



Planning Commission
340 South Sixth Street - Administration Building
Wytheville, Virginia 24382-2598
Telephone (276) 223-4508 or 223-4500
FAX (276) 223-4515

Eric W. Crowgey, Chair
Randal C. Wright, Vice Chair
Stephen D. Bear, Assistant County Administrator
K. Michelle Cassell, Assistant Department Head

MEMORANDUM

Eural D. Clippard
Timothy W. Carter
Robert H. Walk
David P. Midkiff
Douglas E. Wilson

TO: Wythe County Planning Commission Members

FROM: K. Michelle Cassell, Assistant Department Head

DATE: June 30, 2015

SUBJECT: July Meeting

The Wythe County Planning Commission will conduct its regular monthly meeting on **Monday, July 6, 2015 at 7:00 p.m.** The meeting will be held in the Board Room of the County Administration Building, 340 South 6th Street, Wytheville, VA.

Enclosed is an agenda package for your review and if you have any questions, please do not hesitate to call me at 223-4508.

Enclosures



**ORDER OF BUSINESS
WYTHE COUNTY PLANNING COMMISSION
JULY 6, 2015
7:00 P.M.**

- I. Determination of Quorum and Call to Order**
- II. June 1, 2015 Minutes (Page 1)**
- III. Subdivision Ordinance**
 - A. Subdivision Plat Report (Page 2)**
 - B. Staff Report**
 - 1. Minor Subdivision**
 - a. Town of Rural Retreat (Page 3)**
- IV. Citizens Time**
- V. New Business**
 - A. July/August Calendars (Page 4)**
- VI. Adjourn**

June 1, 2015

The Wythe County Planning Commission held its regular monthly meeting on Monday, June 1, 2015, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia beginning at 7:00 p.m.

PRESENT

Eric W. Crowgey, Chair
Eural D. Clippard
Douglas E. Wilson
David P. Midkiff

Randal C. Wright
Timothy W. Carter
Robert H. Walk

ABSENT

None

OTHERS PRESENT

Stephen D. Bear, Assistant County Administrator
K. Michelle Cassell, Assistant Department Head
Clay and Charlotte Lawrence

Gary Houseman
Michael Frye

DETERMINATION OF QUORUM AND CALL TO ORDER

Chair Crowgey determined that a quorum was present and called the meeting to order.

APPROVAL OF MINUTES

A motion was made by Mr. Wright to approve the May 4, 2015 minutes as presented. The motion was seconded by Mr. Midkiff and passed.

SUBDIVISION ORDINANCE

1. **Request for Variance – Public Hearing – Lawrence** – Chair Crowgey opened the public hearing for discussion on the request for variance to the Subdivision Ordinance submitted by Clay and Charlotte Lawrence. Chair Crowgey asked staff to advise the Commission regarding this request.

Mr. Bear reported that Clay & Charlotte Lawrence are proposing to divide their property located along SR 618, Reed Creek Drive, in the Fort Chiswell Magisterial District to create two lots.

Mr. and Mrs. Lawrence are proposing to create a 0.772 acre lot with an existing house on the north side of SR 618. This home is served by private water and private sewer and has adequate state road frontage to meet the ordinance requirements.

In addition, the Lawrences are proposing to create a second lot of 1.458 acres on

the south side of SR 618 that fronts New River. This proposed lot lies within the New River floodplain and contains an old building near the road's edge. Mr. and Mrs. Lawrence explained to staff that when the river rises that this property floods. They do not believe that a home could be built on the proposed property; therefore, eliminating the need for a septic system and well on the proposed property. Mr. and Mrs. Lawrence are requesting a variance to Section 5.2.2 regarding septic tanks in order to subdivide their property.

Mr. Clay Lawrence appeared before Commission explaining that he and Mrs. Lawrence are estate planning and are dividing their property to convey to their children.

Chair Crowgey stated that there are homes on the south side of SR 618 near the proposed Lawrence property.

Mr. Bear stated that the Health Department confirmed that a septic system can be installed in the flood plain.

Mr. Wright indicated that a home can also be built in the flood plain if it meets the Code requirements.

Mrs. Lawrence stated that the river has risen up within two feet of the road in the past. She stated that a home cannot be built on the lot they are proposing to create on the south side of SR 618.

Mr. Bear stated that the residual property has not been surveyed and is not listed individually on the north and south sides of SR 618. He stated that the residual property on the south side of SR 618 is approximately 3-4 acres.

Chair Crowgey asked for confirmation that the proposed lots are to be conveyed to Mr. and Mrs. Lawrence's son and then to their granddaughter at their son's death.

Mr. and Mrs. Lawrence confirmed that the proposed lots are going to one of their sons and then it will be inherited by that son's daughter.

Mr. Wright explained that he understands that the Lawrences want to convey their property to their children; however, the property may not stay in the Lawrence family in the future.

Mrs. Lawrence stated that the legal documentation being prepared will include the stipulation that the property will remain in the family.

Mr. Wright stated that he understood that the previous division done by the Lawrences included the stipulation that the properties on the south and north side of SR 618 be sold together. He recommended that this division have the same stipulation.

Mr. Wright stated that if someone wanted to renovate the old cinderblock building on the proposed property on the south side of SR 618 a septic system would need to be in place.

Dr. House asked why that responsibility could not be borne by the buyer instead of the seller.

Mr. Wright stated that the ordinance would need to be revised.

Hearing no further comments, Chair Crowgey closed the public hearing.

A motion was made by Mr. Wright to approve the request for variance to Section 5.2.2 of the Subdivision Ordinance regarding septic tanks submitted by Clay and Charlotte Lawrence for their property located along Reed Creek Drive, State Route 618, in the Lead Mines Magisterial district, with the stipulation that the two lots that are being created cannot be sold separately. The motion was seconded by Mr. Carter and passed unanimously.

2. Request for Variance – Public Hearing – Frye – Chair Crowgey opened the public hearing for discussion on the request for variance to the Subdivision Ordinance submitted by James & Timothy Frye. Chair Crowgey asked staff to advise the Commission regarding this request.

Mr. Bear reported that these gentlemen are proposing to subdivide their property totaling 26.723 acres located along a 15 feet wide right-of-way off of SR 690, Cripple Creek Road, in the Speedwell Magisterial District. These gentlemen are proposing create a 2.9+/- acre parcel with an existing home and a 23.823+/- acre residual in three lots. These gentlemen are receptive to combining the residual property to create one lot.

James & Timothy Frye, as brothers, want to sell their father's home and retain the wooded property. They do not have intentions of further subdividing or building on the residual property.

In order to subdivide this property 100 feet of state road frontage is required per parcel; however, the property does not have any state road frontage. Therefore, the Planning Commission is requesting a variance to Section 5.3.1(8) of the Subdivision Ordinance regarding the frontage requirement.

Mr. Michael Frye appeared before the Commission and reported that he and his brother, Timothy Frye, both have homes of their own and that their father is in a nursing home. He explained that they do not want to see the home run down and therefore, want to sell the home site and retain the mountain property that they utilize for hunting. Mr. Frye stated that the right-of-way that accesses the home was established in 1958 and that there is one other home, and a farm that utilizes the right-of-way. He explained that if the variance is granted they will survey the property and combine the mountain land into one parcel.

Hearing no further comments, Chair Crowgey closed the public hearing.

Mr. Midkiff stated that he is familiar with the property and that the family has utilized the existing right-of-way for many years. He stated that the Frye family uses the mountain property for recreation.

Mr. Midkiff made a motion to approve the request for variance to Section 5.3.1(8) of the Subdivision Ordinance regarding the frontage requirement submitted by Michael and Timothy Frye for their property along a 15 feet wide right-of-way off of SR 690, Cripple Creek Road, in the Speedwell Magisterial District, stipulating that the remainder of the three parcels be combined together. The motion was seconded by Mr. Wright and passed unanimously.

3. Subdivision Plat Report – The Commission reviewed a report including plats completed from April 22, 2015 through May 20, 2015.
4. Minor Subdivisions – The Commission reviewed plats showing minor subdivisions that were approved by Ms. Cassell for the following:
 - Virginia Environmental Solutions, LLC
 - Sarah E. Horton
 - Holston Family Limited Partnership
5. Adjoining Owner Division - For their information, the Commission reviewed a plat showing lot line revision that was approved by Ms. Cassell for Donald and Donna Darlington.
6. Family Subdivision - For their information, the Commission reviewed a plat showing family division that was approved by Ms. Cassell for Phyllis Kemp

Completed divisions by staff will be included on the agenda each month to keep the Commission up to date on the divisions that are being done in the County.

CITIZENS TIME

Chair Crowgey asked if anyone wished to address the Commission during citizen's time. Hearing no comments, he proceeded with the agenda.

PLANNING COMMISSION MONTHLY CALENDARS

The Commission reviewed and accepted the monthly calendars for June and July 2015. Mr. Bear reported that the Board of Supervisors will be meeting on June 30th opposed to June 23rd.

COUNTY REPORT

1. Budget FY 2015-16 – Dr. Houseman reported that the Board of Supervisors recently conducted a public hearing on the proposed \$30 trash fee. He stated that no citizens spoke at the public hearing. He stated that the Board will continue to discuss this matter at the budget process continues.

Dr. Houseman reported that the Board has been discussing a real estate tax increase, and a water rate increase; however, it has not been approved.

2. Land Purchase – Mr. Bear reported that the county has purchased 94 acres at Exit 77 for future development of an agricultural exposition center.

ADJOURN

With no further business to come before the Planning Commission a motion was made by Mr. Carter to adjourn. The motion was seconded by Mr. Wright and passed unanimously.

Eric W. Crowgey

Landowner	Subdivision Name	Surveyor	Parcels	Submitted	Completed	District
-----------	------------------	----------	---------	-----------	-----------	----------

Town of Rural Retreat	n/a	Pillar, Inc.	1	5/11/15	6/17/15	Speedwell
-----------------------	-----	--------------	---	---------	---------	-----------

Minor Subdivision
 5/11/15 - 1st review - needs revisions
 5/14/15 - 2nd review - ok for originals
 6/15/15 - originals received
 6/17/15 - complete
 pb 12 pg 728

Total Number of Parcels: 1

-2-



Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 6/30/2015
Re: Minor Subdivision – Town of Rural Retreat

The Town of Rural Retreat recently subdivided their property of 24.7 acres located along State Route 749, Cedar Springs Road, in the Speedwell Magisterial District. This minor subdivision created a 5.462 acre lot and a 19.2 acre residual.

The 5.462 acre lot is proposed for agricultural purposes and will be served by private sewer and private water. The residual property will continue to be proposed for industrial purposes and both parcels have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.

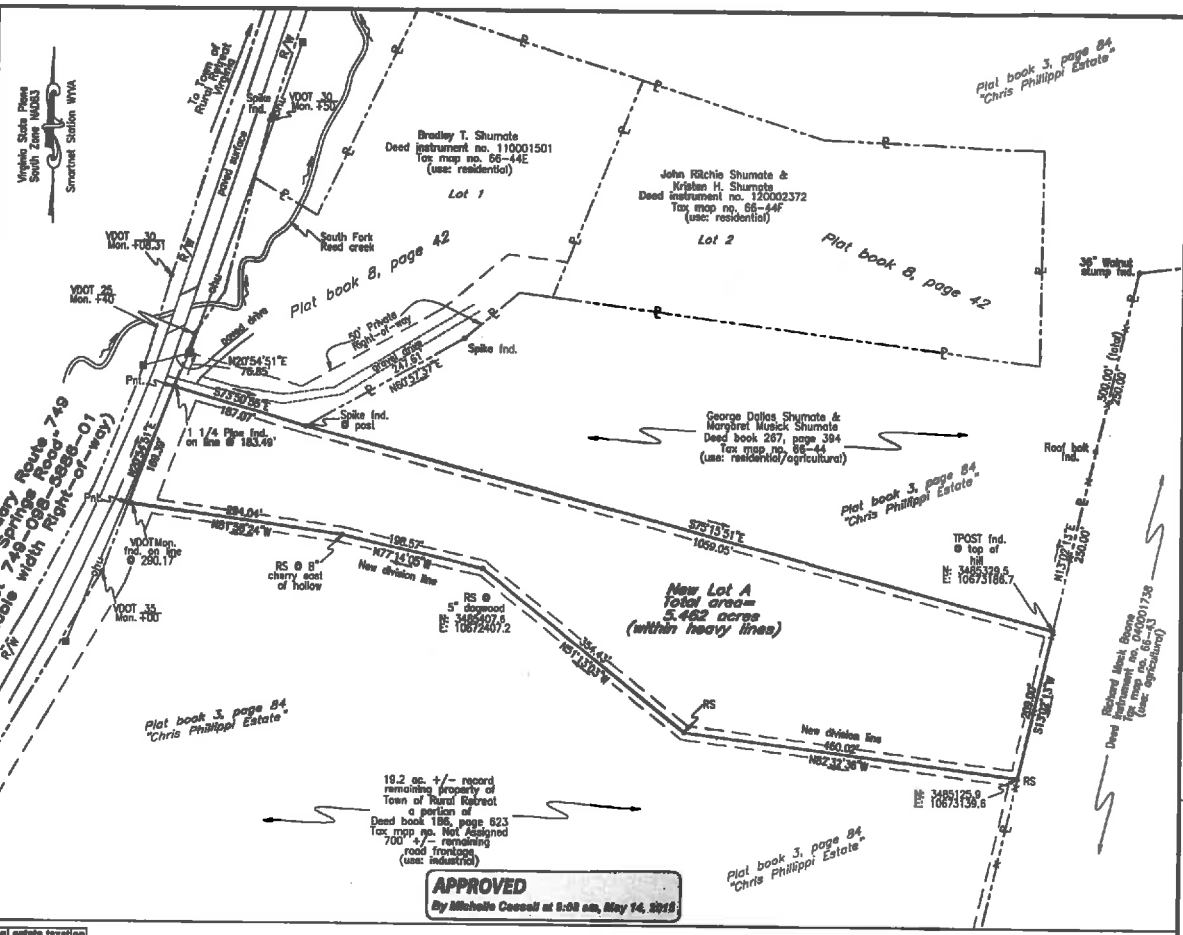


County Approval:
This Minor Subdivision as shown hereon, is approved by the undersigned in accordance with the existing subdivision regulations, and may be committed to record.

County Administrator _____ Date _____
Planning Commission _____ Date _____

Symbols & Abbreviations:

R/W	Right-of-way line
Ac.	Acres
RS	Road Set
fnd.	Found
ohu	Overhead utility
Pnt.	Point on R/W
Mon.	Monument
VDOT 00	Virginia Department of Transportation station
VDOT 200	
---	Building setback line
---	Gravel drive way
-B-	Property line
---	Fence line
---	Tract line
■	UTILITY pole



APPROVED
By Michelle Conwell at 9:08 am, May 14, 2015

Please advise client that subdividing property will affect real estate taxation including land use taxation if applicable. Contact the Commissioner of the Revenue to discuss tax implications @ 223-6016.

- Notes:**
- This plot is based on a current field survey.
 - This plot was prepared without the benefit of a title report. There may be existing easements that encumber this property that are not shown hereon.
 - Reference: Deed book 185, page 623; Tax Map No. not assigned, Plat book 3, page 84.
 - This property does not lie within a H.U.D. 100 year flood hazard zone. This opinion is based on the flood zone shown on community panel No. 51197003220 effective date May 2, 2008.
 - 1/2" rebar set of all corners unless otherwise shown.
 - There are not any buildings within setback areas along new boundary lines. Front Setback = 35'; Rear Setback = 10'; Side Setback = 10'.
 - Parent tract 24.7+/- Acres (Tractor), 1 new lot is created by this division with 18.2+/- residual (Record).
 - Proposed covenants: none; Existing covenants: none.
 - Current use = Industrial. Proposed use = Agricultural.
 - Public utility easements of not less than 10 feet in width shall be provided for water sewer, power lines, and other public utilities in the subdivision along each property line except along the outside boundary where 20 feet shall be required.
 - There are not any existing storm sewer structures on the property shown hereon.
 - Lot A shown hereon will be served by private water and private sewer systems.

Owner's Consent
This is to certify that the Minor Subdivision as shown hereon has been prepared with the free consent and in strict accordance with the wishes and desires of the undersigned owner.

Town Manager of Rural Retreat Virginia _____ Date _____

Notary's Certificate
Commonwealth of _____
County of _____ to wit
I, _____ a notary public in and for the Commonwealth and County aforesaid do hereby certify that _____ whose name is signed to the foregoing writing bearing date of _____, 2015 has personally appeared before me and acknowledged the same.
Given under my hand and seal on this _____ day of _____, 2015
Notary Public
My commission expires _____

Surveyor's Certificate
I hereby certify, to the best of my knowledge and belief, that the requirements of Wye County Virginia regarding the platting of subdivisions within the county have been complied with.

By Joe Anderson, L.S. No. 3054 _____ Date _____

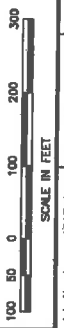
Source of Title
The property shown is a portion of the property acquired by Town of Rural Retreat Virginia by Deed book 185 page 623 recorded in the Clerk's office of Wye County, Virginia which is the last instrument in the chain of title to said property.

By Joe Anderson, L.S. No. 3054 _____ Date _____

Owner's Address:
Town of Rural Retreat Va.
P.O. Box 130
Rural Retreat Va. 24368
276-886-4221



Plat of Minor Subdivision
A portion of the property acquired by
The Town of Rural Retreat Virginia



Job Number: 151769 Date: 05-07-2015
Drawn By: SMC
Checked By: BJA

Sheet
1 of 1

July 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
*The Planning Commission approves Major/ Townhouse subdivisions ONLY. Those proposals must be submitted no later than July 22nd to be in- cluded on the August 3rd Planning Commission agenda for review/approval.			1	2	3 Offices Closed in observance of Independence day	4 Independence Day
5	6 Planning Commission 7 pm	7 B&G 8 am	8 Staff Meeting 8 am	9 Economic Development 8 am	10	11
12	13	14 Board of Supervisors Meeting 7 pm	15 JPSA 7 pm	16 NRRWA 9:30	17	18
19	20 F&R 8 am	21 Water 9:30 am	22 *Subdivision Deadline	23 Budget 4 pm	24	25
26	27	28 Board of Supervisors Meeting 9 am	29	30	31	

-5-

August 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Planning Commission 7 pm	4 B&G 8 am	5 Staff Meeting 8 am	6 Economic Development 8 am	7	8
9	10	11 Board of Supervisors Meeting 7 pm	12 JPSA 7 pm	13 NRRWA 9:30	14	15
16	17 F&R 8 am	18 Water 9:30 am	19	20 Budget 4 pm	21	22
23	24	25 Board of Supervisors Meeting 9 am	26 *Subdivision Deadline	27	28	29
30	31			*The Planning Commission approves Major/Townhouse subdivisions ONLY. Those proposals must be submitted no later than August 26th to be included on the September 8th Planning Commission agenda for review/approval.		

-4A-



INFORMATIONAL PACKAGE AGENDA July 6, 2015

1. Department Head Reports
 - A. Animal Control
 - B. Building Inspection
 - C. Emergency Services
 - D. Building & Grounds/Solid Waste
 - E. Water and Wastewater

ANIMAL CONTROL AND LITTER CONTROL

ACTIVITY REPORT FOR June 1st-15th 2015

- I. DOGS ON HAND THE BEGINNING OF THE MONTH: 8
- II. DOGS PICKED UP: 5
- III. DOGS BROUGHT IN BY TOWN OF WYTHEVILLE: 5
- IV. DOGS BROUGHT TO SHELTER BY PUBLIC: 2
- V. DOGS RECEIVED FROM BLAND COUNTY: 0
- VI. DOGS EUTHANIZED: 0
- VII. DOGS DIED AT THE VET FACILITY: 0
- VIII. DOGS ADOPTED: REPLACED: 0 ADOPTED: 1 /\$20.00 Board: 3 /\$48.00
Total: 4 /\$68.00
- IX. DOGS TRANSFERED TO OTHER FACILITIES: 13
- X. DOGS ON HAND AT THE END OF THE MONTH: 3
- XI. TAGS ISSUED:

	1 YEAR TAG	2 YEAR TAG	3 YEAR TAG	KENNELS	DUPLICATE	DANGEROUS DOG
MONTH	21	9	5	0	0	0
YTD TOTAL	937	388	247	14	0	1

XII. ANIMAL CONTROL

CITATIONS ISSUED: 0 FINES: \$ COURT COST: \$
 CALLS RECEIVED: 80
 DISPATCHED CALLS: 34
 REPORTS ON FILE

XIII. LITTER CONTROL

CITATIONS ISSUED: 0 FINES: \$ COURT COST: \$
 COMPLAINTS: 3
 REPORTS ON FILE

TOTAL: FINES: \$ COURT COST: \$

ANIMAL CONTROL AND LITTER CONTROL

ACTIVITY REPORT FOR May 2015

- I. DOGS ON HAND THE BEGINNING OF THE MONTH: 11
- II. DOGS PICKED UP: 10
- III. DOGS BROUGHT TO SHELTER BY THE PUBLIC: 6
- IV. DOGS RECEIVED FROM TOWN OF WYTHEVILLE: 8
- V. DOGS RECEIVED FROM BLAND COUNTY: 16
- VI. DOGS EUTHANIZED: 0
- VII. DOGS DIED AT THE VET FACILITY: 0
- VIII. DOGS ADOPTED: REPLACED: 0 ADOPTED: 9 /\$180.00 Board: 13 /\$118.00
Total: 22 /\$298.00
- IX. DOGS TRANSFERED TO OTHER FACILITIES: 21
- X. DOGS ON HAND AT THE END OF THE MONTH: 8
- XI. TAGS ISSUED:

	1 YEAR TAG	2 YEAR TAG	3 YEAR TAG	KENNELS	DUPLICATE	DANGEROUS DOG
MONTH	24	9	14	0	0	0
YTD TOTAL	916	379	242	14	0	1

XII. ANIMAL CONTROL

CITATIONS ISSUED: 0 FINES: \$ COURT COST: \$
 CALLS RECEIVED: 130
 DISPATCHED CALLS: 74
 REPORTS ON FILE

XIII. LITTER CONTROL

CITATIONS ISSUED: 0 FINES: \$ COURT COST: \$
 COMPLAINTS: 6
 REPORTS ON FILE

TOTAL: FINES: \$ COURT COST: \$

Building Permits - Use Code Summary
Building Inspection Department
Wythe County, Virginia

Use Code	Number	Estimated Cost	Inspector's Value	Permit Fee
Business Building Add/Remodel	2	27,000	35,000	322.00
Certificate Of Occupancy	1	51	51	50.00
Detached Garage	3	43,000	34,000	422.40
Detached Garage Addition/Remodel	1	2,000	2,000	50.00
School Addition/Educational Use/Remodel	1	193,000	199,930	0.00
Electrical Inspection	4	13,150	13,150	200.00
Gas Heat	1	4,500	4,500	50.00
Manufactured Homes/Single family	4	50,000	8,000	535.68
Single family dwelling	1	75,000	90,000	330.24
Single Family Dwelling Add/Remodel	6	125,700	139,900	679.76
Sign	1	5,000	5,000	50.00
Storage Building	1	5,700	5,700	57.60
Total:	26	\$544,101	\$537,231	\$2,747.68



Wythe County

Department of Emergency Services

340 South Sixth Street
Wytheville, VA 24382-2598
Phone 276-223-4521
Fax 276-223-4515

Department Report for December through June 2015

Accomplishments

1. Completed over 90 hours of training, including:
 - a. FEMA Professional Development Series for Emergency Managers
 - b. Continuing Education for Paramedic.
 - c. Fire Fighter Train the Trainer Update.
2. Responded to 6 hazardous material incidents and several investigations.
3. Worked with GIS/addressing regarding various street naming or numbering issues.
4. Submitted the annual Local Capabilities Assessment report to VDEM.
5. Participated in all Regional Emergency Management meetings and workshops.
6. Interacted with the Local Animal Sheltering Team and Critical Incident Stress Management Team.
7. Aid-to-Locality Funds are dispersed to 5 out of the 6 fire departments.
8. Wythe Bland Foundation Modernization Grant distributed all non-radio equipment in the grant.
9. Four For Life Funds have been distributed to each squad, which each receiving \$9,070.
10. Assisted WCCH and EMS with disaster drill on April 30th.
11. Rural Retreat EMS is working on switching Operational Medical Directors and has verbal commitment from Dr. John Turski. All three squads will have the same Operational Medical Director.
12. Dr. Turski agrees with having having similar protocols and practices across the county.
13. EMT-Basic Course in the school system will not be held this coming year. The school system received only eight interested students and would not fund a part time position for instruction. No funding in the County's FY16 budget is noted for this initiative.

Upcoming Projects

1. Radio System. Anticipate a working draft plan from the sub-committee in August identifying deficits in the current system along with desired attributes to move forward. Then focus will shift to identifying exterior funding sources to minimize local fiscal impact.
2. Develop Funding Guidelines Policy to clearly delineate funding interactions and practices between Wythe County and the various Fire and EMS agencies.
3. Develop Policies which formalizes regular locations & practices regarding landing zones, tanker operations, etc.
4. Conduct billing audit with the EMS agencies to identify opportunities for improvement and collaboration.
5. Wythe County's Emergency Operations Plan will undergo its four year review this coming year, with an anticipated Board of Supervisors adoption date by May 2016.
6. Facilitate County-wide EMS Protocols for all the agencies.
7. Evaluate the potential for a combined agency technical rescue team. I have been contacted by various personnel at multiple agencies regarding various specialized rescue services. We will work to identify opportunities to improve services to the community.
8. Place a Mobile Command Unit in service by repurposing fire or ems vehicles being turned in by agencies.



Wythe County Buildings & Grounds

340 South Sixth Street - Administration Building

Wytheville, Virginia 24382-2598

Telephone (276) 223-6119

FAX (276) 223-4515

R. Cellell Dalton
County Administrator

Billy Bowers
Department Head

STATUS REPORT FOR B&G SOLID WASTE DEPARTMENT May/June 2015

Solid Waste Department:

During the month of May there was a total of 942.04 tons of refuse disposed of through the 12 trash collection centers. Of the 942.04 tons V&M reported that they were able to recycle 5.55 percent. They also hauled off 988 tires for recycling, 12.78 tons of cardboard, 27.44 tons of white goods and steel, and 12.03 tons of plastic, tin cans, and paper. The recycling percentage is down from last month's 7.76 percent.

V&M has been working on the painting and maintenance of the compactors and open top boxes at most of the convenience centers. The following sites have been completed: Barren Spring, Ivanhoe, Austinville, Max Meadows, Fort Chiswell, Kents Lane, Apple House and 52 North. The rest of the site will be completed in the coming weeks.

Sincerely,

Billy Bowers
Department Head

WYTHE COUNTY WATER DEPARTMENT

FY 2014-2015

May 2015

BUDGET	
Total Budget	\$ 2,414,866.80
Total Operations Expenditures To Date	(\$1,261,776.26)
Total Debt Service Paid to Date	(\$845,913.49)
Total Encumbrances	(\$16,902.29)
Available Balance	\$ 290,274.76

INCOME AND EXPENDITURES		
Description	May 2015	Year to Date
Sale of Water	\$ 113,448.60	\$ 1,275,926.45
Recovered Costs	\$ 7,484.54	\$ 226,069.69
Interest Earned	\$ 3,853.78	\$ 36,605.05
Misc. Grants		
NRRWA Shared Facilities	\$ -	\$ 451,648.63
Other Revenue	\$ 15,698.00	\$ 15,872.00
Total Revenues	\$140,484.92	\$ 2,006,121.82
Expenses	\$129,660.00	\$2,107,689.75
Income (Loss)	\$10,824.92	\$ (101,567.93)

Total Water Accounts	2563
-----------------------------	-------------

Water & Wastewater Delinquents	
Delinquent Less than 30 Days	\$ 12,196.31
Delinquent 30-90 Days	\$ 11,441.22
Delinquent Greater than 90 Days	\$ 201,746.25

BRUCE GRANT
Prepared & Reviewed By

[Signature]
Approved By

WYTHE COUNTY WASTEWATER DEPARTMENT
FY 2014-2015
May 2015

BUDGET	
Total Budget	\$ 1,176,726.30
Total Operating Expenditures To Date	(\$378,410.40)
Total Debt Service Paid to Date	(\$606,726.16)
Total Encumbrances	(\$37,083.61)
Available Balance	\$ 154,506.13

INCOME AND EXPENDITURES		
Description	May 2015	Year to Date
Wastewater Revenue	\$ 171,680.31	\$ 1,117,466.05
Surcharges	\$ -	\$ 4,473.65
Recovered Costs	\$ 4,588.98	\$ 4,568.98
Interest Earned	\$ 3,441.76	\$ 35,189.82
Other Revenue	\$ -	\$ -
Total Revenues	\$179,671.05	\$ 1,161,698.50
Expenses	\$85,258.77	\$985,136.56
Income (Loss)	\$94,412.28	\$176,561.94

Total Sewer Accounts	623
-----------------------------	------------

Water & Wastewater Delinquents	
Delinquent Less than 30 Days	\$ 12,196.31
Delinquent 30-90 Days	\$ 11,441.22
Delinquent Greater than 90 Days	\$ 201,746.25

BRUCE CORANT
 Prepared & Reviewed By

[Signature]
 Approved By

**Water and Wastewater Department - Directors Report and Update
Semi-Annual Report January 1 to June 30, 2015**

Water Department - 4401

1. Leak Repairs

- Repaired 28 service line leaks.
- Repaired 17 major line breaks.

2. New Connections – County Forces

- 5 various location

3. Fire Hydrant Maintenance

- Flushing and inspection of 101 fire hydrants, covering Max Meadows, I-81 corridor to exit 77, Grahams Forge.

4. Office Work Orders Created and Field Completed

- 93 - Disconnects for non-payment
- 12 - Read meter
- 3 - Broken or missing meter lid
- 45 - Disconnects for final accounts
- 13 - Water inspection
- 53 - Customer reported leaks
- 33 - Miscellaneous
- 26 - Frozen Water/Meter
- 18 - Pressure adjust
- 83 - Meter Reconnect
- 2 - Reread request
- 1 - Sewer Blockage
- 5 - Water Quality

390 - Total field work orders completed

Debt Collection (Water and Wastewater Dept)

- 16 - Judgment's granted in the amount of \$142,210.94
- 8 -- Debts paid in full, total paid - \$7,845.94
- Proceeding with collection of debts through debt set off and placing liens on property.

**Water and Wastewater Department - Directors Report and Update
Semi-Annual Report January 1 to June 30, 2015**

FY 14-15 Budget

- Current FY budget is \$2,414,866.
- Expenditures thru May 31, 2015 were \$2,107,689.
- Available balance on Budget \$290,274.76.
- Budget details attached.

Major maintenance items Completed for second half of FY 14-15

- Reduced water loss on New River Purchased water by 8%.
- Reduced water loss on well fed systems (Ft Chiswell/Max Meadows) by 4%.
- Reduced water loss in in Speedwell by 30%, this is water purchased from the Town.
- Replaced Section of water main under Ivanhoe Road, re-established water feed from the north.
- Continuing maintenance and painting of fire hydrants.
- Flush dead end water mains to maintain water quality.

Water Production and Distribution Summary

May – June 2015

1. New River Transmission System

Total Produced – 59,143,184 gallons
Total Sold – 59,693,680 gallons
Loss- 550,496 gallons
Accounted water – 99%
Unaccounted water (loss) – 1%

2. New River Supplied Water to County sub systems

Total Purchased – 9,741,500 gallons
Total Sold – 6,393,083 gallons
Known Losses -190,650 gallons
Accounted water – 66%
Unaccounted Water (loss) – 32%

3. Wythe County West System – Town Supplied Water

Total Purchased – 2,271,100 gallons
Total Sold – 1,050,637 gallons
Known Losses – 320,000 gallons
Accounted water – 60%
Unaccounted Water (loss) – 40%

4. Well Production- Ft Chiswell and Max Meadows

Total Produced- 4,883,900 gallons
Total Sold – 2,371,670 gallons
Known Losses – 45,000 gallons
Accounted water – 49% Unaccounted Water (loss) – 51%

Water and Wastewater Department - Directors Report and Update Semi-Annual Report January 1 to June 30, 2016

Wastewater Department – 4402

Wastewater Treatment

- For Month of May - Treated 12,370,800 gallons of wastewater at the Ft. Chiswell wastewater plant- Average 399,058 gpd.
- Minimum flow – 210,300 gpd
- Max Flow – 478,900 gpd
- Sludge Production - 31.3 tons.
- Responded to 1 after hour call outs.
- Zero DEQ discharge permit excursions or violations.

Semi-Annual Totals

- For July through December - Treated 73,719,000 gallons of wastewater at the Ft. Chiswell wastewater plant- Average 409,550 gpd.
- Sludge Production - 206 Tons
- Responded to 9 after hour call outs.
- One permit violation for low chlorine residual on contact tank effluent.

Industrial/Commercial Pretreatment

- Permit holders are all in compliance with discharge permits.
- Reviewing Permit renewal applications for Gatorade, Somic, and Amcor to be issued in August.

Work Orders Summary

- Completed 35 preventative maintenance work orders at treatment plant.
- Replaced six roller bearings on sludge press.
- Serviced 7 generators.
- Repaired air piping to blower building #1.
- Preventive maintenance on sewer pump stations; pull 3 pumps for inspection/repair.
- Installed 3 pumps at pumping stations.
- Mowing and building maintenance.

FY 14-15 Budget

- Current FY budget is \$1,176,726.
- Expenditures thru May 31, 2015 were \$985,136.
- Available balance on Budget \$154,508.
- Budget details attached.