

October 23, 2018

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9:00 a.m., Tuesday, October 23, 2018. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair	Charlie G. Lester
Joe F. Hale, Vice Chair (joined @ 9:49 a.m.)	Coy L. McRoberts
B. G. "Gene" Horney, Jr.	Brian W. Vaught
Ryan M. Lawson	

STAFF PRESENT:

Stephen D. Bear, County Administrator
 Scot Farthing, County Attorney
 Martha Collins, Administrative Assistant/Clerk
 Curtis Crawford, Emergency Services Coordinator
 Don Crisp, Water/Wastewater Director
 Bruce Grant, Finance Director
 David Suthers, Computer Coordinator
 Bill Vaughan, County Engineer

OTHERS PRESENT:

Anthony Cline	Linda Meyer
Keith Dunagan	Pastor Brad Simpson
Lori Guynn	Representative from Enterprise Rental

CALL TO ORDER

Chair Reeves determined that a quorum was present and called the meeting to order at 9:00 a.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Brad Simpson, Wytheville Presbyterian Church, provided the invocation and Chair Reeves led the Pledge of Allegiance.

CITIZENS' TIME

Chairman Reeves inquired if anyone present wished to address the Board.

Mr. Bear introduced Mr. Curtis Crawford, the new Emergency Services Coordinator, to the Board of Supervisors.

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Mr. Crawford said he is still trying to meet with everyone, and that he'll be coming together with the community on several new programs (education task force, emergency preparedness, etc.). He said the goal is to keep everyone safe through emergency services and management.

Chairman Reeves, Supervisors Lawson and Vaught commended Mr. Crawford for the excellent job he's done so far and appreciate how well he kept the community informed.

With no one else wishing to address the Board, Chairman Reeves closed Citizens' Time.

PAYMENT OF COUNTY INVOICES

Supervisor Horney made a motion to pay the invoices for approval on October 23, 2018, for the various departments of County government. The invoices were paid on General Warrants 30102086-30102166 as follows:

EXPENDITURES BY DEPARTMENT BOARD OF SUPERVISORS October 23, 2018

CHECK #	ISSUE DATE	VENDOR	AMOUNT
30102086	10/16/2018	BMS DIRECT INC	16,536.00
TOTAL EXPENDITURES 10/16/2018			\$16,536.00

CHECK #	ISSUE DATE	VENDOR	AMOUNT
30102087	10/23/2018	A.K. CALI HOME RESTORATIO	105.00
30102088	10/23/2018	APPALACHIAN POWER	28,721.02
30102089	10/23/2018	BLUE RIDGE AUTO PARTS INC	6.79
30102090	10/23/2018	BOB HUFF	26,500.00
30102091	10/23/2018	CARILION HEALTHCARE CORP	202.00
30102092	10/23/2018	CARTER MACHINERY CO INC	2,384.75
30102093	10/23/2018	CAVALIER SUPPLY CO	874.75
30102094	10/23/2018	CENTURYLINK	39.98
30102095	10/23/2018	CENTURYLINK	58.19
30102096	10/23/2018	CENTURYLINK	65.75
30102097	10/23/2018	CENTURYLINK	274.20
30102098	10/23/2018	CENTURYLINK	300.17
30102099	10/23/2018	COLONIAL FORD TRUCK SALES	34,043.80
30102100	10/23/2018	COMMUNITY ANIMAL CLINIC I	443.75
30102101	10/23/2018	DELL MARKETING LP	1,572.81

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30102102	10/23/2018	DEPT OF AGRICULTURE & CON	40.00
30102103	10/23/2018	TREASURER OF VIRGINIA	650.00
30102104	10/23/2018	DEPT OF GENERAL SERVICES	135.00
30102105	10/23/2018	DEPT OF MOTOR VEHICLES	20.00
30102106	10/23/2018	EMS INC	1,680.00
30102107	10/23/2018	FARTHING, SCOT S	3,060.00
30102108	10/23/2018	FERGUSON ENTERPRISES #5	2,402.01
30102109	10/23/2018	FN WHOLESALE LIGHTING & S	219.00
30102110	10/23/2018	GRANT, BRUCE M	4,136.75
30102111	10/23/2018	HALE, JOE	108.80
30102112	10/23/2018	HOMESTEAD OIL CORP	708.81
30102113	10/23/2018	HORNEY, B. GENE JR	86.40
30102114	10/23/2018	JACKSON, SURENA M	22.47
30102115	10/23/2018	JOINT IDA OF WYTHE COUNTY	59,224.98
30102116	10/23/2018	KING GENERAL CONTRACTORS	31,517.11
30102117	10/23/2018	LEXISNEXIS	207.00
30102118	10/23/2018	MANSFIELD OIL CO	7,635.82
30102119	10/23/2018	MCI COMM SERVICE	33.08
30102120	10/23/2018	MCI COMM SERVICE	69.29
30102121	10/23/2018	MCI COMM SERVICE	583.96
30102122	10/23/2018	MCROBERTS, COY L	115.20
30102123	10/23/2018	NADA USED CAR GUIDE	50.00
30102124	10/23/2018	NEW RIVER RESOURCE AUTHOR	238.37
30102125	10/23/2018	NEW RIVER VALLEY JUVENILE	3,160.00
30102126	10/23/2018	NEW RIVER VALLEY REGIONAL	115,335.00
30102127	10/23/2018	TIMMY HOUCHINS	72.96
30102128	10/23/2018	OWEN G DUNN CO	187.87
30102129	10/23/2018	PAPER CLIP	602.34
30102130	10/23/2018	PEED & BORTZ LLC	11,895.00
30102131	10/23/2018	R.E. MICHEL COMPANY, LLC	25.67
30102132	10/23/2018	REEVES, TIMOTHY A SR	32.40
30102133	10/23/2018	RENTAL HUB INC	77.92
30102134	10/23/2018	RSI	450.00
30102135	10/23/2018	SAFELITE FULFILLMENT INC	225.39
30102136	10/23/2018	SALEM STONE	440.85
30102137	10/23/2018	SENTRY SERVICES	157.22
30102138	10/23/2018	SHENTEL	68.37
30102139	10/23/2018	SKYLINE NATL BANK	404,797.79
30102140	10/23/2018	SOUTHERN POLICE EQUIPMENT	958.75

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30102141	10/23/2018	SOUTHWESTERN EQUIPMENT	270.17
30102142	10/23/2018	SPRAKER, TIMOTHY B	31.56
30102143	10/23/2018	STATE ELECTRIC SUPPLY CO	87.70
30102144	10/23/2018	SUPPLYWORKS	320.75
30102145	10/23/2018	THOMPSON TIRE	1,174.97
30102146	10/23/2018	TOWN OF RURAL RETREAT	359.07
30102147	10/23/2018	TOWN OF WYTHEVILLE	713.28
30102148	10/23/2018	TRI CITIES/SW VA REGIONAL	720.03
30102149	10/23/2018	TYLER TECHNOLOGIES INC	60,706.77
30102150	10/23/2018	US CELLULAR	66.10
30102151	10/23/2018	US CELLULAR	736.64
30102152	10/23/2018	US CELLULAR	846.85
30102153	10/23/2018	USA BLUE BOOK	71.05
30102154	10/23/2018	V&M RECYCLING	1,750.26
30102155	10/23/2018	VA DEPT OF FORESTRY	3,841.56
30102156	10/23/2018	VAUGHT, BRIAN W	156.00
30102157	10/23/2018	VERIZON	18.50
30102158	10/23/2018	VIRGINIA LAW ENFORCEMENT	1,750.00
30102159	10/23/2018	VIRGINIA TECH	13,320.97
30102160	10/23/2018	VUPS	132.30
30102161	10/23/2018	WASTE INDUSTRIES	376.11
30102162	10/23/2018	WYTHE CO HEALTH DEPT	89,734.50
30102163	10/23/2018	WYTHE TIRE AND MUFFLER	170.00
30102164	10/23/2018	WYTHEVILLE COMMUNITY COLL	31,493.30
30102165	10/23/2018	WYTHEVILLE OFFICE SUPPLY	295.01
30102166	10/23/2018	XEROX	306.42
TOTAL EXPENDITURES 10/23/2018			\$956,474.41

TOTAL EXPENDITURES APPROVED 10/23/2018 **\$973,010.41**

Supervisor Lester seconded the motion and the roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.

ABSENT: Joe F. Hale

MINUTES OF PREVIOUS MEETINGS

The Board was presented with the October 9, 2018, minutes for approval.

Supervisor McRoberts made a motion, seconded by Supervisor Lester, to approve the October 9, 2018, minutes as presented.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.

ABSENT: Joe F. Hale

WCRC BOARD OF DIRECTORS APPOINTMENT

Chairman Reeves asked if anyone wished to make a nomination.

Mr. Bear and Supervisor Lawson indicated there is someone interested in serving on the board but they need to confirm that first. This item will be placed on the agenda for the next meeting.

TREASURER'S REPORT

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account was comprised of \$60,165,758 of which \$33,107,249 was in the General Fund Account at the end of September. Per Supervisor Hale's request to see a comparison to the prior year, Ms. Guynn included that information in the board package, but added that first quarter revenue is up from last year.

Supervisor Vaught asked Ms. Guynn if she had seen anything come in yet for past due fines.

Ms. Guynn has not seen anything yet from the Sheriff's office or the Commonwealth Attorney's office.

Mr. Bear reported that per his conversation with the General District Court clerk, the past due fines were being turned over to a collection agency group. Mr. Bear will see if he can get a status report.

Supervisor Vaught asked if when those fines come in, would they be on a separate line item.

Ms. Guynn said that it had been requested and agreed it should be reflected on a separate line item.

2. 2018 Tax Bills – Ms. Guynn announced that all of the 50,000 tax bills were sent to the printers yesterday and she is waiting on the proof to come back. She added that Mr. Suthers was a great help to her in this process. For 2018, they sent to the printers a total of \$20,212,342 in tax bills. Ms. Guynn stated that real estate bills will include past due amounts, but they won't be able to include previous balances on personal property; however, they are collecting past due amounts on personal property through the DMV stops. Ms. Guynn reported that through yesterday, they had collected approximately \$117,000 in personal property taxes.
3. DMV Stops – Ms. Guynn reported that they collected over \$14,000 in the first quarter in DMV stop fees. She said that DMV gets the majority of that amount.

BUDGET COMMITTEE REPORT

1. Maintenance Management Rental Agreement with Enterprise – Supervisor Lester made a motion, as recommended by the Budget Committee, to approve the maintenance management agreement with Enterprise.

Mr. Bear explained that, basically, you pay \$5.00 per month per vehicle (whether it be leased or owned) and it becomes part of Enterprise's maintenance management system. The Sheriff's office has recommended this. Mr. Bear added that if this turns out to be successful, they may consider expanding the program to other departments whose vehicles are not maintained by the school bus garage.

Supervisor Vaught read the following disclosure statement, "I, Brian Vaught, as a member of the Wythe County Board of Supervisors, declare pursuant to the Virginia Conflict of Interest Act, that regarding this matter of the Enterprise Fleet Agreement and Maintenance Agreement involving the Wythe County Sheriff's Office, I have a personal interest because I am a full-time employee of the Wythe County Sheriff's Office which will be affected by these matters to be discussed in

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our meeting, and I declare that I am able to participate in this matter fairly, objectively and in the public interest.”

Supervisor Lawson read the following disclosure statement, “I, Ryan Lawson, as a member of the Wythe County Board of Supervisors, declare pursuant to the Virginia Conflict of Interest Act, that regarding this matter of Enterprise Rental involving the Wythe County Sheriff’s Office, I have a personal interest because my husband is a full-time employee of the Wythe County Sheriff’s Office which will be affected by the matters of the Enterprise Rental Agreement to be discussed in our meeting today. And I declare that I am able to participate in this matter fairly, objectively and in the best public interest.”

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught Charlie G. Lester Ryan M. Lawson	Coy L. McRoberts B. G. “Gene” Horney, Jr. Timothy A. Reeves, Sr.
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ABSENT: Joe F. Hale

- 2. Master Equity Lease Agreement – Supervisor Lester made a motion, as recommended by the Budget Committee, to approve the master equity lease agreement with Enterprise.

Mr. Bear explained that Enterprise has been working with several other localities throughout Virginia and have partnered with VACo for this program. He said the Sheriff will initially lease approximately 12 vehicles through Enterprise. The Budget Committee reviewed detailed projections prepared by Mr. Grant showing the equity currently in the Sheriff’s vehicles, and equity in future vehicles over the next ten years. Mr. Bear added that the Sheriff has worked closely with Enterprise and is now interested in getting started.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught Charlie G. Lester Ryan M. Lawson	Coy L. McRoberts B. G. “Gene” Horney, Jr. Timothy A. Reeves, Sr.
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ABSENT: Joe Hale

APEX CONSTRUCTION COMMITTEE

Supervisor McRoberts made a motion, as recommended by the Appalachian Regional Exposition Center Construction Committee, to recommend approval of Change Order #10 for a total cost of \$30,420. This change order is for revisions required by the electrical subcontractor for this project.

Supervisor Vaught asked if this amount was included in the budget status report.

Mr. Bear responded no.

Supervisor Vaught asked if, with this change order, we are now \$20k over budget.

Mr. Bear said yes but explained that some of the other items may just have to wait. He said that Mr. Vaughan has been working with the electrical subcontractor on much of this, and while some items are due to errors and omissions, this is a compilation of things over the past 10 months of construction.

Supervisor Vaught asked what the total cost is now projected to be. He said it seems that at every meeting more and more money is being requested.

Mr. Vaughan estimated the total cost to be \$6.3MM.

Supervisor Lawson asked if the estimated expenditures are fairly accurate.

Mr. Vaughan replied yes.

Mr. Bear noted that there will be a few more change orders to come through, for the road (pavement and asphalt), and the multipurpose barn. Although the barn is expected to cost \$200,000, he said that \$75,000 is covered by donation.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Coy L. McRoberts	
NAYS:	Brian W. Vaught	

ABSENT: Joe F. Hale

COUNTY ADMINISTRATOR'S REPORT

County Administrator Stephen Bear appeared before the Board and reported the following:

1. Veterans Memorial Highway Celebration – Mr. Bear thanked everyone for coming out to the celebration. He is especially grateful to both Mr. Williams and Mrs. Vaught who helped with the event, and that signs should be going up soon. Mr. Bear added that Mr. Easter seemed very appreciative and gave a good speech.
2. Buckley Drive – November 30th Deadline for Request for Hearing – Mr. Bear said they've advertised intention to abandon a portion of Buckley Drive and the November 30th deadline for anyone to request a public hearing.
3. Hurricane Michael Follow-Up – Mr. Bear said he appreciated Mr. Crawford's efforts. He said that Mr. Crawford worked with the Sheriff's office to evacuate one resident. Thankfully, there were no major incidents during Hurricanes Florence or Michael.
4. Opioid Litigation Update – Mr. Bear received information from the attorney and will be disseminating the questionnaire to various departments to complete. He said he'd like to get this information back to the attorneys by December.
5. Planning Commission – Capital Improvement Plan Input – Mr. Bear said the Planning Commission is discussing ways to get community input and encourage attendance at their meetings. He said the Commission is meeting tonight, outside of their regular meeting, to discuss this subject.
6. George Wythe High School State Championship – Mr. Bear said Ms. Collins and staff are working on a George Wythe High School State Championship Resolution. Their golf team won the State Championship and plan to attend the November 14th board meeting to receive this resolution. Congratulations to the George Wythe High School golf team.
7. Status Report –
 - A. Personnel - Mr. Bear said there's a vacancy in the Water Department. The NRRWA also has a vacancy they're trying to fill.

- B. Governor's Summit – Mr. Bear attended this meeting and said that a repeated topic was broadband, and what a good job the larger companies have done providing service, but there remains difficulty getting service out to the rural areas. He said that broadband is also an item that's on their capital improvement plan for discussion.

- C. APEX Authority – Mr. Bear reported that the Authority is meeting twice a month and they now have a signed contract with SMG, their management company. They'll be discussing this week the manager position. Mr. Vaughan is having weekly meetings with the contractor, and Mr. Bear will be meeting with someone tomorrow about the arena floor mix.

SUPERVISORS' REPORTS

- 1. Video of Board Meetings – Supervisor Vaught received a complaint about the videos of the board meetings not being posted quickly enough. He said if they could be posted within 36-48 hours, that would be more reasonable and appreciated. Two weeks is too long a wait.

- 2. Hazardous Material Collection – Supervisor Lawson was contacted by a citizen who's requested another day for this collection. She understands that the lines were very long for the collection, so perhaps adding one more day would be warranted.

Mr. Bear said the County does not do this event. The Joint Public Service Authority does it and it comes out of their budget. He said the Town may be interested in helping fund another one. Discussions are taking place, and it seems the demand certainly warrants another collection day. Mr. Bear added that it's a good education for people knowing what items they can dispose of and how.

- 3. Tree Trimming/Cutting – Chairman Reeves asked about the trees that AEP cut down at Progress Park.

Mr. Bear has been contacted by several people interested in cutting up the trees to use for firewood, and he said they're working on a method to address this.

CONSENT CALENDAR

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Supervisor Horney made a motion to approve the consent calendar as presented for October 23, 2018, as follows:

1. PAYROLL – September 2018:

General County Fund	\$	505,653.45
Police Activity Fund		83,113.14
Courthouse Security Fund		11,338.23
Water Department Fund		19,763.94
Wythe County Wastewater Fund		19,319.71
TOTAL	\$	639,188.47

Check Numbers: 20000325-20000346

Voucher Numbers: 4935-4303

2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Finance – Bruce Grant
- D. Parks & Recreation – Kevin Williams

3. PERSONNEL:

- A. Terry, Christopher – Salary Increase to \$37,246, Sheriff’s Deputy, Effective August 1, 208
- B. Kirby, Edwin – Salary Increase to \$41,388, Sheriff’s Deputy, Effective September 1, 2018
- C. Miller, Lori – Resigned, Full-time Deputy Treasurer, Effective September 14, 2018
- D. Claypool, Sharmeta – Transferred to Part-time, Communications, Effective September 15, 2018
- E. Robinson, Daniel – Resigned, Assistant Commonwealth Attorney, Effective September 15, 2018
- F. Monahan, Timothy – Hired, Full-time Facilities Maintenance, Building & Grounds Dept, Annual Salary \$24,091, Effective September 17, 2018

- G. Rosas, Marcelina – Resigned, Full-time Water Operator, NRRWA, Effective September 28, 2018
- H. Goins, Jacob – Salary Increase to \$33,000, Sheriff’s Deputy, Effective October 1, 2018
- I. Carter, Joshua – Salary Increase to \$33,000, Sheriff’s Deputy, Effective October 1, 2018
- J. Brewer, Peyton – Salary Increase to \$33,000, Sheriff’s Deputy, Effective October 1, 2018

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. “Gene” Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.

ABSENT: Joe F. Hale

TYLER MUNIS UPDATE

Mr. Bear said they have a large investment in this new centralized accounting system and he wanted to let the Board know more about it.

Mr. Grant reported that they are now in the 4th and 5th phases of the system. Phase 1 began back in the Fall of 2015 with general ledger, purchasing, accounts payable, budgeting and project accounting, and went live in June 2016. The second phase began in the Fall 2016 that included payroll for the County and the schools, property taxes, accounts receivable with Treasurer and Revenue groups, and went active April 2017, with payroll going live at the beginning of this fiscal year. The third phase started in September 2017 and included work orders, fleet and facilities management and fixed assets, and will go live this month.

Mr. Grant said there will be an upgrade, currently scheduled for December 28th, affecting all modules. This upgrade will provide map link and mobile connect which are parts of the work order system. He said they are tentatively scheduled to go live with utility billing and meter reading interface in April. Beyond that, there are still several other modules to go, including state income tax and animal licensing. Then they’ll work on

Parks & Recreation, Permits & Licensing, a citizens self-service, employee self-service, Human Resources, and a few more.

Mr. Suthers explained that because the system is web-based, it allows more flexibility connecting to the system. For instance, disaster recovery-type features allow users to continue to do their work outside of the office, as the information is stored on servers. He said as they do upgrades, there's no need to provide new server equipment or hardware. As such, they will have a good upgrade path in place to continue moving forward with the system.

Mr. Grant said the system is very flexible and will allow the user to work more simply or more complexly, depending on their needs. He said they will work with each department to determine which is the best path for them.

One of many benefits is that the system modules are interconnected so that the day-to-day postings will update other modules. Mr. Grant said that they're basically combining four separate accounting systems into one.

Mr. Grant added that the electronic record retention is another benefit that will basically do away with paper and makes it easier to audit.

Regarding security, Mr. Suthers said the way the system is designed, you can grant users access to only certain parts of the system (i.e. payroll won't have access to the tax system).

Mr. Suthers admitted that certain tasks are taking longer than they used to, and part of that is just the learning curve. Another reason is that certain tasks require more steps, but in the end, you get a much better result. He said this system is much better for reporting and data analysis.

The new system provides better tracking of all the computer equipment from purchase to the time of disposal, including costs and upgrades. Mr. Suthers feels that B&G and the Water Department will see huge benefits from the new system allowing them to track expenses on repairs for various equipment. This type of tracking will enable the departments to better assess whether to repair or replace items.

Mr. Suthers said that another benefit is the mobile app works with the work order system, so when someone is out in the field, they can still process orders.

(Supervisor Hale joined the meeting at 9:49 a.m.)

Mr. Grant said regarding work orders, the system allows us to interconnect with the fuel vendor, making it much easier to track each vehicle's expenses, do the accounting, and charge each department accordingly. It's a real time-saver, he said.

Chairman Reeves asked about the 11.3 upgrade and any potential issues with respect to the information that's already in the system.

Mr. Suthers responded that the data conversion is complete so the upgrade will simply add new and better features (less problematic).

Mr. Reeves asked for an update on the County's new website.

Mr. Suthers responded that he's been working with Mr. Coake on this and they hope to have it published in the next week or two.

Mr. Bear proposed that if all the board members are in attendance at the November 14th meeting, they will take a group photo as well as individual ones.

FORT CHISWELL DISTRICT

Supervisor Hale reported that there was a lot of road damage from the storms and that VDOT indicated they're working on it despite having a limited number of workers. Regarding the construction schedule, VDOT assured Supervisor Hale that those roads would get paved this year.

MRCSB APPOINTMENT

Mr. Bear provided the Board with a recommendation to reappoint Ms. Barbara Bartnik for another term.

Supervisor Horney made a motion, seconded by Supervisor Lawson, to reappoint Ms. Barbara Bartnik to the Mount Rogers Community Service Board of Directors.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

RURAL RETREAT WASTEWATER TREATMENT PLANT

Mr. Bear said the letter he received from DEQ regarding reissuance of the VPDES permit is for information purposes only.

TOBACCO COMMISSION GRANT APPLICATION RESOLUTION 2018-36

Mr. Bear explained that this resolution authorizes the preparation and filing of a grant application to the Tobacco Commission for a multi-purpose facility.

**WYTHE COUNTY RESOLUTION 2018-36
AUTHORIZING THE PREPARATION AND FILING OF A
GRANT APPLICATION TO THE TOBACCO REGION
REVITALIZATION COMMISSION**

WHEREAS, The Virginia Tobacco Region Revitalization Commission is soliciting applications for the 2018 Agribusiness grant, and

WHEREAS, the Wythe County Board of Supervisors has determined that the construction of the Multipurpose Agriculture and Events Building in Wythe County meets the program requirements,

THEREFORE, BE IT RESOLVED that the Board of Supervisors wishes to make application to the Virginia Tobacco Region Revitalization Commission's 2018 Agribusiness grant in order to obtain funding for the construction of the Multipurpose Agriculture and Events Building.

Supervisor Lester made a motion, seconded by Supervisor Horney, to adopt Resolution 2018-36.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

RECREATION COMMISSION

Supervisor Vaught said that he needs to find a replacement for a member who wishes to resign from the Commission in his district. He has put feelers out in the community but has received little to no response.

Mr. Bear will check around to see if he can come up with any interested parties.

EMS COUNCIL

Supervisor Lawson asked about the EMS Council that Mr. Cody Jackson expressed interest in.

Mr. Bear will discuss this with Mr. Crawford and get clarity on whether the position needs to be filled by the coordinator or if an individual can serve.

DR. PEPPER DAY

Supervisor Vaught announced that tomorrow is the first Dr. Pepper Day in Rural Retreat from 5:00-7:00 p.m. He said the town is pushing to build a replica drug store/soda shop and that representatives from Dr. Pepper may be there tomorrow.

BOARD OF SUPERVISORS' MEETING

Mr. Bear reminded everyone that the next board meeting is Wednesday (not Tuesday), November 14th. He also suggested they recess this meeting and reconvene on November 8th at the Joint School Board meeting at Ft. Chiswell High School beginning at 4:30 p.m. If anyone wishes to show up at 4:00, there will be a dedication ceremony honoring Walter White.

VDOT I-81 CORRIDOR PUBLIC INFORMATION MEETING

Supervisor Hale reported on VDOT's meeting last night regarding the I-81 Corridor Six Year Plan. He said they are considering four Smart Scale projects. The secretary and several commissioners were all there.

Supervisor Hale said they had three funding plans but that each plan had something wrong with it. They will take those funding plans to the Commonwealth Transportation Board. He also added that this first phase, covering 325 miles, is estimated to cost \$2B. The total cost of the project to bring I-81 up to current standards is over \$4B.

EXIT 77 LIGHTING

Chairman Reeves asked if we've gotten a price yet on the light poles at Exit 77.

Mr. Bear responded no. He had followed-up with them last week but has not yet heard anything. He said he will follow-up with AEP again today.

Supervisor Hale said they're waiting on us to get the poles up there. He also reported that AEP will be putting up street lights at that intersection and will bear the costs.

Mr. Vaughan added that they are waiving the permit fees.

JOINT GOVERNING BODIES MEETINGS

Mr. Bear reminded the Board that the Joint Governing Bodies meeting for October and December is cancelled.

RECESS

The Board recessed until November 8, 2018 at 4:30 p.m. at Fort Chiswell High School.

RECONVENE

The Wythe County Board of Supervisors held a special meeting at 5:00 p.m., Friday, November 2, 2018. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Ryan M. Lawson

Charlie G. Lester
Coy L. McRoberts
Brian W. Vaught

MEMBERS ABSENT:

B. G. "Gene" Horney, Jr.

STAFF PRESENT:

Stephen D. Bear, County Administrator
Scot Farthing, County Attorney
Martha Collins, Administrative Assistant/Clerk
Bill Vaughan, County Engineer

OTHERS PRESENT:

Nate Montgomery
Thom Moore
Millie Rothrock

CALL TO ORDER/SPECIAL CALLED MEETING

Chair Reeves determined that a quorum was present and called the special meeting to order at 5:00 p.m.

APEX CONSTRUCTION COMMITTEE RECOMMENDATIONS

1. Change Order #12 – Propane Tank – Supervisor Hale made a motion, as recommended by the APEX Construction Committee, to approve Change Order #12 in the amount of \$12,914 for the installation of concrete pad and conduit extensions for propane tanks. The contract documents indicated that the pad would be provided by the owner.

Mr. Bear added that time is of the essence because without this, they cannot hook up the heat.

Supervisor Vaught stated that he has received several complaints about the timing of this meeting. He believes this is a need to protect the tax money that's invested so he will be voting yes for this but no for the rest of the items because of the timing of the meeting.

Chairman Reeves responded that the timing has to do with the asphalt plant shutting down before it gets too cold.

Supervisor Lawson asked if this money has already been appropriated in the budget.

Mr. Bear responded yes.

Supervisor Lawson asked if they don't approve this, will the building not have any heat.

Mr. Bear explained that there are electrical heaters in the rest rooms and HVAC in the meeting rooms, but the main building needs this heat source.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts

Ryan M. Lawson

Timothy A. Reeves, Sr.

ABSENT: B. G. "Gene" Horney, Jr.

2. Change Order #13 – Sidewalk Extension – Supervisor Hale made a motion, as recommended by the APEX Construction Committee, to approve Change Order #13 in the amount of \$5,735.

Mr. Bear explained that this is for the installation of 75 feet of stamped concrete connecting sidewalks on western end of building with the sidewalk near the northwest entrance. The contract design and documents did not include sidewalk in this area. This proposed change order has been reduced from the original proposal of \$9,691.

Mr. Vaughan added that without this sidewalk extension, we wouldn't have handicapped access to the building.

Supervisor Lawson thought we had previously voted on this.

Mr. Bear said that what was previously discussed (for \$4,800) was later rejected after Mr. Vaughan reran the calculations.

Supervisor Vaught's understanding was that the stamping on the sidewalk was a donation.

Mr. Vaughan confirmed the stamping was a donation but only on the initial sidewalk installation.

Supervisor Lawson asked if this doesn't pass, does that mean the sidewalk won't be stamped.

Mr. Bear responded that if this doesn't pass, you won't have a sidewalk connector.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester

Coy L. McRoberts

Joe F. Hale

Timothy A. Reeves, Sr.

NAYS: Ryan M. Lawson
Brian W. Vaught

ABSENT: B. G. "Gene" Horney, Jr.

3. Change Orders #11 and #14 – Parking Lot – Supervisor Hale made a motion, as recommended by the APEX Construction Committee, to approve Change Order # 11 and Change Order #14.

Mr. Bear explained that Change Order #11 deletes Change Order #2 that was approved in the amount of \$89,790 for the installation of 4" of 21A stone and Blot Coat Type D. This change order is proposed to be replaced by Change Order #14.

Mr. Bear further explained that Change Order #14 in the amount of \$190,000 is for the construction of the access road and handicapped parking lot using 2" bituminous paving in lieu of blot coat seal application. The County will purchase the stone for the project which is estimated at \$9,000 for the parking lot and \$21,000 for the access road. The access road is from Ready Mix all the way down to the storm water management pond.

Supervisor Lawson asked if this money has already been appropriated because she is concerned with running out of money.

Mr. Bear directed everyone to the budget status in the board package and said that they continue to monitor and manage these funds very carefully. He further explained that as the cold weather moves in, the asphalt plants close down, so timing is crucial now.

Supervisor Lawson asked if we need to have this in order to open the facility.

Mr. Bear said that we do need the handicapped parking lot, but the access road could just be gravel all the way in; however, he would not recommend that.

The roll call vote on the motion to approve Change Order #11 was as follows:

AYES: Charlie G. Lester

Coy L. McRoberts

Joe F. Hale

Timothy A. Reeves, Sr.

NAYS: Ryan M. Lawson
Brian W. Vaught

ABSENT: B. G. "Gene" Horney, Jr.

The roll call vote on the motion to approve Change Order #14 was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Ryan M. Lawson Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: Brian W. Vaught

ABSENT: B. G. "Gene" Horney, Jr.

4. Budget Transfer & Amendment – Bleachers – Supervisor Hale made a motion, as recommended by the APEX Construction Committee, to transfer \$200,000 from 700-260626 "Apex Donations & Contributions" to the General Fund and amending & appropriating the same to 9000-470223 "Appalachian Expo Center" for the purchase of bleachers.

Mr. Bear explained that this money had come in from the Horseman's Association and the Committee is requesting transfer of \$200,000 from the donations account into the General Fund for payment of the bleachers. Mr. Jordan (Bleacher Builders) has indicated to the Authority that his goal is to begin the installation of the bleachers next week.

The roll call vote on the motion was as follows:

AYES: Brian W. Vaught Joe F. Hale
Charlie G. Lester Coy L. McRoberts
Ryan M. Lawson Timothy A. Reeves, Sr.

ABSENT: B. G. "Gene" Horney, Jr.

5. Ready Mix Road Drainage Improvements & Budget Amendment – Supervisor Hale made a motion, as recommended by the APEX Construction Committee, to amend and appropriate \$66,776 to 4100-470063 “Road Construction – Ready Mix Road”. In addition, the Committee recommends awarding Ready Mix Road Drainage Improvement contract to King General Contractors in the amount of \$66,775.20.

Mr. Bear explained that we were approved for revenue sharing by the Virginia Department of Transportation for them to overlay and take Ready Mix Road into the State system. One of their requirements, he said, was to repair and replace the curb and gutter between the gas station and Burger King, as well as improving the drainage structure underneath the road. Mr. Bear reported that bids were put out for this work and the lowest bidder was King General Contractors.

Supervisor Vaught asked for clarification as, while this may not directly pertain to the APEX Center, Ready Mix Road seems to be the only access road to the APEX Center.

Mr. Bear confirmed that Ready Mix Road is the only access road to the APEX, and that other properties up there are owned by Salem Stone, Dorton and Mr. Umberger. He said this will improve access to the surrounding businesses and landowners.

Supervisor Lawson asked if this is not a State-maintained road, will it cost the County more in the long run to maintain?

Mr. Bear confirmed that any maintenance on that road, if not State-maintained, will be the County’s responsibility to pay for all repairs and upkeep, as well as providing snow removal.

Supervisor Lester asked if there’s any way to determine the monetary benefit to the County from businesses using that road.

Mr. Bear said he might be able to come up with an estimate but that all the truck stops and restaurants are large contributors to our tax base and meals tax.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester Coy L. McRoberts
Ryan M. Lawson Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: Brian W. Vaught

ABSENT: B. G. "Gene" Horney, Jr.

RECESS

The Board recessed until Thursday, November 8, 2018 at 4:30 p.m.

RECONVENE

The Board reconvened on Thursday, November 8, 2018 at 4:30 p.m. with the Wythe County School Board at Fort Chiswell High School, One Pioneer Trail, Max Meadows, VA.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair	Coy L. McRoberts
Ryan M. Lawson	Brian W. Vaught
Charlie G. Lester	

MEMBERS ABSENT:

Joe F. Hale, Vice Chair
B. G. "Gene" Horney, Jr.

STAFF PRESENT:

Stephen D. Bear, County Administrator
Colleen Cummings, Secretary

SCHOOL BOARD PRESENT:

Tonya Freeman	Steve Sage
Chalmer Frye	Peggy Wagy
Lee Johnson	Alan Wilder
Ann Manley	

SCHOOL BOARD STAFF PRESENT:

Nicki Blankenship	Scott Jefferies
Catrina Hall	Wes Poole

OTHERS PRESENT:

Charles DeBord
Dyer Jackson
Stu Vaught
several others

A motion was made and seconded to approve the agenda from the School Board. The motion was approved by unanimous vote.

CALL TO ORDER

Chair Reeves determined that a quorum was present and called the meeting to order at 4:30 p.m.

OPENING COMMENTS

Mr. Bear welcome and thanked Dr. Poole and the financial staff for their help and assistance with the refinancing through the literary loan. Mr. Bear provided a handout about the Planning Commission seeking public input into our Capital Improvements Plan. There will be three public input meetings.

Dr. Jefferies, Superintendent, also welcomed the group and thanked Mr. Jackson and Mr. DeBord and their staff for opening up their school for this meeting. He also thanked them for their hospitality and for the Walter White reception. Dr. Jefferies appreciates the two boards coming together for the joint meetings and he looks forward to continued success coming from them.

RENOVATION UPDATE

Dr. Poole provided an update on the George Wythe High School Renovation Project. Much of the demo work has been completed in the auditorium, science labs, library and arts areas. Dr. Poole also explained that they recycled many of the lockers for use elsewhere in the County, and that they refinished many of the chairs to extend their life and save money.

Dr. Poole reported that the generator change-over would take place over the Christmas holiday, and that the old generator will go to Fort Chiswell High School.

SCHOOL RESOURCE OFFICERS

Dr. Jefferies said what a great addition to all public schools the SRO's are, and welcomed Corporal Stu Vaught (SRO) to provide an update.

Corporal Vaught, an SRO for 17 years, gave a brief background of the successful program and how positive impacts are being made through Strive for Five and High Five initiatives. He also stated that they have conducted safety talks and they also hope to have more active shooter trainings.

Corporal Vaught announced that positions are still available for SRO's.

The groups spoke at length about the need for a traffic light at the corner of Buck and Main in Rural Retreat, that it is difficult and dangerous for the buses to exit. Apparently, VDOT conducted a study and determined there is not sufficient need to install a traffic light there.

Alternative routes and/or possibly using law enforcement to control/direct traffic at peak times was discussed.

RECESS

The Boards called a five-minute recess at 5:25 p.m.

RECONVENE

The Board of Supervisors reconvened at 5:30 p.m.

Chairman Reeves read the Proclamation for Baker's Chapel Pentecostal Holiness Church recognizing their 100 years of service and dedication to the community.

Supervisor Lester made a motion, seconded by Supervisor Lawson, to adopt the Proclamation.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	Timothy A. Reeves, Sr.
	Ryan M. Lawson	

NAYS: None

ABSENT: Joe F. Hale
B.G. "Gene" Horney, Jr.

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 5:32 p.m.

Timothy A. Reeves, Sr., Chair