

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9:00 a.m., Tuesday, January 22, 2008. The location of the meeting was in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Wythe B. Sharitz, Chair	Charles S. Dix
James E. Hagee	Martha P. Umberger, Vice Chair
Margaret O. "Maggie" Poole	B.G. "Gene" Horney
Danny C. McDaniel	

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Scot Farthing, County Attorney
Martha G. Collins, Administrative Assistant

OTHERS PRESENT:

Sis Cassell, Commissioner of Revenue
Keith Dunagan
Sam Crockett, Treasurer
Vicar Andy Schottelkorb
Several Citizens
Tony Damerl
Jay Hawkins
William Watts

CALL TO ORDER & INVOCATION

The Chair determined that a quorum was present and called the regularly scheduled meeting to order at 9:00 a.m. The invocation was given by Vicar Andy Schottelkorb of the Holy Trinity Lutheran Church, and the Chair led in the Pledge of Allegiance.

CITIZENS' TIME

Chair Sharitz welcomed the guests and citizens present at the meeting, and inquired if there was anyone present who wished to address the Board.

1. Barren Springs Volunteer Fire Department – Tony Damerl, representing the Barren Springs Fire Department, approached the Board to express his appreciation to the Ivanhoe Fire Department, the Lead Mines Rescue Squad, and the Wythe County Sheriff's Department for helping with the two structure fires they had this year already. He stated that the BSVFD was very thankful for the support.

Chairman Sharitz asked the County staff to convey this appreciation to the appropriate persons on behalf of the Barren Springs Fire Department.

Being no one else present to address the Board, Chair Sharitz closed Citizens' Time.

MINUTES OF PREVIOUS MEETINGS

The Board was presented with the November 14 & 27, 2007 minutes and the December 11, 2007 minutes for adoption.

Supervisor Hagee made a motion, seconded by Supervisor Poole, to approve the November 14, 2007 minutes as presented. The roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. "Gene" Horney
	Charles S. Dix	M.O. "Maggie" Poole

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Wythe B. Sharitz
James E. Hagee

Danny C. McDaniel

NAYS: None

Supervisor Hagee made a motion, seconded by Supervisor Poole, to approve the November 27, 2007 minutes as presented. The roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. "Gene" Horney
	Charles S. Dix	M.O. "Maggie" Poole
	Wythe B. Sharitz	Danny C. McDaniel
	James E. Hagee	

NAYS: None

Supervisor Hagee made a motion, seconded by Supervisor Poole, to approve the December 11, 2007 minutes as presented. The roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. "Gene" Horney
	Charles S. Dix	M.O. "Maggie" Poole
	Wythe B. Sharitz	Danny C. McDaniel
	James E. Hagee	

NAYS: None

PAYMENT OF COUNTY INVOICES

Supervisor Dix made a motion to pay the invoices submitted for approval on January 14 and 22, 2008 for the various departments of County government. The invoices for January 14 and 22, 2008 were paid on General Warrants 30067093 - 30067195 as follows:

**EXPENDITURES BY DEPARTMENT
BOARD OF SUPERVISORS
JANUARY 22, 2008**

CHECK #	ISSUE DATE	VENDOR	TOTAL
30067093	01/14/08	AFTON COMMUNICATIONS CORP	238.45
30067094	01/14/08	APPALACHIAN POWER	1,310.41
30067095	01/14/08	ATMOS ENERGY	4,357.52
30067096	01/14/08	SUNTRUST	60,638.68
30067097	01/14/08	SUNTRUST	14,208.33
30067098	01/14/08	VERIZON	13.81
30067099	01/14/08	WACHOVIA	206,042.29
TOTAL FUND			\$ 286,809.49
30067100	01/22/08	APPALACHIAN JUVENILE COMMISSION	500.00
30067101	01/22/08	APPALACHIAN POWER	4,163.08
30067102	01/22/08	BARNES & NOBLE	26.94
30067103	01/22/08	BLUE RIDGE AUTO PARTS, INC.	71.99
30067104	01/22/08	CANDU AUTO SALES & SERVICE	612.45
30067105	01/22/08	CHARLES S DIX	188.18
30067106	01/22/08	CRAWFORD, CURTIS	72.75
30067107	01/22/08	CREATIVE GLASS & MIRROR INC	19.85
30067108	01/22/08	Crowgey, Eric W.	23.28
30067109	01/22/08	DANNY C. MCDANIEL	160.05
30067110	01/22/08	DUKE'S PRINTING	139.00
30067111	01/22/08	EATON, LISA R	56.75
30067112	01/22/08	ECS MID-ATLANTIC LLC	1,436.00
30067113	01/22/08	EEIS-ELEVATOR EQUIP. INSPECT. SERV.	260.00
30067114	01/22/08	ELECTION SYSTEMS & SOFTWARE INC	6,671.00
30067115	01/22/08	EMBARQ	39.98

30067116	01/22/08	EMBARQ	41.20
30067117	01/22/08	EMBARQ	38.43
30067118	01/22/08	EMBARQ	41.39
30067119	01/22/08	EMBARQ	41.39
30067120	01/22/08	EMBARQ	38.43
30067121	01/22/08	EMBARQ	38.43
30067122	01/22/08	EMBARQ	37.68
30067123	01/22/08	EMBARQ	236.93
30067124	01/22/08	EMBARQ	38.79
30067125	01/22/08	EMBARQ	27.26
30067126	01/22/08	EMBARQ	131.89
30067127	01/22/08	EMBARQ	39.20
30067128	01/22/08	EMBARQ	103.46
30067129	01/22/08	FERGUSON ENTERPRISES	110.69
30067130	01/22/08	FLYING DESIGNS	300.00
30067131	01/22/08	GLEAVES AND KAASE	135.00
30067132	01/22/08	HAWTHORNE, SHERRY W	104.76
30067133	01/22/08	HAYDEN H HORNEY	126.38
30067134	01/22/08	HOPE	2,205.47
30067135	01/22/08	HOUSEMAN'S CITGO	120.44
30067136	01/22/08	HUFF FORD	79.12
30067137	01/22/08	HUFFARD, JAMES S III	34.92
30067138	01/22/08	ITC - HERO 247	27.00
30067139	01/22/08	JAMES E HAGEE	87.30
30067140	01/22/08	JANPAK	1,566.98
30067141	01/28/08	JOINT IDA OF WYTHE COUNTY	35,001.00
30067142	01/22/08	JOINT PUBLIC SERVICE AUTHORITY	33,039.84
30067143	01/22/08	JOYCE ENGINEERING INC	240.00
30067144	01/22/08	JZ SIGNS	1,022.20
30067145	01/22/08	KING-MOORE, INC.	292.50
30067146	01/22/08	KMART	62.54
30067147	01/22/08	LAWRENCE, S CLAY	116.40
30067148	01/22/08	LUSK DISPOSAL SERVICE INC	3,470.81
30067149	01/22/08	MARTHA P UMBERGER	67.90
30067150	01/22/08	MEDIA GENERAL	63.75
30067151	01/22/08	MEDIA GENERAL	86.02
30067152	01/22/08	MEREDITH'S GARAGE	33.00
30067153	01/22/08	MOUNT ROGERS COMMUNITY BRD	24,102.00
30067154	01/22/08	NADA	36.00
30067155	01/22/08	NEW RIVER VALLEY JUVENILE DET	2,860.00
30067156	01/22/08	REGIONAL JAIL	90,827.50
30067157	01/22/08	NEXTEL	520.76
30067158	01/22/08	NEXTEL	470.63
30067159	01/22/08	NTELOS	150.00
30067160	01/22/08	OFFICE OF THE CHIEF MEDICAL EXAMINE	20.00
30067161	01/22/08	OTIS ELEVATOR CO	2,075.10
30067162	01/22/08	PAPER CLIP	89.97
30067163	01/22/08	POSTAGE BY PHONE RESERVE ACCT	6,000.00
30067164	01/22/08	R & R ENTERPRISES, INC.	65.00
30067165	01/22/08	RAPID FUEL	12,164.37
30067166	01/22/08	ROBERT C. DALTON	200.79
30067167	01/22/08	ROBINSON FARMER COX ASSOC	3,551.40
30067168	01/22/08	SAFEGUARD	1,235.04
30067169	01/22/08	SAFEWARE INC	340.00
30067170	01/22/08	SALEM STONE	53.42
30067171	01/22/08	SENTRY SERVICES	735.75
30067172	01/22/08	SOBEY, MICHAEL J	120.00
30067173	01/22/08	STATE ELECTRIC SUPPLY COMPANY	54.74
30067174	01/22/08	STEVE'S AUTO SALES & REPAIR	408.61
30067175	01/22/08	SUSAN L. CRIGGER	135.32

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30067176	01/22/08	THREE RIVERS MEDIA CORP	330.00
30067177	01/22/08	TOTAL BILLINGS	872.15
30067178	01/22/08	TOWN OF WYTHEVILLE	383.72
30067179	01/22/08	TROPHYS PLUS	184.00
30067180	01/22/08	TWO WAY RADIO	1,275.00
30067181	01/22/08	USA BLUE BOOK	278.33
30067182	01/22/08	VALLEY DUST TECH SERVICES	80.50
30067183	01/22/08	VENZIE, JONATHON M	146.70
30067184	01/22/08	VIRGINIA EMPLOYMENT COMMISSION	315.65
30067185	01/22/08	VIRGINIA RESOURCES AUTHORITY	2,619.74
30067186	01/22/08	VITA	253.33
30067187	01/22/08	VRAV	90.00
30067188	01/22/08	VUPS	44.00
30067189	01/22/08	WILLIAMS SUPPLY	17.14
30067190	01/22/08	WYTHE B SHARITZ	220.19
30067191	01/22/08	WYTHE COUNTY HEALTH DEPT	58.43
30067192	01/22/08	WYTHE COUNTY HEALTH DEPT	76,900.00
30067193	01/22/08	WYTHE-GRAYSON REGIONAL LIBRAR	64,853.75
30067194	01/22/08	WYTHEVILLE OFFICE SUPPLY	409.62
30067195	01/22/08	XEROX	683.21
TOTAL FUND			\$ 389,921.66
TOTAL REPORT			\$ 676,731.15

Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES: Martha P. Umberger B.G. "Gene" Horney
 Charles S. Dix M.O. "Maggie" Poole
 Wythe B. Sharitz Danny C. McDaniel
 James E. Hagee

NAYS: None

TREASURER'S REPORT

Mr. Sam Crockett, Wythe County Treasurer, appeared before the Board and presented the Treasurer's Report as follows:

1. Trial Balance & Revenue Statement – The Board reviewed and accepted the Bank Statement, Trial Balance and Revenue Statement as submitted Mr. Crockett for months ending November 31, 2007 and December 31, 2007.
2. LGIP Report – Mr. Crockett reported that the County took in \$596,371.00 in interest for the year from the LGIP. This brings the County's money balance for the end of the year to \$11,781,000 for the LGIP account.
3. Delinquent Taxes – Mr. Crockett stated that the Treasurer's Office is getting ready to start work on the collection of delinquent taxes. He plans to mail a notice to the citizens who owe taxes. He hopes this will make them come to the Treasurer's Office to get on contracts to pay before having to turn the delinquent cases over to the attorney for collections.

Chair Sharitz inquired about the number of people who come in to prepay a portion of their taxes before the December deadline. Mr. Crockett responded that there were approximately 300 to 400 people paying installments throughout the year. He stated that are many people who chose to prepay to help them budget when on a fixed income. He also said that some people, including County employees, do payroll deductions to make credits toward taxes. He estimated \$200,000.00 was prepaid over the course of this past year. The prepay option and payment installment feature is indicated on the tax bill that is sent out each year.

4. Credit Cards and Check 21 – Supervisor McDaniel inquired about the usage of the new Credit Card machines. Mr. Crockett stated that have been very helpful and that citizens have taken advantage of this feature. He added that the Treasurer’s Office would be adding the Check 21 System in March. This feature will read the checks, and then send the amount directly to the bank. The money will be credited instantly to the County accounts through the automatic transfer.

SHERIFF REPORT

1. Sheriff’s Department Vehicles - Mr. Keith Dunagan appeared before the Board on behalf of the Wythe County Sheriff’s Department. He stated that the Sheriff had asked him to make the Board aware that the six vehicles on the Federal RD Grant have arrived. He stated that they would be filing for reimbursement on the vehicles.
2. K-9 Unit – The Board reviewed a letter from Sheriff Doug King dated December 17, 2007. The letter referenced the K-9 unit, Boscoe. Due to the cost of maintaining the K-9 unit, Mr. King’s letter requested that Boscoe be declared as surplus property so that he may be resold to a K-9 academy.

Supervisor Hagee made a motion to declare the K-9 unit and all of the accessories that go with it as surplus property. Vice Chair Umberger seconded the motion and the roll call vote is as follows:

AYES: Martha P. Umberger B.G. “Gene” Horney
Charles S. Dix M.O. “Maggie” Poole
Wythe B. Sharitz Danny C. McDaniel
James E. Hagee

NAYS: None

3. D.A.R.E. Budget – The Board reviewed a letter from Sheriff King dated December 17, 2007. The letter explained that after assessing the budget for the current Fiscal Year, the D.A.R.E. Program needs a transfer of funds, as well as an appropriation of budget line 31024-1002.

Supervisor McDaniel made a motion to transfer \$3000.00 from the Special Police Activity Fund into the D.A.R.E. budget and to amend and appropriate budget line 31024-1002. Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES: Martha P. Umberger B.G. “Gene” Horney
Charles S. Dix M.O. “Maggie” Poole
Wythe B. Sharitz Danny C. McDaniel
James E. Hagee

NAYS: None

4. Courtroom Security – Professional Health Services – The Board reviewed a letter dated December 17, 2007, from Sheriff King referencing additional funds needed to provide deputies with Hepatitis B vaccines.

Supervisor McDaniel made a motion to amend and appropriate \$350, per the letter, to the Courtroom Security - Professional Health Services, budget line 31022-43110. Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES: Martha P. Umberger B.G. “Gene” Horney

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Charles S. Dix
Wythe B. Sharitz
James E. Hagee

M.O. "Maggie" Poole
Danny C. McDaniel

NAYS: None

5. Auxiliary/Reserve Officer – The Board review a memo from Sheriff King, dated January 14, 2008. The memo referenced a necessary payroll change for James R. Cox who has been sworn in as an auxiliary deputy.

Vice Chair Umberger made a motion to approve the establishment of the new auxiliary/reserve officer with the approved pay of \$5.85 per hour. Supervisor Poole seconded the motion and the roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. "Gene" Horney
	Charles S. Dix	M.O. "Maggie" Poole
	Wythe B. Sharitz	Danny C. McDaniel
	James E. Hagee	

NAYS: None

SUPERVISORS REPORTS

1. Max Meadows Fire Department – Supervisor Poole informed the Board that she visited the MMFD on Tuesday. She stated that they have the fire truck back and are thrilled with the results. The truck has been completely repainted and has new racks to store hoses. The truck looks brand new.
2. Mount Rogers Disability Board – Chair Sharitz announced that Mt. Rogers Disability Board is going to have a small grant available for making any facility more handicapped accessible. He stated that he has already discussed the possibility of utilizing this for the Wythe/Grayson Library. He informed the Board that it would be a \$15,000 grant with a \$1500 matching pay from the receiving organization. Chair Sharitz requested anyone to let him know if he or she has a recommendation of a location in need.

Mr. Dalton inquired if that would be available for personal homes. Chair Sharitz stated that he thought this might be possible, but it would still have been done through an organization. Mr. Dalton noted several people who need access ramps on their home.

Chair Sharitz commented that he believes that District III continues to supply collapsible ramps for personal residences.

SKEENS AND ANGLIN REQUESTS FOR TOWN WATER

The Board reviewed two letters to Mr. Sutherland, Wytheville Town Manager, requesting hook ups to the Town water line. The requests were from Mr. Skeens and Mr. Anglin. Both are willing to cover any costs.

Supervisor Hagee made a motion to approve the Skeens request along with any others who may want to connect along the installed line. Supervisor McDaniel seconded the motion.

In response to Supervisor McDaniel's question of the other property owners, Mr. Skeens stated there are three from whom he would have to obtain easements. He is not sure if they are interested in connecting with Town water, but he has spoken with two of the three who are willing to provide an easement.

The roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. "Gene" Horney
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Charles S. Dix M.O. "Maggie" Poole
Wythe B. Sharitz Danny C. McDaniel
James E. Hagee

NAYS: None

Supervisor McDaniel made a motion to approve the Anglin request with Supervisor Dix seconding the motion. The roll call vote is as follows:

AYES: Martha P. Umberger B.G. "Gene" Horney
 Charles S. Dix M.O. "Maggie" Poole
 Wythe B. Sharitz Danny C. McDaniel
 James E. Hagee

NAYS: None

CONSENT CALENDAR

Upon review of the Consent Calendar, Vice Chair Umberger noted that in the Personnel section, Martha F. should be changed to Martha P.

Supervisor McDaniel made a motion to approve the Consent Calendar for January 22, 2008 as corrected:

1. Salaries for November & December 2007 -

Water Department	\$ 46,878.75
Wythe County Wastewater Fund	21,973.79
Police Activity Fund	120,603.86
Courthouse Security Fund	21,379.36
E-911 Department	13,687.92
General County Fund	<u>772,631.02</u>
TOTAL :	\$ 997,154.70

Check Numbers: 30066414-30066451; 30066589-30066623;
30066736-30066770; 30066805-30066816
Voucher Numbers: V721000-V721120; V722000-V722131;
V723000-V723127; V724000-V724140
Voiced Check Numbers: 30066388-30066413; 30066614

2. Status Reports -

Animal Control – Arlan Dunford
Building Inspection – Kenny Hurst
Emergency Services – Ikey Davidson
Parks and Recreation – Raymond Kohl
Planning Commission – Michelle Cassell

3. PERSONNEL:

- A. Crigger, Susan R. (1101 – Board of Supervisors) – Remove from Payroll; Effective December 31, 2007
- B. Eaton, Lisa R. (1101 – Board of Supervisors) – Remove from Payroll; Effective December 31, 2007
- C. Horney, B.G. (1101 – Board of Supervisors) – Add to Payroll; Effective January 1, 2008
- D. Poole, Margaret O. (1101 – Board of Supervisors) – Add to Payroll; Effective January 1, 2008
- E. Hagee, James E. (1101 – Board of Supervisors) – Change in Annual Salary to \$7,000; Effective January 8, 2008
- F. Umberger, Martha P. (1101 – Board of Supervisors) – Change in

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- Annual Salary to \$8,200, Vice Chair; Effective January 8, 2008
- G. Carner, Douglas B. (3102 - 41100) – Resignation, Effective December 31, 2007
 - H. Vaught, Donald W. (3102-41100) – Hired Compensation Board Position; Effective January 1, 2008; Annual Salary \$30,478
 - I. Williams, Adam M. (3102-41100) – Promoted Compensation Board Position; Effective December 16, 2007; Annual Salary \$29,306.20
 - J. Phillippi, James D., Jr. (31021-41100) – Hired Full-time COPS Universal Position; Effective December 16, 2007; Annual Salary \$24,350
 - K. Vaughan, Richard A. (3102-41100) – Resignation, Effective December 14, 2007
 - L. Bedwell, Crystal N. (2201-41100) – Hired Commonwealth’s Attorney Position #00009; Effective December 17, 2008; Annual Salary \$23,723
 - M. Slusher, Kimberly D. (1204-41100) – Promoted Full-time Budget & Finance Director; Effective January 9, 2008; Annual Salary \$45,245
4. Budget Amendments:
- A. Board of Supervisors (1101-45540) – VACo Reimbursement for VACo Registration Fees, VACo Conference November 2007; \$1,000
 - B. Sheriff’s Department (3102-46009) – VACoRP Reimbursement for Auto Claim on 11/28/07, 2004 Dodge Intrepid VIN#1363; \$721.33
 - C. Sheriff’s Department (3102-46009) – VACoRP Reimbursement for supplemental damage to 2007 Ford Crown Victoria on 10/26/07; VIN#6553; \$1,105.83
 - D. Fire Department (3202-48209) – Payment for truck repairs for Max Meadows Fire Department; \$31,569

Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. “Gene” Horney
	Charles S. Dix	M.O. “Maggie” Poole
	Wythe B. Sharitz	Danny C. McDaniel
	James E. Hagee	

NAYS: None

APPOINTMENTS

1. Agriculture & Forestry District Advisory Committee - Appointment – Chair Sharitz requested that all who serve on the committee continue to do so with the exception of Joe Kelley who has passed. Chair Sharitz recommended James Collins to fill the open position.

A motion was made by Supervisor McDaniel to accept all present members and appoint James Collins. Supervisor Hagee seconded, and with a unanimous vote, the motion passed.

2. Small Budget Committee - Appointment – Chair Sharitz declared that the members have already been appointed for the Small Budget Committee. The current members are Supervisor Dix, Vice Chair Umberger, and Supervisor Hagee. With this being said, the Chairman appointed Supervisor Umberger as the Chair of this committee.
3. Building & Grounds Committee - Appointment – Chair Sharitz requested that for the Building and Grounds Committee, Supervisor Poole, Supervisor McDaniel, and himself serve. He stated that he would be Chairman of this committee.

4. CLEOS - Appointment – Chair Sharitz stated that he would be on the CLEOS Board as Chairman of the Board of Supervisors. He informed the Board that a new appointment is still needed for the Workforce Investment Board, as well. If by the next meeting, if there is still not an appointment, the position will be opened to anyone in the Mount Rogers District.

5. District III - Appointment – Chair Sharitz recommended himself to serve for District III with Vice Chair Umberger as the alternate.

Supervisor Dix made a motion to appoint Chair Sharitz to serve District III with Vice Chair Umberger as the alternate. Supervisor McDaniel seconded the motion, and with a unanimous vote, the motion passed.

6. Extension Leadership Council - Appointment – Chair Sharitz appointed Supervisor Dix to serve on the Extension Leadership Committee again.

7. Finance Board - Appointment – All Board of Supervisors currently serve on this Board. Chair Sharitz asked that this remain the same.

8. Fire & Rescue Committee - Appointment – Chair Sharitz appointed Supervisor Horney and Supervisor Hagee to serve on the Fire and Rescue Committee.

9. Industrial Site Committee - Appointment – Chair Sharitz requested Supervisor Umberger, Supervisor McDaniel, and himself serve on the Industrial Site Committee. Chair Sharitz stated that he would serve as Chair of the Committee.

10. Insurance Committee - Appointment – Chair Sharitz requested Sam Crockett and Mr. Dalton to continue to serve on the Insurance Committee. He stated that he intends to appoint Donna Leonard, from the Commissioner's Office, to serve. Chair Sharitz also asked that Mike Hall and Supervisor McDaniel serve on the Committee.

Mr. Dalton stated that there would be a meeting within a week to discuss insurance. He stated that he had received some information that based on the expenditures and the current rate, the rate could potentially go up to 10 or 12 %. Mr. Dalton reported, however, that there are alternatives worth investigating.

11. Juvenile Detention Committee - Appointment – Chair Sharitz appointed himself to the Juvenile Detention Committee with Vice Chair Umberger as the alternate.

12. Liaison Positions - Appointment – Chair Sharitz requested Vice Chair Umberger to serve as liaison to the Clerk of Circuit Court and the Commissioner of Revenue. He asked Supervisor Poole to serve as liaison to the Commonwealth Attorney. Chair Sharitz stated that he would continue to serve as liaison to the Planning Commission. He asked Supervisor McDaniel to serve as liaison for the Recreation Commission and Supervisor Horney to serve for the Sheriff's Department. Chair Sharitz requested that Supervisor Dix continue to serve as liaison to the School Board and the Treasurer's Office.

13. Library Board – Appointment – Chair Sharitz recommended that Supervisor McDaniel be appointed to the Library Board.

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Vice Chair Umberger made a motion to appoint Supervisor McDaniel to the Library Board with Supervisor Hagee seconding the motion. The motion passed unanimously.

14. Mt. Rogers Community Service Board - Appointment – Chair Sharitz recommended himself to the MRCSB with Supervisor Umberger as the alternate.

Supervisor Dix made a motion to appoint Chair Sharitz to the MRCSB with Supervisor Umberger as the alternate. Supervisor Hagee seconded the motion, and the motion carried unanimously.

15. Mountain Community Action Program - Appointment – Chair Sharitz recommended himself and Mike Cassell serve on the Mt. Cap Board.

A motion was made by Supervisor Poole to appoint Chair Sharitz and Mike Cassell to the Mt. Cap Board. Supervisor Hagee seconded and the motion passed unanimously.

16. NRVRJA - Appointment– Chair Sharitz recommended Supervisor Hagee be appointed to serve on the New River Valley Regional Jail Authority with Mr. Dalton as the alternate.

Supervisor Dix made a motion to that effect with Supervisor McDaniel seconding. The motion passed with a unanimous vote.

17. Reassessment Committee - Appointment – This committee is not currently needed, however, Chair Sharitz recommended to the County Administrator that this committee should be appointed prior to the selection of the organization that the Reassessment Committee deals with.

18. Road Committee - Appointment – Chair Sharitz appointed Supervisor Poole, Supervisor Hagee, and himself to the Road Committee.

19. Small Business Incubator Board - Appointment – Chair Sharitz recommended that Allan Hawthorne and William J. Smith be reappointed to the Small Business Incubator Board.

Supervisor Hagee made a motion to appoint both Mr. Hawthorne and Mr. Smith to the Small Business Incubator Board. Supervisor Poole seconded the motion, and it passed with a unanimous vote.

20. SW Development Financing - Appointment – Chair Sharitz recommended that Jennifer Jones be reappointed.

Supervisor McDaniel made a motion to that effect with Supervisor Umberger seconding. The motion passed unanimously.

21. SW VA Agriculture Expo Committee - Appointment – Chair Sharitz recommended reappointment to Eural Clippard, Eric Crowgey, Supervisor Poole, Supervisor Dix, and himself to the SWVA Ag. Expo Committee.

22. Town/County Committees - Appointment – Chair Sharitz appointed himself with Supervisor Dix to the Rural Retreat Town/County Committee. He appointed Supervisor McDaniel and Supervisor Umberger to the Wytheville Town/County Committee.

23. VA @ Corridor - Appointment - Chair Sharitz recommended Supervisor McDaniel to the VA @Corridor Board.

Supervisor Poole moved for Supervisor McDaniel to be appointed with Supervisor Umberger seconding. The vote was unanimous, and the motion passed.

24. VA First Regional Industrial Facility Authority - Appointment – Chair Sharitz recommended Vice Chair Umberger and himself to VA First Regional Industrial Facility Authority.

Supervisor Dix made a motion to that effect with a second from Supervisor McDaniel. The motion passed unanimously.

Chair Sharitz recommended Supervisor Hagee as an alternate for the Authority, as well. Supervisor McDaniel amended the motion to include Supervisor Hagee. Supervisor Dix seconded the motion, and it passed unanimously.

25. Wall of Honor Committee - Appointment – The Chair recommended Supervisor McDaniel to the Wall of Honor Committee.

Vice Chair Umberger made the motion with Supervisor Hagee seconding. The motion carried unanimously.

26. Water & Wastewater Committee - Appointment – Chair Sharitz appointed Supervisor Dix, Supervisor Horney, and Supervisor Poole to the Water and Wastewater Committee with Mr. Dix serving as Chair.

27. Alcohol Safety Advisory Board - Appointment – Chair Sharitz appointed Vice Chair Umberger to serve on the Alcohol Safety Advisory Board.

28. Tobacco Commission – Appointment – Mr. Dalton asked the Board to take note that Linda DiYorio has been appointed to the Tobacco Commission.

FIRE AND RESCUE SQUAD ANALYSIS – INTERIM REPORT

The Board reviewed the Fire and Rescue Squad Analysis - Interim Report that was submitted January 15, 2008, by Public Safety Solutions.

Mr. Richard Miller approached the Board to give a brief presentation regarding the Interim Report. Mr. Miller expressed appreciation to Mr. Bear, Mr. Davidson, and Ms. Nichols for all the help and information they provided with the preparation of the report.

Mr. Miller summarized the Interim Report stating what the general findings were referencing the conditions of the locations of Fire and Rescue Squads. He also informed the Board of the tasks remaining to be completed. He stated that the final draft would be ready in early March and the Final Report would be available after that.

RECESS

Chair Sharitz called for a short recess at approximately 10:27 a.m.

RECONVENE

Chair Sharitz reconvened the meeting at approximately 10:50 a.m., Tuesday, January 22, 2008. All Board members were present.

LEAD MINES BRIDGE CLOSURE PLAN

The Board reviewed the plan for the Lead Mines bridge closure on SR 636, Store Hill Road. The bridge will be closed starting February 11, 2008. The closure calls for alterations to the normal emergency services response. The plan states that the Barren Springs VFD will serve as the first respondents for fire protection of the area affected by the closure.

The Board initiated a discussion concerning the construction of the bridge. Chair Sharitz inquired about utilizing an Army Corps of Engineers. Mr. Dalton commented that the situation has been worked out with Fire and Rescue. He informed the Board that there have been meetings regarding the closure with the Sheriff's Department, VDOT, and any governmental agency that is affected by this matter.

COUNTY ADMINISTRATOR'S REPORT

1. AMCOR Pet Packaging – CDBG Grant Final Compliance Review – The Board reviewed a letter to Mr. Dalton from the VA Department of Housing and Community Development dated December 14, 2007. The letter was regarding the Community Improvement Grant for AMCOR. The letter stated all compliances have been met, and it offered congratulations to the County on another successful community project.

Mr. Dalton commented on AMCOR's letter of credit with the County for \$1.6 million. The agreement states that they must invest at least \$105 million on the property. He stated that with these huge industries, it might be beneficial to keep track of the projects in regards to taxing. He referenced conducting audits or to require more intense examinations of the project finances. Mr. Dalton further informed the Board, that AMCOR has made a request to release a portion of the promissory note of \$1.6 million for meeting the investment part of the agreement but not the employment section. He said that the County, however, has not agreed to releasing portions of the money. It is simply stated in the agreement that they have 30 months to comply to receive the finances.

The Commissioner of Revenue, Ms. Cassell, approached the Board regarding the subject. She stated that the reviewed assessment, and what AMCOR has furnished to the County, was as of January 1, 2007. She said the County has not received a breakdown for this year yet. AMCOR has until May 1, 2008 to complete their personal property returns. In Ms. Cassell's opinion, it would be unfair to question AMCOR until they have completed a personal property breakdown.

After some discussion of the promissory note and the industries having met half the requirements of the agreement, the Board requested the County Attorney, Mr. Farthing, draw up an amendment to the incentive agreement for the Board's consideration.

2. George Washington & Jefferson National Forest – Trail Relocation – The Board evaluated and discussed a letter from the USDA regarding the George Washington & Jefferson National Forest, dated December 20, 2007. The letter stated that Mount Rogers NRA is proposing to relocate a 0.5-mile section of the Appalachian Trail to improve the quality and safety of the trail.
3. VEPGA – Energy Legislation – The Board reviewed a letter and pamphlet from the VEPGA for January 3, 2008. The letter reference the energy legislation that passed during the 2007 General Assembly. Mr. Dalton commented on this information. He advised the Board that anytime addressing Legislation, request they get back to regulation instead of deregulation to keep from paying much more on power bills.
4. VA Cooperative Extension – Performance Evaluations – Mr. Dalton informed the Board that he received a letter from January 11, 2008, from the VA Cooperative Extension explaining that the performance evaluation cycle of 2007 is due for extension agents. He told the Board that anyone who would like to fill out an evaluation form is welcome to print out the form and forward it to the extension office.

5. VHDA – 2008 Low Income Housing Tax Credits – The Board reviewed a letter from the VHDA, sent January 11, 2008, pertaining to tax credits for Boyd Pointe. Mr. Dalton explained that the project for Boyd’s Pointe would receive additional points if they have a letter of support.
6. NACO – National County Government Week 2008 – The Board discussed a pamphlet from NACO that was announcing that the National County Government Week would take place April 6-12, 2008. Mr. Dalton explained that this might be the year to take the opportunity to be involved in NACO’s Governmental week if the Board is interested. Supervisor McDaniel said that it would not be difficult to get involved. Chair Sharitz appointed Supervisor McDaniel and Supervisor Umberger to work with Mr. Dalton on organizing publicity and programs geared toward that week.
7. ATS International – Capacity Study, Fort Chiswell Well No. 2 – The Board reviewed a letter from the Department of Health, Office of Drinking Water, dated January 9, 2008. The letter explains that the Health Department has approved the preliminary engineering report for the Fort Chiswell No. 2 Well.
8. Fox Ridge Subdivision – Waterworks Construction Permit – The Board reviewed the Waterworks Construction Permit for the Fox Ridge Subdivision. Permit No. 100208 was issued to Hughes Construction, and it became effective January 11, 2008 and will expire January 11, 2013.
9. DCJS – Victim Assistance Program – The Board examined a letter from DCJS advising that grant number 08-M9206VA07 for the Victim Assistance Program has been approved for a total award of \$49,353.00.

Supervisor Dix made a motion to accept the grant for the Victim Witness Program. Supervisor Hagee seconded the motion and the roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. “Gene” Horney
	Charles S. Dix	M.O. “Maggie” Poole
	Wythe B. Sharitz	Danny C. McDaniel
	James E. Hagee	

NAYS: None

10. Smyth/Wythe Airport Commission – The Board reviewed a December 3, 2007 letter from the Smyth/Wythe Airport Commission. The letter addressed their need for financial assistance for the FY 07-08. The Board entertained a discussion of their finances and audits. Mr. Dalton stated his intention to attend the next commission meeting to discuss the issue.

Supervisor McDaniel made a motion to provide the remainder of last year’s FY 06-07 funds to the Smyth/Wythe Airport Commission and wait on the distribution of current funds. Supervisor Dix seconded the motion and the roll call vote is as follows:

AYES:	Martha P. Umberger	B.G. “Gene” Horney
	Charles S. Dix	M.O. “Maggie” Poole
	Wythe B. Sharitz	Danny C. McDaniel
	James E. Hagee	

NAYS: None

January 22, 2008

11. House Bill 1564 & 1565 – The Board reviewed information on House Bills 1564 and 1565. Mr. Dalton stated that House Bills 1564 and 1565 are the two pieces of legislation that the County had asked to be introduced. House Bill 1565 is the Transportation District proposal, which works toward providing funding for transportation projects. House Bill 1564 provides the ability for Wythe County to withdraw from VA's First Regional Industrial Facility Authority. Mr. Dalton advised Board members to encourage any Legislators that they may encounter to support these bills.

HIGHWAY MATTERS

Mr. Matthew Cox, Assistant Resident Engineer with the Virginia Department of Transportation, appeared before the Board and distributed a revised copy of the Board of Supervisors manual.

1. Press Releases – Mr. Cox announced to the Board that he wanted to discuss a few items involving press releases. He first mentioned the Bridge Closure on route 636 that the Board previously discussed. He informed the Board that there were some alternate routes laid out during this two-week closure. He mentioned to the Board that the bridge over Interstate 81 at exit 80 would be closed the following day, January 23, 2008, for a period of 10 hours. He said that VDOT sent out this information to the radio stations earlier in the morning.
2. Work session for Six-Year Plan – Mr. Cox requested that the Board schedule a work session for the Six-Year Plan in the next day meeting in February. He also asked that they schedule a Public Hearing in March so that the budget and Six-Year Plan could be approved for this year. The Board agreed to meeting on February 26, 2008, at 1:00 p.m. for a work session.
3. Supervisors' Requests –
 - A. Crigger Road – Supervisor Horney stated that Crigger Road is an area of concern due to potholes and washboards. He inquired about scraping the road and using a motor grader to correct this problem.

Mr. Cox stated that he would try to ensure it was taken care of.
 - B. Route 619 - Speedwell – Supervisor Horney inquired about the time frame for road work on Rt. 619.

Mr. Cox replied that not all right-of-ways have been obtained for the project. He stated that the first section of the road, from Rt. 21 to 707 is scheduled to go to advertisement in September of 2011. The second section, from 707-602 is not scheduled until the year 2012. He commented that despite this, they are continuing to work on obtaining the right-of-ways to speed the process up.
 - C. Dunford Road – Supervisor Hagee expressed appreciation for the continuance of general maintenance on Dunford Road.
 - D. Road Signs – Supervisor Poole stated that she would like to meet with Mr. Cox on getting road signs. She stated that she did not have the Route information at this time, but she knows of several locations that are in need.
 - E. Dirt Roads – Supervisor Hagee inquired about displaying speed limit signs on dirt roads. He stated that he does not believe citizens know the limit is 35 mph.

Mr. Cox stated this has been an ongoing problem. The State Police have not been enforcing the 35 mph speed limit, because without a posted sign, the violations will not hold up in court. Posting signs on gravel roads has not been done in the past, but they are looking into more options.

- F. Rockdale Road – Mr. Cox informed Supervisor McDaniel that he is currently investigating the situation on Rockdale Road. He plans to meet with him soon to discuss options.
- G. Grayson County – Supervisor Dix inquired about how the new coverage of Grayson County has affected VDOT.

Mr. Cox replied that VDOT has a plan in place to help keep up with the extra work, but, obviously, with more areas to cover, it has slowed work down a bit.

- H. Speed Limits – Vice Chair Umberger stated a complaint regarding speed limits on hard top roads. She inquired about a possible speed study in the future.
- I. Sharitz Road – Vice Chair Umberger inquired if Sharitz Road was in her district or Supervisor McDaniel's district.

Supervisor McDaniel stated that it is part of his district.

- J. Rt. 619 – Austinville – Mr. Cox commented that he would need to meet with Supervisor Hagee regarding the possible installation of guardrails on of a portion of Route 619 that runs through Austinville.
- K. High Meadows Subdivision – Mr. Bear stated that the developer of the High Meadows Subdivision is in process of submitting the final plat to the Planning Commission. The subdivider has constructed this road to VDOT standards, and the Planning Commission will be working with VDOT to prepare necessary agreements.

STUDENT GOVERNMENT DAYS

Chair Sharitz made mention of the success of past Student Government Days. Mr. Dalton had spoken with the Chairman previously about favorable reports of students who had attended the event in the past. Chair Sharitz stated that the Board of Supervisors had stopped hosting the event due to a lack of participation from the Constitutional Officers. He said, however, that he would like to see if this could be reinstated in the future for the fall months.

RECESS

Chair Sharitz called for a recess at approximately 12:15 p.m. for lunch.

RECONVENE

Chair Sharitz reconvened the meeting at approximately 1:40 p.m., Tuesday, January 22, 2008. All Board members were present.

SCHOOL SUPERINTENDENT PRESENTATION

Dr. Armentrout approached the Board to give a presentation on the Rural Retreat High School construction project. Dr. Armentrout referenced emails from Mr. Dalton indicating that the Board of Supervisors would not be funding \$13.4 million for the RRHS project, but instead have agreed to \$7.5 million. He asked the Board to consider finishing the rest of the project that will extend beyond the \$7.5 million. He said it would cost them more money if they do not take advantage of the 2% money rather than the 3% money that will happen when the composite index goes up.

Dr. Armentrout stated that the School Board anticipates three contracts with this project. The first contract is with the architect, Randy Jones. The School Board has instructed him to cease working at this time due to exhaustion of funds. Mr. Jones will still help with the conceptual planning of the project despite that. The second contract will involve asbestos removal. This can only be done in the summer when there are no students or staff in the building. The third contract that will be needed for the RRHS project is the construction contract. Dr. Armentrout expects the construction to take approximately 18 months.

Dr. Armentrout questioned the Board's intent in three ways:

1. How much money does the Board intend to provide for school construction during the current school year, as well as, each of the following three school years?
2. What is the Board's intention for the time frame of the construction contract?
3. When applying for literary loans, is it the Board's intent to apply for one literary loan of \$7.5 million, or is it possible to split the loans among the different school sections of the project?

Dr. Armentrout ended his presentation with expressing his appreciation in the Board of Supervisors support. He stated that he would like for the School Board and Wythe County Board to be able to work cooperatively through the construction process. He welcomed comments and questions from the Board members.

The Supervisors discussed different concepts of the RRHS construction project. Mr. Dalton stated that at the previous Board meeting, all Supervisors agreed that it is not their position to decide how to utilize the \$7.5 million, but the School Board should revise its plan and resubmit it to the Board of Supervisors prior to design for approval. Mr. Dalton stated that the Board of Supervisors should still be kept up to date and informed so they can approve the final concept. Mr. Dalton affirmed that the Board does believe that the concentration of the funds should be aimed toward the educational portion of the building. He and the Board agree that the School Board should come up with a conceptual plan, approach the Board with the information, and move forward from that point.

With some discussion from both the Board of Supervisors and Dr. Armentrout, the presentation concluded. It was decided that the School Board would devise a concept and present it at the February 26, 2008 Board meeting.

ADJOURNMENT

With no other business to come before the Board, Chair Sharitz adjourned the meeting.

Wythe B. Sharitz, Chair