PERIOD OF NO LESS THAN FIVE (5) YEARS UNLESS SAID LOT IS SUBJECT TO AN INVOLUNTARY TRANSFER SUCH AS FORECLOSURE, DEATH, JUDICIAL SALE, CONDEMNATION OR BANKRUPTCY. KEEGAN B. MIMS IS THE GRANDSON OF RONALD EDGAR SMYTHERS AND JANNIE HUBBARD SMYTHERS. THE RETENTION PERIOD BEGINS WHEN THE DEED OF TRANSFER IS RECORDED.



R/W Curve Data	R/W Curve Data	R/W Curve Data	R/W Curve Data
Curve #4 Delta = 00°50'05" Radius = 1956.564' Arc = 28.502' Chord = 28.501' Tangent = 14.251' Ch.Brg. = 81°58'10"W	Curve #3 Delta = 05°04'39" Radius = 1956.564' Arc = 173.384' Chord = 173.328' Tangent = 86.749' Ch.Brg. = N 79°00'49"W	Curve #2 Delta = 01°37'05" Radius = 5645.644' Arc = 159.425' Chord = 159.419' Tangent = 79.718' Ch.Brg. = N 77°17'02"W	Curve #1 Delta = 17°51'13" Radius = 313.282' Arc = 97.621' Chord = 97.226' Tangent = 49.209' Ch.Brg. = N 69°10'12"W

SOURCE OF TITLE  
BEING THE SAME PROPERTY CONVEYED TO RONALD EDGAR SMYTHERS AND JANNIE HUBBARD SMYTHERS FROM CHARLIE A. LAWSON AND JOYCE W. LAWSON BY DEED DATED FEBRUARY 4, 1983. SAID DEED BEING RECORDED IN DEED BOOK 299, AT PAGE 214 IN THE CLERK'S OFFICE OF THE CIRCUIT OF WYTHE COUNTY, VIRGINIA.  
TAX PARCEL #62-74.

SURVEYOR'S CERTIFICATE:  
I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL OF THE REQUIREMENTS OF THE BOARD OF SUPERVISORS AND THE ORDINANCES OF WYTHE COUNTY, VIRGINIA, REGARDING THE PLATTING OF SUBDIVISIONS WITHIN THE COUNTY HAVE BEEN COMPLIED WITH.  
GIVEN UNDER MY HAND THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.  
STATE CERTIFIED LAND SURVEYOR



FAMILY SUBDIVISION FOR  
**Ronald Edgar Smythers**  
**Jannie Hubbard Smythers**  
11.634 Acres Located On  
VA Secondary Route 621  
Fort Chiswell Magisterial District  
Wythe County, Virginia  
Scale: 1" = 100' Date: 12-14-2020  
D. Jeffrey Scott PLS #1814  
Hillsville, Virginia 24343  
RECORD REFERENCES AND NOTATIONS  
DEED BOOK 299, PAGE 214 (2-14-1983)  
HEALTH DEPARTMENT ID #84-198-127 (6-17-1984)  
PORTION OF TAX PARCEL #62-74





# March 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 PC - 7 pm	2 Econ Dev 3 pm Budget 4 pm	3 Staff Mtg 8 am	4	5	6
7	8	9 BoS 6 pm	10	11	12	13
14	15 F&R 5 pm	16 B&G 8 am Water 9:30 am	17	18	19	20
21	22	23 BoS 6 pm	24	25	26	27
28	29	30	31			

# April 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 PC - 7 pm	6 Econ Dev - 3 pm Budget - 4 pm	7 Staff Mtg - 8 am	8	9	10
11	12	13 BoS - 6 pm	14	15	16	17
18	19 F&R - 5 pm	20 B&G - 8 am Water - 9:30 am	21	22	23	24
25	26	27 BoS - 6 pm	28	29	30	

# 102nd Certified Planning Commissioners' Program

March 18, 2021 – May  
28, 2021  
9:00 AM-12:30 PM

VCU (virtual session)  
VA

The Virginia Certified Planning Commissioners' Program (CPC), which has received both state and national recognition and awards, is designed to provide the legal and technical background needed by citizen-planners and decision makers. The program covers the "what" and "why" of planning in Virginia in addition to reviewing the principals that guide the community planning process. Program participants will also learn how to handle and respond to the range of issues that come before a local planning commission, and will engage in role-play and scenarios to put what they have learned to work.

The CPC class consists of three parts: an in-person opening session, home study, and an in-person closing session. The dates of the opening and closing sessions are as follows:

- Opening session: March 18-19, 2021
- Closing session: May 27-28, 2021

PLEASE NOTE: This course will be conducted virtually via the Zoom teleconferencing platform. The opening and closing sessions are usually conducted in-person. However, for the safety and comfort of all involved, those sessions will take place virtually.

## Countdown to the Event

23

DAYS

15

HOURS

16

MINUTES

50

SECONDS

Register By

March 11, 2021 11:59 PM

Register Now

Contact Us

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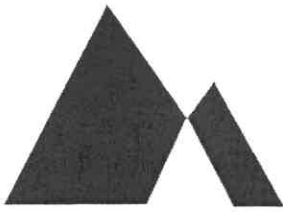
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**BUDGET REQUEST  
FISCAL YEAR 2021-22**

**8101 - PLANNING COMMISSION**

	<b>LINE NAME</b>	<b>SPENT FY 18-19</b>	<b>SPENT FY 19-20</b>	<b>BUDGET FY 20-21</b>	<b>SPENT TO DATE</b>	<b>% OF BUDGET SPENT</b>	<b>REQUEST FOR FY 21-22</b>	<b>COMMENTS</b>
411000	Salaries	\$42,466	\$43,740	\$45,034	\$28,146	62.50%		
412100	Part-Time Personnel	\$8,700	\$8,100	\$8,700	\$5,375	61.78%	\$8,700	Planning Commission member salaries
421100	Health Insurance	\$7,622	\$7,546	\$7,524	\$4,703	62.51%		
421120	VRS - Group Life Employer	\$221	\$228	\$243	\$142	58.44%		
422100	FICA	\$3,845	\$3,904	\$4,111	\$2,526	61.44%		
423100	VRS - Retirement	\$3,516	\$3,622	\$4,661	\$2,835	60.82%		
423150	VRS - Retiree Health	\$38	\$39	\$23	\$16	69.57%		
425100	Unemployment Insurance	\$20	\$7	\$720	\$0	0.00%		
426100	Workers Compensation	\$45	\$225	\$48	\$43	89.58%		
430150	Purchase of Services	\$17,921	\$18,438	\$18,732	\$14,048	74.99%	\$18,910	Yearly assessment to MRPDC - \$178 increase
450010	Other Purchased Services - Mapping	\$0	\$0	\$30,000	\$0	0%	\$20,000	Outsourcing for update of the Comprehensive Plan
453010	Postal Services	\$213	\$202	\$500	\$164	32.80%	\$350	Regular postage and lease/maintenance of postage meter
453020	Telecommunications	\$534	\$452	\$600	\$259	43.17%	\$600	
453040	IT Services	\$0	\$0	\$246	\$0	0.00%	\$250	
454010	Advertising	\$819	\$1,080	\$2,000	\$618	30.90%	\$2,000	
455010	Printing & Binding	\$0	\$0	\$0	\$0	0.00%	\$0	
458010	Travel - Mileage	\$710	\$902	\$1,000	\$698	69.80%	\$3,000	Mileage for PC members.
458060	Travel - Conventions	\$500	\$0	\$1,500	\$0	0.00%	\$1,650	Fee for members of PC to attend the Virginia Certified Planning Commissioner's class.
461100	Office Supplies	\$498	\$749	\$800	\$37	4.63%	\$800	Plotter supplies, regular supplies, paper.
461110	Duplicating	\$212	\$581	\$700	\$155	22.14%	\$700	Use of copier
470012	Computers, Equip & Software	\$51		\$0	\$0	0.00%	\$0	
470015	Furniture & Fixtures	\$0	\$0	\$0	\$0	0.00%	\$0	
<b>Department Totals</b>		<b>\$87,931</b>	<b>\$89,815</b>	<b>\$127,142</b>	<b>\$59,765</b>	<b>47.01%</b>	<b>\$56,960</b>	



# MOUNT ROGERS PLANNING DISTRICT COMMISSION

WILLIE GREENE, Chairman  
BRENDA THOMPSON, Treasurer

AARON SIZEMORE, Executive Director

1021 Terrace Drive    Marion, Virginia 24354    Phone 276-783-5103    Fax 276-783-6949

January 25, 2021

Steven Bear  
County of Wythe  
345 South Fourth Street  
Wytheville, VA 24382

Dear Steven,

The FY 2022 yearly local assessment for the County of Wythe as determined by the Mount Rogers Planning District Commission's Executive committee is \$18,909.37. This represents a \$178.00 increase from last year's assessment and was calculated at \$.925 per capita. Our population estimates come from UVA's Weldon Cooper Center for Public Service and the amount per capita fluctuates with the Consumer Price Index. Please see the attached table of assessments for all localities. Our total yearly budget is \$1,102,057.

Brief list of services:

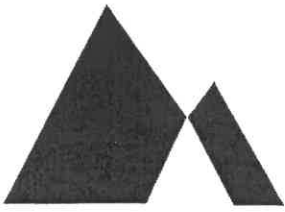
- Water/Wastewater funding
- Yearly CEDS update and submittal to EDA to be used as supporting documentation for funding requests.
- Transportation Rural Technical Committee reviews and supports smartscale projects and acts as a liaison to VDOT for such project scoring.
- Serve as primary point of contact for ARC and review and recommend projects for funding, maintain region's Local Development District status with ARC.
- Grant Writing and project management for EDA, ARC, RD, DHCD, VHDA and others as requested.
- Writing and updating the Regional Hazard Mitigation plan allowing access to FEMA funds.

Thank you for the opportunity to serve Wythe County.

Aaron Sizemore  
Executive Director

*SERVING LOCAL GOVERNMENTS IN  
BLAND - CARROLL - GRAYSON - SMYTH - WASHINGTON - WYTHE  
BRISTOL - GALAX*

*MRPDC is an equal opportunity provider and employer.*



# MOUNT ROGERS PLANNING DISTRICT COMMISSION

WILLIE GREENE, Chairman  
BRENDA THOMPSON, Treasurer

AARON SIZEMORE, Executive Director

1021 Terrace Drive

Marion, Virginia 24354

Phone 276-783-5103

Fax 276-783-6949

## Locality Assessments:

LOCALITY	FISCAL YEAR 2022 ASSESSMENT (\$ .925 Per Capita)
Bland County	\$5,950.64
Carroll County	\$26,960.13
Grayson County	\$14,182.72
Smyth County	\$22,672.93
Washington County	\$49,951.31
Wythe County	\$18,909.37
Bristol City	\$15,613.95
Galax City	\$6,094.04
Marion Town	\$5,521.36
Wytheville Town	\$7,596.50

*SERVING LOCAL GOVERNMENTS IN  
BLAND - CARROLL - GRAYSON - SMYTH - WASHINGTON - WYTHE  
BRISTOL - GALAX*

*MRPDC is an equal opportunity provider and employer.*

2021 Projects
<b>Engineering-Project Status Report</b>
Barren Springs Community Center
LMRS Septic Expansion
County Office Building
APEX Projects
DEQ Comments
Finish Stabilization
Restrooms
Maintenance
Animal Shelter
ESC/Stormwater Classes
Solar Projects (Concerns/issues)
E&S Inspections
<i>Lane Enterprises</i>
Klockner E&S Review
VDOT
Smart Scale Application Apache Rd
STARS study Exit 77 and 80
<b>Revenue Sharing</b>
Calico Lane
Peacehaven
Staff Steet
Beatle Spinner Drive
Bentwood Drive
Dyer Road
Orion Drive
Pendwood Lane
Southcrest
Muskkrat
Newground
Rickey Road Water Line Extension

		Project Status					Johnny Kincer 2-23-2021
Preliminary Engineering	Started	In-process	Competed	Estimated Start	Estimated Completion	Comments/Concerns/Milestones/Etc.	
Thrasher Design and Cost Est				10/10/2019		Project Shelved because of letter to BOS	
Stephen Dalton Design						Bids Received. Rambo was low bid. PO issued to Rambo	
Lane Design						Treasurer made several changes. Lane to submit proposal	
				Sep-19	Jun-21	SWM changes approved. Summer we will submit termination request	
				Sep-19	Jun-21	Lime and matting purchased stored at apex. To be applied this winter	
				Sep-19		Checking building material costs so to re-bid project	
				Sep-19		Need to commit to Maintenance Schedule. We need filters changed ASAP	
Animal Shelter	1/13/2021					Engr Dep measured existing facility and produced a preliminary design	
						E&S finished Two day training soon. Then test.	
						2nd and 3rd Submission from Terragon submitted. Review ongoing	
						Inspection as much as we can and creating reports	
						1st Submission received. Review Ongoing	
						2nd Submission from Valley Engineering Received. Review Ongoing.	
	Sep-19	2025				Project initially approved. Points Corrected and Project is dropped	
						Survey to begin March 1st. Very important that everyone complete the survey	
						VDOT will not recommend this road for acceptance-cannot get sight distance	
						VDOT will not recommend this road for acceptance.	
						Waiting on VDOT	
						Waiting on VDOT	
						Waiting on VDOT	
						Waiting on VDOT	
						Waiting on VDOT	
						Waiting on VDOT	
	Feb-21					Staff to work with VDOT to come up with estimates for Tax District	
	Feb-21					Staff to work with VDOT to come up with estimates for Tax District	
	Feb-21					Staff to work with VDOT to come up with estimates for Tax District	
				2011	1/20/2021	VDOT waiting on Meade to patch a pothole	



**February 2, 2021**

The APEX Authority Board held its regular scheduled meeting at 12:00 Noon, Tuesday, February 2, 2021. The location of the meeting was in the Joe Hale meeting room of the APEX Center, 290 Ready Mix Rd, Wytheville, Virginia

**MEMBERS PRESENT:**

Brad Hughes, Chair  
Betsy Gillman, Vice Chair  
Bob Litton  
Shannon Ball  
Tam Topham  
Cory Aker

**MEMBERS ABSENT:**

Barry Arnold

**STAFF PRESENT:**

Jenna Lewis, Administrative Assistant

**OTHERS PRESENT:**

Stephen D. Bear, County Administrator

**CALL TO ORDER**

Chair Hughes determined that a quorum was present and called the meeting to order at 12:18 p.m. Chair Hughes thanked everyone for coming out in the weather and stated this will be a quick action item for essential business and adjourn soon as possible.

**MINUTES OF PREVIOUS MEETING**

The Authority Board was presented with the January 5<sup>th</sup> and 19<sup>th</sup>, 2020 minutes for approval. Mr. Litton made a motion, seconded by Mr. Topham to approve the January 5<sup>th</sup> and 19<sup>th</sup>, 2020 minutes as presented.

<b>Ayes:</b>	Cory Aker	Bob Litton	Tam Topham
	Shannon Ball	Betsy Gilman	Brad Hughes

**Absent:** Barry Arnold

**February 2, 2021**

**Nays:** None

**PAYMENT OF APEX INVOICES**

Mr. Litton made a motion to pay the invoices for approval on February 2, 2020. The invoices to be paid are as follows:

<b><u>VENDOR</u></b>	<b><u>AMOUNT</u></b>
Shentel	\$1,309.79
Wythe County Water	\$75.79
Robinson, Farmer, Cox Associates	\$5,015.00
Wythe County Finance Dept.	\$6,682.81
Master Card	\$114.00
Fire and Safety Protection	\$700.00
Hall Propane	\$1,893.27
Jenna Lewis-Reimbursement	\$114.84

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**TOTAL EXPENDITURES 2/02/2020 \$ 15,905.50**

**TOTAL EXPENDITURES APPROVED 2/02/2020 \$ 15,905.50**

Mrs. Gillman seconded the motion and the roll call vote was as follows:

Ayes: Cory Aker            Shannon Ball            Brad Hughes  
         Tam Topham           Bob Litton                Betsy Gillman

Absent: Barry Arnold

Nays: None

## **February 2, 2021**

Chair Hughes opened the floor up for thoughts and discussion from the members about the status with the APEX, but until we meet with the Board of Supervisors business moving forward is at a standstill, until we hear their direction, thoughts and concerns.

Mr. Litton stated that we need to have a sponsorship package go along with the Marketing project if we are moving forward selling the banners. There are several businesses that are on board, just need the proper paperwork to coincide with the sales.

Mr. Bear stated that the BOS meeting is the 18<sup>th</sup> and the Authority has had several great capital improvement ideas projected to benefit the center. We still need to have a prioritized list and discuss at that meeting.

The APEX still has the allotted 3rd quarter drawdown from the county to be made, per Mr. Bear.

### **NEXT MEETING**

The Next meeting will be on Tuesday, February 16, 2021 at Noon.

### **ADJOURNMENT**

With no other business to come before the Board, Chair Hughes adjourned the meeting.

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Brad Hughes, Chair

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Jenna Lewis, Secretary/Treasurer