



**INFORMATIONAL PACKAGE AGENDA
MARCH 7, 2016**

- 1. Department Head Reports**
 - A. Animal Control**
 - B. Building Inspection**
 - C. Emergency Communications**
 - D. Emergency Services**
 - E. Engineering Department**
 - F. Parks & Recreation Department**
 - G. Public Information & Grants**
 - H. Water & Wastewater Department**

ANIMAL CONTROL AND LITTER CONTROL

ACTIVITY REPORT FOR January 2016

- I. DOGS ON HAND THE BEGINNING OF THE MONTH: 5
- II. DOGS PICKED UP: 11
- III. DOGS BROUGHT IN BY TOWN OF WYTHEVILLE: 1
- IV. DOGS BROUGHT TO SHELTER BY PUBLIC: 9
- V. DOGS RECEIVED FROM BLAND COUNTY: 2
- VI. DOGS EUTHANIZED: 0
- VII. DOGS DIED AT THE VET FACILITY: 0
- VIII. DOGS ADOPTED: REPLACED: 0 ADOPTED: 7/ \$140.00 Board: 2 \$6.00 Total: 9 \$146.00
- IX. DOGS TRANSFERED TO OTHER FACILITIES: 13
- X. DOGS ON HAND AT THE END OF THE MONTH: 6
- XI. TAGS ISSUED:

	1 YEAR TAG	2 YEAR TAG	3 YEAR TAG	KENNELS	DUPLICATE	DANGEROUS DOG
MONTH	50	9	99	4	0	0
YTD TOTAL	647	288	177	8	0	1

XII. ANIMAL CONTROL

CITATIONS ISSUED: 0 FINES: \$ COURT COST: \$

CALLS RECEIVED: 127
DISPATCHED CALLS: 50
REPORTS ON FILE

XIII. LITTER CONTROL

CITATIONS ISSUED: 0 FINES: \$ COURT COST: \$
COMPLAINTS: 7
REPORTS ON FILE

TOTAL: FINES: \$ COURT COST: \$

Building Permits - Use Code Summary
Building Inspection Department
Wythe County, Virginia

Use Code	Number	Estimated Cost	Inspector's Value	Permit Fee
Certificate Of Occupancy	1	50	50	50.00
Add/Upgrade Antenna's on Existing Tower	1	15,000	15,000	50.00
Detached Carport	1	4,820	4,820	83.20
Demolition of Buildings	1	40,000	40,000	100.00
Detached Garage	2	20,500	23,919	434.00
Electrical Inspection	7	15,045	15,045	350.00
Gas Heat	1	3,332	3,332	50.00
Manufactured Homes/Single family	1	1,300	1,300	147.84
Single family dwelling	2	235,000	446,093	633.60
Single Family Dwelling Add/Remodel	2	3,500	3,500	100.00
Storage Building	2	2,290	2,290	110.48
Soil Erosion	2	0	0	1,600.00
Total:	23	\$340,637	\$555,149	\$3,709.12

Wythe County Emergency Communications Center

Status Report

January 19th – February 17th, 2016

January 20th-I conducted interviews for the two open full time positions for our department. Several people assisted me with the interview. Maj Cline and Sgt Street of the Wythe County Sheriff's as well as our ESC Jason Kinser, sat on the interview panel. I scheduled ten, two "no-showed". Eight were interviewed and most of them seemed very qualified for the positions applied for. We, the panel, discussed after the interviews were completed, which of the interviewees would be our top picks. Nathaniel Tucker was our first choice, with Santana Crowder as our second.

It was discussed that the Sheriff's office was currently looking for someone to fill an open position in their dispatch. We decided as a group to make the third pick, Ms. Farmer, aware that the Sheriff's office was hiring and asked if she would like her application forwarded. She was contacted by myself and agreed. Her application was sent to the Sheriff's Office.

Ms. Crowder was able to start working with us On the 15th of February and Mr. Tucker will be able to join our team on March 1st. They both seem like very promising candidates for the position.

There have been lots of meetings in the last few weeks. Fire and rescue, NG911 mapping, Boundary Workshop meetings with Twin County and Bland. Since these meetings, I have determined that our 911 center may be behind in training, updated protocol, and operating systems. I have set some long term and short term goals to bring us up to the operating standards that would hopefully set our center equal to or better than our regional partners.

I have started to review the contracts and other information we have on file for the DayPro CAD system. Since our Grant was denied, this leaves us with little funding to cover the cost of a new system. I am looking into alternative ways to plan out the replacement and cost of the CAD. I am also touching base with Twin County 911, Bland County, Wythe County Sheriff's Office and the Wytheville Police Department to get a feel for where they stand and if they would be inclined to join in the plan, if it is viable.

The budget. I have been trying to acclimate myself to the procedures and protocols for finance, purchase orders and the fiscal budget so that I can hopefully be ready with my proposed budget at the end of next week.

Director Darlene Lang



Wythe County Department of Emergency Services

340 South Sixth Street
Wytheville, VA 24382-2598
Phone 276-223-4521
Fax 276-223-4515

Status Report

February 2016

1. Working on 1 current spill and following up with VDEM and DEQ and several older spills.
2. Worked with GIS/addressing regarding various street naming or numbering issues.
3. The Rescue Squad Assistance Fund Grant (RSAF) for EMS radios was awarded on January 1, 2016. We have received final clearance from VA EMS to order the equipment and we are waiting on the updated quote from the state contract for purchasing to begin.
4. Wythe Bland Grants-Radios and GPS grant projects were completed.
5. Worked with Mr. Farley to complete the FEMA grant for fire departments for self contained breathing apparatus (airpacks) totaling \$721,964.00 which was filed on January 15, 2016.
6. Currently drafting the revision of Wythe County's Emergency Operations Plan. Planning for board of supervisors to adopt in May 2016.
7. Lead Mines Rescue Squad
 - a. I have met with LMRS weekly with staff, supervision, and board members.
 - b. We have discussed strategic planning, EMS regulations, budgeting, document, billing management, and personnel management
 - i. A purchase order system has been implemented.
 - ii. The board is planning on implementing in how paid staff are deployed and scheduled this month.
 - iii. The agency is assigning personnel to actively manage the billing process internally.
 - iv. After reviewing relevant information, I have suggested that the agency reconfigure their billing to include charges for "ALS Level 2," which will allow for an increase in reimbursement on critical patients which require more supplies and interventions. I also suggested a mileage rate increase. Their board is going to consider these changes at their next meeting.
8. Work continues on communication sites with VSP. They have tentatively agreed to us collocating in their Big Walker and Sand Mountain facilities.
9. Work continues on updating the Emergency Operations Plan. The Board will have to vote on the revised plan in May 2016.

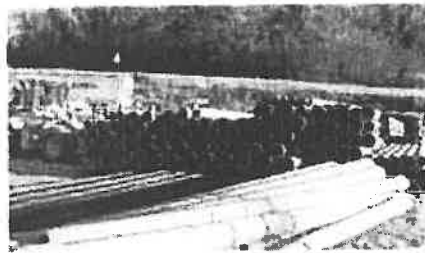


Engineering Department

PROJECT STATUS REPORT

As of February 15, 2016

WATER PROJECTS

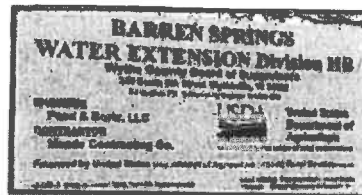


Water Projects Synopsis

2009 - 2016

Project	Project Cost	Line Contract Cost	%	Notes
Wytheville-Rural Retreat		\$4,270,387.30	100	
Water Storage Tank	\$5,465,300.00	\$455,784.81	100	
Old School Road Extension		\$619,091.00	100	
Old School Road Loop	\$1,076,700.00	\$272,704.38	100	Budgeted cost: \$1,082,100
Route 619	\$895,933.00	\$756,921.67	100	
Slabtown/Rt 619	\$171,235.55	\$188,678.00	100	Budgeted cost: \$1,084,200.
Speedwell Div IA		\$1,073,051.50	100	
Speedwell Div IB		\$795,516.50	100	
Speedwell Div IC		\$2,008,520.50	100	
Water Storage Tank	\$4,820,800.00	\$394,741.45	100	Final draw request in process All funds used.
Barren Springs Phase I	\$927,000.00	\$880,191.00	95	Wythe Co. funded
Barren Springs Div IIA		\$640,371.00	62	
Barren Springs Div IIB		\$916,090.00	28	
Barren Springs Div IIC		\$1,009,750.00	30	
Water Storage Tank	\$3,754,000.00	\$208,574.00	18	
Wichow-Albon-Wilkins Road	\$684,000.00	\$389,136.75	0	Bids opened 28Jan16
Speedwell Phase II Div IA		\$694,308.85	0	Bids opened 21Jan16
Speedwell Phase II Div IB	\$2,915,200.00	\$84,660.00	0	Bids opened 21Jan16

UNDER CONSTRUCTION



UNDER CONSTRUCTION

Barren Springs Division 1

- Start – 5 Jan 15.
- Substantial completion – 3 Aug 15.
- Current progress: 99%.
- Remaining work.
 - Disinfection will be performed upon connection with Division II.
 - Retainage held at \$500.

UNDER CONSTRUCTION

Jackson School/Rt 52

- Start – 5 Jan 15.
- Current progress: 75%.
- Current/upcoming activity.
 - Substantial completion Sta. 0+00 to Sta. 6+00. "In-service" request forwarded to VDH.
 - Bores at Rt 52, Jackson School, Scalfani/Ward residence remain.
 - Labor Standards Review, 29 Jan 16. Minor discrepancies corrections requested.
 - 1 Feb 16: contractor request for "suspension of work" (20 Feb – 31 Mar) submitted.

UNDER CONSTRUCTION

Castleton Road

(aka Barren Springs Div II and III)

Division IIA: \$629,898.50, Little B Enterprises, Castletown, VA.
Division IIB: \$916,090.00, Meade Contracting, Pulaski, VA.
Division IIC: \$1,009,750.00, Central Builders, Rocky Mount, NC.
Division III: \$498,799, King General Contractors, Bristol, VA.

Total awards: \$3,780,730.00.

Recent activity

- Construction on-going.
 - Div IIA - 62%.
 - Div IIB - 28%.
 - Div IIC - 50%.
 - Div III - 18%

UNDER CONSTRUCTION

Castleton Road

(aka Barren Springs Div II and III)

Recent change order activity

- Div IIA
 - CO IIA-2: \$11,549 for control valve and meter vault.
 - 19 Jan 16, accepted by Water Committee.
 - 8 Feb 16, forwarded to RD for agency concurrence.
- Div III
 - CO III-1: \$2,640 for erosion control measures.
 - 19 Jan 16: accepted by Water Committee.
 - 21 Jan 16: forwarded to contractor for signature.
 - CO III-2: \$8,135 for road underdrain system.
 - 21 Jan 16: forwarded to Water Committee.
 - 21 Jan 16: forwarded to contractor for signature.

PRE-CONSTRUCTION



PRE-CONSTRUCTION

Kitchen, Nixon, Wilkins Roads

Recent activity

- Pre-bid conference held 20 Jan 16.
- Bids opened 28 Jan 16.
 - Low bidder, Little B Enterprises @ \$369,195.75.
- Decisions forthcoming on use of "additional" funds resultant of "good" bids.

PRE-CONSTRUCTION

Kitchen, Nixon, Wilkins Roads

- Possible additional work.



Kitchen, Wilkins and Nixon Road Water Extensions
 Wilkes County
 Project Budget after Bid
 February 9, 2016

ITEM	Quantity	Unit	Unit Price	Amount	Original L.C.C. Budget
Base Bid				\$ 266,100	
State BA Change Order	1,500	5	20.00	30,000	
RT 94 Base	100	5	30.00	3,000	
Replace 4" on Gully Below RD	1,000	5	20.00	20,000	
Reconstruct/Asphalt				26,000	
TOTAL Construction				\$ 694,100	\$ 697,200
Legal Fees and Bond Counsel				10,000	10,000
Engineering Fees					
PER				4,000	4,000
Rate				88,000	88,000
Additional Charge Order (Highway)	627			12,500	
Inventory				48,000	48,000
Additional				4,825	4,825
Interest				10,725	10,725
Project Contingency				504	48,700
RD Contingency (10%)				24,910	
TOTAL Project Budget				\$ 994,000	\$ 848,925

PRE-CONSTRUCTION

Speedwell Phase II

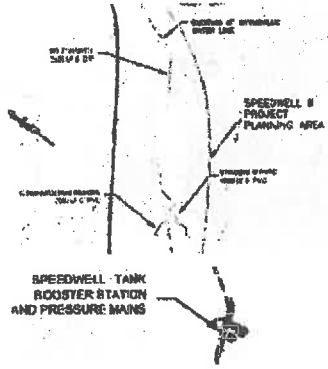
Recent activity

- Pre-bid conference held 20 Jan 16.
- Bids opened 28 Jan 16.
 - Div IA low bidder, King General Construction @ \$694,209.65.
 - Div IB low bidder, Boring Contractors Inc. @ \$864,680.00
- Decisions forthcoming on use of "additional" funds resultant of "good" bids.

PRE-CONSTRUCTION

Speedwell Phase II

• Possible additional work.

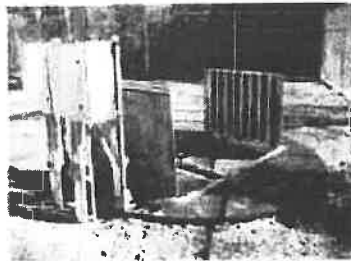


SPEEDWELL WATER EXTENSION-PHASE II

Wylie County
 Project Budget after State
 February 16, 2016

ITEM	Quantity	Unit	Contractor Bid	Original LOC Budget
Diameter 18" (Water Line)	2,800	LF	\$ 894,110	
Diameter 12" (Water Line)	4,800	LF	\$ 60,000	
Diameter 8" (Water Line)	2,500	LF	\$ 250,000	
Speedwell #1 Tank Booster Station	1	STATION	\$ 300,000	
TOTAL Construction			\$ 2,349,870	\$ 2,349,870
Legal Fees	1	LOT	\$ 4,700	\$ 4,700
Bond Counter	1	LOT	\$ 5,000	\$ 5,000
Engineering Fees	1	LOT	\$ 2,500	\$ 2,500
Environmental Report	1	LOT	\$ 12,000	\$ 12,000
Basic	1	LOT	\$ 222,800	\$ 222,800
Construction & Storage Area Design	10%	LOT	\$ 20,000	\$ 20,000
Booster Station Design	10%	LOT	\$ 72,000	\$ 72,000
Inspection	1	LOT	\$ 2,500	\$ 2,500
Additional	1	LOT	\$ 88,784	\$ 88,784
Interest	1	LOT	\$ 1,082	\$ 229,800
Project Contingency	1	LOT	\$ 117,488	
TOTAL Project Budget			\$ 3,019,200	\$ 3,019,200

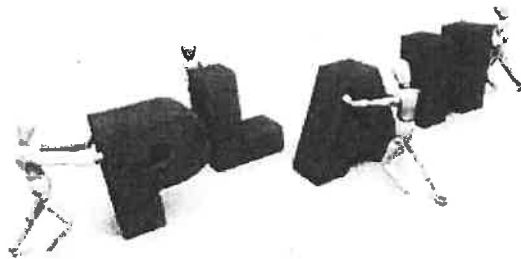
WASTEWATER PROJECTS



Exit 24 Wastewater Improvements

- Virginia Clean Water Revolving Loan Fund (VCWRLF)
 - \$2,103,000 loan.
- 90% review comments from VDH received on 4 Feb 16.
- Project in two contracts.
 - Division 1: Sewerline. Final alignments near Beale Street coordinated; Easements identified dependent upon final placement of lift station.
 - Division 2: Treatment plant.
- Easements/property acquisition.
 - Under final negotiations with property owner.

PROJECT PLANNING



PROJECT PLANNING

Wastewater Projects

Fort Chiswell Sewer Extension

This project addresses emerging requirements south of Fort Chiswell High School. As envisioned, approximately 1,300 feet of gravity sewer and a wet well will be constructed by private contractors in the first phase. The County will construct a lift station and 4,700 feet of force main during phase I. Phase I will address current requirements. Phases II and III will extend service to the High Meadow Road, Ghent Lane, and Ivanhoe Road with the ultimate buildout designed to provide service to 1,000 acres of 1-acre lots and 1,250 acres of 5-acre lots. No industrial flows are accommodated by this project.

FY	Item	Cost
17	Preliminary Engineering Report	\$ 10,000
	Environmental Report	\$ 5,000
	Engineering Services (Basic, Additional)	\$288,000 (1)
	FY Total:	\$303,000
18	Phase I Construction	\$672,260 (2)
	Phase I related costs (2)	\$147,200
	FY Total	\$819,460
20	Phase II Construction	\$880,000
	Phase II related costs (2)	\$148,900
	FY Total:	\$928,900
21	Phase III Construction	\$2,200,000
	Phase III related costs (2)	\$481,800
	FY Total	\$2,681,800

Notes: (1) Contract cost for all phases (total FY award).
 (2) Inspection, etc.
 (3) includes \$174,000 private contribution.

PROJECT PLANNING

Wastewater Projects

- Fort Chiswell WWTP Headworks: Design Proposal.
 - Three firms down selected, vis-à-vis interviews completed.
 - Final selection: Anderson & Associates (8 Apr 15).
 - Construction alternatives under evaluation.
 - Fee proposal accepted by Water Committee 15 Sep.
 - \$9,685.
 - PER, Bid documents, Bid package.
- Lead Mines Rescue Squad Building
 - Design prepared.
 - Request sent to Health Department on August 8th for permit based upon definition of graywater system found at Code of Virginia § 32.1 - 248.2.
 - Health Department review received, coordinated 28 Aug 15; "way-ahead" guidance received; project will be considered a "Professional Engineer Application."
 - Soil profile required to complete final submittal.
 - Could be OBE dependent upon results of Fort Chiswell Sewer Extension planning.

PROJECT PLANNING

Water Projects

Olive Branch Waterline, Atkins Mill Road Waterline, and Rickey Road Extension.

- Letter of Conditions from USDA RD received on 20 January 16 for the "Blended" PER SEARCH grant request.
 - \$25,000 grant: \$5,000 environmental; \$20,000 Preliminary Engineering Report.

Wythe County Parks and Recreation Department

Status Report – February 2016

- 1. 2nd & 3rd /6th & 7th Youth Basketball** – The season is currently underway with only a few delays in the schedule due to winter weather. Championship tournaments are scheduled to start February 23rd and the final championship to be held on February 27th.
- 2. Spring Sports** – Soccer, Tee-ball, pitching machine and youth baseball sign-ups are underway. There have been delays due to weather. We are still planning to form the Southwest Virginia Youth Baseball League. This league will include players from Galax, Grayson County, Carroll County, Town of Wytheville, Wythe County, and now Floyd County has asked to join our league this year. We will have another meeting to discuss potential important dates. We have also taken liberty to contact the Pulaski Yankees to see if our new league may be able to use their facility for a clinic to be held in early April
- 3. Sheffey After-School Program** – This program is going well, once school stays in session. We continue to have approximately 15-20 students participate daily. We have recruited a few more students after the start of the spring semester. We have bought a few new items to run in our program
- 4. Painting Classes** – We are currently taking registrations for our popular painting classes and are offering classes in March and April. The March class will be held in Rural Retreat and the April Class will be held in Max Meadows.
- 5. Additional Programing** – We are exploring additional programs that the Parks and Rec may offer. We are exploring things that can be offered at Sheffey Community Gym as well as at locations around the county.
- 6. Continuing Education** – In March Scotty and Kevin will be attending a VRPS sponsored training on grass and ballfield management that will be held in Salem at the Baseball stadium.
- 7. Rural Retreat Campground and Pool** – We have started advertising for seasonal workers for the Campground and pool.

Department of
Public Information & Grants
Wythe County, Virginia



Monthly Status Report

February 17, 2016

Jeremy T.K. Farley
Wythe County, Virginia — 340 South Sixth Street
T: 276-223-4522 **E:** wythepio@wytheco.org

Grants

Below is an outline of the status relating to ongoing Wythe County grants:

Made application for, awaiting approval:

FEMA: SCBA for firefighters (January 2016) - \$721,964.00

CONTACT PERSONS: Jason Kinser, Jeremy Farley

Requested funds: \$721,964; County responsibility: \$72,196

Funds to be used for the purchase of self-contained breathing apparatuses.

Virginia DEQ: Litter Prevention Grant (2016) - \$9,734.00

CONTACT PERSONS: Billy Bowers, Jeremy Farley

Recurring annual Virginia DEQ litter prevention and recycling grant. Money used to assist the county in its litter prevention efforts. Grant is not due until August 1, 2016, however, we went ahead and submitted the application this week.

Grants awarded, but not yet finalized:

RSAF: Grant for Radios (January 1, 2016) - \$76,315.68

GRANT PERIOD: January 1, 2016-December 31, 2016

CONTACT PERSONS: Jason Kinser, Jeremy Farley

80/20 grant to fund the purchase of 72 portable radios and 18 P25 radio programming (see Mr. Kinser for details).

Tobacco Commission: Appalachian Expo Center (Fall 2015) - \$750.00.00

CONTACT PERSONS: Cellell Dalton, Bill Vaughan, Tim Reeves, Jeremy Farley

One year grant to provide funding for construction of the Appalachian Exposition Center.

Virginia is for Lovers: Lavender Trail (Summer 2015) - \$3,400.00

CONTACT PERSONS: Ellen Reynolds, Jeremy Farley

Grant sponsored by Wythe County (no financial obligations) in order to assist local businesses in establishing the Southwest Virginia Lavender Trail.

WBF: Sheffey Afterschool Program (Spring 2015) - \$25,320.00

CONTACT PERSON: Kevin Williams, Jeremy Farley

In 2014, the county made application to the WBF for funding to provide a healthy-lifestyles based afterschool program at Sheffey Elementary School for the spring of 2015 and fall of 2015. After the application was made, it soon became apparent that the county had not requested enough money and the program's budget was only enough to get it through the spring semester. This application provided funding for the continuation of the program through the 2015/16 school year. The deadline for this application is fast approaching – a midterm was sent to the Wythe-Bland Foundation on December 18, 2015.

VDEM: FY 2015 Emergency Management Performance Grant - EMPG (July 24, 2015) - \$13,017.00

CONTACT PERSON: Jason Kinser, Jeremy Farley

On July 24, 2015, Wythe County received a letter from VDEM stating, "Your locality has been allocated funding for... Federal Grant Allocation: \$13,017.00, Recipient's Required Cost Share / Match Amount..." The county signed an approval for this grant on August 25, 2015, however, Jason and I received an email from Kerry Stuver, VDEM Grant Administrator last night stating, "I am working to award the 2015 LEMPG project for Wythe County, but am in need of the signed grant paperwork. I have attached copies of the documents that our office needs completed and returned. If you already have these documents completed, please return them to me and I will work to issue the awarding document."

In response, Mr. Kinser resent the signed approval to VDEM and we are awaiting their response.

Recently finalized grants:

WBF: GPS Mapping System and Modernization of Fire & Rescue Equipment (Combined Grants) –
\$33,975.00+\$196,600.00 = \$230,575.00

CONTACT PERSONS: Jason Kinser, Stephen Bear, Jeremy Farley
Combined grant awards from the Wythe-Bland Foundation. Total award: \$230,575.00; Total reimbursable amount: \$221,788.83

RSAF: Lead Mines Rescue Squad Ambulance (Spring 2015) - \$108,535.20

CONTACT PERSONS: Sam Alley, Jason Kinser
I recently assisted Mr. Sam Alley of Lead Mines Rescue Squad in finalizing this grant award. The ambulance has been purchased and is now in service.

Application recently rejected:

VITA: Consolidated Dispatch CAD System (September 2015) - \$150,000.00

CONTACT PERSONS: Darlene Lang, Jeremy Farley
The county requested funding to replace the CAD system, however, our request was rejected based upon a lack of available funding. A letter to the county from PSAP Grant Program Manager Lisa Nicholson stated: "Your application meets the current Grant Guidelines and was recommended for funding by the PSAP Grant Committee. Unfortunately, the Virginia E-911 Services Board did not approve your grant funding request for a CAD project, grant ID 148. This was based on available funding during this application cycle and does not reflect the merit or viability of the project. The FY 18 grant cycle opens on July 1, 2016. You are welcome to resubmit your application then."

Upcoming grants we are studying and possibly considering:

FEMA: AFG Hiring of firefighters

APPLICATION DEADLINE: To be announced

The purpose of SAFER Grants is to provide funding directly to fire departments and national, state, local, or tribal organizations representing the interests of volunteer firefighters to assist them in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate protection from fire and fire related hazards, and to fulfill traditional missions of fire departments.

USDA: Rural Development Grants in Virginia

APPLICATION DEADLINE: To be announced

RBDG is a competitive grant designed to support targeted technical assistance, training and other activities leading to the development or expansion of small and emerging private businesses in rural areas that have fewer than 50 employees and less than \$1 million in gross revenues. Programmatic activities are separated into enterprise or opportunity type grant activities.

Wythe—Bland Foundation

APPLICATION DEADLINE: August 1, 2016

The sooner we can receive direction as to what / which project(s) the Board wishes to request funding for, the greater our chances will be of submitting a successful application.

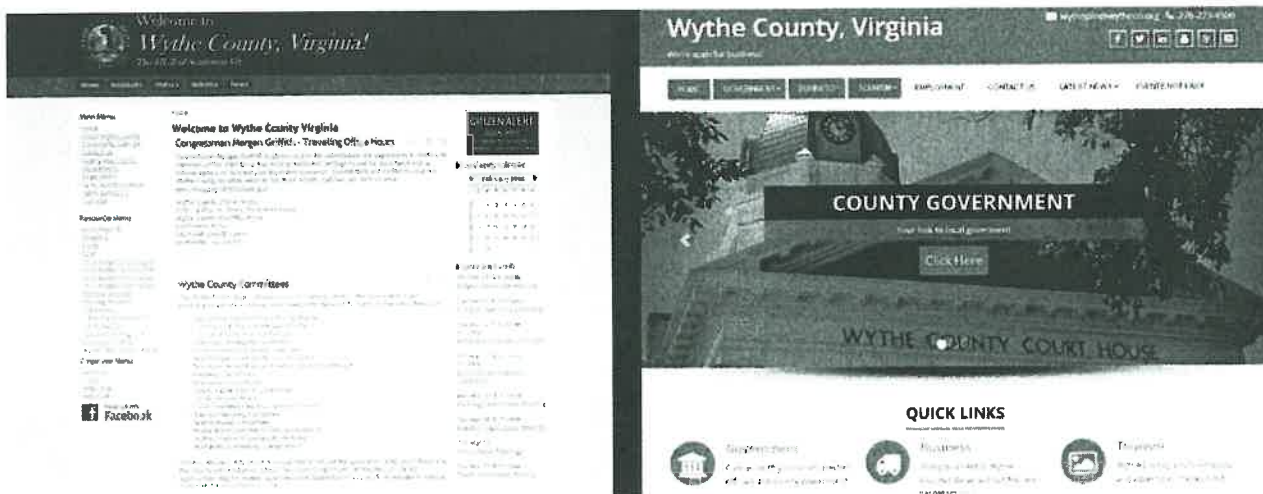
Public Information & Tourism

Several ongoing projects:

As public information & tourism officer, I am presently working on several projects – all geared at making the county's government more transparent, as well as attracting commerce to our communities. These activities include:

Complete redesign of Wythe County's Official Website:

Wythe County's present website (below left) has been in use for several years and has become outdated and difficult to use. As a result, I am presently working on a new website (below right) that is modern, fully interoperable with our social media presence, responsive to mobile phones & tablets, faster to load, and more modern. Feel free to check out the ongoing work by visiting: www.WytheCountyVA.org.



Stephen F. Austin Monument:

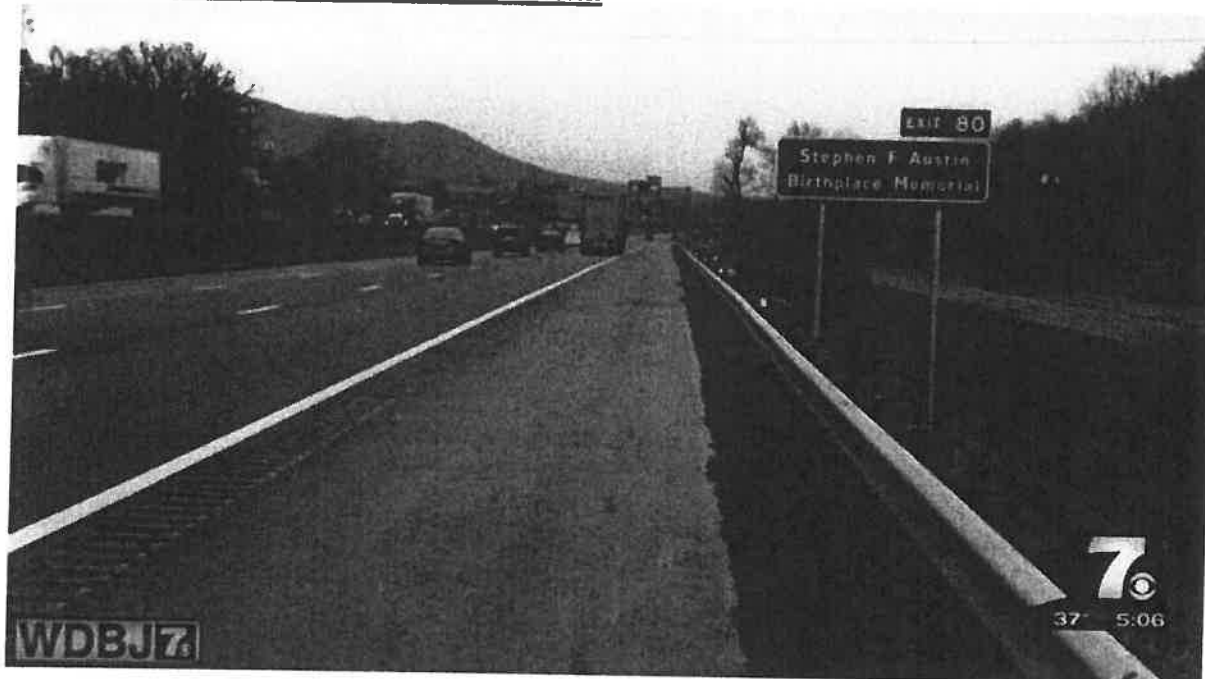
Stephen F. Austin, known as the Father of Texas was born along the banks of the New River in Austinville and serves as the most influential Wythe County native in our history.

To commemorate Austin's life and Wythe County ties, the local community (with financial support from the county) erected a birthplace memorial for him between the New River and the New River Trail State Park.

The land has since been handed over to the Virginia Department of Game & Inland Fisheries and the lawn around the memorial is mowed by the Virginia Department of Conservation & Recreation. Local citizens and various community organizations have been responsible for maintaining the flowers around the actual monument, however, many of these individuals are aging and are no longer capable of keeping this. As a result, I am in the process of forming a task force of concerned citizens who will be able to keep this work going into the next generation.

In keeping with the county's plans to spur development and growth along the Poplar Camp Exit, the Tourism Department is working to highlight the Stephen F. Austin Birthplace Memorial. These plans include:

Interstate signs highlighting the monument:



Placing a kiosk at the monument site:

Mr. Dalton and I have met with DGIF and received permission to place an information kiosk at the monument, highlighting the history of Austinville, Wythe County, Stephen F. Austin, etc., as well as local tourism places of interest.

Rural Retreat Lease Agreement:

The lease agreement with DGIF concerning the Rural Retreat Lake is set to expire at the end of next year.

I am presently working with members of the county staff to rewrite much of the lease agreement in order to make our current activities fall in line with DGIF's mission statement.

**Water and Wastewater Department - Directors Report and Update
Monthly Report January 2016**

Water Department - 4401

1. Leak Repairs

- Repaired 3 service line leaks.
- Repaired 2 major line breaks.

2. New Connections – County Forces

- None.

3. Fire Hydrant & Facility Maintenance

- Ninety-five percent completed with inspection and maintenance of fire hydrants.
- Completed interior painting at all site needed. Proceeding with reconditioning and painting piping in pump stations.

4. After Hours Call Outs

- Eight call out for emergencies

5. Office Work Orders Created and Field Completed

- 54 - Disconnects for non-payment
- -- - Broken or missing meter lid
- 8 - Disconnects for final accounts
- 4 - Water inspection
- -- - Install meter
- 10 - County leak checks reported
- 2 - Customer reported leaks
- 2 - Manhole Lid repair
- 5 - Miscellaneous
- 2 - Read meter
- 3 - Pressure adjust
- 4 - Reread request
- 11 - Meter Reconnect
- 1 - Reread
- 1 - Sewer Blockage
- 2 - Water Quality
- 42 - Miss Utility tickets

151 - Total field work orders completed

6. Customer Water and Wastewater Counts

- 2,601 Active Water Accounts
 - 623 Active Sewer Accounts
-

**Water and Wastewater Department - Directors Report and Update
Monthly Report January 2016**

7. Debt Collection (Water and Wastewater Dept)

- No court appearances for judgements last month.
- Total delinquents due on active accounts (over 90 days) \$206,763.
- Total judgements granted on active accounts to date \$143,926.43.
- Total outstanding judgements paid on active accounts \$15,282.97.
- Collected \$6,842.03 in October/November on outstanding judgements.
- 21 liens placed on outstanding judgements. All judgements obtained we have place liens on property.
- Collections of accounts for miscellaneous delinquents \$16,287.14.

Water Production and Distribution Summary

December 16 to January 15, 2016

1. New River Transmission System

Total Produced – 55,329,400 gallons

Total Sold – 56,926,926 gallons

Loss- Negligible, variation in master meter read times result of inverse of produced/sold.

Accounted water – 100%

Unaccounted water (loss) – 0%

2. New River Supplied Water to County sub systems

Total Purchased – 8,387,600 gallons

Total Sold – 5,288,501 gallons

Known Losses – 107,370 gallons

Accounted water – 64%

Unaccounted Water (loss) – 36%

3. Wythe County West System – Town Supplied Water

Total Purchased 1,562,000 gallons

Total Sold – 1,047,425 gallons

Known Losses – 112,000 gallons

Accounted water – 74%

Unaccounted Water (loss) - 26%

4. Well Production- Ft Chiswell and Max Meadows

Total Produced- 3,746,000 gallons

Total Sold – 1,864,010 gallons

Known Losses – 50,000 gallons

Accounted water – 51% Unaccounted Water (loss) – 49%

Water and Wastewater Department - Directors Report and Update Monthly Report January 2016

Wastewater Department – 4402

Wastewater Treatment

- For Month of January - Treated 13,049,500 gallons of wastewater at the
- Ft. Chiswell wastewater plant- Average 420,952 gpd.
- Minimum flow – 141,500 gpd
- Max Flow – 530,800 gpd
- Sludge Production – 42 tons.
- Responded to 0 after hour call outs.
- Zero DEQ discharge permit excursions or violations.
- Awaiting approval to proceed with Headworks remediation.
- Ft. Chiswell WWTP VPDES permit renewal application Due May 31st, 2016.
Required effluent and sludge sampling is being performed.

Industrial/Commercial Pretreatment

- Reviewing allowable treatment plant Industrial loading and local limits.

Work Orders Summary

- Generator set repairs and winter prep.
- Install new Heater SO2 room.
- Replaced valve gasket GF #4 pump station.
- Pulled and repaired recycle pump at Austinville WWTP.
- Ran sludge press twice.

Scheduled PM Items for next month

- Replace CL2 valves in manifolds.
- Rebuild CL2 and SO2 injectors.
- Run press.
- Meet with contractors to obtain pricing on repairs to following;
 - Repair pipe leaks in pump station on Hagers Springs Rd.
 - Repair guide rail in Max Meadows pump station.
 - Repairs to air piping, electrical and pumps in the septage receiving station.
 - Excavation and placing back on grade the influent line to EQ basin and basin #4 which has sunk due to ground settlement.
 - Replace influent valve digester #2.
 - Repairs to sludge drain valve for digester #1.
 - Replace Exhaust fan in influent pump station.

**WYTHE COUNTY WATER DEPARTMENT
FY 2015-2016
December 2015**

BUDGET	
Total Budget	\$ 2,284,381.00
Total Operations Expenditures To Date	(\$749,050.44)
Total Debt Service Paid to Date	(\$625,623.15)
Total Encumbrances	(\$15,172.90)
Available Balance	\$ 894,534.51

INCOME AND EXPENDITURES		
Description	December 2015	Year to Date
Sale of Water	\$ 122,738.23	\$ 777,259.10
Recovered Costs	\$ 4,349.76	\$ 112,680.32
Interest Earned	\$ 3,710.70	\$ 18,470.11
Misc. Grants		
NRRWA Shared Facilities		\$ 220,592.67
Other Revenue		\$ 1,613.00
Total Revenues	\$130,798.69	\$ 1,130,615.20
Expenses	\$81,788.71	\$1,374,673.59
Income (Loss)	\$49,009.98	\$ (244,058.39)

Total Water Accounts	2601
-----------------------------	------

Water & Wastewater Delinquents	
Delinquent Less than 30 Days	\$ 11,043.68
Delinquent 30-90 Days	\$ 11,625.98
Delinquent Greater than 90 Days	\$ 206,763.41

BG & AW
Prepared & Reviewed By

[Signature]
Approved By

WYTHE COUNTY WASTEWATER DEPARTMENT
FY 2015- 2016
December 2015

BUDGET		
Total Budget		\$ 1,179,684.00
Total Operating Expenditures To Date		(\$229,609.58)
Total Debt Service Paid to Date		(\$327,590.04)
Total Encumbrances		(\$6,434.84)
Available Balance		\$ 616,049.54
INCOME AND EXPENDITURES		
Description	December 2015	Year to Date
Wastewater Revenue	\$ 99,973.07	\$ 766,802.95
Surcharges	\$ -	\$ -
Recovered Costs	\$ -	\$ 24,462.30
Interest Earned	\$ 3,764.73	\$ 18,618.67
Other Revenue	\$ -	\$ -
Total Revenues	\$103,737.80	\$ 809,883.92
Expenses	\$83,955.32	\$557,199.62
Income (Loss)	\$19,782.48	\$252,684.30

Total Sewer Accounts	623
-----------------------------	------------

Water & Wastewater Delinquents	
Delinquent Less than 30 Days	\$ 11,043.68
Delinquent 30-90 Days	\$ 11,625.98
Delinquent Greater than 90 Days	\$ 206,763.41

BG & AW

 Prepared & Reviewed By

[Signature]

 Approved By