

September 25, 2018

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9:00 a.m., Tuesday, September 25, 2018. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
 Joe F. Hale, Vice Chair
 B. G. "Gene" Horney, Jr.
 Ryan M. Lawson

Charlie G. Lester
 Coy L. McRoberts
 Brian W. Vaught

STAFF PRESENT:

Stephen D. Bear, County Administrator
 Scot Farthing, County Attorney
 Martha Collins, Administrative Assistant/Clerk
 Colleen Cummings, Secretary
 Don Crisp, Water/Wastewater Director
 Bill Vaughan, County Engineer

OTHERS PRESENT:

Kim Ayers
 Faye Barker
 Sarah Beamer
 Sandy Bryant
 Charles Foster
 Lori Guynn

Laura Heldreth
 Buddy Johnstone
 Linda Meyer
 Matthew Miller
 Mary Thomas
 Pastor Jim Tunnell

CALL TO ORDER

Chair Reeves determined that a quorum was present and called the meeting to order at 9:00 a.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Jim Tunnell, Baker's Chapel Pentecostal Holiness Church, provided the invocation and Chair Reeves led the Pledge of Allegiance.

CITIZENS' TIME

Chairman Reeves inquired if anyone present wished to address the Board.

Ms. Linda Meyer stated that, regarding radon mitigation, she surveyed some of the residents from Rural Retreat to Ivanhoe and they all believe we have enough rules,

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regulations, inspections and fees, and don't need any more. She said that all you need to do is distribute a brochure to the residents letting them know about radon and how to mitigate it.

Supervisor Vaught stated that what the Board passed was not an additional fee to the County. Rather, the fee mentioned in the Ordinance was an extra cost (\$50-300) pertaining to new construction.

Mr. Bear introduced Ms. Kim Ayers as the new DSS Director.

Ms. Ayers said she's happy to be back in Wythe County. She was DSS Director in Bland County for the past 8 years, and Wythe County School Board prior to that. She has been in the area since 1994. Ms. Ayers is very excited to be back, has a lot of events going on and coming up, and she welcomes everyone's thoughts or concerns.

With no one to address the Board, Chair Reeves closed Citizens' Time.

PAYMENT OF COUNTY INVOICES

Supervisor Lester made a motion to pay the invoices for approval on September 25, 2018, for the various departments of County government. The invoices were paid on General Warrants 30101866-30101943 as follows:

EXPENDITURES BY DEPARTMENT BOARD OF SUPERVISORS September 25, 2018

CHECK #	ISSUE DATE	VENDOR	AMOUNT
30101866	9/13/2018	APPALACHIAN POWER	19,325.58
30101867	9/13/2018	POSTAGE BY PHONE RESERVE	1,831.04
TOTAL EXPENDITURES 09/13/2018			\$21,156.62

CHECK #	ISSUE DATE	VENDOR	AMOUNT
30101868	9/25/2018	AMERICAN MINE RESEARCH IN	10,647.60
30101869	9/25/2018	CAMCOLE ENTERPRISE INC	500.00
TOTAL EXPENDITURES 09/25/2018			\$11,147.60

CHECK #	ISSUE DATE	VENDOR	AMOUNT
30101870	9/25/2018	ALL AROUND SPORTING GOODS	751.50
30101871	9/25/2018	APPALACHIAN POWER	12,025.36

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30101872	9/25/2018	BARKER, FAYE	513.66
30101873	9/25/2018	BKT UNIFORMS	95.98
30101874	9/25/2018	BLACKBERRY MULCH	1,092.00
30101875	9/25/2018	BLUE RIDGE AUTO PARTS INC	107.34
30101876	9/25/2018	BLUEFIELD GLASS & INTERIO	7,321.34
30101877	9/25/2018	CARILION HEALTHCARE CORP	300.00
30101878	9/25/2018	CAVALIER SUPPLY CO	82.00
30101879	9/25/2018	CENTURYLINK	50.71
30101880	9/25/2018	CENTURYLINK	58.27
30101881	9/25/2018	CENTURYLINK	256.65
30101882	9/25/2018	CENTURYLINK	283.03
30101883	9/25/2018	COLLINS AUTO REPAIR INC	1,419.87
30101884	9/25/2018	COM TEC	40.00
30101885	9/25/2018	CORRECTIONS PRODUCTS CO	1,400.00
30101886	9/25/2018	COULTER'S FLORIST INC	45.00
30101887	9/25/2018	DEPT OF GENERAL SERVICES	12.00
30101888	9/25/2018	ENTERPRISE WASTE OIL., IN	108.00
30101889	9/25/2018	EVERBRIDGE INC	11,760.43
30101890	9/25/2018	FARTHING, SCOT S	3,430.00
30101891	9/25/2018	FERGUSON ENTERPRISES #5	693.55
30101892	9/25/2018	FN WHOLESALE LIGHTING & S	148.00
30101893	9/25/2018	GALLS	693.41
30101894	9/25/2018	GRANT, BRUCE M	4,136.75
30101895	9/25/2018	HURT & PROFFITT INC	3,400.00
30101896	9/25/2018	KC AUTOMOTIVE	183.65
30101897	9/25/2018	KETCHUM MFG CO INC	432.67
30101898	9/25/2018	KIRBYS KUTTIN EDGE	900.00
30101899	9/25/2018	LUMOS NETWORKS	63.93
30101900	9/25/2018	MANSFIELD OIL CO	8,124.99
30101901	9/25/2018	MCI COMM SERVICE	32.48
30101902	9/25/2018	MCI COMM SERVICE	89.15
30101903	9/25/2018	MCI COMM SERVICE	621.55
30101904	9/25/2018	MILO C COCKERHAM INC	1,061.60
30101905	9/25/2018	NEW RIVER VALLEY JUVENILE	2,567.50
30101906	9/25/2018	NEW RIVER VALLEY REGIONAL	121,852.50
30101907	9/25/2018	OFFICE DEPOT	80.79
30101908	9/25/2018	UDALE REED	184.32
30101909	9/25/2018	PAPER CLIP	18.97
30101910	9/25/2018	PARTNERSHIP SCREENING INT	28.80

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30101911	9/25/2018	PITNEY BOWES	591.00
30101912	9/25/2018	R&R ENTERPRISES INC	35.00
30101913	9/25/2018	R.E. MICHEL COMPANY, LLC	1,614.19
30101914	9/25/2018	RENTAL HUB INC	100.00
30101915	9/25/2018	SENTRY SERVICES	56.66
30101916	9/25/2018	SHENTEL	68.37
30101917	9/25/2018	JOHN DEERE FINANCIAL	74.95
30101918	9/25/2018	STANLEY HUNT DUPREE & RHI	275.00
30101919	9/25/2018	SUPPLYWORKS	985.95
30101920	9/25/2018	HODGES & DAWKINS, INC	1,500.00
30101921	9/25/2018	THOMPSON TIRE	750.00
30101922	9/25/2018	TOWN OF WYTHEVILLE	1,331.90
30101923	9/25/2018	TRACTOR SUPPLY COMPANY	36.97
30101924	9/25/2018	TRANSUNION RISK & ALTERNA	42.40
30101925	9/25/2018	TWO WAY RADIO	27.00
30101926	9/25/2018	TYLER TECHNOLOGIES INC	1,606.02
30101927	9/25/2018	UNIFIRST	70.12
30101928	9/25/2018	US CELLULAR	516.66
30101929	9/25/2018	US CELLULAR	641.90
30101930	9/25/2018	US CELLULAR	846.85
30101931	9/25/2018	VACORP	42,501.25
30101932	9/25/2018	VERIZON	13.50
30101933	9/25/2018	VERIZON WIRELESS	113.58
30101934	9/25/2018	VIRGINIA BUSINESS SYST	614.68
30101935	9/25/2018	VUPS	139.65
30101936	9/25/2018	WASTE INDUSTRIES	526.58
30101937	9/25/2018	WITMER PUBLIC SAFETY GROU	91.00
30101938	9/25/2018	WYTHE CO HEALTH DEPT	102.42
30101939	9/25/2018	WYTHE CO HEALTH DEPT	705.00
30101940	9/25/2018	WYTHE OIL DISTRIBUTORS	1,270.39
30101941	9/25/2018	WYTHE TIRE AND MUFFLER	1,623.90
30101942	9/25/2018	WYTHEVILLE OFFICE SUPPLY	696.44
30101943	9/25/2018	XEROX	347.77

TOTAL EXPENDITURES 09/25/2018 **\$246,384.85**

TOTAL EXPENDITURES APPROVED 09/25/2018 **\$278,689.07**

Supervisor Horney seconded the motion and the roll call vote was as follows:

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Supervisor Hale asked Supervisor McRoberts for clarification on his opposition, asking if the objection was to the Ordinance or the time frames.

Supervisor McRoberts said it is the time frames.

Supervisor Hale asked Supervisor Vaught about the time frame, and if this was a request made by the Sheriff.

Supervisor Vaught said his concerns were with people using it to harass their neighbors, calling anonymously and repeatedly.

Supervisor Lawson said that because of all the calls coming into the Sheriff's office, they felt they needed to consider the times between 11:00 p.m. and 6:00 a.m.

Supervisor Lester said, if he's not mistaken, both the Town of Wytheville and Rural Retreat have time limits/restrictions on noise.

Chairman Reeves is on the fence with respect to the time frame, but believes the exemptions need to be in. He asked Mr. Farthing if we remove the time frame, is another public hearing required. The answer was yes.

Supervisor Hale asked Mr. Farthing if we vote the new ordinance down, does it go back to the previous version. The answer was yes.

Supervisor Lawson said she has a copy of the call list from Ms. Lang, and that calls have been coming in pretty much non-stop. Supervisor Lawson believes that perhaps they need to look at this again.

Mr. Bear said that Item #4 should be addressed.

Supervisor Hale asked, "How do you measure noise?" He said it's either a judgement call or scientific measurement, and in the past, we've chosen not to use scientific measurement.

The roll call vote on the motion was as follows:

AYES: Charlie G. Lester

NAYS: Brian W. Vaught Coy L. McRoberts

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Ryan M. Lawson
Joe F. Hale

B. G. "Gene" Horney, Jr.
Timothy A. Reeves, Sr.

The motion failed.

Chairman Reeves said that this will go back to the Committee, and that exemptions need to be added, and that the old Ordinance remains.

WATER RATES

Mr. Bear explained that the Water Committee wanted this put back on the agenda for further discussion. He provided a handout that listed the 27 churches on the water system, as previously requested. Of those 27, 21 churches are below the minimum usage or a flat fee (not connected). Four are just above 1,000 gallons (low usage), another is a rental property, and another is a church/home combined (higher usage). For most of these churches, the rate would go up 10% from \$18.90 to \$20.79.

Supervisor McRoberts said that we cannot borrow any more money.

Mr. Bear said we can borrow, but it will make us ineligible for grant money. For example, a 40-year loan would be over \$1,000 per month in debt service, and payments would only be around \$500. If we could get a 50% loan and 50% grant, that might be a more financially feasible option. Mr. Bear said for us to be grant eligible under the current calculations, we would probably need to raise the rates 25-30%.

Supervisor Hale said that we're basically in the retail water business, and we don't have enough customers to "keep the doors open".

Mr. Bear said we have few areas where we can run water to at a low cost and pick up those customers.

Supervisor Horney said that the Water Committee previously discussed paying NRRWA debt service out of the General Fund.

Mr. Bear responded that given the \$265,000 deficit, if we paid the County contribution toward the debt service from the General Fund, that would still leave us with about a \$95,000 deficit.

Supervisor Lawson continues to believe that a 10% increase is just too much.

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Mr. Bear responded that while 10% sounds like a large number, the average user (3,000 gallons) will see an increase of \$3.79 per month.

Mr. Crisp said the County has close to 400 non-users (those who've chosen not to connect to the water).

Chairman Reeves responded that connecting to the water line would also provide residents water for fire protection (hydrants) and it could lower their insurance. He saw his insurance rate dropped when he connected.

Supervisor McRoberts made a motion, seconded by Mr. Hale, to increase the water rates to the "alternative" level (5% for residential, and 10% for commercial).

The roll call vote on the motion was as follows:

AYES:	Joe F. Hale	Timothy A. Reeves, Sr.
	Coy L. McRoberts	
NAYS:	Brian W. Vaught	Charlie G. Lester
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.

The motion failed.

TREASURER'S REPORT

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account was comprised of \$57,976,085 of which \$31,066,530 was in the General Fund Account at the end of August. In response to Supervisor Hale, Ms. Guynn will bring to next month's meeting a comparison of our financial status to the prior year.
2. 2018 Tax Bills – Ms. Guynn reported that the books were finished last Friday and within the next week or so, they will prepare the tax bills with the goal of getting them to the taxpayers by mid-October.
3. Delinquent Personal Property Listing – Ms. Guynn responded to Supervisor Vaught's inquiry that while they've seen an increase in collections and calls, it's difficult to gauge whether they're from the list or DMV stops. She said that

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people move around a lot, but they've been able to locate more of these people with the new software program they have.

Supervisor Vaught suggested contacting Montgomery County to find out what program they're using to find people, as it seems to be very effective.

4. 2018 Personal Property Tax Relief – Ms. Guynn requests the Board adopt the following Resolution, decreasing the rate from the prior year.

**WYTHE COUNTY BOARD OF SUPERVISORS
RESOLUTION 2018-34**

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code §§ 58.1–3523 *et seq.* (“PPTRA”), and subsequent revisions to the PPTRA legislation; and,

WHEREAS, these legislative enactments require the County to take affirmative steps to annually implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and,

WHEREAS, these legislative enactments provide for the appropriation to the County, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors that: Qualifying vehicles obtaining situs within the County during tax year 2018, shall receive personal property tax relief in the following manner:

- Registered personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Registered personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 39.59% tax relief;
- Registered personal use vehicles valued at \$20,001 or more shall only be eligible for 39.59% tax relief on the first \$20,000 of value; and,
- All other vehicles which do not meet the definition of “qualifying” (business use vehicles, motor homes, titled but unregistered vehicles, etc.)

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as determined by the Commissioner of the Revenue will not be eligible for any form of tax relief under this program.

Supervisor Vaught made a motion, seconded by Supervisor Lawson, to adopt Resolution 2018-34.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

COMMISSIONER OF REVENUE REPORT

Commissioner of Revenue, Faye Barker, appeared before the Board and presented preliminary figures (tax dollars) on the differences from last year:

1. Real Estate – Ms. Barker reported that they're up \$1,236,562 from last year (includes the new tax rate).
2. Personal Property – Ms. Barker reported an increase of \$512,967.76 from last year.

Ms. Barker also expressed concerns with IT and Munis' inability to respond quickly to their technical problems. It is very difficult to get her books ready. She asked that Mr. Suthers be available to her for the month of September (or at least a couple of weeks) next year.

Mr. Bear has had conversations with Mr. Suthers and suggested that next year, all the work (IT) be done at the Commissioner's office. Individual offices need to be able to run the programs and have full access to their programs.

Ms. Barker added that it's very difficult to still be running the old program (where data is pulled from) all while using the new system. These seem to be conversion issues which Mr. Suthers indicates will be worked out by next year.

Ms. Barker also said that it is sometimes two weeks before Munis responds to an inquiry, and that is unacceptable.

SHERIFF'S REPORT

Chief Deputy Charles Foster appeared before the Board and presented the Sheriff's Report as follows:

1. Tire Collection Day – Chief Foster coordinated with Mr. Bowers and New River Regional Jail (October 6th Tire Collection) to get 8-10 inmates to come down and help with the collection.
2. Debris Collection – Chairman Reeves asked why we're only getting two inmates to help with the debris collection, when we used to have four.

Chief Foster is not sure, but he will definitely look into it and find out why.

Supervisor Hale received two citizen complaints; people calling the Sheriff's Department about trashy property (abandoned vehicles and other garbage) and they were told the Sheriff's Department could not do anything about it. They were basically told the same thing when they contacted Mr. Dunford's office (Ordinance Compliance). Supervisor Hale explained the complaint procedure to the citizens, and he suggests those callers be told how to make an ordinance complaint about trash. He said they should be put on the right track to get the ordinance to work for them.

Supervisor Vaught asked if it was necessary to include the daily time sheets from the debris collection in our board packages. Just a summary sheet would be fine. All agreed.

Supervisor Hale commends the Sheriff's Department for doing a great job picking up trash at the Park-N-Ride and he appreciates it.

Supervisor Vaught asked if it would be feasible to put large trash cans at the Park-N-Rides to encourage people to use them.

Chairman Reeves said in order to do that, they would probably have to be 55 gallon metal barrels hooked to a post, cemented to the ground.

Supervisor Hale asked the Chief if anyone was monitoring the 'No Parking' signs at the APEX Center.

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Chief Foster responded that they have and so far, so good.

MRC SB – BORROWING OBLIGATION RESOLUTION

Ms. Sarah Beamer, Director of Finance and Administrative Services, provided a handout and explanation of their Performance Contract, specifically, accountability and compliance requirements. She also provided a copy of their FY2019 Budget.

Ms. Beamer referenced the Financial Management section of the Performance Contract which states that a CSB maintain an operating reserve sufficient to cover at least two months of personnel and operating expenses. In order to meet this requirement, they would need approximately \$10.2MM in cash. They would, therefore, need a line of credit to meet this requirement, with hope they'd never need to borrow on it. While the Resolution suggests an amount up to \$10MM, they likely would only need \$5-6MM but if they needed to go higher, this will provide for it.

Ms. Beamer also referenced the last "WHEREAS" making it clear that no payments will be requested from Wythe County and that there is no liability on the part of the County.

Ms. Beamer respectfully asks the Board approve the following Resolution:

**Resolution of the Board of Supervisors of the County of Wythe,
Virginia, Pursuant To Virginia Code Section 37.2-504.A.11 Authorizing
Mount Rogers Community Services Board To Incur a Borrowing
Obligation
RESOLUTION 2018-35**

WHEREAS, the County of Wythe, Virginia (the "County"), with the Counties of Bland, Carroll, Grayson, and Smyth, Virginia, and the City of Galax, established Mount Rogers Community Services Board ("MRC SB") as required by Section 37.2-500 of the *Code of Virginia, 1950, as amended* ("*Code of Virginia*"); and

WHEREAS, Section 37.2-504.A.11 of the *Code of Virginia* permits community services boards ("CSBs") to apply for and accept loans as authorized by the governing body of each city or county that established it; and

WHEREAS, Sections 37.2-508 and 37.2-608 of the *Code of Virginia* and *State Board Policy 4018* establish the annual *Community Services*

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Performance Contract as the primary accountability and funding mechanism between the Department of Behavioral Health and Developmental Services (“DBHDS”) and each CSB; and

WHEREAS, DBHDS has included in the *FY 2019 Community Services Performance Contract*, in Exhibit J (Other CSB Accountability Requirements), section E (Financial Management), regarding financial management, a section that states *the CSB shall maintain an operating reserve of funds sufficient to cover at least two months of personnel and operating expenses*;

WHEREAS, MRCSB’s personnel and operating expenses are budgeted at approximately \$61 million including regional/special project/restricted funds, and \$56 million excluding regional/special project/restricted funds, in the original budget for Fiscal Year 2019;

WHEREAS, two months of MRCSB’s personnel and operating expenses based on the Fiscal Year 2019 original budget approximate \$10.2 million including regional/special project/restricted funds, and \$9.3 million excluding regional/special project/restricted funds;

WHEREAS, a line of credit of two months of personnel and operating expenses would total approximately \$10 million;

WHEREAS, the Board of Directors (“Board”) of MRCSB has determined that it is necessary and desirable to obtain a line of credit in an amount up to that necessary to cover two months of personnel and operating expenses (“LOC Financing”);

WHEREAS, by resolution, the Boards of Supervisors of the Counties of Carroll, Bland, Grayson, Smyth, and Wythe, Virginia, and the City Council of the City of Galax have been requested to authorize the Board to establish an LOC Financing of up to \$10 million; and

WHEREAS, a financial institution or other credit-granting entity will be requested to extend a line of credit commitment of up to \$10 million to MRCSB; and

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WHEREAS, MRCSB's Executive Director, staff, and Board have determined that, in order to ensure compliance with the *FY 2019 Community Services Performance Contract*, Exhibit J (Other CSB Accountability Requirements), section E (Financial Management), establishing an LOC Financing of up to \$10 million is prudent; and

WHEREAS, MRCSB seeks the County's authorization solely to meet the statutory requirement for governing body approval; and

WHEREAS, an LOC Financing of up to \$10 million will enable MRCSB to continue carrying out governmental activities in connection with its mental health, developmental disabilities, and substance use disorder services in the Counties of Carroll, Bland, Grayson, Smyth, and Wythe, Virginia, and the City of Galax; and

WHEREAS, MRCSB and the County understand and agree that no payments will be requested by MRCSB from the County in connection with any repayments of borrowings on the LOC Financing and that the LOC Financing will not constitute a debt or pledge of the full faith and credit of the County and will not impose any liability on the County, nor is the requested authorization a guarantee of the LOC Financing on the part of the County;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF WYTHE, VIRGINIA:

1. That pursuant to the requirement of Section 37.2-504.A.11 of the *Code of Virginia*, authorization is hereby given to MRCSB for the above described LOC Financing of up to \$10 million to be applied for and accepted by MRCSB on the terms and conditions of the documents required by the Lender to evidence and secure the LOC Financing, and such authorization shall include any and all modifications to and refundings or refinancings of the LOC Financing (other than any modification which would increase the principal amount of the LOC Financing in excess of the amounts set forth herein).
2. The authorization of the above described LOC Financing of up to \$10 million to be applied for and accepted by MRCSB does not constitute an endorsement to the Lender of the creditworthiness of MRCSB nor is

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it a guarantee of the LOC Financing. Furthermore, the County shall not be obligated to pay nor to guarantee any debt incurred by MRCSB as a result of the LOC Financing to be applied for and accepted by MRCSB, nor any interest or other costs associated therewith. Accordingly, no debt of MRCSB shall constitute a debt or pledge of the faith and credit of the County, and the taxing power of the County shall not be pledged thereto.

3. This Resolution shall take effect immediately upon its adoption.

Supervisor Lester made a motion, seconded by Supervisor Hale, to approve Resolution 2018-35.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Supervisor Vaught asked Ms. Beamer about funding in the State budget for private transportation on the TDO's.

Ms. Sandy Bryant responded that there will be an RFP coming out, not to the CSB's but to the transportation systems, from the Department of Mental Health. Ms. Bryant said that they are one of the priorities for coverage of that transportation.

BUDGET COMMITTEE REPORT

1. George Wythe High School Renovation - Generator – Supervisor Lester made a motion, as recommended by the Budget Committee, to proceed with upgrading the George Wythe High School generator to a 600kw as part of the renovation project. The total project cost is estimated to be less than \$60,000. The Committee recommends amending & appropriating \$60,000 for the 600kw generator.

The roll call vote on the motion was as follows:

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AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. Internal Accounting Transfer – Supervisor Lester made a motion, as recommended by the Budget Committee, to transfer \$27,000 from Capital Projects – County/Motor Vehicles & Equipment (9000-470200) to Capital Projects – Wastewater/Motor Vehicles & Equipment (9060-470030). This will establish future vehicle expenditure into the correct capital budget.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

COUNTY ADMINISTRATOR'S REPORT

County Administrator Stephen Bear appeared before the Board and reported the following:

1. Line of Duty Resolution 2018-32 – Recognizing Volunteer Fire & Rescue – Mr. Bear requests approval of this resolution. He stated that they've been providing insurance coverage, workers comp, and accidental and disability insurance for their fire and rescue individuals. Mr. Bear stated that they also provide Line of Duty Act coverage through VACO insurance program for these same individuals. The State is now requesting a resolution indicating that the County recognize the existence of the nine volunteer fire departments and rescue squads. The resolution is as follows:

**WYTHE COUNTY RESOLUTION 2018-32
VOLUNTEER FIRE AND RESCUE DEPARTMENTS
ELIGIBILITY FOR LODA BENEFITS**

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WHEREAS, the County of Wythe wishes to comply with the State Code 9.1-400 recognizing local emergency departments; and

WHEREAS, the County of Wythe recognizes the following agencies:

Lead Mines Rescue Squad
Rural Retreat Emergency Services
Wythe County Rescue Squad
Barren Springs Volunteer Fire Department
Ivanhoe Volunteer Fire Department
Max Meadows Volunteer Fire Department
Rural Retreat Volunteer Fire Department
Speedwell Volunteer Fire Department
Wytheville Fire Department

WHEREAS, the Board of Supervisors, the governing body of the County of Wythe, have for many years recognized the existence of all the nine volunteer organizations but have never formally adopted a resolution; and

WHEREAS, for such fire and rescue departments to be eligible for benefits of the "Line of Duty Act" a resolution must be approved by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that on September 25, 2018, the Wythe County Board of Supervisors voted to recognize the aforementioned fire and rescue departments as emergency responders for the citizens of Wythe County; and

BE IT FURTHER RESOLVED that the County of Wythe acknowledges the important contribution made by the members of each fire and rescue department to the County and wishes to make available the benefits of the "Line of Duty Act".

Supervisor Vaught made a motion, seconded by Supervisor Lester, to approve Line of Duty Resolution 2018-32 Recognizing Volunteer Fire & Rescue Departments.

Supervisor Hale asked why the State needs this and whether the County Attorney has reviewed the resolution.

Mr. Farthing responded that he reviewed the resolution and didn't see anything that would raise a red flag.

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The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. Resolution 2018-33 – Intent to Abandon Route 737, Buckley Drive – Mr. Bear said that the Board agreed to proceed with the Notice of Intent at their last meeting. There now needs to be a Resolution sent to the Commissioner of Transportation and Mr. Bear requests the Board adopt Resolution 2018-33 as follows:

**WYTHE COUNTY BOARD OF SUPERVISORS
RESOLUTION 2018-33**

**RESOLUTION: NOTICE OF INTENT TO ABANDON ROUTE 737
FROM THE SECONDARY SYSTEM OF STATE HIGHWAYS**

WHEREAS, it appears to this Board that Secondary Route 737, Buckley Drive, from Route 11 to the end of state maintenance, a distance of .13 miles, serves no public necessity and is no longer necessary as a part of the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, the Clerk of the Board is directed to post and publish notice of the Board's intent to abandon the aforesaid section of Route 737, pursuant to §33.2-909 of the Code of Virginia, as amended.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

Supervisor Lester made a motion, seconded by Supervisor McRoberts, to adopt Resolution 2018-33 Notice of Intent to Abandon Route 737 From the Secondary System of State Highways.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

3. Southwest EMS Council – Letter of Support – Mr. Bear said the Southwest Virginia EMS Council is applying to renew its designation as an Emergency Medical Services Council and are requesting a letter of support from us. Mr. Bear highly recommends the letter of support and requests authorization to sign the letter.

Supervisor Horney made a motion, seconded by Supervisor Lawson, authorizing Stephen Bear to sign the letter of support for the Southwest Virginia EMS Council.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

4. DHCD Block Grant #16-29 – Project Extension – Mr. Bear received a letter from the Department of Housing and Community Development regarding the submission of an updated timeline (sewer extension for Lot 20). Mr. Bear said the deadline is this Friday to respond, but that he did receive the updated timeline which he will submit today or tomorrow for their approval. This is just to keep the Board informed.

Mr. Bear is concerned that anything beyond this time frame may result in the grant being pulled, so it's critical we work with the company to insure they meet this timeline.

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5. Veteran Memorial Highway Celebration – Mr. Bear said the October 20th dedication ceremony will begin at 9:00 a.m. in Bland County, then they will proceed down US52 arriving at the Shot Tower at 11:00 a.m., then onto Carroll County (Hillsville) arriving just after noon. Lunch will follow the ceremony in Hillsville. Mr. Bear said they expect to have some very good speakers and entertainment, and he encourages everyone to come out.
6. Hurricane Florence Follow-up – Mr. Bear said that Mr. Crawford is unable to be here today but he did provide this hurricane follow-up. He also commended Mr. Crawford for a job well done, as well as assistance received from Mr. Suthers, Mr. Coake and Mrs. Lang.

Chairman Reeves said that he met with the State Police, Fire Departments and the Hospital and Mr. Crawford did an excellent job. He said we were ready and very well prepared, and he would like to thank everyone for their hard work.

7. Grouse Ridge Road Update – Mr. Bear is working with VDOT on Grouse Ridge Road and there are nine AEP poles that will have to be moved (no fencing will have to be moved). This cost will be at the owner's expense but Mr. Bear and Mr. Vaughan will work with VDOT and AEP to minimize the costs, and if any poles don't have to be moved, they won't.
8. Tire Collection Day – Mr. Bear said this event will be on Saturday, October 6th and there is a 100-tire limit. He suggests people call ahead to make an appointment.

Chairman Reeves heard the Hazardous Material Collection went very well and understands we may need to have more than one collection per year.

Mr. Bear said we need a better system to manage all the traffic in there, as it was backed up most of the day.

9. Smart Scale Exit 77 – Mr. Bear said regarding the flashing lights at Exit 77, that Mr. Vaughan met with VDOT and AEP, and neither have issue with putting up the lights. The only issue is who pays for what. Mr. Bear said that he'll come back to the Board once he has numbers.

Supervisor Hale asked about the timeline.

Mr. Vaughan said once the poles are in, VDOT will get right on it.

10. Status Report – Mr. Bear updated the Board on the following:
- A. Personnel - Mr. Bear advised there is a vacancy in the Wastewater Department, one full-time and one part-time position in Dispatch, and the last maintenance position in Building & Grounds has been filled and that person will be starting soon. Mr. Crawford has been hired as the Emergency Services Director and that's going well.
 - B. Tyler/Munis – Mr. Bear said they are currently implementing the work order module. He said the school system, Water/Wastewater and Building & Grounds are highly involved, and he would like to get the Sheriff's Department involved as well. Mr. Bear has asked Mr. Grant and Mr. Suthers to attend the October board meeting to provide an update. Mr. Bear also reported that it's audit season and the Finance Department is busy working on audit preparation.
 - C. Virginia Industrial Advancement Alliance – Mr. Bear reported that the Executive Committee met yesterday and will have some updates to share with you. He hopes to have them speak early next year about their vision for expansion to assist with economic marketing and recruitment, and the impact on localities. He added that VIAA did receive some funding from the Tobacco Commission.
 - D. NRRWA – Mr. Bear said that they've placed an emergency connection ramp and pad down near the river, in case both pumps at the intake station were ever to go out.
 - E. Opioid Lawsuit – Mr. Bear met yesterday with Pulaski County, and said the attorneys gave him a very extensive list of questions to be completed (mostly budget numbers, board members, etc.). He will be working with staff to respond to those questions, but it will take some time.
 - F. CRIFA – Mr. Bear reported that CRIFA recently met and we should have an announcement soon for local expansion.
 - G. Tobacco Commission – Mr. Stowers and Mr. Bear will be meeting with them next week. The agribusiness grant is due October 18th and they will work with Mr. Miller and the Authority on that grant application.

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- H. Revenue Sharing for Ready Mix Road – Mr. Vaughan has submitted plans to VDOT for drainage construction and the rough estimates are around \$25k to get everything in place for VDOT to pave and take the road over.
- I. Town of Wytheville – Mr. Bear reported that the Town’s water pilot project (chlorine system) had a few issues but said we are working with them to help continue with this pilot project. Mr. Bear believes that this pilot project can show benefits for both the Town and County.
- J. Rural Retreat Library - Mr. Bear said the Rural Retreat Library is looking at increasing their hours, and that they had some training classes last week.

Supervisor Hale asked about the status of the generator for pumps at the high school.

Mr. Bear responded that Mr. Crisp and Mr. Stowers over the last two weeks have made calls, and the Regional Emergency Management Coordinator understood our urgency. We are on docket to be approved, and we should be getting that grant.

COUNTY ATTORNEY’S REPORT

County Attorney Scot Farthing appeared before the Board and reported that, regarding the Wytheville Opportunity Fund Grant, Evatran proposed a payback schedule for all the funds given to them as grant money. Mr. Farthing will let them know later today if it’s appropriate, and then he’ll prepare a settlement agreement which he will bring back to the Board for approval.

SUPERVISORS’ REPORTS

1. Storm Preparation – Supervisor Vaught said it would be nice to meet Mr. Crawford (EM1) as he did a very good job with storm preparation. Supervisor Vaught is glad that we didn’t overreact to the situation. Also, he received comments from people who appreciate that we’re using social media more, especially during that situation.
2. VDOT Complaints – Supervisor Horney received two complaints for VDOT. The culvert on 21 near Butch Brewer’s house; he believes VDOT will be taking care of it after they looked at it yesterday. The other complaint was regarding the

Hoback residence which VDOT moved. VDOT didn't do the ditch on Old Bank Road, and it has resulted in runoff to their brand new house. VDOT needs to dig a ditch to put it in the creek.

- 3. Delegate Morefield – Chairman Reeves invited board members and guests to attend Delegate Morefield's event on October 4th at 6:30 p.m. at Martha Washington Inn. If anyone has anything they want added to the legislative agenda, let Chairman Reeves know.
- 4. Tobacco Tax – Chairman Reeves spoke with Senator Carrico last week about the tobacco tax. He said Philip Morris will not fight us on it and Chairman Reeves will remind them of that. He also said that some counties are still looking at equal taxation, not just on tobacco tax. But we can still request that bill to be put in. VACO has always advocated for equal taxation and the cigarette tax.

Mr. Bear noted that he is meeting with lobbyist on the tobacco tax matter.

CONSENT CALENDAR

Supervisor Horney made a motion to approve the consent calendar as presented for September 25, 2018, as follows:

1. PAYROLL – August 2018:

General County Fund	\$ 497,368.61
Police Activity Fund	73,841.83
Courthouse Security Fund	11,933.31
Water Department Fund	19,138.38
Wythe County Wastewater Fund	20,147.10
TOTAL	\$ 622,429.23

Check Numbers: 20000303-20000324

Voucher Numbers: 4569-4934

2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Engineering/Planning Commission – Bill Vaughan
- D. Finance – Bruce Grant

- E. Parks & Recreation – Kevin Williams
- F. Planning Commission – Michelle Cassell

3. PERSONNEL:

- A. Newkirk, Lewis – Terminated, Full-time Wastewater Operator, Wastewater Dept, Effective August 20, 2018
- B. Coffey, Levi – Hired, Full-time Facilities Maintenance, Building & Grounds Dept, Annual Salary \$22,784, Effective August 27, 2018
- C. Crawford, Curtis – Hired, Full-time Emergency Services Coordinator, Annual Salary \$47,500, Effective August 28, 2018
- D. Kincer, Christi – Resigned, Commonwealth’s Attorney Office, Effective August 31, 2018
- E. Queen, Eric – Hired, Full-time Deputy, Sheriff’s Office, Annual Salary \$31,629, Effective September 1, 2018
- F. Smith, Sadie – Hired, Full-time Data Entry Dispatch, Sheriff’s Office, Annual Salary \$24,194, Effective September 4, 2018
- G. Ayers, A. Darrell – Hired, Full-time Facilities Maintenance Foreman, Building & Grounds Dept, Annual Salary \$41,758, Effective September 4, 2018

4. BUDGET AMENDMENTS:

- A. \$1,848.00 – (7110-470010) – July 24, 2018 Auto Claim, 2001 Dodge Dakota (#1549)
- B. \$2,844.82 – (3102-461250) – July 29, 2018 Auto Claim, 2015 Chevy Impala (#6143)
- C. \$1,137.00 – (1101-461420) – Indigent Burial Costs

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. “Gene” Horney, Jr.

Ryan M. Lawson
Joe F. Hale

Timothy A. Reeves, Sr.

NAYS: None

FY19 EXPENDITURE BUDGET – SECOND QUARTER APPROPRIATIONS

Supervisor Lester made a motion, seconded by Supervisor Hale, to approve the FY19 second quarter budget appropriations.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

TEMPORARY DETENTION ORDER TRANSPORTATION UPDATE

Mr. Bear included a copy of the letter from Delegate Campbell thanking us for passing the resolution.

RECESS

At 10:56 a.m., the Board recessed for ten minutes.

RECONVENE

The Board reconvened at 11:05 a.m.

APEX CENTER

1. APEX Fence Bid – Mr. Bear reported that bids were put out for the fence installation (materials donated except posts). We only received one bid which was from Virginia Fence Builders who quoted \$20 per linear foot. Total cost \$58,000 (for 2900 LF). They're not sure if we have enough donated fence to go up to 4000 LF.

Supervisor Hale would like us to seek other bids or negotiate this price down.

Mr. Bear said we will go back and renegotiate the price. He doesn't believe we'll be able to get any more bids.

2. Livestock Panel System – Mr. Miller and the Authority recommend proceeding with the low bidder, Cripple Creek AG Solutions, 90 pens, 30' sale ring for \$82,680. He said there were big differences in the systems both in construction and price, but they believe the low bidder suits their needs best. Mr. Miller added that until they get these livestock panels in, they won't be able to hold any cattle sales. He said these panels could also be used for trade shows to separate the vendors, as well as using along the interior sidewalk to keep people from entering the competition surface. The usable life of the panels is estimated to be 10-15 years depending on how much use they get. Mr. Miller said that if the County purchases the system, they can develop a payback plan over 10 years. He also said that using a local provider is a plus, and that the pens are manufactured in Corbin, Kentucky just a few hours away.

In response to Chairman Reeves inquiry, Mr. Miller said that they are very close to finalizing the management agreement with SMG, and he expects it to happen this week. Mr. Farthing concurred.

Supervisor Lawson raised concerns with the budget and how these items get prioritized.

Mr. Miller appreciates her concern and it will be a judgement call as to what gets prioritized.

Supervisor Vaught asked for an estimated cost of the arena soil mix.

Mr. Miller is not sure about the cost but he's being shipped a gallon sample of the soil from the guy at Clemson. Mr. Miller said we can probably use a lot of our own sand for the mix. He added that the mix is estimated to be 70-75% sand, 15% clay and 15% silt.

Supervisor Vaught asked if we could run motorcycles on this surface.

Mr. Miller said that his motocross guy told him that he would work with whatever surface we have. In addition, Mr. Miller said Clemson has a national antique vintage Americana group trade show that goes all around the country, but they're nowhere in Virginia. He will certainly contact them to see if he can get

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them to come to the APEX. They'll do it on dirt, he said. Mr. Miller reported that the guy at Clemson also said they had a formal dance on the dirt which they had compacted, pressed, rolled, and the high heeled shoes were not an issue.

Supervisor Lawson asked about the sign, as this should be a high priority.

Mr. Miller said it's outside of the Authority's purview.

Mr. Bear said they are looking at signs, location, pricing, and getting signs through VDOT for the interstate, which is all part of marketing discussions. He said we put out proposals and we just need to decide what we want to put up. There is also a possibility of getting a grant.

Mr. Miller will inquire to Jordan about signage since he has an abundance of raw steel, and signs on every possible level. Mr. Miller will see him next week and will ask what we can get. Apparently, Jordan has a lot of surplus materials from all over the country.

Mr. Bear asked about the number of pens and is that a good number (90)?

Both Mr. Miller and Mr. Johnstone said yes. They could also consider putting two in a pen. They don't foresee any events that would require more than 90 pens.

Mr. Miller understands that the cost of signage is pretty great but, without these pens, they won't be able to hold any cattle sales.

Supervisor Lester agrees that signage is needed but most everyone has GPS now where they can just plug in an address and it takes you there. He thinks we should focus more on advertising to let people know where we are and what we have going on. But he stressed that if you don't have the equipment to host the cattle sale, then you won't have anything to advertise.

Supervisor Vaught mentioned that you can't ride around without hearing on the radio about the Harvester Center. He said they're always on the radio and that can't be cheap.

Mr. Miller said SMG will do print, media outlets and a big push for web exposure for marketing and advertising. Except for the cattle sales, he said most of the calls

to use our facility have come from people outside of Wythe County and several from out of state. So, word is clearly getting out that we're here.

Supervisor Horney made a motion, seconded by Supervisor Lester, to accept the bid proposal from Cripple Creek AG Solutions for the livestock panels.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	B.D. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.
	Coy L. McRoberts	

NAYS:	Brian Vaught	Ryan Lawson
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- 3. Tobacco Commission Agribusiness Grant – Mr. Bear said the previous recommendation was put in for the agricultural farm facility to host sales and other events. Mr. Bear and Mr. Stowers will be meeting next week with the representative of the Tobacco Commission. He also said when the Economic Development grant date gets established, we can look at putting in our grant request for the signs. The agribusiness grant applications are due October 18th.

Chairman Reeves said Agribusiness will be meeting in January and it is their 20th anniversary. He said the Tobacco Commission will have a reception and are requesting everyone they've helped in the tobacco regions to attend. Chairman Reeves reminded everyone the Tobacco Commission has donated at least \$1MM to the APEX, and thinks it would be a good idea to host them here. Chairman Reeves also thinks it would be good to put together a presentation on a flash drive and present it to every one of the agribusiness committee members.

- 4. Project Status/Budget Review – Mr. Bear and Mr. Vaughan presented the following:
 - A. Proposal #17 – This is for additional snow guards for the entire lower roof in the amount of \$5,860. The current design only had snow guards above the entrances. Putting these on the entire lower roof will protect the gutters and the HVAC equipment.

Supervisor Hale said that there are gutters at the top that we should be worried about. He said we need to rethink this. Supervisor Hale would prefer

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the snow guards (not plastic) be on the upper roof. He said the upper roof has been beefed up.

Chairman Reeves suggests bringing this to the Construction Committee and would like a detailed breakdown.

- B. RFP #19 Exhaust Vent Covers – Mr. Bear advised that these prices have not yet been reviewed by Mr. Vaughan or him, but these covers are for the 24" exhaust system (donated and installed) and they need to have covers. The outside cover (painted steel, non-slip) is \$1,235 and the inside cover (stainless steel) is \$4,524. Mr. Vaughan said we could use aluminum instead of stainless steel on the inside.

Supervisor Hale said, for the record, this is the only cost we are incurring; just for the frames and cover; the rest was donated including installation.

Mr. Bear said that it's critical to get this in as quickly as possible, but we should send this to the Construction Committee.

Supervisor Lester made a motion, seconded by Supervisor Hale, to approve the request for the exterior non-slip cover for \$1,235, and continue to work on interior.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

- C. Sidewalk Extension – Mr. Vaughan explained that on the southwest corner of the building there is no sidewalk. This was an omission on the original drawings. The cost for the sidewalk extension is \$9,691.

Supervisor Vaught asked who is responsible for this oversight.

Supervisor Hale said the Architect should've seen this, and we just didn't catch it. He said we were distracted with the big issues and missed it. Supervisor Hale asked where the truncated entrances are for the handicapped.

Mr. Vaughan said there are two handicapped entrances in front of the ticket booths and just the one in back.

Supervisor Vaught asked about the "stamped match" as he believed the stamp was a donation. He said the cost for this seems steep.

Supervisor Hale and Mr. Vaughan believe it's just a "match" and that we're not being charged for the stamp which is donated.

Supervisor Hale made a motion, seconded by Supervisor McRoberts, to approve the sidewalk extension (75') not to exceed \$9,691.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	B.D. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.
	Coy L. McRoberts	

NAYS:	Brian Vaught	Ryan Lawson
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- D. Specs for Entrance Road – Mr. Bear said that the entrance road from Ready Mix to the APEX still needs to be addressed. RGM's issue is the company they're working with said these are old specs (not what VDOT uses). Mr. Vaughan will go back to VDOT to make sure this is the standard that everyone is using. Mr. Bear said it's the same specs as what's in the parking lot.

Mr. Bear spoke with Mr. Melton (RGM) yesterday and he understands we can't do any work on the lower road or parking lot till he gets all the dirt and excess material moved, spread and compacted.

Supervisor Hale asked about gravel in the back.

Mr. Bear said we are looking at proceeding with that.

The Board and Mr. Miller discussed, at length, types of sand, soil mix and estimated costs. They were in agreement this needs to be addressed by the Construction Committee as soon as possible.

The Board and Mr. Miller also discussed landscaping between the building and the sidewalk, keeping it simple, cheap and low maintenance (maybe river rock triple b stone). RGM will prepare a proposal for this.

- E. Exterior Lights – Mr. Bear asked about exterior lighting as he understood from Supervisor Hale that Bleacher Builders were going to give us lights. He said we're entering the dark time of year, and while we have lights on the building and in the parking lot, there is nothing on the lower hillside. Mr. Bear said AEP lights provide a lot of light on the top parking lot, but asks if Mr. Vaughan should price 90' poles with lights.

Supervisor Hale stated that Bleacher Builders has indicated they would provide three towers like Flying J has in its lot. State Electric can provide the LED light ring, fixtures, etc. for \$1,500 each. If one is put near the front southeast corner of the building, it will light that parking lot and another could go up in the middle of the other parking lot.

- F. Furniture – Mr. Bear explained that we have furniture but we still need to get filing cabinets for the offices. The Authority needs to work with SMG getting copiers, printers, computers, etc. and other operational items.
- G. Flag/Pedestal – Supervisor Hale knows of someone in Tidewater who manufactures flags (national or international flag company). Supervisor Hale suggests a huge American flag between the two main doors (interior), and that will help with acoustics. He suggested maybe at the other end, we hang a State flag and a Wythe County flag.

Mr. Vaughan recommended possibly using a Garrison flag. He will research this (sizes and costs).

Chairman Reeves asked about a flag outside the building. While it could be a good size flag, you want it to be proportionally correct.

- H. Steps for Hillside – Supervisor Hale said he's working with Mr. Jordan but asks if Mr. Vaughan can come up with pedestal pours with landings (like at

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NASCAR); it's a whole lot cheaper than pouring concrete steps and we would need at least two.

Mr. Bear said it's critical to have one going down to the soccer field.

- I. Entrance Sign – Mr. Bear said we don't need anything like what's at Progress Park but maybe something more simple and basic (5x8). The Board agreed we should get prices.
- J. Mr. Vaughan said in a week to 10 days the north lean-to should be finished; once they get inside gallery and bleacher area cleaned up, they can install the bleachers.

Mr. Vaughan said the bathroom floors will take 3-4 days to cure before fixtures come in and will be done within a week.

Mr. Vaughan also reported that the Health Department said we now need to have a triple sink instead of double sink (cooking area). He said little things like this keep popping up. The cooking hood is in and close to completion.

- 5. Raper Ridge Change Order #1 – Mr. Bear indicated that the contractor is moving along quickly and if Water Committee doesn't object to our moving ahead with this, the work should get done before weather hits. There is a section on the south side that has unsettled material that needs to be cut out then filled back in with rock. Mr. Bear recommends proceeding with this change order for \$5,675, which he said is within our existing budget.

Supervisor McRoberts made a motion, seconded by Supervisor Horney, to approve the Raper Ridge Change Order #1 for \$5,675.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Timothy A. Reeves, Sr.
	Joe F. Hale	
NAYS:	None	

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 12:55 p.m.

Timothy A. Reeves, Sr., Chair