

January 23, 2007

The Wythe County Board of Supervisors held its regularly scheduled day meeting at 9:00 a.m., Tuesday, January 23, 2007. The location of the meeting was in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Wythe B. Sharitz, Chair
James E. Hagee, Vice Chair
Susan R. Crigger
Danny C. McDaniel

Martha P. Umberger
Charles S. Dix
Lisa R. Eaton

STAFF PRESENT:

R. Cellell Dalton, Clerk
Stephen Bear, Assistant County Administrator
Scot Farthing, County Attorney
Martha G. Collins, Secretary
Kim D. Hite, Grants Coordinator

OTHERS PRESENT:

Sam Crockett, Treasurer
Mary "Sis" Cassell, Commissioner of the Revenue
Doug King, Sheriff
Three Citizens

CALL TO ORDER & INVOCATION

The Chair determined that a quorum was present and called the regular meeting to order at 9:00 a.m. The invocation was given by Gregory Dill, Evangelist, Crossroads Church of Christ. The Chair led the Pledge of Allegiance.

CITIZEN'S TIME

Chair Sharitz welcomed the guests and citizens present at the meeting, and inquired if there was anyone present who wished to address the Board.

Being no one present to address the Board, Chair Sharitz closed Citizen's Time.

MINUTES OF PREVIOUS MEETINGS

The Board was presented with the November 8, November 28 and December 12, 2006 minutes for adoption.

Supervisor Hagee made a motion to approve the November 8, 2006 minutes as presented. Supervisor Crigger seconded the motion and the roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
 James E. Hagee Wythe B. Sharitz
 Charles S. Dix Lisa R. Eaton
 Danny C. McDaniel

NAYS: None

Supervisor Umberger made a motion to approve the November 28, 2006 minutes as presented. Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
 James E. Hagee Wythe B. Sharitz
 Charles S. Dix Lisa R. Eaton
 Danny C. McDaniel

NAYS: None

Supervisor Crigger made a motion to approve the December 12, 2006 minutes as presented. Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
 James E. Hagee Wythe B. Sharitz
 Charles S. Dix Lisa R. Eaton
 Danny C. McDaniel

NAYS: None

PAYMENT OF COUNTY INVOICES

Supervisor Dix made a motion to pay the invoices submitted for approval on January 23, 2007 for the various departments of County government. The invoices for January 23, 2007 were paid on General Warrants 30061982-30062071 as follows:

**EXPENDITURES BY DEPARTMENT
 BOARD OF SUPERVISORS
 JANUARY 23, 2007**

	<u>DESCRIPTION</u>		<u>AMOUNT</u>
1101	Board of Supervisors	\$	1,795.20
1202	County Administrator's Office		1,730.70

1209	Commissioner of the Revenue	460.25
1210	Assessors	6,250.05
1213	Treasurer	6,899.32
1302	Registrar	83.73
2102	General District Court	165.00
2108	Law Library	20.83
2201	Commonwealth's Attorney	606.43
3102	Enforcement & Traffic Control	17,771.11
3102A	Cops Universal Hiring Grant	2,943.22
3102C	Vstop	387.95
3102D	Dare	481.79
3102J	Cops in Schools Grant	275.47
3203	Ambulance and Rescue Services	25,523.48
3302A	Victim Witness Assistance	67.55
3303	Probation Office	203.26
3401	Building Inspection	358.24
3501	Animal Control	728.22
3504	E911 Department	2,253.60
3505	Office of Emergency Services	133.22
4100	Road Construction	3,273.38
4203	Refuse Collection	45,801.39
4304A	Landfill Building	145.98
4304C	Courthouse Building	225,636.43
4304D	County Office Building	1,174.46
4304H	Sixth Street Building	92.24
4320	B & G Maintenance	507.65
4401	Water Department	12,958.88
4401B	Water Transmission System	147,923.25
4402	Wastewater Department	45,552.34
5201	Mount Rogers Mental Health	23,175.00
5309	Family Resource Center	750.00
6401	Wytheville Community College	10,187.50
7109	Recreation Commission	294.41
7110	RR Lake Campground	520.38
7111	Ager Park	48.72
8101	Planning Commission	20.83
8106A	Wythe County Progress Park	24,159.89
8106B	Crossroads Reg Ind Facility	140,000.00
8107	Wythe County Joint IDA	33,750.00
8203	Soil and Water District	2,750.00
TOTAL:		\$ 787,861.35
Wythe County Water Department Fund		\$ 12,958.88

Wythe County Wastewater Department Fund	45,552.34
Sixth Street Building (102)	92.24
Assessors (098)	6,250.05
Law Library	20.83
E-911 Department	2,253.60
Police Activity Fund	19,448.71
County General Fund	701,284.70
TOTAL:	\$ 787,861.35

The motion was seconded by Supervisor Hagee and the roll call vote is as follows:

AYES:	Susan R. Crigger	Martha P. Umberger
	James E. Hagee	Wythe B. Sharitz
	Charles S. Dix	Lisa R. Eaton
	Danny C. McDaniel	

NAYS: None

TREASURER’S REPORT

Mr. Sam Crockett, Wythe County Treasurer, appeared before the Board and presented the Treasurer’s Report as follows:

1. Trial Balance & Revenue Statement – The Board reviewed and accepted the Bank Statement, Trial Balance and Revenue Statement as submitted Mr. Crockett for month ending December 31, 2006.

SHERIFF’S REPORT

Sheriff Doug King appeared before the Board and presented the Sheriff’s Report as follows:

1. Patrol Cars – Sheriff King thanked the Board for the new patrol cars.
2. Part-time Personnel – Sheriff King reported that he hired two part-time personnel, one for Juvenile Court and one for Circuit Court security.
3. Litter Control Officer – Sheriff King reported that he appointed Arlan Dunford, Litter Control Officer, as a deputy sheriff according to county ordinance. He reported that this appointment was effective January 18, 2007.
4. New River Community Corrections – Mr. Dalton reported that Peggy Cooper with New River Community Corrections is developing a program

to allow weekend inmates to provide community service on the weekends. He indicated that this plan will be provided to the Sheriff for review.

SUPERVISORS' REPORTS

1. Planning Commission – Supervisor Umberger reported that she has received some complaints regarding the procedures for the Planning Commission. She indicated that citizens do not understand the procedures for submitting items to the Planning Commission and inquired if specific guidelines could be written to explain the process better.

Mr. Bear reported once citizens come in and discuss their plans with the Planning Commission staff, they have a better understanding of what they need to do. He reported that staff has a set of guidelines already but can revise them to make them more specific.

2. Agricultural Exposition Center – Supervisor Dix reported that he recently attended an Agricultural Exposition Center meeting. He reported that the Committee agreed to name the center Appalachian Agricultural Center. He stated that the Committee is now searching for funding and a location.
3. New River Valley Regional Jail – Supervisor Hagee reported that he attended the recent New River Valley Regional Jail meeting. He expressed concerns with discussions on building a new jail, per diem increases, state funding and personnel issues.

Supervisor McDaniel inquired if a new jail was built, if Wythe County would withdraw from the Regional Jail Authority.

Mr. Dalton reported that Wythe County is currently in an agreement with the Regional Jail Authority and would have to proceed through a negotiation process to withdraw.

4. Recycling Center Personnel – Supervisor Crigger reported that she received a complaint from a recycling center attendant that they were told they could be off on a particular holiday and were then told they couldn't by the county. Supervisor Crigger reported that the attendant inquired why the county couldn't assist with a pay increase if they have authority to determine working hours.

Mr. Dalton explained that Lusk had granted the attendants a holiday off and he advised Lusk that this was fine but one day would be deducted

from Lusk's contract. He indicated that the County never said the attendants couldn't have the holiday off.

5. Ivanhoe Fire Department – Chair Sharitz reported that the Ivanhoe Fire Department Chief has requested the County pay for the audit required by Rural Development.
6. Virginia's First Regional Industrial Facility Authority – Chair Sharitz briefly explained the Virginia's First Regional Industrial Facility Authority's agreement. He indicated that Virginia's First is considering a revision to its business plan in order to pursue smaller scale industries. He inquired what the Board's position is on this matter.

Mr. Dalton referenced Virginia's First bylaws and noted that a change in business plans would present competition issues with Wythe County.

The Board concurred to explore possibilities of withdrawing from the Virginia's First Regional Industrial Facility Authority if business plans are changed to pursue smaller scale industries.

7. District III Governmental Cooperative – Chair Sharitz reported that District III Governmental Cooperative will soon be replacing twelve of its transit buses. He indicated that District III may not be able to offer transit services to jurisdictions in the future and plans to offer older buses to the jurisdictions at a reduced price. He also indicated that District III may have an extra bus that may be used for Wythe County transits. He noted that this extra service may be for only a year and inquired of the Board's thoughts on this.

Supervisor Eaton stated that these may make good school activity buses.

Mr. Dalton referenced the inmate weekend program being developed and indicated that a bus would be good for this program. He also referenced a service to Progress Park and the new Community Center.

The Board concurred to pursue use of the extra transit services with the understanding that the services may be only provided for the current year.

AMERICAN RED CROSS

Ms. Joan Isom appeared before the Board representing the Wood's River Chapter of the American Red Cross. She reported that the town and county chapters of the Red Cross were annexed to for the new Wood's River Chapter. She indicated that the local Red Cross works close with HOPE Ministries, provides

OSHA classes for local industries and disaster relief among other services. She reported that the Red Cross also works with fire & rescue services to provide assistance during major disasters.

Supervisor Crigger inquired if the local Red Cross works with the Local Emergency Planning Committee (LEPC).

Ms. Isom inquired about the LEPC and indicated she would be happy to pursue working with the committee.

Chair Sharitz indicated that the next LEPC meeting is at 10:00 noon, Thursday, February 8, 2007 at the Ocean Bay Restaurant.

The Board thanked Ms. Isom for attending and for the Red Cross's services.

CITIZEN'S TIME

Chair Sharitz re-opened Citizen's Time to allow a citizen to speak at this time.

1. Barren Springs Fire Department – Mr. Tony Damerel, Treasurer for the Barren Springs Fire Department, appeared before the Board and requested the county consider funding the cost of an audit for the Barren Springs Fire Department. He reported that the fire department is required to provide an audit to Rural Development because they have a loan.

Mr. Dalton requested the Board allow him to speak with Rural Development prior to making a decision. He indicated that Rural Development may consider accepting a 990 instead of an audit.

Hearing no other comments, Chair Sharitz closed Citizen's Time.

COUNTY ADMINISTRATOR'S REPORT

1. Wythe County, Bland County, Town of Wytheville E-911 Consolidation Study – The Board reviewed a letter dated December 18, 2006 from James Dye, Vice President of CTA Communications, regarding a E-911 Consolidation Study for Wythe County, Bland County and the Town of Wytheville.
2. Department of Health – Radon Resistant New Construction – The Board reviewed a letter dated January 16, 2007 from Leslie Foldesi, Director for the Division of Radiological Health, Virginia Department of Health. The letter encouraged localities to consider the installation of radon resistant features in new home construction. The letter indicated that Wythe County is classified as a Zone 1 area which signifies having high potential

for the occurrence of radon gas in homes. The Environmental Protection Agency and Virginia Department of Health recommends all Zone 1 localities in Virginia to require a radon control system in new homes.

Supervisor Eaton indicated that some of the relocation companies are already addressing this matter.

3. Machinery & Tools Proposed Legislation – The Board reviewed proposed legislation for the taxation of machinery and tools.
4. VACo Risk Management Programs – Guaranteed Issue – The Board reviewed a flyer regarding a new guaranteed issue benefit offered through the VACo Risk Management Program.

Mr. Dalton briefly explained this new benefit and indicated that VACo representatives would like to make a presentation to county employees. He noted that the Board can decide if they would like to offer this benefit based upon employee participation at the presentation.

The Board concurred to allow VACo representatives to make a presentation to county employees regarding the guaranteed issue benefit.

5. New River Regional Water Authority – Austinville Water Treatment Plant –
 - A. Division I Contract – The Board reviewed a letter dated January 18, 2007 from Elvan Peed, Engineer with Peed & Bortz, LLC to the NRRWA. The letter recommended awarding the Austinville Water Treatment Plant Division I contract to Judy Construction in the amount of \$12,680,000.
 - B. Division II Contract – The Board reviewed a letter dated January 18, 2007 from Elvan Peed, Engineer with Peed & Bortz, LLC to the NRRWA. The letter recommended awarding the Austinville Water Treatment Plant Division II contract to Prillaman & Pace, Inc. in the amount of \$1,719,366.
 - C. Division III Contract – The Board reviewed a letter dated January 18, 2007 from Elvan Peed, Engineer with Peed & Bortz, LLC to the NRRWA. The letter recommended awarding the Austinville Water Treatment Plant Division III contract to Burleigh Construction Company in the amount of \$742,722.

Mr. Dalton recommended the Board endorse a letter of support for the New River Regional Water Authority to make application for \$2 million in Tobacco Commission funding.

Supervisor Umberger made a motion to endorse a letter of support for the New River Regional Water Authority to make application for \$2 million in Tobacco Commission funding. Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES:	Susan R. Crigger James E. Hagee Charles S. Dix Danny C. McDaniel	Martha P. Umberger Wythe B. Sharitz Lisa R. Eaton
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NAYS: None

- D. Deed of Easement – The Board reviewed a Deed of Easement between Wythe County and the New River Regional Water Authority.

Supervisor Hagee made a motion to grant the easement and authorize the Chair to sign the necessary paperwork. Supervisor Dix seconded the motion and the roll call vote is as follows:

AYES:	Susan R. Crigger James E. Hagee Charles S. Dix Danny C. McDaniel	Martha P. Umberger Wythe B. Sharitz Lisa R. Eaton
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NAYS: None

- E. Easement & Facilities Use Agreement – The Board reviewed a draft Easement & Facilities Use Agreement between Wythe County & the New River Regional Water Authority.

- 6. Wythe County Rescue Services – Mr. Dalton reported that the Board needs to look at long term plans for the county’s rescue services.

Mr. Roger Hudson, Captain of the Wythe County Rescue Squad, appeared before the Board and reported that he has been in the emergency medical services field for 32 years. He stated that the call volume has significantly increased over the years and the rescue services needs some direction for their future services.

Based upon recommendation by Mr. Dalton, Supervisor Hagee made a motion to endorse a letter of interest to the Hospital Foundation for consideration of funding a study of long-term rescue service needs. Supervisor Crigger seconded the motion and the roll call vote is as follows:

AYES:	Susan R. Crigger	Martha P. Umberger
	James E. Hagee	Wythe B. Sharitz
	Charles S. Dix	Lisa R. Eaton
	Danny C. McDaniel	

NAYS: None

7. Wythe County Rescue Squad Audit - Supervisor Dix inquired about the Wythe County Rescue Squad not preparing an audit.

Mr. Hudson explained that the cost of preparing an audit has increased significantly and it is difficult to audit the rescue squad finances due to the many donations they receive. He stated that a local bookkeeping firm prepares 990 for the squad which includes all their financial transactions.

Supervisor McDaniel recommended the Budget Committee research whether the 990 is acceptable for receiving funding.

COUNTY ATTORNEY REPORT

1. Subdivision Ordinance Amendment – Mr. Farthing reported that the Subdivision Committee met to discuss a proposed amendment to the ordinance which will help resolve some recent plat issues. He briefly highlighted the changes included in the amendment.

Supervisor McDaniel made a motion to set a public hearing for 7:00 p.m., Tuesday, February 13, 2007 for hear public comment on the proposed Amendment No. 7 to the Wythe County Subdivision Ordinance. Supervisor Dix seconded the motion and it passed unanimously.

2. Austinville School Deed – Mr. Farthing reported that he has prepared a deed for the Austinville School property and forwarded it to Mr. Barker and Mr. Adams for review. He referenced a release stating that Wythe County disclosed all soil and environmental studies to the buyers before bidding.

Supervisor McDaniel made a motion to authorize the Chairman to sign the Austinville School Deed. Supervisor Eaton seconded the motion and it passed unanimously.

BUDGET COMMITTEE REPORT

1. Commissioner of the Revenue – Office Equipment – Supervisor Umberger made a motion, as recommended by the Budget Committee, to amend and appropriate \$3,100 to the Commissioner of the Revenue Department (1209) for the replacement of two computers and printers. She noted that one-third of this amount will be reimbursed by the Compensation Board.

The roll call vote is as follows:

AYES:	Susan R. Crigger	Martha P. Umberger
	James E. Hagee	Wythe B. Sharitz
	Charles S. Dix	Lisa R. Eaton
	Danny C. McDaniel	

NAYS: None

2. Parcel Data Sales – Supervisor Umberger made a motion, as recommended by the Budget Committee, to offer the sale of parcel dated at an initial cost of \$2,500 to recuperate costs associated with developing the digital parcel data program.

Mrs. Mary “Sis” Cassell, the Commissioner of the Revenue, stated that her office has been making copies of the real estate book for \$50.00 each and inquired about this recommendation.

Mr. Dalton reported that staff has received requests for the entire digital parcel data base and the digital ortho-photography is still not available for public purchase.

The roll call vote is as follows:

AYES:	Susan R. Crigger	Martha P. Umberger
	James E. Hagee	Wythe B. Sharitz
	Charles S. Dix	Lisa R. Eaton
	Danny C. McDaniel	

NAYS: None

3. Turley Property – Supervisor Umberger reported that she has had several inquiries regarding the Turley property. She suggested this matter be referred to the Building & Grounds Committee for consideration of determining if it should be declared surplus and sold.

Chair Sharitz referred this matter to the Building & Grounds Committee for consideration.

4. Vehicle Auction – Supervisor Umberger made a motion, as recommended by the Budget Committee, to accept the negotiated price of \$43,315 for the Caterpillar trackloader auctioned on www.govdeals.com due to a discrepancy in the advertised engine sizes.

The roll call vote is as follows:

AYES:	Susan R. Crigger	Martha P. Umberger
	James E. Hagee	Wythe B. Sharitz
	Charles S. Dix	Lisa R. Eaton
	Danny C. McDaniel	

NAYS: None

WATER & WASTEWATER COMMITTEE REPORT

1. Personnel Request – Supervisor Crigger made motion, as recommended by the Water Committee, to create Maintenance Supervisor and Chief Operator positions within the Wastewater Department.

Mr. Farthing stated that these positions need to be advertised.

The roll call vote is as follows:

AYES:	Susan R. Crigger	Martha P. Umberger
	James E. Hagee	Wythe B. Sharitz
	Charles S. Dix	Lisa R. Eaton
	Danny C. McDaniel	

NAYS: None

2. Wellhead Protection Grant – Supervisor Crigger made motion, as recommended by the Water Committee, to accept the Wellhead Protection grant in the amount of \$37,104 and to enter into negotiations with ATS International for developing a Wellhead Protection Plan, Source Water Delineation Study and a Public Education Program for Wythe County.

The roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
James E. Hagee Wythe B. Sharitz
Charles S. Dix Lisa R. Eaton
Danny C. McDaniel

NAYS: None

3. Pretreatment Consulting – Supervisor Crigger made motion, as recommended by the Water Committee, to amend and appropriate \$10,890 to 4402-3002B for payment of invoices for pretreatment consulting.

The roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
James E. Hagee Wythe B. Sharitz
Charles S. Dix Lisa R. Eaton
Danny C. McDaniel

NAYS: None

4. Fort Chiswell Sewer Treatment Plant –

- A. W.G. Simmons Change Order No. 1 – Supervisor Crigger made motion, as recommended by the Water Committee, to approve \$480.00 for Phase I and \$4,545 for a total of \$5,025 for W.G. Simmons, Change Order No. 1 for the Fort Chiswell Sewer Treatment Plant project.

The roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
James E. Hagee Wythe B. Sharitz
Charles S. Dix Lisa R. Eaton
Danny C. McDaniel

NAYS: None

- B. Breakell Change Order No. 1 – Supervisor Eaton made motion, as recommended by the Water Committee, to approve \$20,437.00 for Phase II Breakell, Change Order No. 1 for the Fort Chiswell Sewer Treatment Plant project.

The roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
 James E. Hagee Wythe B. Sharitz
 Charles S. Dix Lisa R. Eaton
 Danny C. McDaniel

NAYS: None

- C. Pentree Contract – Supervisor Eaton made motion, as recommended by the Water Committee, to amend the Pentree contract by \$4,545 to cover the cost of Change Order No. 1 for the Fort Chiswell Sewer Treatment Plant project.

The roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
 James E. Hagee Wythe B. Sharitz
 Charles S. Dix Lisa R. Eaton
 Danny C. McDaniel

NAYS: None

CONSENT CALENDAR

A motion was made by Supervisor Dix to approve the Consent Calendar for January 23, 2007 as follows:

1. Salaries for November & December 2006 –

General County Fund	\$	770,270.26
Water Department		51,309.06
Wythe County Wastewater Fund		15,056.16
E-911 Department		13,167.58
Courthouse Security Fund		16,158.21
Police Activity Fund		122,797.14
TOTAL:	\$	988,758.41

Check Numbers:

2. Status Reports –

Animal Control
 Building Inspection
 Parks & Recreation
 Planning Commission
 Refuse Collection & B&G Maintenance

Water & Wastewater

3. Personnel –

- A. Commonwealth Attorney (2201) – Childers, David B., Resigned, Effective December 8, 2006.
- B. Sheriff's Department (3102) – Ratliff, William J., Retired, Effective December 31, 2006.
- C. Sheriff's Department (3102) – Carner, Douglas, Promotion, Effective January 1, 2007; Annual Salary \$29,306.20.
- D. Sheriff's Department (3102J) – Musser, Jeremiah, Promotion, Effective January 1, 2007; Annual Salary \$26,642.00.
- E. Sheriff's Department (3102) – Frye, Holly J., Promotion, Effective January 1, 2007; Annual Salary \$23,888.00.
- F. Sheriff's Department (3102) – Carter, Forrest D., Merit Increase, Effective January 1, 2007; Annual Salary \$39,001.60.
- G. Sheriff's Department (3102) – Tibbs, Sally M., Merit Increase, Effective January 1, 2007; Annual Salary \$23,998.70.
- H. Sheriff's Department (3102) – Crockett, Georgia B., Merit Increase, Effective January 1, 2007; Annual Salary \$32,690.90.
- I. Sheriff's Department (3102) – Danner, D. Ray, Merit Increase, Effective January 1, 2007; Annual Salary \$30,968.00.
- J. Sheriff's Department (3102) – Dunford, D. Brian, Merit Increase, Effective January 1, 2007; Annual Salary, \$27,791.58.
- K. E-911 Department (3504) – Copeland, James D., Resigned, Effective December 20, 2006.
- L. E-911 Department (3504) – Lang, Darlene, Transfer, Effective January 1, 2007.
- M. E-911 Department (3504A) – Mitchem, Maria S., Hired, Effective February 1, 2007; Annual Salary \$18,975.

4. Budget Amendments –

- A. Sheriff Department – \$1,000 – Wal-Mart Foundation Donation
(3102-5409; \$640.00) (3102-2013; \$360.00)

Supervisor McDaniel seconded the motion and the roll call vote is as follows:

AYES: Susan R. Crigger Martha P. Umberger
James E. Hagee Wythe B. Sharitz
Charles S. Dix Lisa R. Eaton
Danny C. McDaniel

NAYS: None

DEPARTMENT OF SOCIAL SERVICES – QUARTERLY REPORT

The Board reviewed the quarterly report for the Wythe County Department of Social Services.

Mr. Dalton inquired about the CSA budget.

Mr. Dalton reported that additional funds may have to be amended for the CSA budget this current fiscal year.

SCHOOL BOARD QUARTERLY REPORT

The Board reviewed the quarterly report for the Wythe County School Board.

ROAD NAME REQUEST

The Board reviewed a memorandum dated January 10, 2007 from Brandy Nichols, Wythe County GIS Technician, requesting a road name in the Rural Retreat area in order to provide an E-911 address to a new home.

Mr. Bear reported that Ms. Nichols requested suggestions from the area residents and did not receive any recommendations.

Supervisor Dix made a motion to name the new road Crabtree Lane. Supervisor Crigger seconded the motion and it passed unanimously.

AYES: Susan R. Crigger Martha P. Umberger
James E. Hagee Wythe B. Sharitz
Charles S. Dix Lisa R. Eaton
Danny C. McDaniel

NAYS: None

NEW RIVER VALLEY AIRPORT

The Board reviewed a letter dated January 10, 2007 from Robert Glenn, Chairman of the New River Valley Airport. The letter requested consideration of financial assistance due to the impact of the New River Valley Airport on the Wythe County business community.

Chair Sharitz referred this matter to the Building & Grounds Committee for review.

REASSESSMENT

Mr. Dalton stated that the Reassessment Committee recently met with Mr. Jeff Hayton of Blue Ridge Mass Appraisers to discuss the final details of reassessment. He suggested the Board schedule a work session to finalize all the details.

The Board concurred to meet at 5:00 p.m., Wednesday, February 7, 2007 in the Board Room of the County Administration Building, Wytheville, Virginia.

CLOSED MEETING

A motion was made by Supervisor Crigger to enter into Closed Meeting under Section 2.2-3711-A.1 (Personnel) of the Code of Virginia. This motion was seconded by Supervisor McDaniel and the roll call vote is as follows:

AYES:	Danny C. McDaniel	Susan R. Crigger
	Charles S. Dix	Lisa R. Eaton
	James E. Hagee	Wythe B. Sharitz
	Martha P. Umberger	

NAYS: None

Upon returning to open meeting a motion was made by Supervisor Crigger to adopt the following resolution certifying the business conducted in closed meeting as follows:

RESOLUTION CERTIFICATION OF CLOSED MEETING

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Wythe County Board of Supervisors.

The motion was seconded by Supervisor Dix and the roll call vote is as follows:

AYES:	Danny C. McDaniel	Susan R. Crigger
	Charles S. Dix	Lisa R. Eaton
	James E. Hagee	Wythe B. Sharitz
	Martha P. Umberger	

NAYS: None

APPOINTMENTS

Supervisor Hagee made a motion to make the following appointments:

1. Building & Grounds Committee – Supervisor Sharitz, Supervisor Dix and Supervisor McDaniel
2. Building Code Appeals Board – H.L. Absher, Jr.
3. Debt Set-off Appeals Panel Committee – Supervisor Eaton
4. Local Emergency Planning Committee – Supervisor Sharitz, Mr. Dalton and the Wythe County Ministerial Association
5. Extension Leadership Council – Supervisor Dix
6. Fire & Rescue Committee – Supervisor Crigger & Supervisor Hagee
7. Industrial Site Committee – Supervisor McDaniel, Supervisor Hagee, Supervisor Sharitz
8. Insurance Committee – Mr. Sam Crockett

9. Liaison – Clerk of Circuit Court – Chair Sharitz
10. Liaison – Commissioner of the Revenue – Supervisor Eaton
11. Liaison – Planning Commission – Chair Sharitz
12. Liaison – Recreation Commission – Supervisor Eaton
13. Liaison – School Board – Supervisor Dix
14. Liaison – Sheriff – Supervisor Crigger
15. Liaison – Treasurer – Supervisor Dix
16. Mount Rogers Disability Services Board – Supervisor Sharitz & Supervisor Umberger (alternate)
17. Mountain Community Action Program – Chair Sharitz & Mike Cassell
18. Mount Rogers PDC Rural Technical Committee – Mr. Bear
19. Smyth Wythe Airport Commission – Mr. Frank Slavin
20. Subdivision Committee – This Committee was dropped and Supervisor Umberger expressed interest in serving when it's reinstated.
21. Tourism Advisory Committee – Supervisor Umberger, Supervisor Crigger and Supervisor McDaniel

Supervisor Umberger seconded the motion and it passed unanimously.

RECESS

At approximately 3:33 p.m. Chair Sharitz recessed the meeting until 7:00 p.m., Wednesday, February 7, 2007 for the Six-Year Road Plan Public Hearing.

RECONVENE

The Board reconvened at 7:00 p.m., Wednesday, February 7, 2007. Chair Sharitz stated that all members were present except Supervisor Crigger. Others present were: Mr. Dalton, Mr. Bear, Martha Collins, Junior Goad, Brandy Halloway and three citizens.

PUBLIC HEARING – VDOT – SIX-YEAR PLAN

The Chair stated that pursuant to the Code of Virginia, and amendments thereto, the Wythe County Board of Supervisors would conduct a public hearing

on February 7, 2007, at 7:00 p.m. Notification of the public hearing was published in the *Wytheville Enterprise*. The Chair stated that the purpose of the public hearing was to hear public comment regarding proposed Six-Year Plan for 2007-2013.

Mr. Junior Goad, Resident Engineer, appeared before the Board and briefly reviewed VDOT's sources of revenue. He reported that over the past four years revenue's have declined and costs increased.

Ms. Brandi Holloway, Contract Administrator, appeared before the Board and reviewed the proposed plan and budget.

Chair Sharitz commended VDOT staff for calculating inflation costs in projects that can't be funded at this time.

Supervisor Dix and Supervisor Hagee commended VDOT staff for their dedication and work on the proposed plan.

Hearing no other comments, Chair Sharitz closed the public hearing.

Supervisor Hagee made a motion to adopt the Six-Year Plan and Budget as presented including a resolution certifying the adoption of the plan and budget as follows:

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2007/08 through 2012/13) as well as the Construction Priority List (2007/08) on February 7, 2007 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Junior H. Goad, Residency Administrator , Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2007/08 through 2012/13) and the Construction Priority List (2007/08) for Wythe County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Wythe County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2007/08 through 2012/13) and Construction Priority List (2007/08) are hereby approved as presented at the public hearing.

Supervisor Dix seconded the motion and the roll call vote is as follows:

AYES:	Danny C. McDaniel	Martha P. Umberger
	Charles S. Dix	Lisa R. Eaton
	James E. Hagee	Wythe B. Sharitz

NAYS: None

ABSENT: Susan R. Crigger

Supervisor Hagee made a motion to adopt the Rural Rustic Road resolution as follows:

WHEREAS, Section 33.1-70.1 of the *Code of Virginia*, permits the improvement and hard surfacing of certain unpaved roads deemed to qualify for and be designated as a Rural Rustic Road; and

WHEREAS, any such roads must be located in a low-density development area and have a minimum of 50 vehicles per day (vpd), and have no more than 1,000 vpd; and

WHEREAS, the Board of Supervisors of Wythe County, Virginia ("Board") desires to consider whether Reed Creek Drive Route 618 From: Intersection Route 611 To: Intersection Route F-045; Reed Creek Drive Route 618 From: Intersection Route 611 To: 1.65 Miles N. of Intersection Route 611; Locust Hill Road Route 613 From: 1.38 Miles S. of Intersection Route 610 To: 0.25 Miles S. of Route 610; should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the citizens that utilize this road have been made aware that this road may be paved with minimal improvements; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristics and will endeavor to retain these characteristics through its comprehensive planning process; and

WHEREAS, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, this Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

Supervisor Umberger seconded the motion and the roll call vote is as follows:

AYES:	Danny C. McDaniel	Martha P. Umberger
	Charles S. Dix	Lisa R. Eaton
	James E. Hagee	Wythe B. Sharitz

NAYS: None

ABSENT: Susan R. Crigger

HIGHWAY MATTERS – SUPERVISORS' REQUESTS

1. Road Maintenance – Supervisor Hagee reported that all his roads need to be worked due to the recent weather.
2. Pepper's Ferry Road – Supervisor McDaniel stated that he has received complaints regarding speed limit confusion on Pepper's Ferry Road.

Mr. Goad indicated that the traffic engineers are currently reviewing this matter.

3. Fairview Industrial Park – Supervisor Umberger inquired of the status of the directional signs for Fairview Industrial Park.

Mr. Dalton explained that the JIDA and Town of Wytheville are working on this matter.

ADJOURNMENT

With no further business to come before the Board, Supervisor Hagee made a motion to adjourn the meeting. Supervisor Umberger seconded the motion and it passed unanimously.

Wythe B. Sharitz, Chair