



Planning Commission
340 South Sixth Street – Administration Building
Wytheville, VA 24382-2598
Telephone (276) 223-4508
FAX (276) 223-4515

Robert H. Walk, Chair
David P. Midkiff, Vice Chair
Douglas E. Wilson

AGENDA
PLANNING COMMISSION
March 2, 2020
7:00 p.m.

Heidi D. Lyall
Robert A. Epperson
Garry Rusty Beamer

- I. DETERMINATION OF QUORUM AND CALL TO ORDER**
- II. CITIZENS' TIME**
- III. MINUTES OF PREVIOUS MEETING – February 3, 2020**
- IV. SUBDIVISION ORDINANCE**
 - A. Subdivision Plat Report**
 - B. Family Subdivision - Boyer**
 - C. Minor Subdivision – Sharitz**
- V. MARCH/APRIL CALENDARS**
- VI. COUNTY ENGINEER REPORT**
- VII. 2020 CENSUS REPORT**
- VIII. EX-OFFICIO REPORT**
- IX. ADJOURNMENT**

February 3, 2020

The Wythe County Planning Commission held its regular monthly meeting on Monday, February 3, 2020, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia beginning at 7:00 p.m.

MEMBERS PRESENT

Robert H. Walk Chair
Douglas E. Wilson
Garry Rusty Beamer

Heidi D. Lyall
David P. Midkiff
Robert A. Epperson

MEMBERS ABSENT

None

OTHERS PRESENT

K. Michelle Cassell, Assistant Department Head
Johnny Kincer, County Engineer

DETERMINATION OF QUORUM AND CALL TO ORDER

Mr. Kincer, County Engineer, determined that a quorum was present and called the meeting to order.

REORGANIZATION

1. Election of Chair - Mr. Kincer opened the floor for nominations for the Wythe County Planning Commission for Chair for calendar year 2020.

Mr. Midkiff nominated Mr. Robert Walk as Chair for calendar year 2020. Hearing no further nominations, Mr. Kincer asked if there was a second to the motion.

Mr. Wilson seconded the motion that Mr. Robert Walk be elected as Chair for calendar year 2020 and the vote was as follows:

AYES:	Douglas E. Wilson	David P. Midkiff
	Heidi D. Lyall	Robert A. Epperson
	Garry Rusty Beamer	

NAYS: None

ABSTAIN: Robert H. Walk

Mr. Kincer turned the meeting over to Chair Walk.

2. Election of Vice Chair – Chair Walk opened the floor for nominations for Vice Chair for 2020.

Chair Walk asked if anyone wished to address the Commission during citizen's time.

Hearing no comments, Chair Walk proceeded with the agenda.

APPROVAL OF MINUTES

A motion was made by Mr. Lyall to approve the January 6, 2020 minutes as presented. The motion was seconded by Mr. Epperson and passed.

SUBDIVISION ORDINANCE

1. Subdivision Plat Report – The Commission reviewed a report including plats completed from January 2, 2020 through January 27, 2020.
2. Minor Subdivisions - The Commission reviewed subdivision plats showing Minor Subdivision approved by Ms. Cassell for the following:
 - Glena S. Mills
 - James Wright
3. Lot Line Revisions - The Commission reviewed subdivision plats showing a lot line revision approved by Ms. Cassell for the following:
 - Lori Elizabeth Ivins Tolley
 - Brad Cummins, LLC
4. Adjoining Owner/Lot Line Revision - The Commission reviewed a subdivision plat showing an adjoining owner/lot line revision approved by Ms. Cassell for Beverly Randolph and Deborah Ardella Lacy; Gerald and Molly Lacy Johnson; and Jamie Lacy.

PLANNING COMMISSION MONTHLY CALENDARS

The Commission reviewed and accepted the monthly calendars for February and March 2020.

COUNTY ENGINEER REPORT

The Commission reviewed the County Engineering report as follows:

APEX Center:

1. DEQ Warning Letter
 - A. DEQ visit January 22nd 2020.
 - B. DEQ delivered verbally comments for engineering calculations for the changes at the APEX Center, specifically the APEX Barn drainage, basin 1 and 4 verifications.
 - C. Knee walls being formed and poured. Some cracking in the concrete.

February 3, 2020
Unapproved Minutes

- D. HS Williams delivered the steel for the building and are performing some preliminary steel connections.
- E. Bidding out Restroom design to include sewer and water installations as well.

Rickey Road Water Line Extension:

- 1. Waiting on formal approval to advertise the project and loan closing instructions.

Fort Chiswell Diesel Generator:

- 1. Generator tied in and is fully operational.

Trash Transfer Station:

- 1. Simcon awarded the project. PO issued by JPASA. Waiting for Shop Drawings.

Progress Park:

- 1. RR tie replacement starts January 27, 2020. Coordinating with AMCOR and Gatorade.

County Library:

- 1. Building and Grounds requested a CAD drawing for their flooring projects coming up. Drawing was created using an old floor plan.

Mr. Kincer reported that 113 railroad ties have been replaced at Progress Park. In addition, he shared pictures of the APEX barn, inside of the APEX, railroad tie replacement, bathroom design at the APEX barn, and drawing of library.

Mrs. Lyall inquired about the recent conundrum regarding mold at the APEX center.

Mr. Kincer explained that we had record rains when the building was constructed. When the building was constructed and the lights were installed there was mold blooms in the dirt floor. He explained that there was some concern at that time and Virginia Occupational Safety and Health sampled the soil and found common mold that was not harmful to human health. Mr. Kincer stated that some of the workers during construction of the APEX expressed some health issues and are now requesting financial assistance from the County for medical bills. He reported that he is obtaining quotes for air testing for mold at the APEX to be proactive to ensure that APEX staff and visitors are safe.

COMPREHENSIVE PLAN

Mrs. Lyall inquired about the process for updating the Comprehensive Plan.

Ms. Cassell explained that the Code of Virginia requires for the plan to be updated every five years. She stated that Wythe County's plan has been updated in the past by Mount Rogers Planning District Commission and one update was done by a Planning

Commission member that was also a book editor. Ms. Cassell explained that the Commission has done both extensive and a minimal updates of the plan in the past.

Ms. Cassell explained that the Commission may conduct additional meetings or regular meetings may last longer to review the material being addressed. She explained that public meetings are usually conducted to gain citizen input and meetings have been conducted with other entities.

Ms. Cassell stated that the Commission should be obtaining some direction from the County Administrator in the near future on when/how to proceed with the update of the plan.

2020 CENSUS

The Commission reviewed minutes from the January 15, 2020 Census Complete County Committee Meeting as follows:

Jim informed the group that National Advertising hit yesterday. Mary Thomas offered to place large Census flyers on end caps of library book cases. Blake will visit, schools, rec center etc. with same large posters.

Jim wants to make sure to get Census Day for seniors going. Work with buses. Christ Stone knows the care managers in all areas. (To help promote.) Blake will get Bland Flyer from Cameron at library to get generic flyer going along with others. This one may be Senior specific.

Jim wants to make sure the water bills get Census info in them. Blake will post Facebook flyer on Facebook in next day or two. Mary Thomas will get a small piece in the paper in the library ad that already runs. Blake and Jim plan to set up meeting with Millie for Interview in late February. (Radio Interview Wednesday Jan. 22, 2020 at 3 p.m. with Thom Moore).

Chris will have associate attend Grayson meeting.

Jim wants to make sure flyers get in backpacks and to social services in the coming weeks.

The group discussed National Commercials and how everybody counts. Post cards go out 12th of March. April 1st is awareness day.

Jim said folks need to stress how census is confidential.

The committee decided to meet again on, February 12, 2020 at 9 a.m. in the EOC or 116 Conference room. Group was smaller this time, but we're hoping others will join back up as we get closer to the count.

February 3, 2020
Unapproved Minutes

Those present at the meeting were:

Blake Stowers Mary Thomas James Savesky Chris Stone

The Committee concurred to conduct its next meeting on February 12, 2020 at 9 a.m.

FORT CHISWELL AREA LIBRARY

Mr. Epperson reported that he has been approached by some citizens in his area regarding bringing a library to Fort Chiswell area. He stated that there is an upcoming community meeting on February 17th at the Fort Chiswell United Methodist Church at 7 pm.

ADJOURNMENT

With no other business to come before the Commission, a motion was made by Mr. Wilson to adjourn the meeting. The motion was seconded by Mrs. Lyall and passed.

Robert H. Walk, Chair

Landowner	Subdivision Name	Surveyor	Parcels	Submitted	Completed	District
Boyer, Roger & Joy	n/a	N. Keith Niday	1	1/13/20	1/30/20	Black Lick
Family Subdivision 1/13/2020 - 1st review - needs revision 1/23/2020 - 2nd review - ok for originals 1/29/2020 - originals received 1/30/2020 - complete pb 13 pg 189						
Sharitz, Wythe, David, Daniel	n/a	R. Wright & Associates, L	1	7/05/18	1/27/20	Black Lick
Minor Subdivision 7/5/2018 - 1st review - needs revisions 7/11/2018 - 2nd review - ok for originals 12/3/2018 - resubmitted - 1st review - ok for originals 1/24/2020 - originals received 1/27/2020 - complete pb 13 pg 190						

Total Number of Parcels: 2



Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 2/26/2020
Re: Family Subdivision - Boyer

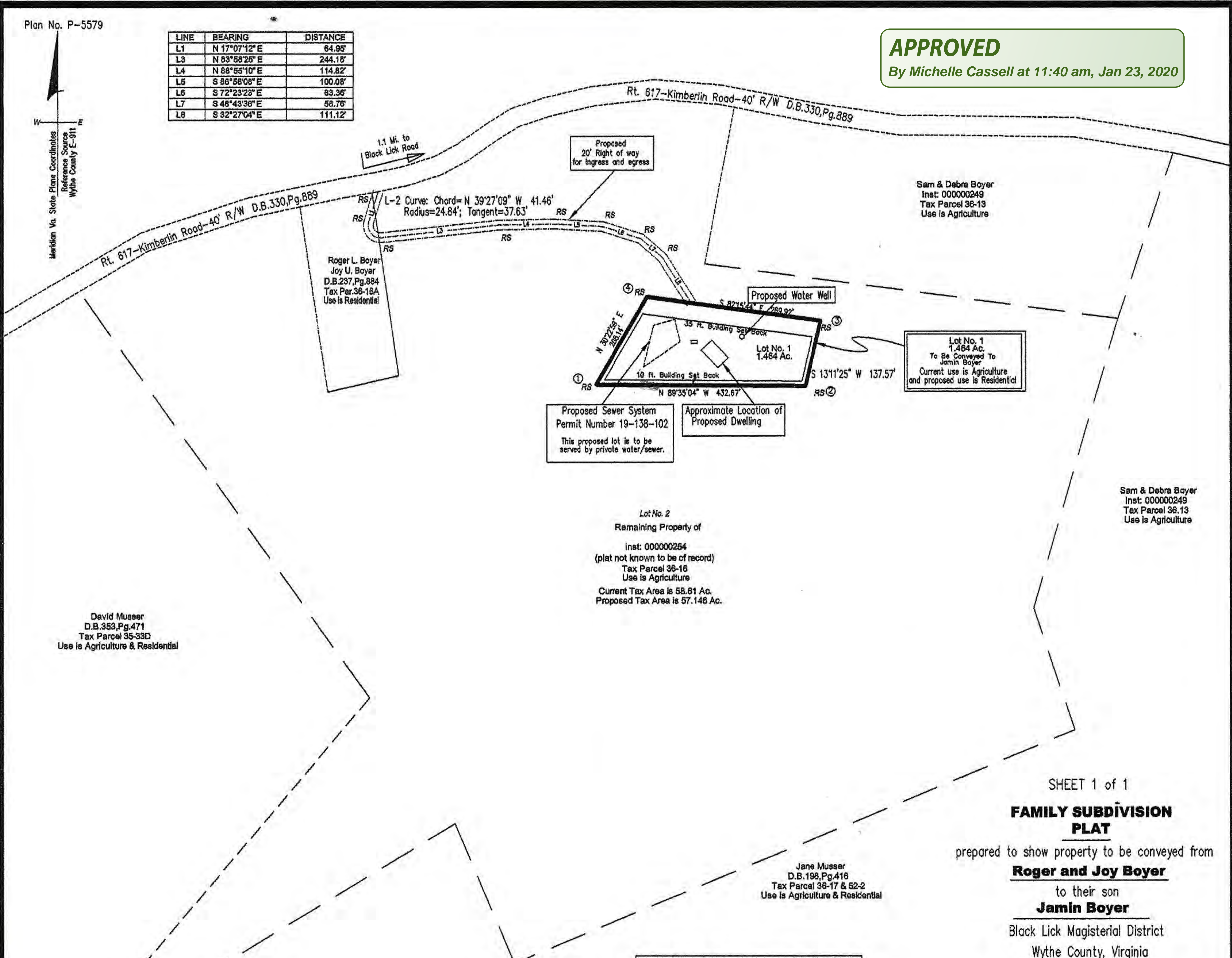
Roger and Joy Boyer recently subdivided their property of 58.61 acres located along a proposed 20' wide right-of-way off of State Route 617, Kimberlin Road, in the Black Lick Magisterial District. This family division created a 1.464 acre lot (Lot No. 1) to be conveyed to Jamin Boyer, son of Mr. and Mrs. Boyer, 57.146 acre residual.

Lot No. 1 is will be utilized for residential purposes and the proposed dwelling will be served by private water and private sewer. The residual will continue to be utilized for agricultural purposes.

Staff will answer any questions that the Commission may have regarding this division.

LINE	BEARING	DISTANCE
L1	N 17°07'12" E	64.95'
L3	N 83°58'25" E	244.18'
L4	N 86°55'10" E	114.82'
L5	S 86°58'08" E	100.08'
L6	S 72°23'23" E	63.36'
L7	S 48°43'38" E	66.76'
L8	S 32°27'04" E	111.12'

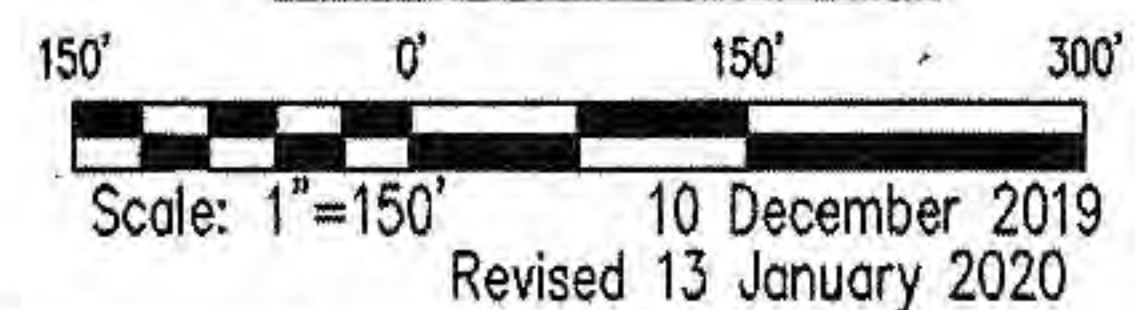
APPROVED
By Michelle Cassell at 11:40 am, Jan 23, 2020



SHEET 1 of 1

FAMILY SUBDIVISION PLAT

prepared to show property to be conveyed from
Roger and Joy Boyer
to their son
Jamin Boyer
Black Lick Magisterial District
Wythe County, Virginia



OWNERS CONSENT AND DEDICATION

The platting and dedication of the following described land showing the Roger & Joy Boyer Family Subdivision property with the free consent and in accordance with the desires of the undersigned owners, proprietors, and trustees, if any.

Roger L. Boyer _____ Date _____

Joy U. Boyer _____ Date _____

NOTARY STATEMENT
State of Virginia, County of Wythe

I, _____, Notary Public in the State and County aforesaid, do hereby certify that
Roger L. Boyer and Joy U. Boyer

whose names are signed to the foregoing Plat, dated 03/20/2016 personally appeared before me and acknowledged the same.
Given under my hand and seal this _____ day of January 2020.

My commission expires: _____

Notary Public _____

CERTIFICATE OF APPROVAL AND ACCEPTANCE

This Plat of the Roger and Joy Boyer Family Subdivision is approved by the undersigned in accordance with existing platting regulations and may be committed to record.

Administrator _____ Date _____

Planning Commission _____ Date _____

SURVEYORS CERTIFICATE

I hereby certify that to the best of my knowledge and belief, all of ordinances of Wythe County, Virginia regarding the platting of Subdivisions have been complied with.
Given under my hand this 10th. day of March 2019.

N. Keith Niday, Land Surveyor _____ Date _____

SURVEYORS TITLE STATEMENT

This is to certify that the property embraced within the limits of the hereon plat dated 12/10/2019 is a portion of the same property conveyed to Roger L. Boyer & Joy Boyer by deed dated 01/27/1992 and recorded as Inst: 000000254 and deed dated 10/17/1974 and recorded as D.B. 237, Pg. 884.

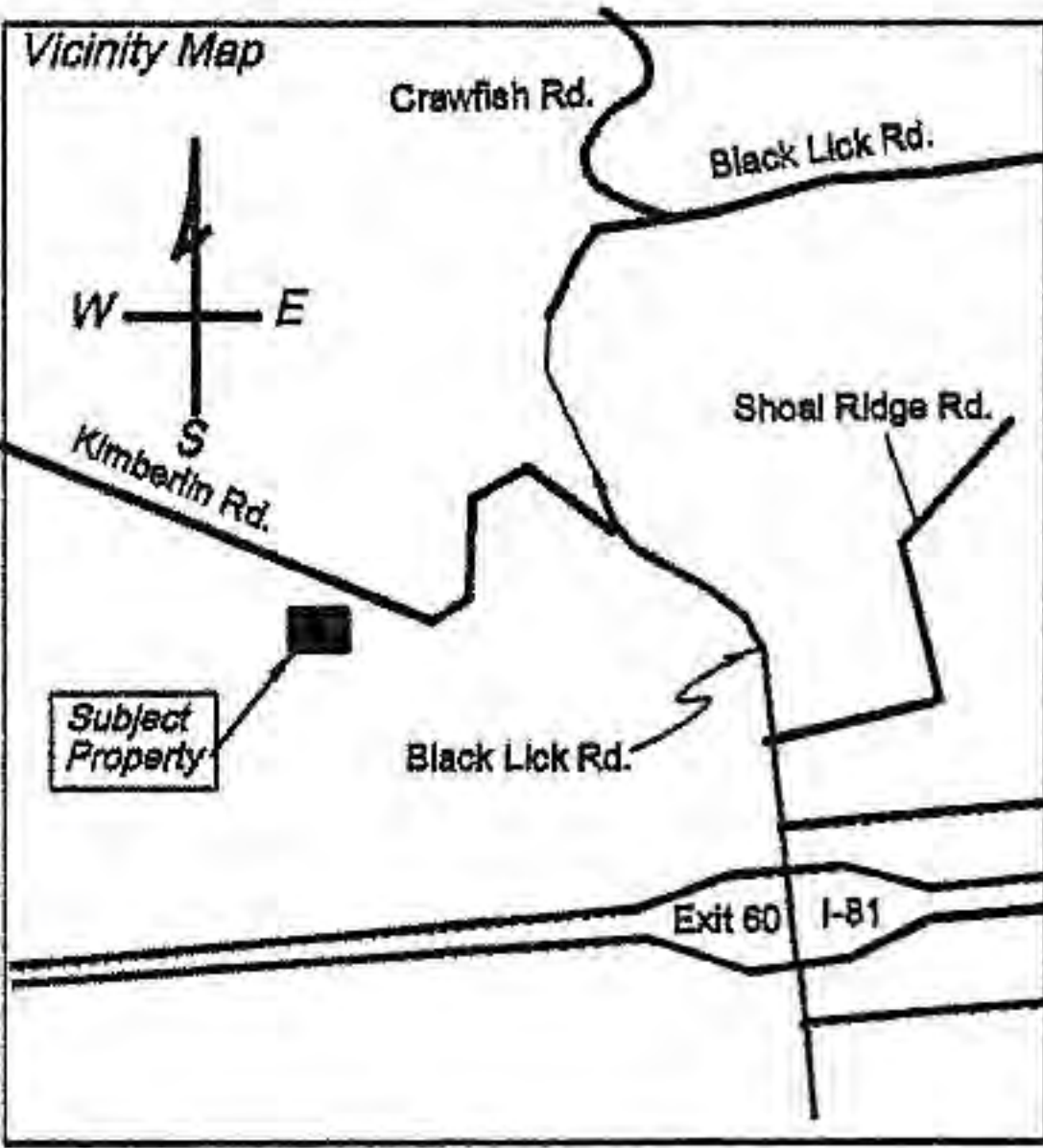
N. Keith Niday, Land Surveyor _____ Date _____

Meridian Va. South Zone State Plane Based on Wythe Co. 911 Information		
Corner	North	East
1	3507752.613	10667823.240
2	3507749.459	10668055.894
3	3507883.401	10668087.291
4	3507932.162	10667728.518

Lot No. 1 created under the Family Provision Section 8.1.1 shall remain in the name of Jamin Boyer, immediate family to whom the subdivision is made for a period of no less than five (5) years, unless such lots are subject to an involuntary transfer such as by foreclosure, death, judicial sale, condemnation, or bankruptcy. This statement shall be noted on the plat and deed of transfer. The retention period begins when the deed of transfer is recorded.

NOTES:

- 1.) Owners & Subdividers:
Roger & Joy Boyer
677 Kimberlin Rd., Rural Retreat, Va. 24368
Telephone: 276-686-9133
- 2.) Surveyor: N. Keith Niday, P.O. Box 128
Bland, Va. 24315, Tel: 276-688-4532
- 3.) Lot No. 1 is located in Flood Zone X as shown on Flood Map 51197001750 dated 05/02/2008. This was determined by scaling from the FIRM and not by elevation.
Lot No. 2 is located in Flood Zone X as shown on Flood Map 51197001700 dated 05/02/2008. This was determined by scaling from the FIRM and not by elevation.
- 4.) There are no existing covenants and no covenants are proposed by this plat to the surveyor's knowledge. No lawyers title report furnished to the surveyor.
- 5.) This plat was prepared without the benefit of a lawyers title report and is subject to all rights, right-of-way, and easements of record.
- 6.) Tax map area of Tax Parcel 36-16 is 58.61 Ac.
- 7.) Building Setback Line (BSL) 35' Front, 10' Rear & Side.
- 8.) Public utility easement of not less than ten (10) feet in width shall be provided for water, sewer, power lines, and other public utilities in the subdivision along each property line except along the outside boundary where twenty (20) feet shall be required.
- 9.) There are no public water mains, sanitary sewers, or storm drains serving Lots 1 and 2.
- 10.) The surveyor has contacted the property owners and informed them that subdividing property will affect real estate taxation including land use taxation if applicable. The land owners have been informed to contact the Wythe County Commissioner of the Revenue to discuss tax implications at telephone number 276-223-6015.
- 11.) Legend: RF=Rod Found, RS=Rod set.
- 12.) There is no public water or sanitary sewer serving the above mentioned tracks.
- 13.) The family subdivision will create two new lots, one with 1.464 Ac. and one with 57.146 Ac. residual.
- 14.) The proposed Grantee, Jamin Boyer is 39 years old.



8.1.2.1 Private Access Note.
Whenever a subdivision is to be served by private streets or private access easements a note shall be placed on the final plat and on the deeds of subdivision stating, "The streets and/or private access easements in this subdivision do not meet the standards necessary for inclusion in the system of state highways and shall not be maintained by the Virginia Department of Transportation or the County of Wythe and are not eligible for rural addition funds or any other funds appropriated by the General Assembly of Virginia and allocated by the Commonwealth Transportation Board."



Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 2/26/2020
Re: Minor Subdivision - Sharitz

Wythe, David, and Daniel Sharitz recently subdivided their property of 205 +/- acres located along US Route 11, West Lee Highway, in the Black Lick Magisterial District. This minor subdivision created a 6.577 acre lot and a 198 +/- residual.

The newly created lot will be utilized for residential/agricultural purposes and the residual will continue to be utilized for agricultural purposes. The existing home is served by public water and private sewer and any future development will be served by the same. Both properties have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.

Owner's Consent

This Is To Certify That The Subdivision As Shown Hereon Has Been Prepared With The Free Consent And In Strict Accordance With The Wishes And Desires Of The Undersigned Owner's.

Wythe B. Sharitz _____ Date _____
David Scott Sharitz _____ Date _____
Daniel Buchanan Sharitz _____ Date _____

APPROVED

By Michelle Cassell at 9:59 am, Dec 03, 2019

Surveyor's Certificate

I Hereby Certify, To The Best Of My Knowledge And Belief, That The Requirements Of The Board Of Supervisors And The Ordinances Of The County Of Wythe, Virginia, Regarding The Platting Of Subdivisions Within The County Have Been Met.

Randal C. Wright, L.S. No. 2545 _____ Date _____

Source Of Title

The Property Shown Hereon Is A Portion Of The Property Devised Unto Robert H. Sharitz (Now Deceased), Rebecca R. Sharitz (Now Deceased) And Wythe B. Sharitz By Will Book 42 Page 480. Robert H. Sharitz's Interest Devised Unto David Scott Sharitz And Daniel Buchanan Sharitz By Will File 14-219. Rebecca R. Sharitz's Interest Devised Unto David S. Sharitz By Will File 19-208. Said Instruments Recorded In The Clerk's Office Of Wythe County, Virginia Being The Last Instruments In The Chain Of Title To Said Property.

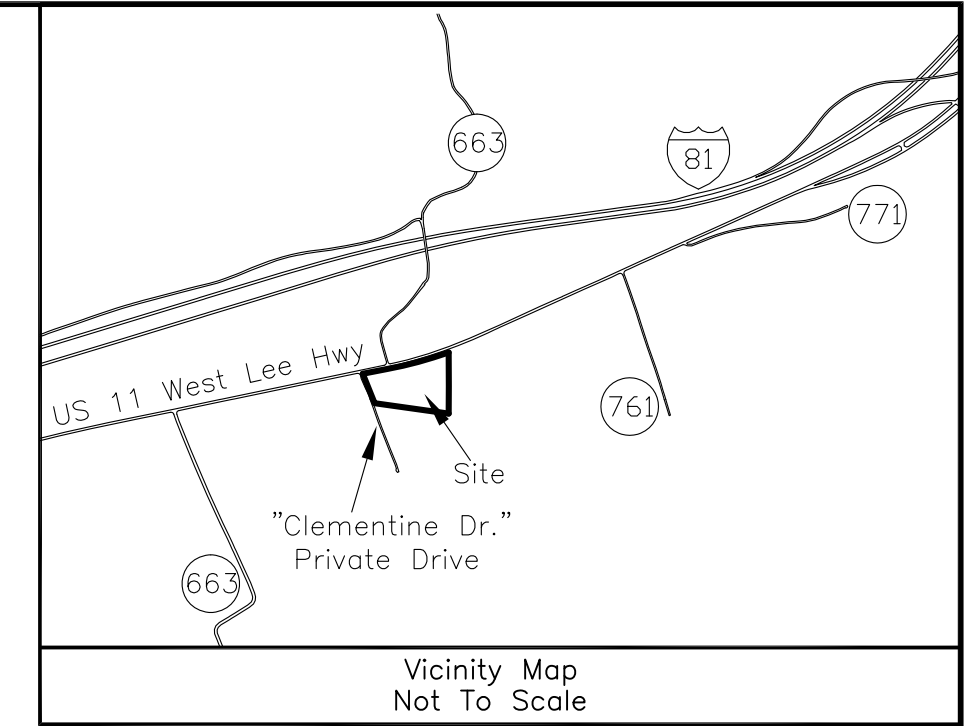
Randal C. Wright, L.S. No. 2545 _____ Date _____

County Approval:

This Subdivision As Shown Hereon Is Approved By The Undersigned In Accordance With The Existing Subdivision Regulations And May Be Committed To Record.

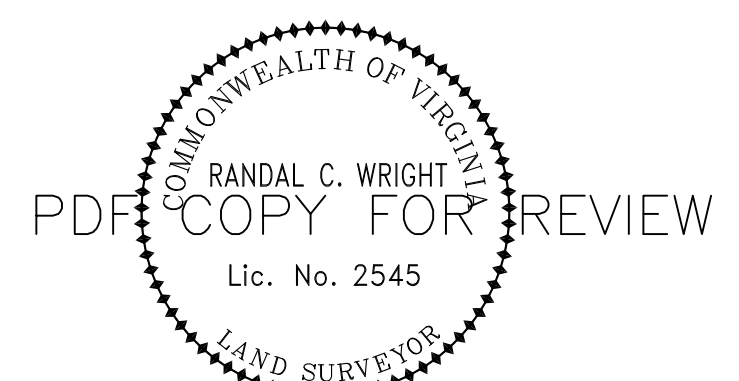
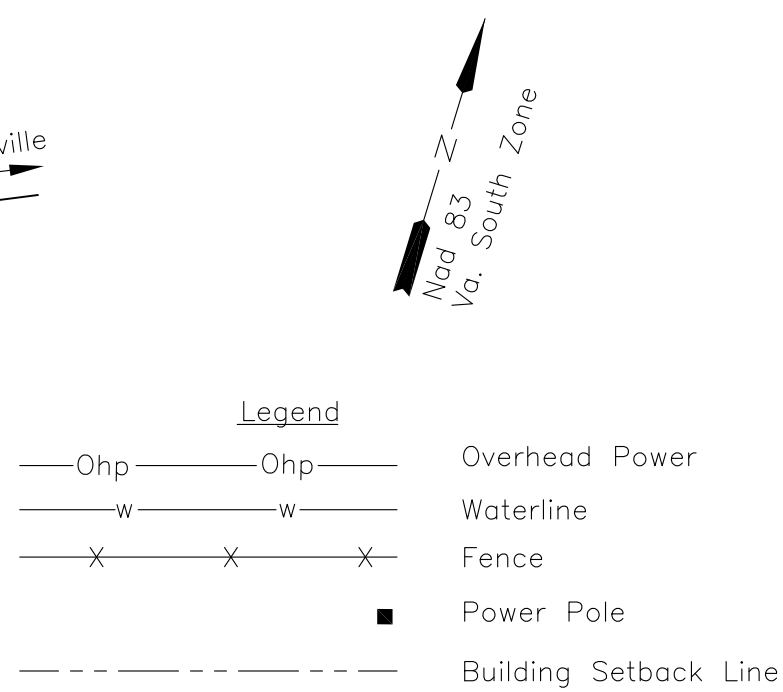
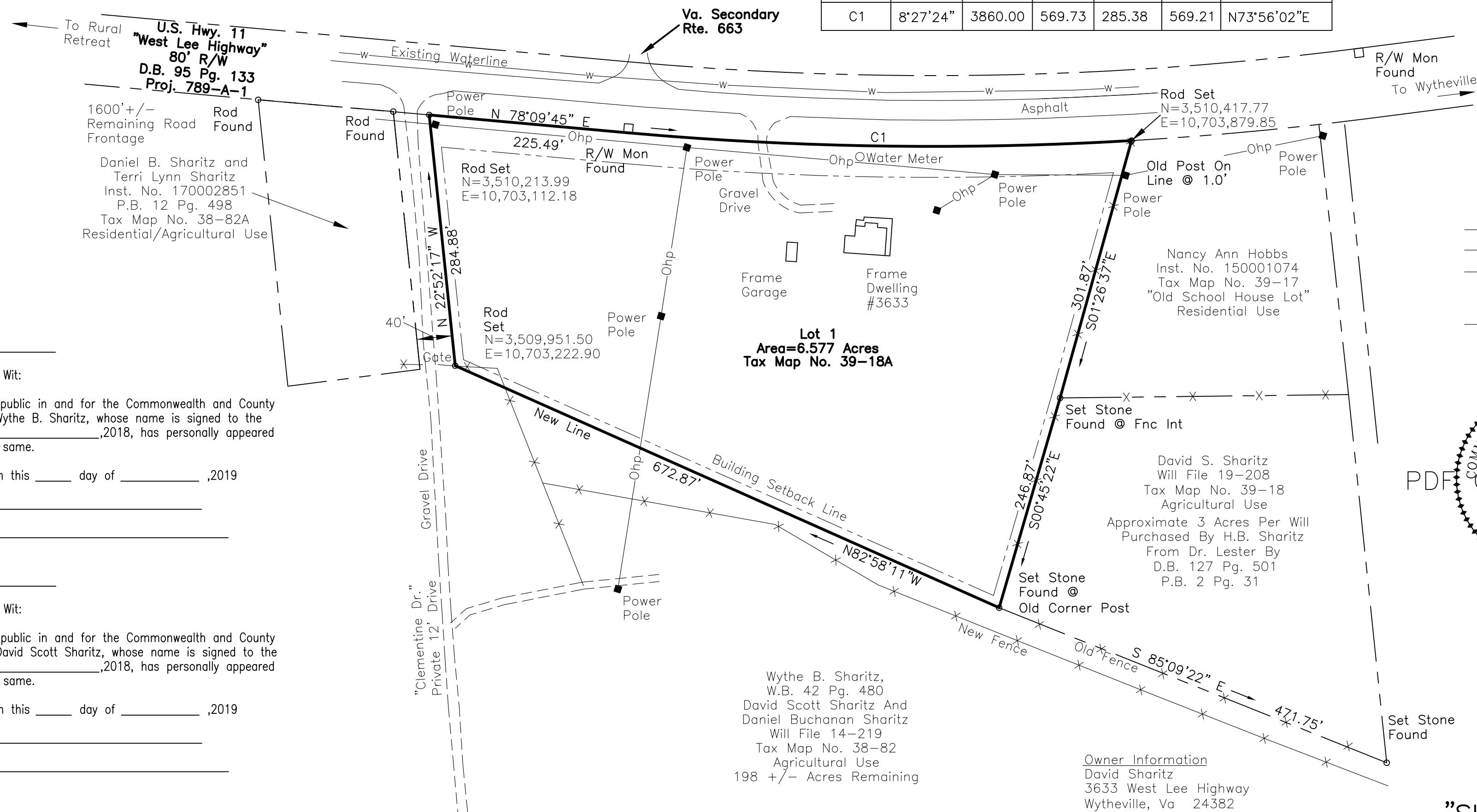
County Administrator _____ Date _____

Planning Commission _____ Date _____



Vicinity Map Not To Scale

Curve Table						
Curve	Delta	Radius	Length	Tangent	Chord	Chord Bearing
C1	8°27'24"	3860.00	569.73	285.38	569.21	N73°56'02"E



Notary's Certificate

Commonwealth Of _____

County Of _____ To Wit: _____

I, _____, a notary public in and for the Commonwealth and County aforesaid do hereby certify that Wythe B. Sharitz, whose name is signed to the foregoing writing bearing date of _____, 2018, has personally appeared before me and acknowledged the same.

Given under my hand and seal on this _____ day of _____, 2019

Notary Public _____

My Commission Expires _____

Notary's Certificate

Commonwealth Of _____

County Of _____ To Wit: _____

I, _____, a notary public in and for the Commonwealth and County aforesaid do hereby certify that David Scott Sharitz, whose name is signed to the foregoing writing bearing date of _____, 2018, has personally appeared before me and acknowledged the same.

Given under my hand and seal on this _____ day of _____, 2019

Notary Public _____

My Commission Expires _____

Notary's Certificate

Commonwealth Of _____

County Of _____ To Wit: _____

I, _____, a notary public in and for the Commonwealth and County aforesaid do hereby certify that Daniel Buchanan Sharitz, whose name is signed to the foregoing writing bearing date of _____, 2018, has personally appeared before me and acknowledged the same.

Given under my hand and seal on this _____ day of _____, 2019

Notary Public _____

My Commission Expires _____

Notes:

- This Plat Is Based On A Current Field Survey During The Month Of July, 2018.
- This Plat Was Prepared Without The Benefit Of A Title Report.
- There May Be Existing Easements That Encumber The Property That Are Not Shown. Reference W.B. 42 Pg. 480; Will File 14-219; Will File 19-208; Tax Map No. 39-18A (9 Acres Per Will) No Description Available; Tax Map 38-82 (205 Acres Per Deed).
- Rod Set = 1/2" Rebar.
- This Property Does Not Lie In A H.U.D. 100 Year Flood Hazard Zone. This Opinion Is Based On Community Panel No. 51197C0195D, Effective Date 5/2/2008.
- There Are No Buildings Located Within The Setback Areas Along New Boundary Lines. Front Setback= 35' ; Rear Setback = 10'; Side Setback = 10'.
- Public Utility Easements Of Not Less Than Ten (10) Feet In Width Shall Be Provided For Water, Sewer, Power Lines And Other Public Utilities In The Subdivision Along Each Property Line Except Along The Outside Boundary Where Twenty (20) Feet Shall Be Required.
- One Lot Is Created With Approximately 198 Acres Residual.
- There Are Not Any Existing Or Proposed Restrictive Covenants For This Division.
- Current Use = Residential/Agricultural. Proposed Use = Residential/Agricultural.
- There Are Not Any Existing Storm Sewer Structures Located On The Property Shown Hereon.
- Any Future Development Will Utilize Public Water And Private Sewer Systems.
- Local Combined Scale And Elevation Factor = 1.000137.

Owner Information
David Sharitz
3633 West Lee Highway
Wytheville, Va 24382
276-228-7916
Daniel Sharitz
2914 West Lee Highway
Wytheville, Va 24382
276-228-2530
Wythe B. Sharitz
188 Clementine Dr.
Wytheville, Va 24382
276-228-4649

Plat Of
Minor Subdivision
"Sharitz Farm Division II"
Property Of
Wythe B. Sharitz,
David S. Sharitz,
Daniel B. Sharitz
Located In
Black Lick Magisterial District
Wythe County, Virginia



SCALE IN FEET

Date: July 12, 2018
Revised Oct. 22, 2019
(Updated Source of Title)

R. Wright & Associates, LLC
651 Ivanhoe Road
Max Meadows, Va 24360
276-620-9615

March 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 PC Mtg - 7 pm	3 Econ Develop Budget 4 pm	4 Staff Mtg - 8 am	5	6	7
8	9	10 BoS Meeting 6 pm	11	12	13	14
15	16 F&R - 5 pm	17 B&G 8 am Water 9:30 am	18 JPSA 7 pm	19 NRRWA 10 am	20	21
22	23	24 BoS Meeting 6 pm	25	26	27	28
29	30	31				

April 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Staff Mtg 8 am	2	3	4
5	6 PC Mtg 7 pm	7 Econ Develop Budget 4 pm	8	9	10	11
12	13	14 BoS Mtg 6 pm	15	16	17	18
19	20 F&R – 5 pm	21 B&G 8 am Water 9:30 am	22 JPSA 7 pm	23 NRRWA 10 am	24	25
26	27	28 BoS Mtg 6 pm	29	30		



County Administrator's Office

Engineering Department

340 South Sixth Street – Administration Building

Wytheville, VA 24382-2598

Telephone (276) 223-4500

FAX (276) 223-4515

Stephen D. Bear
County Administrator

Johnny D. Kincer, PE CEM
County Engineer

Rhonda L. Vaught
Secretary

Engineering Department Status Report

February 24, 2020

APEX Center:

1. DEQ Warning Letter
 - A. DEQ visit January 22nd 2020.
 - B. DEQ delivered verbally comments for engineering calculations for the changes at the APEX Center, specifically the APEX Barn drainage, basin 1 and 4 verifications.
 - C. Apex Utility Barn – Steel Framing is done. Sheeting starting soon
 - D. Some quotes received for Restrooms and Wash Bays. Quotes are too high so formal bid packages are being designed. RFB will go out soon.

Rickey Road Water Line Extension:

1. Formal approval received. Project Advertised by Peed and Bortz. Engineering Department will have to review and approved the Erosion and Sediment control plan and ask VA DEQ for a Linear Project Exemption for Stormwater. This project is designed so the advertisement is for the Construction of the water line.
2. Rural Development has approved this project for low interest loan.

Fort Chiswell Diesel Generator:

1. Generator tied in and is fully operational. Waiting on Paperwork from Curtis and Blake to ask for Grant Money.

Trash Transfer Station:

1. Shop Drawings received and approved. Fabrication of steel should be on going.

Austinville WWTP and Collection System:

1. RFP is on the web site. This is for Engineering Services to Design a new WWTP and replace the existing collection system.
2. DEQ has approved this for grant money.

February 12, 2020

2020 CENSUS COMPLETE COUNT COMMITTEE MEETING

Present

Michelle Cassell Blake Stowers Mary Thomas James Savesky
Wayne Sutherland

The Committee met in the small conference room of the County Office Building at 9 am.

Mr. Sutherland commented that the Town of Wytheville intends to provide approximately 10 laptops

Ms. Cassell stated that the Census reminder would be included on the County water bills for March.

Mr. Savesky stated that postcards would be going out on March 12th reminding citizens to complete the census online. He stated that each postcard would have a tracking number.

The Committee discussed providing a small flier to the School Board the first week in March to distribute to the elementary schools. Ms. Cassell stated that should would contact Superintendent Jefferies and determine how many fliers would be needed to put in the children's backpacks. Mr. Savesky stated that he would take the flies to the School Board once the County produced them.

Mr. Stowers reported that he recently distributed posters at the Wytheville Community Center, Rural King, Tractor Supply, Max Meadows Post Office, the APEX, and multiple hot spots in the county.

Ms. Cassell stated that posters will be distributed to each trash collection center in the county.

Mr. Savesky asked if the downtown merchants were interested in posting exhibiting posters in their storefronts.

Mr. Sutherland recommended contacting Todd Wolhford, Director of Downtown Wytheville, Inc.

Mr. Savesky stated that the homeless are going to have to be identified and hopefully counted.

Ms. Cassell stated that she would contact Andy Kegley since he has not been attending the meetings regarding the homeless.

Mr. Savesky stated that the fliers will go out March 12th advising everyone to answer the census online. He stated that census workers will knock on doors May-July. He explained after March maps will be provided showing areas that need to be focused on.

Mr. Stowers and Mrs. Thomas are going to meet with the local paper in the near future to discuss the census.

Mr. Sutherland stated that the Town of Wytheville would put the census information on their website.

Mr. Stowers stated that he would send our graphics to the Town's IT Department for their use.

The Committee discussed the availability of paper ballots.

The Committee concurred to conduct its next meeting on March 4, 2020 at 9 a.m.